

Phelan United States Centre Undergraduate Research Assistantship

Programme: *Person Specification*

Please find below the requirements needed to successfully carry out an Undergraduate Research Assistantship. Applicants will be shortlisted solely on the extent to which they meet and demonstrate these requirements.

Organisational Skills

- Experience of contributing to the planning and/or execution of projects or events.
- Ability to adapt to changing demands and circumstances.

Ability to manage a high workload

- Ability to organise and prioritise own workload to tight deadlines.

Attention to detail

- Examples of having carried out new research to find out new information.
- Ability to communicate complex ideas in an understandable way.

Ability to work independently

- Ability to work independently without direct supervision, when necessary.
- Ability to use own initiative to complete tasks in accordance with instructions and feedback given by academic supervisor.

Ability to work as part of a team

- Examples of having participated in and made a contribution to a team or collaborative project.
- Ability to receive feedback and demonstrate improvement.

Interest in the United States

- Demonstrable knowledge of, and keen interest in, US politics and policy.