

Vacancy: Research Assistant (part-time), LSE Middle East Centre

The LSE Middle East Centre seeks a part-time Research Assistant to provide efficient, comprehensive and proactive support in Arabic and English for the research project '[Lebanon Unsettled](#)', led by Principal Investigator Dr Deen Sharp. This post will be based at the LSE Middle East Centre and will report to Kendall Livingston, Projects Coordinator.

Start Date: September 2021

End Date: April 2022

Hours: Average of 10 hours per week

Pay: £19.86 per hour (Band 5 Step 18)

Responsibilities

- Assisting with archival research.
- Interpreting and analysing patterns or trends in data.
- Managing large scale databases.
- Conducting literature reviews, on topics like urban social movements in Lebanon, the Arab region and internationally.
- Assisting in the writing of reports.
- Contributing to the organisation of online platforms, conferences, seminars and workshops.
- Conducting and assisting the undertaking of interviews with key stakeholders.
- Supporting team members to reach common goals.
- Managing own research and administrative activities, with guidance.

Person Specification

- Master's degree in a social science discipline (or near completion). (E)
- Demonstrating a knowledge of theory, methods and practice, specifically in relation to urban social movements, and demonstrating development through acquisition of relevant skills and competencies. (E)
- Excellent verbal and written communication skills in Arabic and English. Including the ability to carry out detailed desk research in Arabic and translation/transcription into English. (E)
- Ability to conduct high quality, independent qualitative research. (E)
- Working knowledge of French. (D)
- Experience of archival research. (D)
- Experience of data collection, coding and data analysis. (D)
- Experience of administering research activities, including organising events. (D)

To apply, please send a CV and short covering letter (500 words) to Kendall Livingston, Projects Coordinator, LSE Middle East Centre: k.livingston@lse.ac.uk.

All candidates must have the right to work in the UK at the time of application and are asked to confirm this in their covering letter.

Closing date for applications: 25 August 2021, 23.59 (UK time)

Interviews will be held in English and Arabic on 1 September 2021 via Zoom.