

# Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

Job title: Research Assistant, Roads as Tools for (Dis)connecting Cities and Neighbourhoods: a Socio-spatial Study of Abu Dhabi

Department/Centre/Institute: Middle East Centre Accountable to: Alexandra Gomes, Kendall Livingston

## **Job Summary**

The Research Assistant will provide proactive support organising a multi-media exhibition to be held at LSE in March 2023, a major output of the research project 'Roads as Tools for (Dis)connecting Cities and Neighbourhoods: a Socio-spatial Study of Abu Dhabi'. The postholder will work closely with the project research team, Middle East Centre and the exhibit curator to translate the research findings into a visual experience and narratives to be understood by a wide audience. In the end, they will co-author a written output with the project team. Tasks will include research, communications, engagement and impact.

# **Duties and Responsibilities**

- Support in the organisation and launch of project's exhibition.
- Attend research meetings with project team
- Convey research findings into condensed narratives that can be widely understood.
- Assist in coordinating social media campaigns, questionnaires and polls.
- Co-author written output with research team.
- Supporting team members to reach common goals.
- Managing own research and administrative activities, with guidance.

All of the above subject to the contractual obligations imposed by the external funding agency and with the agreement of the grant-holder, Principal Investigator and/or Head of Centre.

#### Note

The LSE has a progressive pay structure that rewards you with annual pay increases up to a certain level as you develop in your role. We also provide for further reward past this point in the form of further pay increases based on exceptional performance.

### **Flexibility**

To deliver services effectively, a degree of flexibility is needed, and the post holder may be required to perform work not specifically referred to above.

#### **Equality and Diversity**

To uphold the School's commitment to equality of respect and opportunity, as set out in the <a href="Ethics Code"><u>Ethics Code</u></a>, we will treat all people with dignity and respect, and ensure that no one will be treated less favourably because of their role at the School, age, sex, disability, gender identity, race, religion or belief, sexual



orientation, marriage and civil partnership, pregnancy and maternity, or social and economic background. For the full Equity, Diversity and Inclusion policy statement, please see the <u>EDI website</u>.

# **Environmental Sustainability**

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.