



Please read the accompanying Guidance Notes before completing this Form.

This Form requires you to provide detailed information about your financial circumstances. All figures given must be in UK pounds sterling (£).

Section 1 | Personal Information

1.1 LSE applicant number

1.2 Title (eg, Miss/Ms/Mr/Mrs)

1.3 Surname or family name

1.4 First name(s)

1.5 Date of birth (DD/MM/YYYY)

1.6 Address(es) between June – September 2021. Please give the dates (DD/MM/YYYY) that you will be at this address or addresses.

Address 1	Address 2
Dates	Dates

1.7 Contact details

Home tel	Email
Mobile tel	

1.8 Country of permanent domicile

1.9 Nationality

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Name of Award	Decision (circle)	Taken by	Date	Initials	Amount Awarded (£)/Decline Code
1	Award/Decline*	P/D/O			
2	Award/Decline*	P/D/O			

Section 2 | Your Education To Date

2.1 Please give full details of your attendance at, and qualifications obtained from, all educational institutions from high school onwards (most recent first):

Institution name and address (city and country)	Qualification and grade	Subjects	From (mm/yy)	To (mm/yy)

2.2 Please give details of any scholarships, bursaries or prizes awarded during your education to date:

Institution	Scholarship or prize name	Value	From (mm/yy)	To (mm/yy)

2.3 Please provide details of individuals or organisations who contributed towards your fees and/or living costs at university:

Source of financial support	Value	From (mm/yy)	To (mm/yy)

Section 3 | Your Personal Financial Situation

Please refer to the Guidance Notes, Section 3

3.1 Please provide details of any previous or current employment.

Start date	End date	Name of employer	Position held	Nature of work

3.2 What is your expected total net income during the 12 months immediately **preceding** the start of the 2021/22 General Course (ie, October 2020 to September 2021)?

£

Please provide evidence of income from employment.

3.3 Do you intend to work whilst studying on the General Course?

No Yes, full-time Yes, part-time

[**Note:** The School strongly recommends that full-time students work no more than 15 hours a week during term time. Anyone studying in the UK with a student visa can work up to 20 hours a week.]

3.4 If you intend to work, please provide a reasonable estimate of how much you expect to earn from work during the 2021-22 academic session:

[**Note:** the 2021-22 academic session covers the period 27 September 2021 – 17 June 2022].

£

3.5 How did you arrive at this figure (eg, type of work, number of hours per week, hourly pay)?

3.6 Do you have any other sources of **personal** income (eg, savings, savings returns, trust fund, social security benefits) which will be available during your time on the General Course?

Please provide evidence of other income.

Section 4 | Your Household Financial Situation

Please refer to the *Guidance Notes, Section 4*.

4.1 Please provide the following details for **all** members of your household:

[Note: Your household is the group of people you ordinarily live with as a family.]

Name	Relationship to you	Age	Occupation	Annual gross income from all sources (£)
1				
2				
3				
4				
5				
6				
7				
Total household income				

4.2 Please provide details of any other individuals supported by you or your household income, but not living with you (eg, grandparents).

Name	Relationship to you	Age	Circumstances
1			
2			
3			
4			
5			

4.3 If you expect to receive contributions from anyone during your time on the General Course please provide details. You should include members of your household or anyone else, including an employer (other than pay which you earn).

Name	Relationship to you	Contribution to your studies (£)
1		
2		
3		
4		

4.4 Please provide details of any other members of your household who are or will be studying overseas and/or in higher education during your time on the General Course:

Name of household member	Age	Level of study	Institution name and address (city and country)	From (mm/yy)	To (mm/yy)
1					
2					
3					
4					

4.5 Please provide details of any existing obligations or costs (eg, debts, support for dependants, loan repayments, medical bills), that will affect you or your household's financial situation during your time on the General Course:

Description of obligation/cost	Annual payment

Please provide evidence of any obligatory payments.

Section 5 | Other Financial Support

5.1 Please list all known sources of financial support, including scholarships, grants, bursaries and loans, for which you can apply to fund your General Course study.

[Note: LSE expects you to make all reasonable efforts to secure funding to enable you to study at the School.]

Source of financial support	Amount applied for (£)	Amount secured, or date result expected	Contact details of awarding/ lending body
1			
2			
3			
4			
5			
6			
7			
8			
9			

[Note: Results of the outcome of unsuccessful applications may be requested at our discretion. In the event of successful applications, copies of notification letters **must** be submitted to us.]

5.2 If you have not applied for financial support from other sources or there is no financial support available to you please explain why:

5.3 Please provide details of **all** efforts, not already included above, that you have made to secure financial support:

5.4 During your time on the General Course, will you continue to pay the tuition fee of your home institution (ie your home institution will pay the General Course tuition fee), or will you individually pay the General Course tuition fee directly to LSE?

- I will continue to pay the tuition fee of my home institution and they will pay my General Course tuition fee direct to LSE.
- I will pay the General Course tuition fee direct to LSE myself.

Section 6 | Total Funding Available For Your Studies

6.1 Please summarise the funding you have **already secured** for the General Course from the following sources:

	2021-22(£)
Self (eg, personal savings)	
Financial assistance (as in 5.1)	
Funding from members of your household	
Funding from other sources	
Subtotal A	
Loans from members of your household	
Loans from other sources	
Subtotal B	
Total amount available (A+B)	

Section 7 | Your Future Plans

Please refer to the Guidance Notes, Section 7

7.1 Please write a personal statement in which you:

- explain why you are particularly deserving of a General Course scholarship
- include details of your family background
- describe your academic interests
- outline your career objectives and demonstrate how studying on the General Course will contribute to these objectives
- please specify how you intend to use the money if made an award.

[Note: Please do not exceed 1,000 words and please do not attach your CV. You may use a separate sheet if preferred, but you must include a word count at the top of the page.]

Section 8 | Declaration

- 8.1** I have provided all details required and I confirm that the information provided in this application is, to the best of my knowledge, true and correct. I undertake to notify the Financial Support Office of any changes in my circumstances without delay. I understand that false information will invalidate this application.
- 8.2** I give my permission for the information provided in this form (and the supporting documentation) to be shared with scholarship donors if they request it.
- 8.3** I have read the criteria of the scholarships for which I wish to be considered and the relevant Guidance Notes. I confirm that I have enclosed or have arranged to send all required supporting documentation.
- 8.4** I am happy to be contacted by LSE's Donor Relations Team if shortlisted for an LSE scholarship.

Signature

Date

Please keep a copy of this Form for your records. The Financial Support Office is not able to provide copies.

Please return by email to the Financial Support Office at financial-support@lse.ac.uk

You will be sent an email acknowledgement of your application.

Checklist

- | | |
|--|--------------------------|
| Sections 1-8 completed | <input type="checkbox"/> |
| Evidence of your own income | <input type="checkbox"/> |
| Evidence of parental or partner/spouse income | <input type="checkbox"/> |
| Evidence of obligatory payments | <input type="checkbox"/> |
| Academic reference attached | <input type="checkbox"/> |
| OR | |
| Academic reference being sent separately to the Financial Support Office | <input type="checkbox"/> |
| Name(s) of referee(s) | |
| <input type="text"/> | |
| Evidence of any exceptional costs (eg, high medical bills) affecting you or your household (eg, medical certificates and associated bills) | <input type="checkbox"/> |
| Please refer to the Guidance Notes for more information about appropriate forms of supporting evidence. | |

Guidance Notes

General Course Scholarship Application Form

General Guidance

- 1 This application form is for **all** General Course offer holders who wish to apply for a General Course scholarship for the 2021-22 academic session.
- 2 This form will be used to consider you for **all** of the awards offered by LSE for which you are eligible. Please submit one form and one set of supporting documents only. You only need to complete this form **once** regardless of how many awards you would like to be considered for or are eligible for.
- 3 The Financial Support Office can only guarantee that you will be considered for all awards for which you are eligible providing you have submitted the supporting documentation requested. It is therefore very important that you read the web information about the awards you are interested in to ensure that you have submitted all the necessary documentation for us to consider you.
- 4 You are required to provide supporting documentation relating to income, appropriate to your circumstances. If photocopied documents are submitted, original copies may be requested from you at a later stage. If documentation is not in English, a certified translation must be supplied.
- 5 We require one academic reference from a current teacher/academic familiar with you and/or your work.
- 6 Please complete the form and return it by email to the Financial Support Office at financial-support@lse.ac.uk together with any supporting documentation or references required. All questions must be answered. Do not leave sections blank. If a section does not apply to you, please indicate that it is not applicable (N/A).
- 7 All sums of money referred to must be in UK pounds sterling (£).
- 8 If you have been offered a scholarship, government award, or any other financial assistance for your time on the General Course, please attach a copy of the letter notifying you of your award/loan.
- 9 **Application deadline: 01 June 2021.** We will acknowledge receipt of your application by email.
- 10 We do not accept incomplete or late applications.
- 11 You will be notified by email about the outcome of your application.
- 12 You are unlikely to be considered for a scholarship if you have not accepted your offer of a place on the General Course.
- 13 The decision of LSE is final and we cannot, regrettably, participate in any individual correspondence with applicants before or after that decision.

Guidance for Completing the Application Form

Section 1 | Personal Information

1.1 LSE applicant number

This unique identification number will be provided by the General Course Admissions team.

1.6 Address

You will be advised of the outcome of your application by email but please also provide a contact address or addresses where you can be reached from June – September 2021.

1.8 Country of domicile

This is the country where you are ordinarily resident. If you are currently living in another country solely for the purpose of receiving education, this would not be considered your country of permanent domicile.

Section 3 | Your Personal Financial Situation

For income from employment, please provide one of the following:

- an annual accountant's statement
- a copy of your employment contract or letter from your employer
- a tax return summary

Please do not send multiple payslips.

For income from other sources, please provide copies of your bank statements and/or other documentation showing the income level and its source. Evidence of any social security benefits you are in receipt of should be provided.

Section 4 | Your Household Financial Situation

Evidence of income for your parent or guardian is required. If you do not live with your parents, evidence of income is only required from yourself and, if applicable, your partner/spouse.

For income from employment, please provide one of the following:

- an annual accountant's statement
- a copy of your employment contract or letter from your employer
- a copy of a tax return summary

Please do not send in multiple payslips.

For income from other sources, please provide copies of your bank statements and/or other documentation (eg, benefit statements) showing the income level and its source.

4.1 In the table, please provide

- the name of each person in your household
- their relationship to you (eg, parent, grandparent, spouse, partner, child)
- their age
- their current occupation status (eg, homemaker, student, retired, in employment, incapacitated)
- their total annual income

4.2 In the table, please provide

- the name of any other individual(s) supported by your household income
- their relationship to you (eg, parent, grandparent, spouse, partner, child)
- the circumstances (eg, a child living with other parent, family member in residential care)

4.5 Obligatory payments – obligatory payments do not include standard household utilities

For obligatory payments, please provide documentation appropriate to the circumstances. Please provide copies of any regular payment agreements (excluding utilities). Please include any credit card or loan repayments. This refers to any exceptional costs (eg, high medical bills) affecting you or your household, please provide evidence (eg, medical certificates and associated bills).

Section 6 | Total Funding Available For Your Studies

6.1 Please provide a summary of all the confirmed secured funding that you will receive during your time on the General Course. The estimated total cost of the General Course in 2021/22 (tuition fee and living expenses) is £35,025.

Section 7 | Your Future Plans

7.1 Personal statement

You are required to write a statement, of no more than 1,000 words, explaining why you have applied for financial support from the School. Although we are also interested in your academic interests, work experience and future career objectives, it is very important that you tell us why you are particularly deserving of financial support.

Submission of a personal statement is necessary for consideration for a General Course scholarship.

You can attach your personal statement as a separate document if you prefer.

Section 8 | Declaration

In this section, you are required to confirm that the information you are submitting is true and correct, to the best of your knowledge, that you are happy for us to show this information to scholarship donors, and that you understand that you will be asked to provide supporting documentation in the event that an award is offered to you.