**LSE SEAC PhD Conference Fund**

**Application Form**

**APPLICANT DETAILS**

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| **Name** |  |
| **Email address** |  |
| **Department** |  |
| **PhD Programme** |  |
| **Year of Study** |  |
| **Have you been upgraded to PhD status? (if not, please indicate the anticipated date of upgrade)** |  |
| **What sources of funding are you relying on for your studies and are available to you for attending conferences?** |  |

**DETAILS OF PHD PROJECT**

|  |  |
| --- | --- |
| **Thesis title** |  |
| **Supervisor** |  |
| **Research summary** |  |

**CONFERENCE DETAILS**

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| --- | --- |
| **Conference title** |  |
| **Conference organisers** |  |
| **Dates of conference** |  |
| **Location of conference** |  |
| **Title of Conference Paper** |  |
| **Have you already been invited to present?** |  |

**CONFERENCE COSTS**

Please give details of your expenditure under the following headings. Please note that any award made will only be a contribution towards your costs. You must provide documentary evidence in relation to your accommodation, travel costs (e.g., an e-ticket), the conference registration fee and confirm that you have obtained a cover note for the School’s Travel Insurance Policy.

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| --- | --- |
| **Travel** |  |
| **Accommodation** |  |
| **Meals** |  |
| **Conference registration fee** |  |
| **Other (please specify)** |  |
| **Total** |  |
| **Have you applied for other funding for this particular travel?** |  |
| **Have you secured another funding for the conference?**  **(If YES, how much is the award?)** |  |

**STATEMENT OF SUPPORT FROM PHD SUPERVISOR\***

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\* Supervisor statement can be sent separately to [seac.admin@lse.ac.uk](mailto:seac.admin@lse.ac.uk). Please also provide confirmation of funding status (self-funded, LSE or other funding) from Supervisor/Department in Statement of Support.

Supervisor’s signature and date:

**EDI**

Please indicate how you and your research contribute to equality, diversity, and inclusion in the study of Southeast Asia at the LSE

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**APPLICANT’S DECLATION**

In typing my name below, I show that I have read the call for application of SEAC PhD Conference Fund scheme on SEAC website and agree to abide by these conditions. I undertake to inform SEAC of any changes to my circumstances without delay. If, for any reason, I am unable to attend the conference, I agree to refund any award I may have received from SEAC without delay. I confirm that I have obtained a cover note for the School’s Travel Insurance Policy. I understand that false information will invalidate this application.

Applicant’s signature and date:

**Please submit the completed form along with a CV (two pages maximum)**

**via email to SEAC Centre Manager:** [**seac.admin@lse.ac.uk**](mailto:seac.admin@lse.ac.uk)