



Office use only	
Departmental code	
Reference	

**Please read the Guidance Notes at the end of the form to help you complete all sections of the form.**

This form requires you to provide detailed information about your financial circumstances. All figures given must be in UK pounds sterling (£).

**Section 1 | Personal Information**

1.1 LSE applicant number

1.2 Title (eg, Miss/Ms/Mr/Mrs)

1.3 Surname or family name

1.4 First name(s)

1.5 Date of birth (DD/MM/YYYY)

1.6 Address (permanent/home address)

1.7 Contact details

Mobile number	Email
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1.8 Country of permanent domicile

1.9 Nationality

**Please read the Guidance Notes for advice on how the following information will be used.**

1.10 Ethnic origin – Please select the category which most closely describes your ethnic origin. If you do not wish to provide this information, please select Prefer not to say:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Arab                                 | <input type="checkbox"/> Gypsy or Traveller                | <input type="checkbox"/> Other Black background                |
| <input type="checkbox"/> Asian or Asian British – Bangladeshi | <input type="checkbox"/> Mixed – White and Asian           | <input type="checkbox"/> Other ethnic background               |
| <input type="checkbox"/> Asian or Asian British – Indian      | <input type="checkbox"/> Mixed – White and Black African   | <input type="checkbox"/> Other mixed background                |
| <input type="checkbox"/> Asian or Asian British – Pakistani   | <input type="checkbox"/> Mixed – White and Black Caribbean | <input type="checkbox"/> Prefer not to say/information refused |
| <input type="checkbox"/> Black or Black British – African     | <input type="checkbox"/> Not known                         | <input type="checkbox"/> White                                 |
| <input type="checkbox"/> Black or Black British – Caribbean   | <input type="checkbox"/> Other Asian background            | <input type="checkbox"/> White – British                       |
| <input type="checkbox"/> Chinese                              |  |  |

1.11 Please tick if any of the following apply to you:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Care-experienced                                  | <input type="checkbox"/> Forced migrant | <input type="checkbox"/> Humanitarian protection status        |
| <input type="checkbox"/> Independent (for the purposes of Student Finance) | <input type="checkbox"/> Asylum seeker  | <input type="checkbox"/> Limited/discretionary leave to remain |
|  | <input type="checkbox"/> Refugee        | <input type="checkbox"/> Stateless                             |

1.12 Please tick if any of the following apply to you:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Specific learning difficulty such as dyslexia, dyspraxia or AD(H)D  | <input type="checkbox"/> Mental health condition, such as depression, schizophrenia or anxiety disorder                          | <input type="checkbox"/> Deaf or a serious hearing impairment                           |
| <input type="checkbox"/> Social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder                | <input type="checkbox"/> Physical impairment or mobility issues, such as difficulty using arms or using a wheelchair or crutches | <input type="checkbox"/> Blind or a serious visual impairment uncorrected by glasses    |
| <input type="checkbox"/> Long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy |  | <input type="checkbox"/> Disability, impairment or medical condition that is not listed |

## Section 2 | Study Details

2.1 Title of your BSc/BA programme

2.2 Department

2.3 Fee status. Please read the Guidance Notes for more information about fee status classification.

Home  Overseas (EU)  Overseas

## Section 3 | Your Education and Experience To Date

3.1 Please give details of your attendance at schools or educational institutions:

Institution name	Institution address (city and country)	Dates attended

3.2 Please give details of any scholarships, bursaries or prizes awarded during your education to date:

Institution	Scholarship or prize name	Value	From (mm/yy)	To (mm/yy)

**3.3** If you have studied away from home and/or you have paid to receive secondary education (or other studies), please provide details of individuals or organisations who contributed towards your fees and/or living costs:

Source of financial support	Value	From	To

**3.4** Are you the first person in your family to attend university?

No  Yes

**3.5** Are your parents university educated?

Mother No  Yes  If yes, in which country did she study?

Father No  Yes  If yes, in which country did he study?

**3.6** Please select from the following options if you have been involved in any Widening participation programmes:

LSE Compass/Year 11 Summer School

LSE CHOICE

Pathways to Banking and Finance

Pathways to Law

Promoting Potential

Other university Widening Participation/Access programmes. Please give details:

College/University	Programme	Details

## Section 4 | Your Personal Financial Situation

4.1 Please provide details of any previous or current employment:

Start date	End date	Name of employer	Position held	Nature of work

4.2 In the 12 months immediately preceding the start of your LSE undergraduate programme have you been/are you currently/will you be:

Working Full-time  Working Part-time  Studying Full-time  Studying Part-time

Other  (Please tick all that apply)

4.3 What is your expected total net income during the 12 months immediately preceding the start of your LSE undergraduate programme?

£

**Please provide evidence of income from employment.**

4.4 Do you intend to work whilst studying?

Term-Time No  Yes, Full-time  Yes, Part-time

Vacation/Summer No  Yes, Full-time  Yes, Part-time

**[Note:** The School strongly recommends that full time students work no more than 15 hours a week during term time. Anyone studying in the UK with a student visa can work up to 20 hours a week.]

4.5 If you intend to work, please provide a reasonable estimate of how much you expect to earn from work during one full academic year (term time and vacations/summer holidays):

£

4.6 How did you arrive at this figure (eg, type of work, number of hours per week, hourly pay)? Is it reasonable to assume that you will earn similar amounts in subsequent years of your programme? If not, please explain:

4.7 Do you have any other sources of personal income (eg, savings, savings returns, trust fund, social security benefits) which will be available during the course of your programme?

**Please provide evidence of other income.**

## Section 5 | Your Household Financial Situation

Please refer to *Guidance Notes, Section 5*.

5.1 Please provide the following details for all members of your household:

[Note: Your household is the group of people you ordinarily live with as a family.]

Name	Relationship to you	Age	Occupation	Annual gross income from all sources £
1				
2				
3				
4				
5				
6				
7				

Please provide evidence of household income.

Total household income

--

5.2 Please provide details of any other individuals supported by you or your household income, but not living with you (eg, grandparents):

Name	Relationship to you	Age	Circumstances
1			
2			
3			
4			
5			

5.3 If you expect to receive contributions from anyone during the course of your programme please provide details. You should include members of your household or anyone else including your employer (other than pay which you earn):

Name	Relationship to you	Contribution to your studies		
		Year 1 £	Year 2 £	Year 3 £
1				
2				
3				
4				

**5.4** Please provide details of any other members of your household who are or will be studying overseas and/or in higher education during the course of your programme:

Name of household member	Age	Level of study	Institution name and address (city and country)	From (mm/yy)	To (mm/yy)
1					
2					
3					
4					

**5.5** Please provide details of any non-standard obligations or costs (eg, debts, support for dependants, loan repayments, medical bills), which will affect you or your household's financial situation during the course of your programme:

Description of obligation/cost	Annual payment

**Please provide evidence of any obligatory payments.**

## Section 6 | Other Financial Support

**6.1** Please list all known sources of financial support, including scholarships, grants, bursaries and loans, for which you can apply to fund your undergraduate studies. You do not need to include LSE scholarships and bursaries.

[**Note:** LSE expects you to make all reasonable efforts to secure funding to enable you to study at the School. In particular, all students are expected to apply for government funding in their country of domicile.]

Source of financial support	Amount applied for £	Amount secured, or date result expected	Contact details of awarding/ lending body
1			
2			
3			
4			
5			
6			
7			
8			
9			

[**Note:** Results of the outcome of unsuccessful applications may be requested at our discretion. In the event of successful applications, copies of notification letters must be submitted to us.]

**6.2** If you have not applied for financial support from other sources or there is no financial support available to you please explain why:

**6.3** Please provide details of all efforts, not already included above, that you have made to secure financial support:

## Section 7 | Total Funding Available For Your Studies

7.1 Please summarise the funding you have already secured for your programme from the following sources:

	Year 1 £	Year 2 £	Year 3 £
Self (eg, personal savings as in 4.7)			
Financial support (as in 6.1)			
Funding from members of your household (as in 5.3)			
Funding from other sources			
<b>Total funding secured</b>			

## Section 8 | LSE Bursaries: Home students only

### 8.1 LSE Bursaries

Application for an LSE Bursary is via the Student Finance application; there is no separate application form. To be eligible your household income must be less than the maximum threshold. More information at: [www.lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding/bursaries](http://www.lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding/bursaries)

### 8.2 LSE Discretionary Bursaries

LSE Discretionary Bursaries are available to Home students with exceptional financial circumstances. They are intended as a top up to the standard LSE Bursary, or can be awarded if a student's household income is above the threshold. You must have applied for all statutory support available to you to be considered for an LSE Discretionary Bursary. If you are already entitled to the maximum value LSE Bursary of £4,000 we will be unable to award an LSE Discretionary Bursary.

Please write a short statement of 250 words explaining why you should be considered for an LSE Discretionary Bursary.



## Section 9 | Your Future Plans

Please refer to *Guidance Notes, Section 9*

9.1 If applicable do you intend to return to your country of domicile upon completion of your studies? (Overseas applicants only)

Yes

No

9.2 Please write a personal statement in which you:

- a) explain why you are particularly deserving of an LSE scholarship
- b) include details of your family background
- c) describe your academic interests
- d) outline your career objectives and demonstrate how the studies you plan to undertake at LSE will contribute to these objectives
- e) please specify how you intend to use the money if made an award.

**[Note:** Please do not exceed 1,000 words and please do not attach your CV. You may use a separate document if preferred, but you must include a word count at the top of the page.]

## Section 10 | Declaration

**10.1** I have provided all details required and confirm the information provided in the application is, to the best of my knowledge, true and correct. I will undertake to notify the Financial Support Office of any changes in my circumstances without delay. I understand that giving false information will invalidate my application.

Yes  No

**10.2** I have read the criteria of the scholarships I wish to be considered for and the guidance notes. I confirm that I have enclosed or have arranged to send all required support documentation.

Yes  No

**10.3** I give permission for the information in this form (and any supporting documentation I provide) to be shared with LSE's Philanthropy and Global Engagement Team (PAGE) and scholarship donors if they request it. I am happy to be contacted by PAGE if I am shortlisted for an LSE Scholarship.

Yes  No

**Signature**

**Date**

This form should be submitted by email to **financial-support@lse.ac.uk**. You will be sent an email acknowledgement of your application.

### Checklist

Sections 1-10 completed

Evidence of your own income (as in 4.3)

Evidence of household income (as in 5.1)

Evidence of obligatory payments (as in 5.5)

Academic reference included

**OR**

Academic reference being sent separately by email to **financial-support@lse.ac.uk**

Name(s) of referee(s)

Please refer to the Guidance Notes for more information about appropriate forms of supporting evidence.

## Financial Support Office Guidance Notes

### Undergraduate Scholarship Application Form

#### General Guidance

- 1 This application form is for all undergraduate applicants who wish to apply for LSE undergraduate financial support. This comprises:
  - LSE named scholarships for Home and Overseas students.
  - LSE Undergraduate Support Scheme for Overseas students.
  - LSE Access to Education Scholarships for asylum seekers and refugees.
  - LSE Discretionary Bursaries for Home students only. Please complete question 8.2 to indicate you wish to be considered for this if you feel you have exceptional circumstances affecting your financial situation.
  - LSE Bursary entitlement for Home students is automatically calculated via your application with Student Finance for the maintenance loan and tuition fee loan. You do not need to complete this form to apply for the LSE Bursary.
- 2 This form will be used to consider you for all of the awards offered by LSE for which you are eligible. Please submit one form and one set of supporting documents only. You only need to complete this form once regardless of how many awards you would like to be considered for or are eligible for.
- 3 The Financial Support Office can only guarantee that you will be considered for all awards for which you are eligible providing you have submitted the supporting documentation requested. It is therefore very important that you read the web information about the awards which you are interested in to ensure that you have submitted all the necessary documentation for us to consider you.
- 4 You are required to provide scanned/electronic supporting documentation relating to income, appropriate to your circumstances. Original documents may be requested from you at a later stage. If documentation is not in English, a certified translation must be supplied.
- 5 We require one academic reference on School/College headed paper, or sent from an official School/College email account, from your current teacher or supervisor. This can be the same reference as used for your UCAS application but we need a copy submitted with your scholarship application. If your referee has knowledge of your financial circumstances, they can include information about this in your scholarship reference. For more information about the content of the reference please see: [www.lse.ac.uk/study-at-lse/Undergraduate/Fees-and-funding/writing-a-reference](http://www.lse.ac.uk/study-at-lse/Undergraduate/Fees-and-funding/writing-a-reference).
- 6 Please complete the form and return it to the Financial Support Office together with any supporting documentation or references required. All questions must be answered. Do not leave sections blank. If a section does not apply to you, please indicate that it is not applicable (N/A).
- 7 All sums of money referred to must be in UK pounds sterling (£).
- 8 If you have been offered a scholarship, government award, loan or any other financial assistance for your forthcoming education, please submit notification of this.
- 9 **Application deadline:** For Overseas applicants the final deadline is **28 April 2022**. For Home applicants the final deadline is **1 June 2022**.
- 10 Completed forms along with supporting documents should be submitted by email to [financial-support@lse.ac.uk](mailto:financial-support@lse.ac.uk). We will acknowledge receipt of your application by email.
- 11 We do not accept incomplete or late applications.
- 12 You will be notified by email about the outcome of your application.
- 13 You are unlikely to be considered for a scholarship if LSE is your Insurance university choice.
- 14 The decision of LSE is final and we cannot, regrettably, participate in any individual correspondence with applicants before or after that decision.
- 15 All information submitted to us is treated with the strictest confidence and will be stored securely. The data we request from you is covered by the notification provided by the School under the Data Protection Act (1998). The data will not be passed to any other party without your consent, except when the School is required to do so by law. Your application for financial assistance has no bearing on, or connection to, academic related matters.

## Guidance for Completing the Application Form

### Section 1 | Personal Information

**1.1** LSE applicant number is a unique identification number provided by the LSE Undergraduate Admissions Office.

**1.8** Country of permanent domicile is the country where you are ordinarily resident. If you are currently living in another country solely for the purpose of receiving education, this would not be considered your country of permanent domicile.

**1.10** This information will be used within the Financial Support Office to identify your eligibility where necessary, against specific criteria of certain LSE scholarships.

**1.11** This information will be used within the Financial Support Office to identify your eligibility where necessary, against specific criteria of certain LSE scholarships.

**1.12** This information is requested as an opportunity for you to highlight any conditions which may impact on your studies at LSE. This information will not be shared with other support networks within LSE and you will need to make contact directly with any relevant networks as appropriate, eg, Student Wellbeing Service, Student Services Centre.

### Section 2 | Study Details

**2.3** To be eligible for Home fee status you must be 'settled' in the UK on the 'first day of the first academic year of the course'; you must also have been 'ordinarily resident' in the UK on the 'first day of the first academic year of the course'; and you must have been 'ordinarily resident' in the UK and Islands (the Islands means the Channel Islands and Isle of Man) for the full three year period before the 'first day of the first academic year of the course', and the main purpose for your residence in the UK and islands must not have been to receive full-time education during any part of that three year period.

For further information visit: [www.lse.ac.uk/study-at-lse/international-students/fee-status-classification](http://www.lse.ac.uk/study-at-lse/international-students/fee-status-classification)

### Section 4 | Your Personal Financial Situation

For income from employment, please provide one of the following:

- a P60 (where work is being undertaken in the UK)
- an annual accountant's statement
- an employment contract or letter from your employer
- an annual tax return summary.

Please do not send multiple payslips.

For income from other sources, including benefits, please provide documentation showing the income level and its source.

### Section 5 | Your Household Financial Situation

**5.1** In the table, please provide details of the people you ordinarily live with, including their occupation (eg, job title, homemaker, student, retired, incapacitated).

Include the gross (pre-tax) annual income for each member of the household, if applicable. If you permanently live independently from your family, enter 'not applicable' in this table.

For income from employment, please provide one of the following:

- a P60 (where work is being undertaken in the UK)
- an annual accountant's statement
- an employment contract or letter from the employer
- an annual tax return summary.

Please do not send in multiple payslips.

For income from other sources, including benefits, please provide documentation showing the income level and its source.

**5.2** In the table, please provide details of those financially dependent on the household income including the circumstances (eg, a child living with other parent, grandparents requiring financial assistance).

**5.3** For those applying for a four year degree, we will assume the same contribution for Year 4.

**5.5** Obligatory payments include exceptional costs such as regular medical bills, large credit card or loan repayments (not a mortgage). Please provide evidence to support any information in this table.

## **Section 6 | Other financial support**

**6.1** If you do not yet know the amount you will receive from the Student Loans Company please write 'to be confirmed' in the Amount secured column.

## **Section 7 | Total Funding Available For Your Studies**

**7.1** Please provide a summary of all the confirmed secured funding that you will receive for each year of your programme. Do not include funding that is yet to be secured, eg, funding expected from part time work during your studies.

For those applying for a four year degree, we will assume the same level of funding for Year 4.

## **Section 8 | LSE Bursaries**

**8.1** Home applicants should apply for the tuition fee loan and maintenance loan at [www.gov.uk/student-finance](http://www.gov.uk/student-finance). By completing a means tested/income assessed application, you will automatically be considered for the LSE Bursary.

**8.2** LSE Discretionary Bursaries are made in cases of exceptional financial circumstances where the household income does not accurately reflect the ability to provide financial support for your studies. This might include for example; exceptional expenditure for caring responsibilities, or relating to a disability.

The combined value of an LSE Bursary and LSE Discretionary Bursary is capped at £4,000.

## **Section 9 | Your Future Plans**

**9.1** Some scholarships require the award holder to return to their country after the tenure of their award is finished. This will be made clear in the information about the award on the Financial Support Office web pages. Failure to answer this question may mean that you cannot be considered for certain country specific scholarships even though you are a national of that country and/or are domiciled there.

**9.2.** Completion of the personal statement is necessary for consideration for LSE scholarships.

You can use the personal statement submitted as part of your UCAS application as the basis of this statement (the Financial Support Office does not have access to this statement); although we are interested in your academic interests and career objectives, it is very important that you tell us relevant information about your financial circumstances and why you are particularly deserving of financial support.

You can attach the personal statement in separate document if you prefer, including a word count at the top.

## **Section 10 | Declaration**

In this section, you are required to confirm that the information you are submitting is true and correct, to the best of your knowledge; that you are happy for us to show this information to LSE's Philanthropy and Global Engagement Team (PAGE) and scholarship donors; and that you understand that you may be asked to provide supporting documentation in the event that an award is offered to you.