



THE LONDON SCHOOL
OF ECONOMICS AND
POLITICAL SCIENCE ■

Welcome to the
Department of Media
and Communications

MSc Handbook








2023/24

[lse.ac.uk/media-
and-communications](https://lse.ac.uk/media-and-communications)



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Head of Department Welcome

Welcome to the Department of Media and Communications at LSE!

Everyone in our Department is super excited for the academic year to start and keen to offer you a stimulating and rewarding learning environment as well as a supportive community over the 2023/24 academic year, opening the doors to a wide universe of inquiry and discovery across our programmes.

There is no better time to study and critically reflect on the impact of media and communication on society. Recent years have shown how pivotal and crucial media and a wide variety of digital platforms have become to our everyday lives, as well as other spheres. We learned first-hand about the opportunities media and communication offer in that regard, but we also became acutely aware of the many limitations and a whole range of contemporary challenges with regard to media and communication, be they political, ethical, social, cultural and economic. These challenges point towards the great importance of ethical values as well as social and political rights, but also to how these values and rights are increasingly being undermined in fundamental ways.

We look forward to discussing and critically assessing with you the rapid, deep and widespread changes taking place in the media, communications and digital environment, in conjunction with increasing calls for and action in view of more social justice across the world.

Together with my academic colleagues, our Departmental Managers, and the Department's professional services team, I wish you a very rewarding, mind-blowing and thought-provoking intellectual journey!



Professor Bart Cammaerts
Head of Department

Key Department Information

Department Location

We are based on the 6th and 7th floors of Fawcett House and the 7th floor of Pethick, Lawrence House.

Contact details:

Department of Media and Communications
London School of Economics and Political Science
Houghton Street
London
WC2A 2AE

The Department's Student Common Room is for use by students registered on Media and Communications programmes. The Departmental kitchens are available to all MSc students in the Department.

Contacting Staff in the Department

The following email addresses are monitored by more than one staff member.

- [**Media.MSc@lse.ac.uk**](mailto:Media.MSc@lse.ac.uk) – for MSc admissions, current students and alumni queries (except for assessment)
- [**Media.Assessment@lse.ac.uk**](mailto:Media.Assessment@lse.ac.uk) – for MSc assessment queries
- [**Media.Research@lse.ac.uk**](mailto:Media.Research@lse.ac.uk) – for Research and PhD queries
- [**Media.Visitors@lse.ac.uk**](mailto:Media.Visitors@lse.ac.uk) – for Visiting Fellow/Professor queries

Contacting Academic Staff

Academic staff can be contacted during Feedback and Advice Sessions (drop-in sessions and bookable meetings). Use the 'Bookings' facility on the Student Hub to book Feedback and Advice Sessions.

You may drop in without booking an appointment during drop-in sessions. Academic staff do not hold Feedback and Advice sessions during reading weeks or outside term time.



Academic Mentors/Supervisors

At the start of Autumn Term (AT) each of you is assigned an Academic Mentor, whose role is to:

1. Provide you with academic guidance and feedback on students' progress.
2. Provide pastoral guidance on non-academic issues and refer you, as necessary, to the appropriate support services within the School.
3. Implement the provisions outlined in Inclusion Plans, in liaison with the School's Disability and Wellbeing Service.
4. Comment on and provide general assessment of your progression on your termly class reports via LSE for You.
5. Inform the Director of Graduate Studies and School if your attendance and progress is not satisfactory.

You should maintain regular contact with your Academic Mentor through direct one-to-one meetings (at least twice a term during Autumn and Winter term and once in Spring term) and through regular email contact as needed.

Towards the end of AT, you will be assigned a Dissertation Supervisor who takes over the role of the Academic Mentor and in particular advises you on your dissertation, although you can consult any member of staff on questions related to dissertation research. It is your responsibility to attend group supervision sessions, where attendance is mandatory, and to make appointments to see your Supervisor during Feedback and Advice Sessions.

Contacting Professional Service Staff

The Department's administration team is based in FAW.6.01J, and is open to queries from you all year round. Please check the departmental Moodle page for opening hours.

Our email addresses are:

Media.MSc@lse.ac.uk

Media.Assessment@lse.ac.uk

It helps us if you mention your programme or course, and your LSE ID number in email messages.

Feeding Back to the Department

Student/Staff Liaison Committee (SSLC)

The Department of Media and Communications has an MSc Student/Staff Liaison Committee (SSLC), which comprises student representatives (reps) from each of the MSc programmes, along with programme directors and other key staff from the Department. This committee meets termly to provide a forum for students to discuss issues with staff that affect the student body as a whole. Dates for the termly meetings can be found on Moodle and reminders sent to elected reps via email.

Programme representatives (two per programme in any given term) are chosen by you as early in the Autumn Term as possible. It is up to students in each programme to decide how to select these representatives. Student representatives are expected to represent the whole cohort in their programme, to feedback accurately, and be responsible for representing the views of their peers. Names and contact details of student representatives, and agendas and minutes of SSLC meetings will be published on Moodle.

Student suggestions and concerns

If you have any suggestions or concerns, we aim to respond to these constructively and as promptly as possible. Specifically, if you have a concern about a course, your programme or any aspect of the Department's activities, you are invited to raise this as early as possible with any of the following:

- The relevant course teacher or Course Convenor
- Your Programme Director
- The relevant Student/Staff Liaison Committee (SSLC) student representatives for your programme
- The Department Manager
- The Director of Graduate Studies
- The Head of Department



If you wish to raise any issues with individual members of staff, you should first try and speak directly to this person. If it is to do with the course in general or you feel talking to the individual teacher has not solved anything, speak to the Course Convenor. If an issue is related to your programme, speak to your Programme Director.

If the issue is more sensitive and you need guidance in how to approach it, please speak to a member of staff whom you trust and/or your Academic Mentor/Supervisor or your Programme Director. If things cannot be resolved in these places, then you can speak to the Director of Graduate Studies or the Head of Department.

Please note, the School has a procedure for student concerns and complaints. Should you decide to express a concern or to pursue a complaint outside the Department, we ask that you also inform the Head of Department so that they are aware of any problems.

Teaching Delivery

Our MSc programmes and courses:

- MSc Global Media and Communications (Fudan)
- MSc Global Media and Communications (UCT)
- MSc Global Media and Communications (USC)
- MSc Media and Communications
- MSc Media and Communications (Data and Society)
- MSc Media and Communications (Media and Communication Governance)
- MSc Media and Communications (Research)
- MSc Media, Communication and Development
- MSc Politics and Communication
- MSc Strategic Communications

Programme structure

All the MSc programmes offered by the Department, with the exception of the two-year MSc Global Media and Communications, run for a year through to submission of the dissertation in August. All programmes except for the MSc Global Media and Communications can be taken part-time over two calendar years. The online School Calendar contains programme regulations and details compulsory and suggested optional courses.

Courses

The online School Calendar contains official course information. The information given in the Calendar takes precedence over all other sources and should be regarded as the central point of reference. Graduate Course Guides for all courses taught in the School give an outline of the syllabus, an introductory reading list, and information on assessment.



Teaching

Teaching hours

Most half unit courses in the Department of Media and Communications are taught as a weekly lecture (1 hour or 1.5 hours) and a weekly seminar (1 hour or 1.5 hours). Some half unit courses have an additional film screening or practical component.

Check the Calendar entry for each course for further details, and for information on courses outside this department. Faculty use one weekday as their research day (most use Friday in our Department). The Department's professional services staff are available Monday – Friday in the main PSS office (FAW.6.01J). You can also contact the team on media.msc@lse.ac.uk or media.assessment@lse.ac.uk.

Lectures, seminars (or classes) and workshops

Lectures may be delivered to large groups of students, depending on the numbers of students who select that course. Lectures will be delivered prior to attendance in the seminars.

Seminars are normally taught in smaller groups of 15-17 students by faculty, LSE Fellows and Guest Teachers, with support from Graduate Teaching Assistants.

MC499.2 Study Skills Workshops are taught by Graduate Teaching Assistants. You are required to attend regularly and to participate in seminars, attendance is recorded. Lectures start in the first week of term (AT1 and WT1). Seminars start in the first or second week of term (AT1 or AT2, and WT1) – please check the timetable and speak to the course convenor.

Units and courses

Students are required to take four units to complete an MSc programme. These are made up of taught courses to the value of three units and the Dissertation to the value of one unit. Some courses are equal to one unit; most are equal to a half unit. Each programme has compulsory courses and optional courses. Part-time students normally take courses to the value of two units in each year of study.





Compulsory courses

The compulsory courses are the central focus of each MSc programme, providing an advanced understanding of theories, concepts and methods in media and communications research. There are departmental compulsory courses that every student must take, and, in addition, your programme has a compulsory course that is tailored to that programme and not open to students on other programmes. For the dissertation, students conduct original research which develops their particular interests.

Optional courses

Students will choose optional courses to the value specified in their programme regulations, selected from the lists of all available options. Programmes have lists of suggested options that suggest a pathway tailored to your programme. You may wish to consider these optional courses, however, these are only recommendations.

Courses are usually taught only once in each academic year (i.e., courses taught in the Autumn Term are not offered again in the Winter Term). Consider how your option choices will affect the balance of your workload over the year – especially with regard to assessment that you may have to undertake during the breaks – and be realistic about what you can do in Autumn Term.

Research ethics policy

You should familiarise yourself with the LSE Research Ethics Policy. The School attaches considerable importance to the maintenance of high ethical standards in research undertaken by its staff and students. You will be asked to submit an online ethics form to your Supervisor in connection with the Methods summative essay and in connection to the dissertation in the Winter Term. Instructions are provided in the department's Dissertation Guide and more information can be found on the MC499 and MC4M1/2 Moodle pages. You need ethical approval from your Supervisor for any empirical work conducted as part of your MSc. This includes the MC4M1/2 summative assignment, the dissertation and any other research work conducted for courses that are part of your MSc.

Course availability

Students in the Department can take most MC-prefixed courses on offer as long as they are not core courses on other MSc programmes. Access to optional courses, both within this Department and in other departments, is often limited. Controlled access courses are either 'capped' (i.e., their availability is limited by numbers) or 'restricted access' (i.e., their availability is limited by other criteria). Students may request approval to take controlled access courses through LSE For You (LFY), with some courses requiring a statement in support of your request. Full unit courses are taught across Autumn and Winter Terms. Most half unit courses are taught in either the Autumn or the Winter Term.



Course registration

All your course choices are subject to the final approval of your MSc Programme Director and will be reviewed during AT2. If your choices are approved this will be indicated on LFY; if your Programme Director needs more information or wants to speak to you before approving your choices, this too will be indicated on LFY. You may also receive an email asking you to contact the Department about your course choices.

You must select four units of courses including your choices for the Winter Term before the course choice system closes in AT2, except for Part-time students who may only select up to 2.5 units. For all courses, please refer to the online Calendar.

Dropping courses

You are able to withdraw from a course you have selected, if you do so prior to the Course Choice session closing for that specific term. You may not select or change a Autumn Term course after LFY Graduate Course Choice closes in AT2. You must make all your course choices, for both Autumn and Winter Terms, by the time the Graduate Course Choice system closes in AT2, thereafter, students may not drop a Autumn Term course and replace it with a Winter Term course. All changes to course selection will be subject to the approval of your Programme Director.

Attendance/absence

Students are required to attend the School for the full duration of each term. Students who wish to be away for good reasons in term-time must first obtain the consent of their Supervisor. Students away due to illness or other reasons must inform their Programme Director, Supervisor and seminar teachers and, where the absence is for more than two weeks, the Student Services Centre. Students are required to attend seminars and attendance will be recorded in LFY on a weekly basis. Supervisors have an overview of the seminar attendance registers in LFY and will follow up if you are not attending regularly. You should also be aware of any attendance requirements placed on you by your funding body and/or your visa status.

Full-time students

All full-time students must select courses to the value of FOUR units only. This includes compulsory courses, for which students are automatically registered, and option courses, for which students must register, to be taken in both AT and WT. You must not de-select the compulsory courses for your programme. You must not de-select MC408 and MC499. You must not de-select MC4M1 (or MC4M2 for Research Track students).



Controlled Access' Courses

As noted above, some courses are 'capped' or have 'restricted access' so an application note will have to be written to the person teaching the course before it can be selected (see above for more information). If a personal statement is required, this will be indicated on the LFY course choice system.

Registering for Seminar Groups

Students should sign-up for seminar groups via LFY after registering for a course. In some instances, the teacher will assign a student to a seminar group.

For MC4M1 please review the MC4M1 handbook for further details regarding registration of seminars and workshops. All relevant information will be provided during the first lecture in Autumn Term.

LSE courses are generally taught between 09:00 on Monday to 18:00 on Friday. Full time students should be available for classes at any time during that period. For courses where the teacher does not pre-allocate groups, LFY allows you to select the seminar group of your choice, provided that places are available. If you have signed up for a course in another department, you will need to ensure that the outside option lecture and seminar do not clash with any of your allocated courses in the department.

Part-time students

Part-time students normally select courses to the value of TWO units in each year of study. The MC499 Dissertation should be selected in Year 2. Part-time students must meet the same requirements as full-time students over two years. It is the responsibility of part-time students to ensure that other commitments allow them to attend their lectures and seminars, complete written assignments and attend examinations. The Department will try to accommodate requests from part-time students who wish to sign up for specific seminars to avoid clashes with paid work.

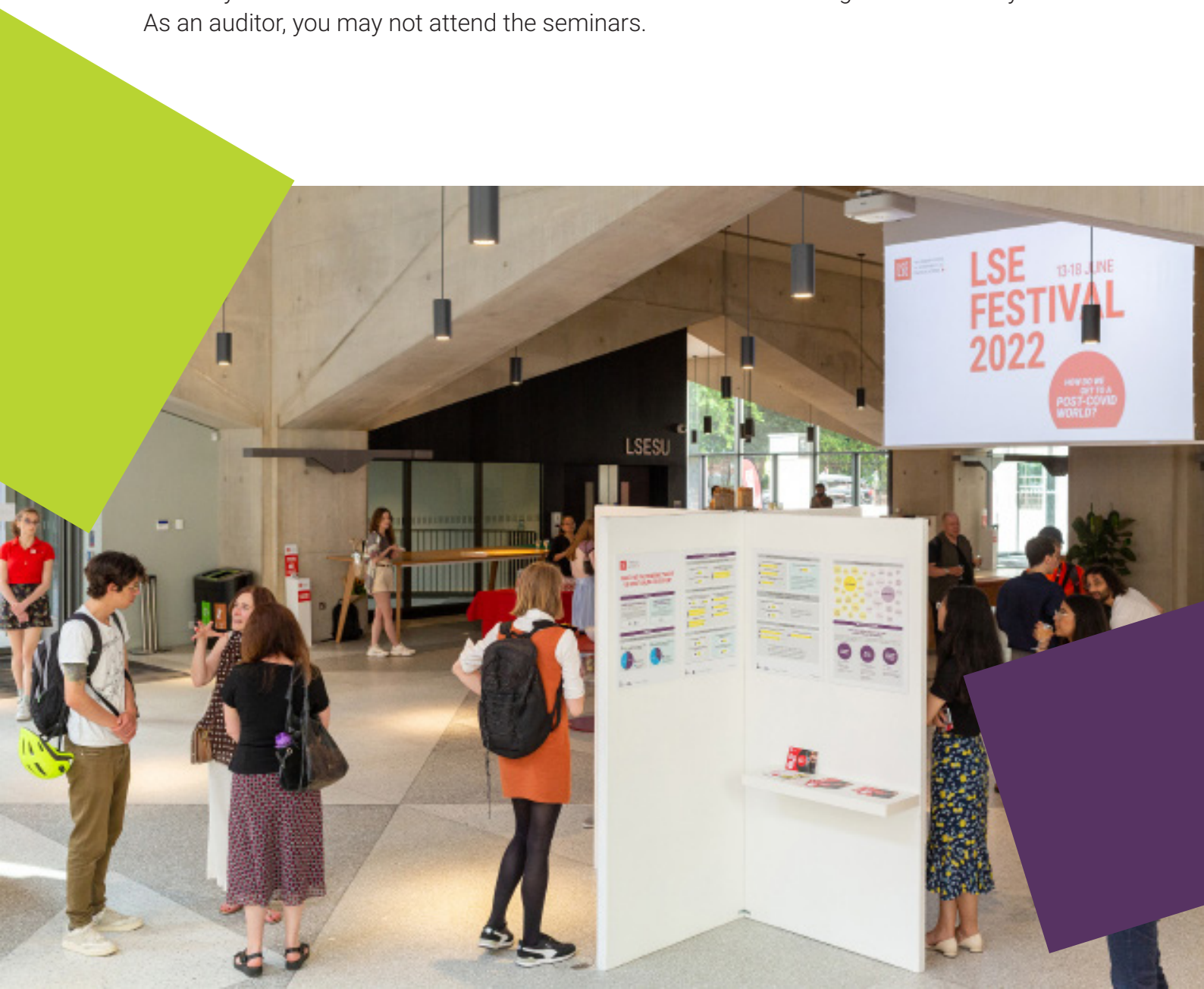


Courses in other departments

Some courses are limited to a certain number of students. You should consult the department in which the course is offered, and follow the instructions given there. If you are choosing a course offered by another department, discuss this choice with your Academic Mentor and Programme Director if it is not listed as an option for your MSc programme and with the course teacher (in accordance with any course restrictions as listed in the School Calendar). Students should note that at LSE the summative assessment differs by department so students should consult course convenor of the course they wish to take early in the term to verify methods of assessment and coursework submission deadlines.

Auditing courses

You may be permitted to audit lectures (attend without credit) subject to the approval of the course teacher, whom you must contact directly for permission. As an approved auditor you would be allowed to watch the recorded lectures during the academic year. As an auditor, you may not attend the seminars.





Student Support and Community

Academic support

Make the most of the academic support on offer in your department. A major part of the Department's learning environment is the Academic Mentoring system. Your Academic Mentor has oversight of your studies but can also support with pastoral issues, helping you to make the most of your time in the department. So do make sure to meet with them often, at least twice a term.

Professional development

In the Media and Communications Department you'll have the opportunity to develop a range of professional skills, from networking with alumni and industry speakers to honing your interview skills. We have a dedicated careers specialist based in LSE Careers, Shayna Main. Shayna runs programme-specific careers sessions, advising about subjects such as securing an internship, how to develop your CV, and many other topics. We work closely with Shayna using feedback from past and current cohorts to deliver careers sessions that are relevant and applicable.

Outside the classroom

We host numerous extra-curricular events and activities just for our students. These range from conversational and casual events, allowing you to explore new ideas and current affairs topics, to seminars featuring faculty, alumni and other speakers who discuss their work and career. The Department hosts several events as part of the LSE Public Events Series so make sure to attend these. Our event series covers a range of topics with recent speakers having included politicians, journalists, researchers and activists, speaking on a wide variety of issues.

The LSE Students' Union ([lsesu.com](https://www.lsesu.com)) has over 200 societies with something for everyone! There are societies for sports, arts, cultural groups, career, politics, academic subjects, faith groups, and much more. So, make sure to check this out either during their Welcome Freshers Fayre or at any point during the year to take advantage of the range of experiences on offer.

Polis

Polis is the journalism think tank based in the Department of Media and Communications, with the mission to:

- Provide a forum for public debate on key issues in journalism.
- Provide a space where practitioners and academic researchers can deliberate the impact of mediation and journalism in our societies.

Polis hosts regular guest speakers, publishes research reports, runs a blog and social media to foster lively debate around the most topical issues in media and journalism. The director, Professor Charlie Beckett, is a regular commentator on journalism. Follow Polis at [@PolisLSE](https://twitter.com/PolisLSE)





Community

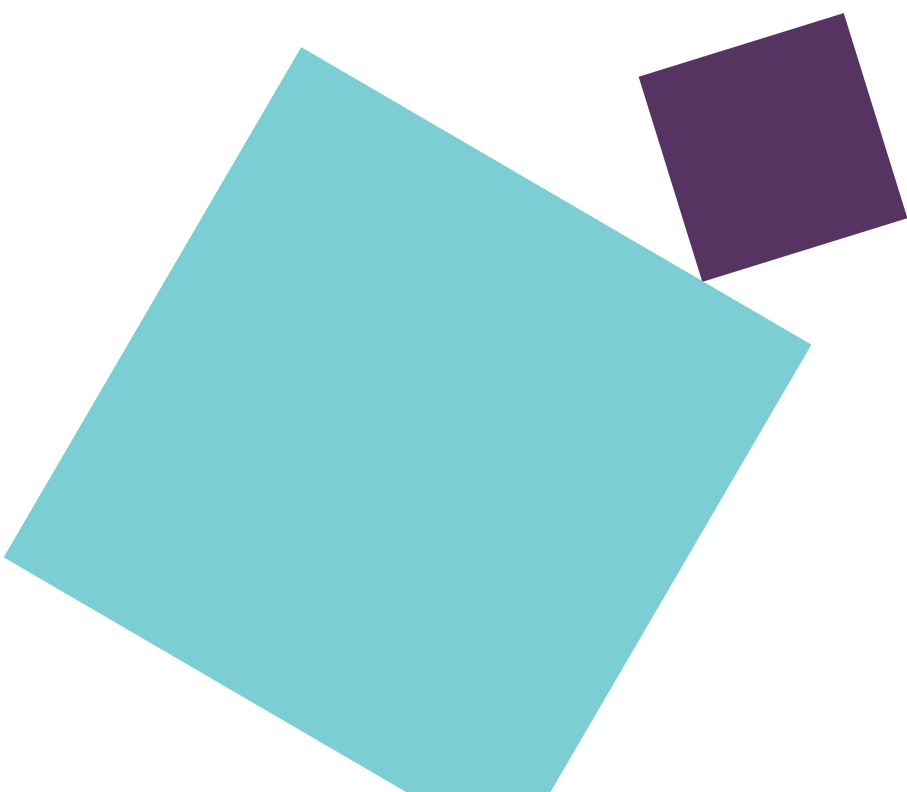
The Department is a sociable community of staff and students, and we host a number of social events – starting with Welcome – where you'll get to know each other and to help you feel at home with us. And moving on throughout the year, there will be more social events, attended by students and staff alike, to help you stay connected and to ensure 'down time' alongside your studies!

Studying in London also gives you plenty of opportunities to plan your own social activities, whether that's visiting one of the many museums within walking distance, exploring London's great outdoors, or going to one of the coffee shops, cafes or bars or pubs on campus.

There's always plenty going on in the department – new opportunities, events, and community activities. We'll keep you up to date with this via different mediums – our newsletter which we create specifically for our students and, also via our social media channels – Instagram, Twitter and Facebook. So, do follow all of these to help you get absorbed fully into the Department community.

Support systems

There are lots of support systems here at LSE to help you to stay well and happy. Full details of these services can be found in this handbook, but you can also approach anyone in the Department for more guidance about getting help and support when you need it: we're all here to help so please never hesitate to get in contact.





General Guidelines for Formative and Summative Assessment

The following includes general tips and guidelines to help you prepare for submission of your written work and for your unseen examinations.

Students can find the most up-to-date information, advice and guidance on all assessment and feedback in the Department of Media and Communications on the following webpage: lse.ac.uk/media-and-communications/study/secure/assessment-feedback

This includes information on:

- Assessment and feedback deadlines
- What are formative and summative assessments
- Coursework submission instructions
- Word count
- Assessment criteria
- Feedback
- Late submissions and penalties
- Extensions, Deferrals and Exceptional Circumstances
- Formal assessment procedures and regulations
- Marking process

Time planning

When choosing option courses try to avoid bunching work just before summative coursework deadlines. For MC prefixed courses taken in AT (except where the course is assessed via Spring examination) all summative coursework is due early in WT; coursework for courses taken in WT is due early in ST. It is your responsibility to be aware of, and plan for, coinciding deadlines. **Having several pieces of coursework due on the same date is not sufficient justification for requesting an extension.** See submission deadlines in 'Key Dates' of this Handbook.



Preparation for examinations

You may decide to form small student-led study groups in preparation for examinations. You can revise based on previous years' questions or examination papers (for new courses or courses whose content has changed substantially since the previous year, specimen exam papers will be provided). Students are encouraged not to try to memorise model answers. Answers to exam questions are marked using the same general assessment criteria as those used for coursework essays and the dissertation.

Revision Feedback

Students will receive group advice from seminar teachers on their exam preparation techniques and suggestions about how to answer exam questions.

Students are expected to remain in London during the Summer Term period and make use of Feedback and Advice Hours.

Previous years' exam papers can be viewed on the LSE Library website.

Guidelines for essay writing

For each course, choose one of the essay topics/titles provided for the course in Moodle for your formative and summative assessment submissions. **Do not amend the essay title** unless you have the course teacher's explicit and agreed permission.

Every essay is different and several approaches to the same essay question are acceptable. Base your answers to essay questions on sources selected from the reading list, while also making use of other resources in the libraries to research your essay independently.

Note: Wikipedia is not a reliable and acceptable scholarly resource. It is advisable not to refer to course lectures or PowerPoint notes provided with lectures in your essay.

When most of the reading for an essay is completed, **draft an outline of the answer** which indicates the main arguments, the conclusions, and the content of the major sections of your essay.

The emphasis in the essay should be on **analysis and critical understanding**; avoid excessive description and long narrative.

Do not make the essay a summary of your notes. Focus on the theoretical argument, drawing on notes to fill out the substance of the essay.

Avoid a colloquial or casual style and adopt an **academic style of writing**. An academic style will aim for accuracy, logic and analysis. An exciting presentation of what you believe to be the case rather than what the literature supports will not compensate for the absence of accuracy, logic and analysis.



Include an **introductory paragraph** indicating how you will interpret the essay question, why this is an important or significant issue, and how the essay will provide an answer. **Define key concepts** as you use them and refer back to the question so that the essay is focused.

It is generally helpful to provide some **detailed examples of the issues discussed**. Case studies are sometimes appropriate, but these should be carefully justified and not dominate the essay. **Consider alternative arguments or contradictory evidence** that may raise problems for your argument and indicate how you might resolve these issues.

A **methodological focus** may be included: eg, what empirical difficulties are involved in addressing the question or operationalising concepts? Or a **historical focus**: how has the problem changed over time or how have people previously attempted to address the question? Decide what your focus is and do not attempt to include all possible approaches.

Include a **concluding section** in which you reflect upon the arguments and issues discussed in the body of the essay and link these back to the essay question. This conclusion may also refer forward to future developments in research and in society.

Include a **complete bibliography** at the end of the essay. The bibliography should follow a **standard system** of referencing consistently so that the reader can retrieve the texts cited. This means that author, title, date and place of publication, publisher and (in the case of journal articles and book chapters) page and volume numbers must be cited correctly.

Essays are retained by the Department as part of the examination procedure and are not returned to students. Ensure you keep your own copies.

Avoiding plagiarism/academic dishonesty

LSE statement on editorial help for students' written work

- Any written work you produce (for classes, seminars, examination scripts, dissertations, essays, computer programmes and MPhil/PhD theses) must be solely your own work. Specifically, you must not employ a "ghost writer" to write parts or all of the work, whether in draft or as a final version, on their behalf.
- This guidance should be consulted when you are considering whether to employ a third party such as a professional copy editing or proof-reading company when producing work in draft or final version.
- It also applies when you seek editorial help from other, non-professional third parties, such as fellow-students or friends.



- It is not concerned with the regular and iterative interaction between you and your tutor/Supervisor(s) on draft versions of your work throughout the registration period. Your tutor/Supervisor is not regarded as a “third party” for this purpose.
 - If you contravene the LSE statement on Editorial Help, this will be considered an assessment offence and investigated in accordance with the Regulations on assessment offences: plagiarism.
1. If you choose to employ a third party, it is your responsibility to give them a copy of this statement. When submitting work, you must acknowledge what form of contribution they have made, by stating for example, ‘this thesis/ essay/ dissertation was copy edited for conventions of language, spelling and grammar by ABC Editing Ltd’
 2. A third party cannot be used:
 - 2.1 to change the text of the work so as to clarify and/or develop the ideas and arguments;
 - 2.2 to reduce the length of the work so that it falls within the specified word limit;
 - 2.3 to provide help with referencing;
 - 2.4 to correct information within the work;
 - 2.5 to change the ideas and arguments put forward within the work; and/or
 - 2.6 to translate the work into English.
 3. A third party can be used to offer advice on:
 - 3.1 spelling and punctuation;
 - 3.2 formatting and sorting footnotes and endnotes for consistency and order;
 - 3.3 ensuring the work follows the conventions of grammar and syntax in written English;
 - 3.4 shortening long sentences and editing long paragraphs;
 - 3.5 changing passives and impersonal usages into actives;
 - 3.6 improving the position of tables and illustrations and the clarity, grammar, spelling and punctuation of any text in or under tables and illustrations; and
 - 3.7 ensuring consistency of page numbers, headers and footers.
 4. The third party shall give advice by means of tracked changes on an electronic copy or handwritten annotations on a paper copy or other similar devices. You must take responsibility for choosing what advice to accept, and must yourself make the changes to the master copy of your work.



Self-plagiarism

You must avoid significant overlap in the material submitted to different courses in both their formative and summative essays.

According to the **School's regulation on self-plagiarism**, a piece of work may only be submitted for assessment once. Submitting the same piece of work twice will be regarded as an offence of "self-plagiarism", however a student who fails an essay or dissertation can submit a re-worked version of the previous assignment.

Self-plagiarism relates to any piece of formative or summative work that you have submitted for assessment at the LSE or elsewhere. The rule against self-plagiarism does not prevent you from building on your previous work (for example, building on your formative work in your summative work or building on work for your methodology summative work, eg, your pilot design or sample, in their dissertation), however you should not repeat text from earlier assignments verbatim: instead, you should phrase that earlier text differently and, where appropriate, expand on your earlier work.

You should reference your own work if it has been published previously in a different context. Where your work has been published previously, the same rules apply as for plagiarism offences in relation to another person's work.

If you are in doubt, contact your course convenor, seminar teacher or your Mentor/Supervisor.

Departmental guidelines

All work submitted as part of your formal coursework requirements must be expressed in your own words and must incorporate your own ideas and judgments. Each piece of work is an individual assignment that is intended to allow you to demonstrate your understanding of the current state-of-the-art. Students are required to submit a coversheet as the first page of each piece of coursework which includes a plagiarism declaration. **Plagiarism – that is the presentation of another person's thoughts or words as if they were your own – will be treated very seriously** by the Exam Sub-Board and by the School.

Passing off work

Passing off work as your own, collaboration with other people, and self-plagiarism

Passing off another student's work as your own is clearly a case of plagiarism. Additionally, the rules against plagiarism forbid you from reporting work conducted jointly with another student as your own, and they require you to be meticulous in attributing quotations to published or other sources in the literature.

While you may choose to discuss your work with other people, **you may not collaborate with other people when it comes to preparing the detail of the**



assignment and drafting your essays or dissertation. You may not share, with any other student, any wording, graphics, text or data files that form part of your assignment.

Direct quotations from the published or unpublished work of others must always be clearly identified as such by being placed inside quotation marks and a full reference to their source must be provided in a proper form. A series of short quotations from several different sources, if not clearly identified as such, constitutes plagiarism just as does a single unacknowledged long quotation from a single source. If you summarise another person's ideas or judgments, you must refer to that person in your text and include the work referred to in your bibliography.

Failure to observe these rules may result in an allegation of plagiarism. You must therefore consult your Supervisor if you are in any doubt about what is permissible. Plagiarism is treated seriously by examiners at UK universities and it could result in you failing your degree overall.

Plagiarism detection

In order to combat increasing occurrences of plagiarism, **the Department uses a plagiarism detection system called *TurnitinUK* for all summative coursework.**

Summative coursework files submitted electronically to Moodle will be run through *TurnitinUK* and resulting originality reports will be made available to markers. For this reason, you must not use the *TurnitinUK* account of another student to assess your own work as this may result in a false positive result for plagiarism.

Good practice for citations and referencing

if you are unsure about 'when to cite', ask your Supervisor or one of your course teachers and/or seek advice offered by the Library services.

Within the Department of Media and Communications, **the main recognised citation styles (eg, APA 6th, Harvard), if consistently applied, will be accepted in formative and summative coursework and dissertations.** For students who wish to use it, the Library supports Endnote software.

When should you cite the literature?

knowing how to cite and reference properly is an important part of academic good practice. It allows you to acknowledge the work of other authors in your field of study and avoid being accused of plagiarism.

'When to cite' often depends on the context. There are, however, some contexts in which a citation to prior work is essential:



- All use of direct quotations whether a few words or several lines from other works (published or unpublished, academic or other) should be cited together with a date and page number (for some Web-based materials which are not paginated, 'no page no.' should be indicated).
- All use of existing work (published or unpublished, academic or other), even if paraphrased, should be cited with a date.

All use of data drawn from figures, tables, etc, should be cited.

There are other contexts in which judgement is needed about when to provide a citation to previous work. Normally, if a student is developing an argument derived in some way from the work of someone else or using concepts defined in the literature, there should be a citation to that earlier work. This should appear close to the location of that discussion in the text. This does not mean that every paragraph must be accompanied by a citation but, in most cases, paragraphs without any citations are rare. The key is to inform the reader about where he/ she can go to read the earlier work. It is also important to differentiate between the ideas of others and text which is an expression of your own argument.

If you are specifically discussing the work of a particular author, the text normally should say so and a citation to one or more relevant works of that author should be cited.

For example (using APA 6th style):

The concept of 'domestication' has been used extensively to examine how users of technology integrate new media services into their everyday lives (e.g. Silverstone, 1996: 76).

Or:

Globalisation is a term that has been used to refer to a wide variety of social, political and economic developments (see for instance, xxx, year; yyy, year). These authors develop their arguments in different ways. xxx (year, p.xx), for example, suggests that ... (in the following text, it would not normally be necessary to provide further citations to the same author, but when the text moves on to discuss a different idea or author, a citation normally should be included).

The same need for a citation applies when references are made to ideas/arguments presented in reports, newspaper articles, etc.

Look at published journal articles and course reading lists for examples of how to cite references and format bibliographies. The use of referencing software such as Endnote (available on all LSE computers), might help you organise your readings and aid in correct referencing in any format.



LSE Library resources for academic citation

if you have questions about how to prepare citations in the text of essays or dissertations, or bibliographies, LSE Library and LSE Life workshops will be helpful.

Additional information about citation and referencing

the resources below provide information about different styles of citation and they give illustrations of good practice. Some contain short papers by academics and others on 'good practice'.

American Political Science Association.

Style manual for political science.

Revised 2001. APSA Committee on Publications, 2001.

Reference Collection Z253 A51

American Psychological Association. 2010. *Publication manual of the American Psychological Association*. 6th. ed. APA Books, Reference Collection BF76.7 P97

Harvard Law Review Association. 1991. *The bluebook: a uniform system of citation* [on legal citation] 15th ed., Reference Collection: KF245 B65 legalbluebook.com

British Standards Institution. 1990. *Presentation of theses and dissertations*, BS 4821. 2nd ed. BSI, Reference Collection: Z5053 B86

Dunleavy, P. 1986. *Studying for a degree in the humanities and social sciences.*

Basingstoke: Macmillan, Course Collection: LB2395 D92

Thomson Reuters. *EndNote: bibliographies made easy*. [version 5] Berkeley, CA: ISI ResearchSoft, 2001. Course Collection: Computer Manuals

Garner, D.L., and D.H. Smith. 1993. *The complete guide to citing government information resources: a manual for writers and librarians*. Bethesda: Congressional Information Service, Reference Collection: Z1200 G23

Gibaldi, J. 1999. *MLA handbook for writers of research papers*. 5th. ed. New York: Modern Languages Association of America, Reference Collection: LB2369 G43

Li, X., and N.B. Crane. 1996. *Electronic styles: a handbook for citing electronic information*. 2nd ed. Information Today, Reference Collection: PN171.D37 L69



Modern Humanities Research Association. 1996. *MHRA stylebook: notes for authors, editors and writers of theses*. 5th. ed. Modern Humanities Research Association, Reference Collection: PN147 M68

Preece, R. 1994. *Starting research: an introduction to academic research and dissertation writing*. London: Pinter, Course Collection: LB2369 P92

Turabian, K.L., and B.B. Honigsblum. 1996. *A manual for writers of term papers, theses, and dissertations*. 6th. ed. Chicago: University of Chicago Press, Course Collection: LB2369 T92

University of Chicago Press. 2003. *The Chicago manual of style*. 15th. ed. Chicago: University of Chicago Press, Reference Collection: Z253 C53

Walker, J. R. and T. Taylor. 1998. *The Columbia guide to online style*. Chicago: Columbia University Press, Reference Collection: PN171.F56 W18

Watson, G. 1987. *Writing a thesis: a guide to long essays and dissertations*. London: Longman, Course Collection: LB2369 W33

Useful websites

owl.english.purdue.edu/owl/resource/560/01/

Purdue University's Online Writing Lab – Up to date APA style guide

ifla.org/I/training/citation/citing.htm

IFLA 's Style guides and resources page

lib.berkeley.edu/TeachingLib/Guides/Internet/Style.html

From University of California, Berkeley,
Style sheets for citing resources
(MLA, APA and Chicago examples)

library.mmu.ac.uk/eresource/bibcit.php

Manchester Metropolitan University guide to citation



Key Information

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[Fees and Finance](#) 

[Codes and Charters](#) 

[Systems and Online Resources](#) 

[LSE100](#) 

[LSE Campus](#) 

“ At LSE, you don’t just get to study our changing world, you can see it and experience it. With history being made every day, why would you want to be anywhere else? ”



Term Dates and LSE Closures

Academic Year 2023/24

Autumn Term Monday 25 September – Friday 8 December 2023
Reading Week: Monday 30 October – Friday 3 November 2023
Winter break Monday 11 December 2023 – Friday 12 January 2024
January Exams: Monday 8 – Friday 12 January 2024
Winter Term Monday 15 January – Thursday 28 March 2024
Reading Week: Monday 19 February – Friday 23 February 2024
Spring break Friday 29 March – Friday 26 April 2024
Spring Term Monday 29 April – Friday 14 June 2024
Summer Exams: Monday 6 May - Friday 14 June 2024

LSE will be closed during the following periods*:

Winter Closure Thursday 21 December 2023 – Tuesday 2 January 2024
Spring Closure Friday 29 March – Thursday 4 April 2024
May Bank Holiday: Monday 6 May 2024
Spring Bank Holiday: Monday 27 May 2024
Summer Bank Holiday: Monday 26 August 2024

*Some buildings will remain open or operate reduced hours during public holiday and School closure days. Full details will be communicated in advance.



Student Services Centre

The Student Services Centre (SSC) is located on the ground floor of the Old Building. Advice and information is available on services including:

- **Support for new arrivals**
- **Student status documentation**
- **Course selection**
- **Immigration advice**
- **LSE ID cards**
- **TfL 18+ Student Oyster Photocards**
- **Exams and assessment**
- **Results and degree certificates**
- **Graduation.**

We are also a good point of contact to find out more about the support services available at LSE and we host specialist drop-in sessions. Visit lse.ac.uk/ssc for the latest information about our services, opening times and drop-in sessions.

Online pre-enrolment and campus enrolment

The majority of new students will be required to undertake a two-stage process: online pre-enrolment and campus enrolment. You will receive email notification when it is time to complete the pre-enrolment process for your programme. Campus enrolment takes place in-person and is where we will check your official documents and you will be issued with your LSE Card. It is very important that you attend campus enrolment and with the **correct original documents**. Usually, you can re-enrol for subsequent years of study online, but sometimes we may need to see you in person again.

For more information, visit lse.ac.uk/enrolment



Student status documentation

During your time at LSE you may need official documentation to prove that you are studying with us. A Certificate of Enrolment provides proof that you are enrolled as a current student at LSE to organisations such as council tax offices, embassies and banks. For more information about what a Certificate of Enrolment shows visit lse.ac.uk/studentletters

You can order a self-service Certificate of Enrolment which will be delivered immediately to your LSE email address as a PDF. If the standard letter is not sufficient, you can request a bespoke Certificate of Enrolment to be produced by the Student Services Centre. **We will do our best to provide the information required, but this cannot be guaranteed.** Please bear in mind that during peak periods bespoke letters may take longer to produce. For more information about both types of Certificates of Enrolment and how to order, please visit lse.ac.uk/studentletters

The Student Services Centre (SSC) also offers a range of other documents including Certificates of Course Selection and intermediate transcripts. For more information about the types of documents available, how to request letters, and to access our enquiry form, please visit lse.ac.uk/studentletters

Your LSE Card

Your LSE card provides access to buildings and acts as your library card. It is important that you keep it safe and never share it with anybody else. If your LSE card is lost, stolen or damaged visit lse.ac.uk/studentidcards to find out how to get a replacement.

Student Advice and Engagement

The SSC has a dedicated Student Advice and Engagement Team that can provide advice on academic (particularly non-progression, interruption, withdrawal, regulations and exams), and immigration matters.

If you are not sure who to contact about a query or question, then the Advice and Engagement Team will be happy to help. You can contact the team via the enquiry form at lse.ac.uk/studentadvice

Immigration Advice

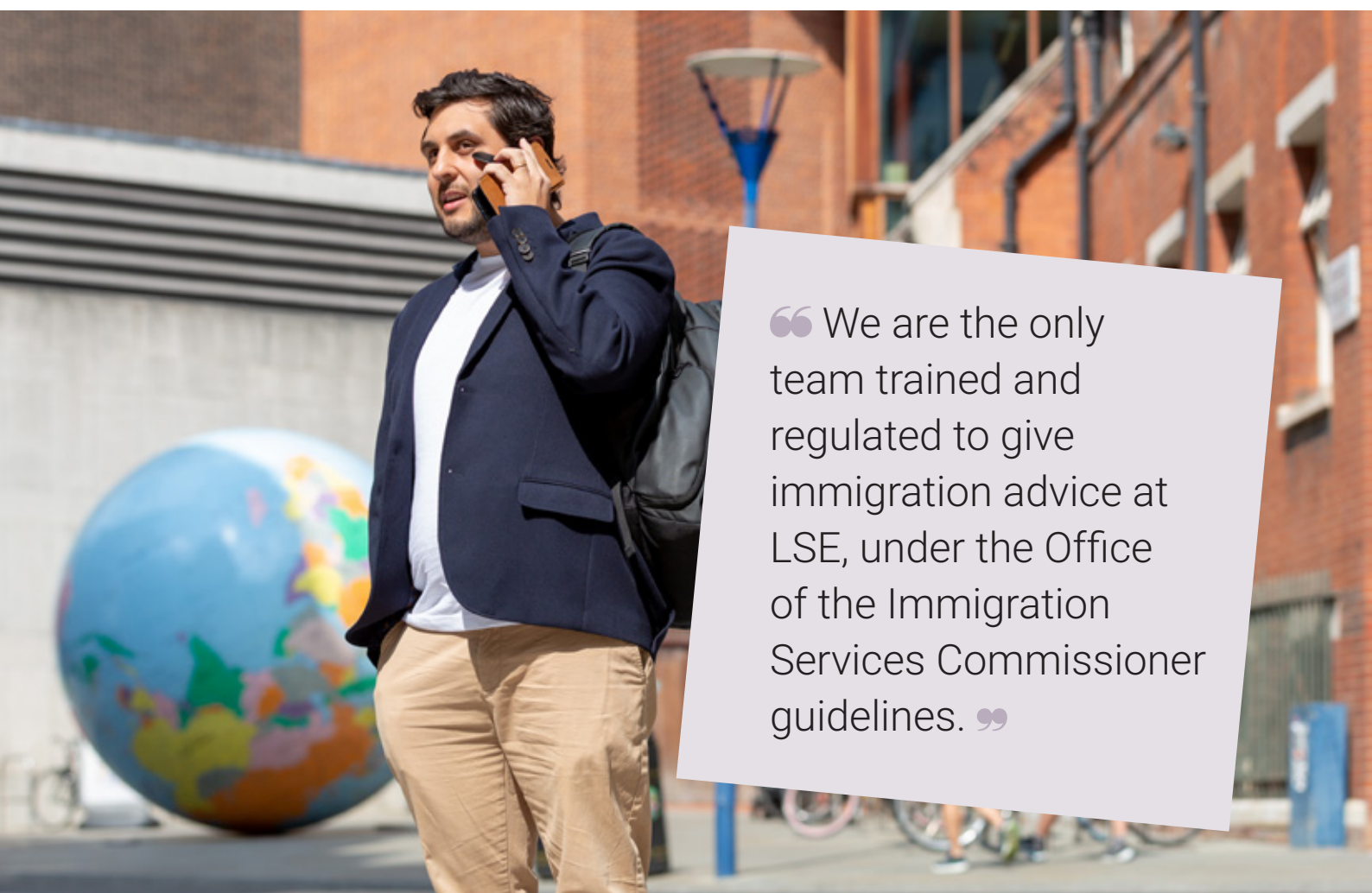
The Advice and Engagement Team are the only team able to provide detailed immigration advice on UK visas for international and EU/EEA students at LSE. You can find a lot of detail on their web pages, which are updated each time the rules change. The best way to contact the team is to use the visa advice query form or to attend one of their drop-in sessions, or log-in to their dedicated visa advice live chat.

What do I do if...

The SSC have developed a series of answers to common “What if...” questions. These cover a broad range of topics including, what to do if you’re unwell during an exam; become pregnant; change your name; or want to change degree programme. You can find these questions and answers at lse.ac.uk/what-if

Interruption

In certain circumstances you can take a year-long break in your studies (which we call an interruption) with approval from your academic department and the School. You are usually required to return at the start of either Autumn Term or Winter Term the following year as appropriate. Spring Term interruptions are not possible. For more information visit lse.ac.uk/interruptions



“ We are the only team trained and regulated to give immigration advice at LSE, under the Office of the Immigration Services Commissioner guidelines. ”

Programme transfer

You can request to transfer from your current programme to another programme at the same level according to the School's regulations. There are usually restrictions or conditions on transferring programmes, and sometimes transfers are not possible.

All transfer requests need the approval of the new academic department you wish to transfer into before being authorised by the School. For more information visit

lse.ac.uk/programmetransfers

Change of mode of study

If you are studying a master's programme, and you need to change from full-time to part-time study due to your circumstances, you will need to seek approval from your academic department.

Changing from full-time to part-time study is generally acceptable up until the end of Winter Term Course Selection, as long as your selected courses can be amended according to programme regulations and in line with the teaching that you have already taken. Your fees will also be amended.

Changing from part-time to full-time may not always be possible, especially if you need a visa to study at LSE, and requests will be considered on a case by-case basis.

It is not normally possible to study an undergraduate programme on a part-time basis. For more information visit lse.ac.uk/changemode





Withdrawal

Withdrawing means that you are leaving your programme permanently.

Before withdrawing you should consult with your Academic Mentor, and you may want to consider requesting an interruption instead, so that you have some time to consider your options. For more information visit lse.ac.uk/withdrawal

Regulations

You should familiarise yourself with the LSE regulations, policies and procedures that cover many aspects of student life. Some of the regulations explain the organisation and conduct of your academic study. These include information about the structure of your programme, assessment requirements, how your final degree is calculated and what to do if you experience problems during your studies.

Visit lse.ac.uk/calendar for more information on:

- Appeals Regulations
- General Academic Regulations
- LSE Calendar
- Assessment offences including plagiarism
- Regulations for first degrees
- Regulations for taught master's degrees.

You can find a full A-Z listing of all of LSE's policies and procedures online at lse.ac.uk/policies

Student Voice

Student-Staff Liaison Committees

Student-Staff Liaison Committees (SSLCs) are one of the most important bodies in the School. They are a forum for students to discuss their experiences, both in and outside of the classroom, with LSE staff. SSLCs are a shared, collaborative endeavour between departments, the Students' Union, central School Services, and, most importantly, students themselves.

SSLCs are your chance to engage with LSE and enact positive change for the benefit of yourself, your peers, and even future cohorts. Volunteer to represent your peers and take a leading role in the student body.

At the start of the year, you will be asked by your department if you would like to represent your programme on the SSLC as a Student Academic Representative.



Hear from current students about their experience of getting involved in SSLCs and the Peer Support scheme.

More information, including access to minutes from SSLCs across the School, and other ways you can use your voice, can be found on the [student voice webpages](#).



Student Q&As with LSE Leadership

The LSE President and Vice Chancellor hosts student Q&As with members of the School Management Committee, where you can discuss your experience as a student with LSE leadership.

The Q&As are an opportunity for students from across the School to hear from the President and Vice Chancellor in person and give you the chance to ask questions, raise suggestions and voice any concerns. Look out for details of where and when the Q&As will be happening.

Student Partnership

Change Makers

Change Makers is an opportunity for you to instigate positive changes at LSE through independent research.

You are invited to propose a research project (independently, as a pair or as a group) about an aspect of student experience at LSE. This can be on a topic you identify, or one that's been proposed by staff.

Approximately 25 proposals will be selected to receive 80 hours of funding, full academic supervision, and the opportunity to present your findings and recommendations directly to LSE leaders.

Applications to become a Change Maker will open in Autumn Term 2023 and you can find out more at lse.ac.uk/changemakers

Student Education Panel

The Student Education Panel is an opportunity for you to enhance education at LSE and gain insight into how the university works.

50 Student Education Panellists meet twice per term to consider a specific education-related topic, question or proposal. Drawing on their own experiences and ideas, they work in partnership with LSE and LSESU leaders to co-create a better educational experience for everyone. In recognition of their contributions, and to enable a wide range of students to participate, panellists receive a voucher for every meeting they participate in.

Applications to become a panellist will open in Autumn Term 2023 and you can find out more at lse.ac.uk/studenteducationpanel





Quality Assurance

Quality assurance

LSE's approach to assuring the quality of our teaching is set out in the Strategy for Managing Academic Standards and Quality. As an awarding body LSE must be in a position to assure the standards of its degrees. At the same time, we believe that the design of quality assurance should respect different departmental cultures and academic histories. The strategy sets out broad principles and processes for assuring academic standards and for enhancing the quality of educational provision.

The overall framework includes devolved quality assurance arrangements for academic departments, with responsibility for the oversight and modification of existing provision resting with Departmental Teaching Committees.

The Teaching Quality Assurance and Review Office (TQARO) supports the activities of the Education Committee and several of its sub-committees, with further details available in the "Committees" section of the website at lse.ac.uk/tqaro. TQARO also curates and publishes information about the School's academic offering, including programme regulations, course guides, and academic regulations in the School's [Calendar](#). Queries relating to devolved quality assurance responsibilities, the work of Education Committee or the process for the consideration of proposals for new courses and programmes of study should be sent to ard.capis@lse.ac.uk

Student surveys

In both Autumn Term and Winter Term TQARO conducts course-level surveys to assess students' opinions of teaching.

Course survey scores are made available to course convenors, teachers, Heads and Deputy Heads of Departments, Department Managers, the Director of the Eden Centre, the Vice President and Pro-Vice Chancellors for Education and Faculty Development. In addition to producing reports for individual teachers TQARO produces aggregated quantitative data for departments and School-wide bodies. Further information can be found online in the "Surveys" section of the website at lse.ac.uk/tqaro

TQARO also conducts annual programme-level surveys of undergraduate and taught master's programmes and supports LSE's participation in the National Student Survey in coordination with the Communications Division and academic departments.

Queries relating to the delivery of teaching surveys at course- or programme-level should be sent to tqarosurveys@lse.ac.uk

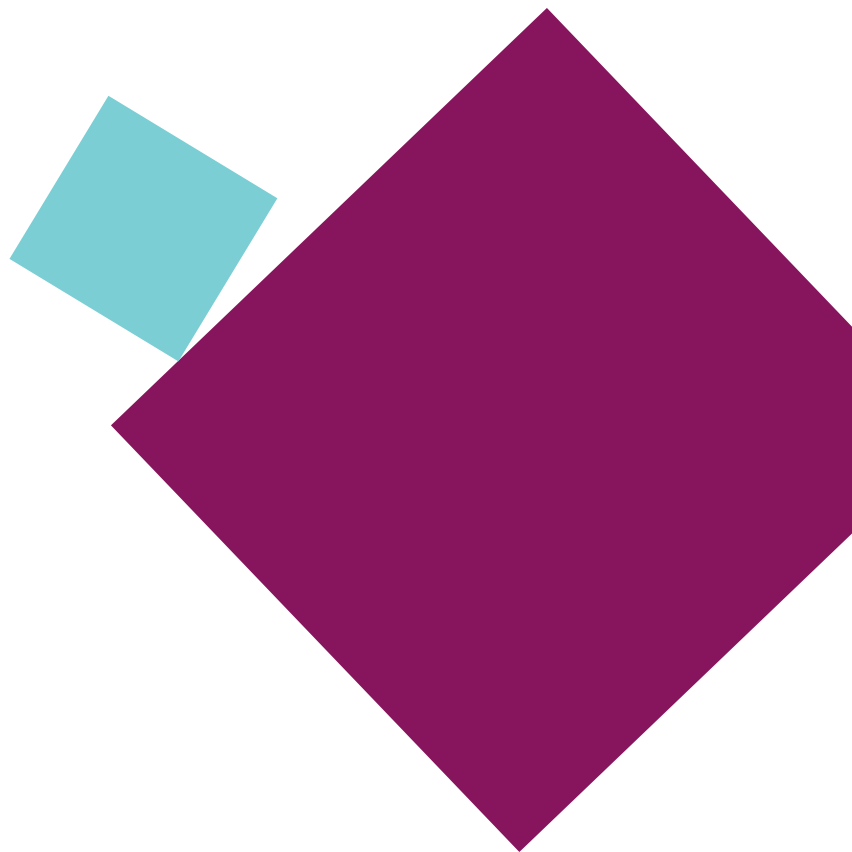
Study and Career Support Services

LSE LIFE

LSE LIFE is the place to discover and develop the skills you'll need to reach your goals at LSE, whether they concern your academic work or other personal or professional pursuits. LSE LIFE is here to help you find your own ways to study and learn, think about where your studies might lead you, and make the most of your time at LSE. It is also the place to come to ask about the range of opportunities and services available across the School to help you achieve success, whatever 'success' means to you.

LSE LIFE offers:

- **Hands-on practical workshops** and **online resources** for effective reading, academic writing, critical thinking, managing your dissertation research, organising your time, and other key areas of university work.
- **Constructive conversations** and **workshops** to learn ways to adapt and thrive in new or challenging situations, including developing your skills for leadership; public speaking; connecting and collaborating with others; finding a healthy balance among study, work, rest, and fun; and thinking about life beyond university.
- **One-to-one appointments with LSE LIFE study advisers** for personalised advice on essays, participating in classes and seminars, revising for exams, or any other aspect of your studies at LSE. Or simply book an appointment – on campus or online – to talk through your ideas for an essay, a project, or your research.



- **Specialist advice** in areas like CV writing, English language, finding and referencing academic sources, research ethics and data management, statistics, and more – offered on a one-to-one basis by colleagues and services across LSE.
- **A space to meet and work together** with students from other courses and departments.
- **Group visits and walks** to take advantage of what LSE and London have to offer.

Find out more at lse.ac.uk/lselife, check out workshop materials and other resources on Moodle or just drop by with any questions, or just to pick up a lollipop – LSE LIFE is on the ground floor of the Library, open Monday-Friday, 10am – 6pm.



[Listen to our podcasts](#)

LSE Library 

Language Centre 

LSE Careers 

LSE Volunteer Centre 

LSE Generate 





LSE Library

LSE Library is the major international library of the social sciences. The collections, both print and online, cover the discipline in the widest sense, and will support your studies and research.

The two main print book collections are:

- **The course collection**, located on the first floor, which holds multiple copies of essential books for your courses. Many of these titles are available online.
- **The main collection** is located across three floors, holding wider items for social sciences research.

You can use Library Search to find books and other materials for your studies via lse.ac.uk/library. Once you have found what you need, write down its location to help you find it in the Library. To borrow books, use your LSE card and the self-service machines on the ground floor. Taught students can borrow up to 30 books at any one time. You can renew your books online by logging into your Library account at lse.ac.uk/library. If you do not return books on time, you will be unable to borrow any more until your overdue item is returned or renewed. We do not charge fines on late returns.

Each department has a dedicated professional Librarian, a subject expert offering email support and in-person and online appointments to help you locate and access information resources on any topic. This support ranges from identifying key resources to support your studies to high-level systematic literature searching for researchers. They also provide expert help in managing references.

The Library is a focal point of the School and we are open seven days a week during term time and breaks and 24 hours daily from the beginning of the Winter Term until the end of the examination period. There are over 2,300 study spaces, including group study rooms, and extensive IT facilities, including over 500 PCs, laptop points, a laptop loan service, wireless Internet access via eduroam, and photocopying and printing facilities.





Language Centre

Whether you are an international student looking for support with your English, interested in taking a Language Centre course as part of your undergraduate degree, or want to learn or improve a language, the Language Centre can help.

If English is not your first language, there are plenty of ways you can improve and practise using the English language for your academic work. English for Academic Writing courses are available for any undergraduate or postgraduate student who does not have English as a first language and would like a weekly English language class to help with academic writing for coursework. You can find out more information on what is on offer and how to sign up at info.lse.ac.uk/current-students/lse-life/events/english-language-skills

You may be eligible to take a language, literature or linguistics course as part of your degree. As an LSE student you can also sign up for a non-degree language course at a discounted rate. As part of the **LSE Language Policy**, if you are a UK-EU undergraduate and you do not have a GCSE Grade 4 (or equivalent) in a language that is not your mother tongue, you are eligible to take a course for free!

For more information visit lse.ac.uk/languages



LSE Careers

LSE Careers is here to work with you throughout your LSE journey – from helping you to find part-time work and internships, to providing opportunities for you to explore different sectors and connect with employers and alumni.

How do I get started?

Whether you're just beginning to explore your career options or have a clear idea of where you want to go, use LSE Careers to access a range of careers support, from events and job opportunities to resources and careers appointments. We also provide bespoke services for Disabled students and PhD students.

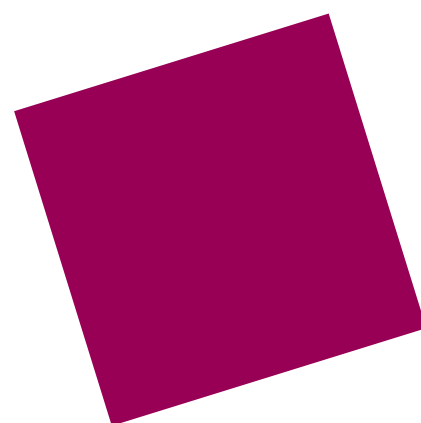
Explore our website (lse.ac.uk/careers) to find:

- Details about our services and how to access them
- Resources about career options
- Insight into employment sectors and recruitment processes
- CV, cover letter and application form advice
- Details of what LSE graduates have gone on to do.

Log in to CareerHub (careers.lse.ac.uk), our online careers portal, to:

- Register for careers events
- Browse jobs and opportunities
- Book a one-to-one appointment with a careers consultant
- Update your preferences to receive careers information relevant to your career interests.

Follow @LSECareers on [Instagram](#) and [TikTok](#) to stay up-to-date with upcoming events, expert advice and new resources.



LSE Volunteer Centre

Volunteering is a great way to help develop new skills and meet new people whilst making a difference. The LSE Volunteer Centre is here to inspire and empower you to volunteer for causes that you are passionate about during your time at LSE.

We work with multiple organisations to provide you with short-term and long-term volunteering opportunities across London, the UK and internationally. Throughout the year charities will be on campus to discuss their volunteering opportunities with you at our volunteering fairs and Charity Tuesdays.

We also know that students are busy, so we run a comprehensive one-off volunteering programme to make sure you can fit it in. Additionally, we can support you with starting your own volunteering project with fellow students.

You can find out more, as well as the advice and support we can offer, at lse.ac.uk/VolunteerCentre or by following [@LSEVolunteering](https://twitter.com/LSEVolunteering)



Read our blog

“The feeling of fighting for a cause that you are passionate about is second to none, but the skills you gain from it are unparalleled.”

Dan Lawes, International Relations and History, 2022





LSE Generate

LSE Generate is the student home of entrepreneurship at LSE.

We welcome all students and alumni – from those starting their journey in developing entrepreneurial skills to those who have already launched their ventures and are looking for support. We specifically focus on supporting and scaling socially driven student ventures and have a presence here in the UK and across the globe (from Lisbon to Lagos!).

As a student, you'll have access to all of our startup resources as well as access to a variety of events created to expand your skills, give you the tools to excel, and help you network with like-minded founders. Our events vary from funding competitions, talks, workshops on a range of topics, skill development bootcamps, and even international treks!

Pop by and meet us in our co-working space (the GenDen) opposite the Student Services Centre on campus.

Discover more on our website lse.ac.uk/generate, [register with Generate](#) to receive our monthly newsletter, follow us on all our social media channels (Instagram, Facebook, Twitter) [@LSEGenerate](#), or you can join our [Slack community](#) where ALL the action happens!



Equity, Diversity and Inclusion (EDI)

What is EDI?

One of our guiding principles in Strategy 2030 is to sustain excellence through an inclusive and diverse community. We work to build a School – and a society – in which everyone is able to fulfil their potential, and everyone's contribution is valued.

Support and resources available:

Safe Contacts: LSE Safe Contacts are members of LSE staff who have received training and can offer a confidential “signposting” service for staff and students who have previously or are currently subjected to some form of bullying, harassment (including those based on protected characteristics under the Equality Act 2010: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation), hate crimes or sexual violence.

Safe Contacts are often the first point of contact if you are unsure of what to do. They provide support to you and help you navigate what comes next. Find out more at lse.ac.uk/safecontacts

Report it Stop it: If you have been subjected to, or witnessed, any form of bullying, harassment (including those based on protected characteristics under the Equality Act 2010: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation), hate crimes or sexual violence and you want to report this to LSE, you can directly do it by using the online form Report it Stop it. This report can be completely anonymous. If you leave your contact details, the School's Deputy Head of Student Services will be able to get in touch to help with the next step.

Find out more at info.lse.ac.uk/making-a-choice/report-an-incident

Ethics Module: This online module has been designed for the whole School community with the aim of increasing understanding of the Ethics Code, the range of ethics policies that support the ethics principles, how they can be applied, and the importance of creating a culture in which individuals can and do raise any concerns that they may have.





Consent.ed: Consent.ed is an educational programme that explores issues around consent and provides an opportunity for us to discuss how we can look out for one another and create a respectful and inclusive campus. It is expected of students at LSE to take part in the Consent.ed sessions. It takes place over 2 platforms. The first step is completing a short online module at your own pace before taking part in the second step which is an in person 90-minute session. The session is led by 2 student facilitators.

As we recognise the sensitive nature of Consent.Ed, students who feel unable to participate for personal reasons can opt out.

More information can be found here: <https://www.lsesu.com/support/consented/>

AccessAble: Our partnership with AccessAble will help us to be proactive in improving the accessibility of our buildings, at a time when the LSE estate is undergoing major physical change.

LGBT+ Role Models and Allies Directory: Being an LGBT+ role model at LSE is about being a visible member of the LGBT+ community and a champion for LGBT+ issues.

Rape Crisis: Rape Crisis Centres provide frontline specialist, independent and confidential services for women and girls of all ages who've been subjected to any form of sexual violence, at any time in their lives. LSE has partnered with Rape Crisis so that any student or staff member can book appointments with a designated Sexual Violence Support Worker anytime. Find out more: info.lse.ac.uk/Making-a-choice/Sexual-violence-support-worker

Survivors UK: LSE has recently partnered with Survivors UK and they can provide independent sexual violence advisor services to any man, boy, transgender or non-binary person in the LSE community. Any staff or student can book a 45 minute confidential appointment by emailing isva@survivorsuk.org

If you would like to find out more about these and the information and support available to you, please contact the EDI Team at edi@lse.ac.uk, or visit lse.ac.uk/equitydiversityinclusion where you can also find out more about our initiatives including the Race Equity Framework.





Your Wellbeing and Health

Student Wellbeing Service (SWS)

SWS brings together two specialist student facing services; the Disability and Mental Health Service (DMHS) and the Student Counselling Service (SCS), supported by the Wellbeing Team. SWS also facilitates the Peer Supporter Scheme. Student Wellbeing Services works with you to remove barriers and manage challenges to get the most out of your LSE experience. Visit lse.ac.uk/studentwellbeing to access support.

Student Counselling Service (SCS)

SCS provides a professional, free and confidential service to help you with any personal problems that you may be experiencing. You can speak to a qualified and experienced counsellor about academic stresses, as well as personal and emotional difficulties.

Visit lse.ac.uk/counselling to book a Wellbeing appointment to discuss whether counselling is the best option for you, and to explore further options available to you.

SCS also organises groups and workshops to support students experiencing stress, anxiety or other issues. Details of these groups can be found at [info.lse.ac.uk/ current-students/student-wellbeing/counselling-workshops](https://info.lse.ac.uk/current-students/student-wellbeing/counselling-workshops)

Disability and Mental Health Service (DMHS)

DMHS are the first point of contact for students with disabilities, long-term medical and mental health conditions, and Specific Learning Difficulties such as dyslexia. DMHS can help you to create My Adjustments which is a way of putting in place agreed “reasonable adjustments” to support your studies. Visit lse.ac.uk/disability to find out more.

Peer Supporters

Peer Supporters give you the opportunity to talk to fellow students about anything that is worrying you. Peer Supporters are trained to offer confidential emotional support, help and reassurance. You can find out more about the scheme and arrange a chat with a Peer Supporter at lse.ac.uk/peersupport

My Adjustments

If you have a disability, long-term medical or mental health condition, you are advised to apply for My Adjustments (MA) as soon as possible. The earlier that you let the Disability and Mental Health Service (DMHS) know about your condition, the earlier they can work with you to put appropriate support in place. Advisers in DMHS can potentially set up one-to-one learning support, mentoring and help you access assistive technology designed to remove barriers to studying. For more detailed information about My Adjustments, and to apply for My Adjustments, visit lse.ac.uk/myadjustments



Health care in the UK

You are likely to need to access medical care while you are at LSE, even if this is just for routine appointments. In the UK most health care is provided through the National Health Service (NHS).

You are typically eligible for free treatment on the NHS if you fall into one of the following categories:

- **You are a UK resident**
- **You have a Student visa and have paid the Immigration Health Surcharge (IHS)**
- **You have applied for the EU Settlement Scheme and hold either Pre-settled or Settled status.**

This list is not exhaustive and was correct at the time of print. The UK Council for International Student Affairs maintains an up-to-date listing on their website available at ukcisa.org.uk

If you are unfamiliar with the NHS, search for “NHS Services explained” to find out more. You are usually required to register with a local General Practitioner’s (GP) surgery before you can book an appointment. You should register as soon as possible and not wait until you are unwell. The nearest GP surgery is St Philips Medical Centre who are based on the second floor of Pethick-Lawrence House. This surgery will register most LSE students. For more information about the services offered and how to register please visit www.stphilipsmedicalcentre.co.uk or call **020 7611 5131**.

Alternatively, you can find your nearest GP by using the GP finder function on the NHS website available at nhs.uk

As well as dispensing medicines, pharmacies can also offer advice on common health problems. You do not need to make an appointment, just visit a pharmacy and ask to speak to the duty pharmacists. In an emergency you should dial **999** to call an ambulance. You can also visit your nearest accident and emergency (A&E) department at your local hospital or visit an Urgent Care Centre.

There is a lot more information about Health Care, including details about dentists and opticians, available at lse.ac.uk/studenthealth



LSE Faith Centre

The Faith Centre is open to students of all faiths and none. It is home to LSE's diverse religious activities, transformational interfaith leadership programmes, and provides spaces for worship, prayer, and quiet reflection.

Finding your feet

It can be challenging arriving in a new city for a new start. We want to help you settle into London and find a community that suits you – and there are lots of options!

We provide a space for LSESU Faith Societies to meet, worship, and plan their activities. Details of contact information for faith groups and other helpful information can be found in our [resources](#).

Wellbeing

We host a range of wellbeing activities. Details of our regular classes can be found on the [Wellbeing page](#) and we always have [spaces](#) available for prayer, meditation, and reflection.

Facilities

The Faith Centre comprises Islamic Prayer Rooms, a space for silent prayer/meditation (The Cave), and a multifaith space (The Desert Room) which is bookable for LSESU Faith Societies or faith/wellbeing-based staff groups. [Find out more here](#) or email faithcentre@lse.ac.uk for booking enquiries.





Support

You can contact the Faith Centre Director and Chaplain to LSE, Revd Dr James Walters, on j.walters2@lse.ac.uk for confidential support regardless of your religion or belief.

You can also find contact details for our team of Associate Chaplains on our “People” page at lse.ac.uk/faithcentre

Beecken Faith and Leadership Programme

Learn more about our flagship faith and leadership programme at lse.ac.uk/faithcentre. These programmes are free, extra-curricular modules for all students at LSE, providing opportunities to explore, question and challenge religious differences, and build relationships and transform attitudes across faiths.

LSE Religion and Global Society

The Faith Centre is also home to the Religion and Global Society research unit; an interdisciplinary unit conducting, coordinating and promoting religion-related social science research at LSE.

LSE Religion and Global Society Blog

The [LSE Religion and Global Society blog](#) is an interdisciplinary platform that explores the place and role of religion in our globalised world. The blog is a platform for experienced and early career academics, PhD and Masters research students, and other expert commentators to share their insights on this complex, wide-reaching topic. We welcome contributions from all researchers working on religion and global society.

If you are interested in contributing to the blog, have a look at our [guidelines](#) or get in touch with the editor Flora Rustamova at f.d.rustamova@lse.ac.uk

Religion Scholars Network

This is a network for current LSE PhD candidates and post-doctoral researchers across departments whose research relates to the social scientific study of religion. This is a great opportunity to collaborate with other PhD candidates from different fields through informal events throughout the year to share your insights and challenges. For more information email Flora Rustamova at f.d.rustamova@lse.ac.uk

Keep up-to-date with the Faith Centre: [Twitter](#) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [TikTok](#)

Visit us: 2nd Floor, SAW Building, 1 Sheffield Street, WC2A 2AP

Exams and Assessments

Candidate numbers

Your candidate number is a unique five-digit number that ensures that your work is marked anonymously. It is different to your student number and will change every year. Candidate numbers can be accessed in early Autumn Term.

Exam timetables

Course by course exam timetables will be available [online](#). For January exams the timetable is usually available towards the end of Autumn Term, for spring exams it is usually available towards the end of Winter Term and for students taking in-year resit and deferral exams, it is usually available in late July. Closer to each exam season, you will also be given access to a personal exam timetable with your room and seat numbers.

Exam procedures 

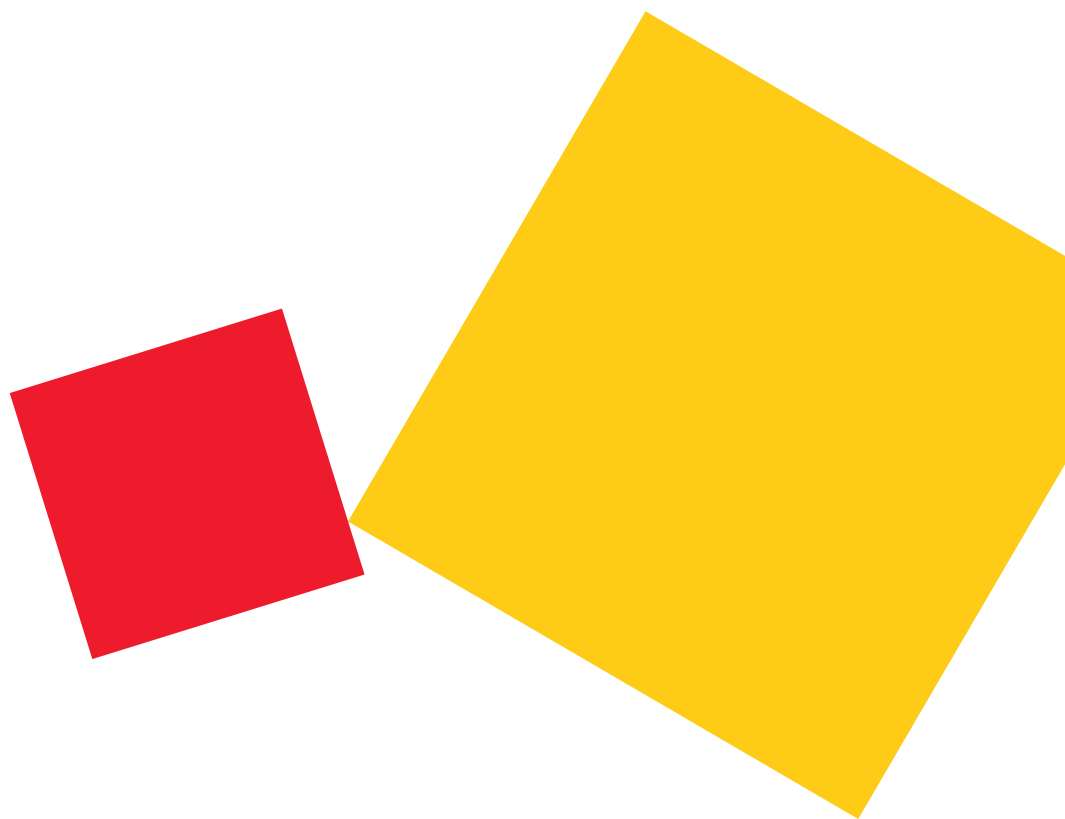
Central exam adjustments 

Fit to sit policy 

Deferral policy 

Extension policy 

Exceptional circumstances 





Exam procedures

Anybody taking exams at LSE must read the Exam Procedures for Candidates. It contains all the information that you need to know and is updated each year.

The document is less than fifteen pages and covers topics ranging from candidate numbers, permitted materials and e-exams to what to do if things go wrong. You can download your copy at lse.ac.uk/exams

You may only use a calculator in an exam if this is permitted by the relevant academic department. If you are permitted a calculator, it must be one of the approved models. For more information on the types of calculators allowed, please read the Exam Procedures for Candidates. If you bring an alternative model it will be removed by invigilators and no replacement will be given. The permitted calculators are readily available in many supermarkets, online retailers and in the LSE Shop.

Central exam adjustments

Central Exam Adjustments (CEAs) can be made if you have a documented medical, physical or mental health condition and/or a specific learning difficulty such as dyslexia or dyspraxia. The purpose of CEAs is to provide an environment that gives all students an equal opportunity in exams. These adjustments are confidential and will not be listed on your degree certificate or transcript. In most cases you should apply for CEAs as part of getting your My Adjustments in place. However, there is a different process for applying for CEAs for short-term, unexpected, conditions. For more information visit lse.ac.uk/CEA

Fit to sit policy

By attempting any type of assessment, including but not limited to sitting exams, submitting coursework, class participation, presentations, or dissertations, you are declaring yourself fit to do so. If you have experienced disruption to your studies (including but not limited to illness, injury or personal difficulties) you must think carefully about whether you should attempt the assessment or whether you should consider requesting an extension or deferring the assessment. Requests for an extension or deferral must be made in advance of the assessment deadline.

Deferral policy

If you feel you require more time to submit the work than an extension would normally allow, or the assessment in question has a static deadline eg, an exam or take home assessment released on a specific date, you should consider requesting a deferral. You must submit the deferral form and evidence in advance of the submission deadline or starting time of an exam. For more information visit lse.ac.uk/deferral

Extension policy

If you have difficulties in the lead up to an assessment deadline but think you may be able to successfully submit if you had extra time, you can seek an extension request. You must make this request before the deadline has taken place and you will need permission from the Chair of your Sub-Board of Examiners to do this. For more information visit lse.ac.uk/extensionpolicy

Exceptional Circumstances

You should submit an Exceptional Circumstances Form and corroborating evidence to the Student Services Centre if there are any circumstances which you feel may have affected your performance. These could include (but are not limited to):

- **Missing an assessment which you did not defer, or submitting an assessment late and incurring penalties**
- **Experiencing difficulties which could have affected your academic performance in an exam or coursework**
- **Adjustments such as CEAs, My Adjustments or deadline extensions that you feel were insufficient to compensate for the impact of your circumstances**
- **A late diagnosis of a condition meaning that you could not apply for adjustments until after you had completed some or all assessments.**

Submitting an EC Form is the only way for you to alert the Exam Boards to the circumstances which may have affected your performance. For more information visit lse.ac.uk/exceptionalcircumstances





Assessment Misconduct

All summative assessments that you submit to the School are subject to the School's Regulations on Assessment Offences. You are expected to have read and acknowledged these regulations before you submit your work to the School. If you are found to have committed an assessment offence, such as plagiarism, exam misconduct, collusion, contract cheating or using Artificial Intelligence software, you could be expelled from the School. For more information and support regarding the School's expected standards of academic integrity visit lse.ac.uk/assessmentdiscipline

When you submit your summative (assessments that count towards your mark in a course) assessments to the School you are expected to have read and understood the following academic integrity statement:

By submitting work to the School you confirm you will abide by and uphold the School's Code of Good Practice, Ethics Code and academic integrity as outlined in the School's Regulations on Assessment Offences and Department guidance and you also confirm that:

- The work in this assessment is solely your own; and
- You have not conferred or colluded with anyone in producing this specific assessment*; and
- You understand the use of AI tools to help with any part of your assessment is strictly prohibited unless some use is permitted as defined by the Department responsible for the assessment (see Departmental guidance); and
- Where necessary, you have clearly cited and referenced the work of others appropriately to make clear which parts are your own work; and
- Your submission does not re-use substantial/verbatim materials you have previously submitted to the School or elsewhere. To note, in some cases expanding on earlier formative or summative work may be permitted as defined by the Department responsible for the assessment (see Departmental guidance); and
- You understand the School has the right to ask you questions about the originality of your work if deemed necessary.

**It is acceptable to consult with LSE LIFE for general study skills questions but not questions specific to the content of a particular assessment.*

You can seek advice about the School's rules regarding academic integrity from the Library (visit lse.ac.uk/library) and LSELIFE (visit lse.ac.uk/lse-life)

You should also ensure that you adhere to the School's Research Ethics Policy and Procedures where appropriate when conducting research. Failure to obtain the necessary Ethics Approval for your research could result in your conduct being considered under the School's Research Misconduct Procedure. For more information visit lse.ac.uk/ethics

Results and Classification

Results

Final results are available once the relevant School Board of Examiners has ratified them. Provisional results are available for students taking January exams and for 12 month master's students.

Results are not released to students who owe debts to the School.

For more information on how and when results are released visit lse.ac.uk/results

If you need to take a deferred or resit assessment, more information about the resit period can be found at lse.ac.uk/re-entry

Classification schemes 

Transcripts 

Degree certificate 





Classification schemes

Degrees are awarded according to the classification scheme. These schemes are applied by the Boards of Examiners when they meet to ratify your results. You can find the classification schemes at lse.ac.uk/calendar

Transcripts

Continuing students can request [intermediate transcripts](#) through the Student Services Centre immediately after ratified results have been published. Final transcripts are made available electronically through Digitary which allows them to be easily shared.

For more information about final transcripts please visit lse.ac.uk/transcripts

Degree certificate

Depending on when you are awarded your degree, you may have the opportunity to collect your certificate at graduation. Any certificates that are not collected are posted to the permanent home address we have on record. For more information, please visit lse.ac.uk/degreecertificates



Fees and Finance

Fees

All administration around your fees is handled by the Fees, Income and Credit Control Team.

LSE offers two options for payment of your tuition fees. You can either pay them in full prior to enrolment or by payment plan. If you have not paid your fees in full before you enrol you will be placed on a termly payment plan. You are expected to pay one third of your fees by:

28 October 2023

28 January 2024

28 April 2024

For payment plan options relating to Executive programmes please see Instalment options Executive Programmes.

For tuition fee levels please visit lse.ac.uk/tableoffees

To pay online or to find out about the different payment methods available, visit lse.ac.uk/feepayments

Once you are enrolled you can access your financial details at any time to review your tuition and accommodation fees, invoices, payments and instalment arrangements by accessing the Student Finance Hub. Please visit our webpage to get full details lse.ac.uk/ficc

Unfortunately, it is not possible for you to pay in person.

The Fees, Income and Credit Control Office also run support services for students who wish to discuss fees, loans and payment related enquiries. For further information, please visit lse.ac.uk/ficc

For full details regarding tuition fees, charging policy, payment and instalment options, visit lse.ac.uk/feespolicy



Financial Support Office

The Financial Support Office is responsible for administering a variety of scholarships, bursaries and funds for registered students. Please contact us if you have any questions about your LSE funding or have any funding related queries.

If you experience financial difficulties, contact us as soon as possible to talk about your options.

Phone, email or join a one-to-one Zoom Drop-in Session: lse.ac.uk/financialdropin

Contact details:

Financial Support Office

+44 (0)20 7955 6609

financial-support@lse.ac.uk | lse.ac.uk/financialsupport





Codes and Charters

LSE Academic Code

LSE's Academic Code sets out what we are doing to deliver a consistent student experience across our School, and clarifies what you can expect from an LSE education.

The Academic Code brings together key principles that underpin students' education into a School-wide policy. Developed in partnership with LSE Students' Union, it sets the baseline to build on in four key areas: teaching standards, academic support, assessment and feedback, and student voice – areas that students have told us matter the most to them.

[Read the Academic Code in full.](#)

The Student Charter

Our Student Charter, written by students and staff, sets out how LSE's mission and ethos are reflected in the education you can expect to receive at the School, and in the diverse, equitable and inclusive community that we all contribute to and value.

The charter covers:

- **Your education** – what an LSE education is and how you can make the most of it
- **Our community** – what it means to be part of the LSE community and how to contribute
- **Your future, our future** – how to inspire future generations of LSE students.

Find out more about the charter and [read the full version](#) online.

Codes of Good Practice

The Codes of Good Practice explain the responsibilities and requirements of both staff and students.

They set out what you can expect from your department in relation to your teaching and learning experience. The codes cover areas like the roles and responsibilities of Academic Mentors and Departmental Tutors, the structure of teaching at LSE and exams and assessment. The codes also lay out your responsibilities as a member of our community. You can find the codes of practice in the [LSE calendar](#).



The Ethics Code

The Ethics Code details the principles by which the whole LSE community are expected to act.

We expect the highest possible ethical standards from all staff, students and governors. The Ethics Code sets out the School's commitment to the six ethics principles:

- **Responsibility and Accountability**
- **Integrity**
- **Intellectual Freedom**
- **Equality of Respect and Opportunity**
- **Collegiality**
- **Sustainability.**

Learn more about the [Ethics Code](#).

Research Ethics

If you conduct research, you'll need to follow the Research Ethics policy and procedures.

Find [resources, training and support on LSE research ethics](#). If you have any questions regarding research ethics or research conduct, please email research.ethics@lse.ac.uk

Systems and Online Resources

Need IT help?

- Visit the Tech Centre on the first floor of the library – Lionel Robbins building (LRB)
- Email: tech.support@lse.ac.uk
- **Call: 020 7107 5000**

The Tech Centre is open seven days a week during term time and offers a range of services including laptop surgery. For further information visit info.lse.ac.uk/current-students/dts

Student Hub 

Moodle 

Reset your IT password 

Email 



Student Hub

The Student Hub is LSE's app, designed to help you navigate your day-to-day life at LSE. With the Student Hub, you can:

- **View your timetable and upcoming deadlines**
- **Find your way around with the campus map**
- **Follow your department, LSE events, Careers, the Students' Union and more to keep up to date with news and events from around LSE**
- **Book appointments with academic staff (office hours) or support services.**

Available on iOS and Android app stores or as a web app at studenthub.lse.ac.uk





Moodle

Moodle is LSE's virtual learning environment.

The majority of taught courses have a corresponding course on Moodle, the online learning platform used at LSE. Moodle courses contain essential resources such as lecture slides, lecture recordings and reading lists. Moodle also enables activities such as quizzes and discussion forums and allows for online assignment submission, marking and feedback. How Moodle is used is determined by the course convenor and so this may vary from course to course. LSE also provides a Moodle Archive service which provides teachers and students with a snapshot of previous year's courses.

You can access Moodle by visiting moodle.lse.ac.uk

Reset your IT password

You can reset your own IT password at the [LSE Password website](#)

Multi-Factor Authentication (MFA)

MFA provides an extra layer of security on top of your username and password when you access our resources online – providing increased protection against cyber-attacks.

Once set up, it is easy to use and manage via the link below: lse.ac.uk/mfa

Email

LSE will use your LSE email address to communicate with you, so check it regularly.

Microsoft Outlook is available on all public PCs. You can also access your email off-campus using webmail (mail.lse.ac.uk) or on the move via the outlook app. For help setting up email on your device search "LSE mobile email setup".

Microsoft Office 365 @ LSE 

Training and Development System 

Information security awareness training 



Microsoft Office 365 @ LSE

All our students are eligible for a free copy of Microsoft Office 365 on their personal computers and devices.

Microsoft Office 365

Training and Development System

The Training and Development System allows you to book a place on many of the personal development opportunities offered around LSE.

You can access the Training and Development System at **[apps.lse.ac.uk/training- system](https://apps.lse.ac.uk/training-system)**

Login using your LSE username and password.

Information security awareness training

The LSE Cyber Security Awareness Training can be self-enrolled at **Course: LSE Cyber Security Awareness Training**. We strongly advise you to complete the training which equips you with the skills to spot phishing emails, keep your data and devices safe, and protect your privacy.

More tips are available at **lse.ac.uk/cyber**



LSE100

Welcome to LSE100

LSE100 is LSE's flagship interdisciplinary course taken by all undergraduate students in the first year of your degree programme. The course is designed to build your capacity to tackle multidimensional problems through research-rich education, giving you the opportunity to explore transformative global challenges in collaboration with peers from other departments and leading academics from across the School.

Your LSE100 theme

Before registering at LSE, you will have the opportunity to select one of three themes to focus on during LSE100, each of which foregrounds a complex and pressing challenge facing social scientists. In 2023/24, the themes will focus on:

- **AI**
- **Climate**
- **Fair society.**

For more information about each theme, visit [info.lse.ac.uk/current-students/lse100/Welcome](https://info.lse.ac.uk/current-students/lse100/welcome)

LSE100 is a single course, and the themes are highly interrelated. Whichever theme you choose to study, you will have the opportunity to investigate issues from different themes throughout the course, including in both your individual and group assessments.

Alongside learning about your chosen theme from a range of disciplinary perspectives, you will also study frameworks of systems thinking and systems change during LSE100. These are fields of interdisciplinary research that are being adopted by academics, policymakers, corporations, and NGOs. During LSE100, you will think holistically about how complex systems work and how the social sciences can enable change at a systemic level.

How will I study in LSE100?

LSE100 is a half unit course running across Autumn and Winter Terms in the first year of your undergraduate degree programme. Each term, you will attend five 90-minute interactive, discussion-based seminars in alternating weeks.

Before each seminar, you will use Moodle to watch short video lectures featuring leading LSE academics and complete carefully selected readings to explore ideas and arguments from across the social sciences.



How will I be assessed?

Your LSE100 mark will be based on two summative assessments: one individual written assessment (50 per cent) and one group research project (50 per cent) that you will submit and present as a team. Your final mark in LSE100 will be included with your other first year marks and, if it is one of your six best marks, will count towards your overall first year average.

Chat with the LSE100 team

We have a team answering your enquiries from 9am to 5pm, Monday to Friday. Email us and we will be happy to help answer any questions you may have about LSE100 – get in touch at LSE100@lse.ac.uk or visit the LSE100 Course Office in KSW 4.10.

We're [online](#), on [Moodle](#), on the [Student Hub](#), and on the fourth floor of 20 Kingsway (KSW). To find out more about LSE100, check out lse.ac.uk/LSE100 and follow us on Twitter [@TheLSECourse](https://twitter.com/TheLSECourse).



LSE Campus



Key

CBG Centre Building	KGS King's Chambers	49L 49 Lincoln's Inn Fields (Coopers)	OCS Old Curiosity Shop	SAR Sardinia House
CKK Cheng Kin Ku Building	KSW 20 Kingsway	50L 50 Lincoln's Inn Fields	PAN Pankhurst House	SAW Saw Swee Hock Student Centre
CLM Clement House	LAK Lakatos Building	LRB Lionel Robbins Building, Library	PAR Parish Hall	SHF Sheffield Street
COL Columbia House	LCH Lincoln Chambers	MAR The Marshall Building	PEA Peacock Theatre	SAL Sir Arthur Lewis Building
CON Connaught House	5LF 5 Lincoln's Inn Fields	OLD Old Building	PEL Pethick-Lawrence House	STC St Clement's Clare Market
COW Cowdray House	35L 35 Lincoln's Inn Fields		POR 1 Portsmouth Street	
FAW Fawcett House				



All buildings have wheelchair access and lifts, except, KGS, KSW*, POR* and SHF.

*KSW 20 Kingsway (Language Centre only), *POR 1 Portsmouth Street (Shop only).

Disabled Access

After 6.30pm, please call Security Control on **020 7955 6200** to ensure that any disabled access doors are open. Also see: [Accessibility map \[PDF\]](#) For access to 20 Kingsway, please call security staff on **020 7955 6200** to set up the portable ramp in the entrance foyer.

Access Guides to LSE buildings

AccessAble have produced detailed access guides to the LSE campus and residences, and route maps between key locations. These access guides, and route maps, are now [available online](#).

lse.ac.uk/media-and-communications



Department of Media and Communications

The London School of Economics
and Political Science
Houghton Street
London WC2A 2AE

E: media.msc@lse.ac.uk

T: +44 (0)20 7405 7686

**This information can be made available
in alternative formats, on request.
Please contact media.msc@lse.ac.uk**

The London School of Economics and Political Science is a School of the University of London. It is a charity and is incorporated in England as a company limited by guarantee under the Companies Acts (Reg no 70527).

The School seeks to ensure that people are treated equitably, regardless of age, disability, race, nationality, ethnic or national origin, gender, religion, sexual orientation or personal circumstances.

Design: LSE Design Unit (info.lse.ac.uk/staff/divisions/communications-division/design-unit)

Photography: Cover image from Unsplash, Pexels or iStock.

Internal photography Nigel Stead, LSE School Photographer and Maria Moore.

Please note: a number of photographs in this document were taken before UK social-distancing guidance was in place.
LSE takes every step to ensure the safety of all their staff and students.