### TO BE COMPLETED BY MONDAY 13 MAY 2019

Please fill in the form electronically, save it with your surname at the start of the file name, and upload it to the MC500 Moodle page.

**The purpose of this form is to give the Doctoral Programme Director an indication of your progress over the past year, as well as giving you an opportunity to raise any issues you might have regarding your supervision. If you wish to raise such issues confidentially, you can contact the Doctoral Programme Director or Head of Department directly.**

**Section 1**

|  |  |
| --- | --- |
| Name: |  |
| Are you currently registered full- or part-time? |  |
| If part time, when did your part time registration start? |  |
| Date of initial registration for the MPhil: |  |
| Date of upgrade to PhD: |  |
| Start and end date of fieldwork: |  |
| Dates of interruptions of registration (if applicable): |  |
| What is your current submission deadline?  [note that the date you have on your ID/Library card is not necessarily the same as your submission deadline |  |
| Current title of research project: |  |
| Names of supervisors: |  |
| Have there been any changes to the ethical dimensions of your research that require a new ethics review to be undertaken? |  |
| Do you have any training or professional development needs that you would like to be addressed? If so, what? |  |

Now complete **one** of the following sections.

**Section 2a - For students conducting fieldwork:**

|  |  |
| --- | --- |
| What is your assessment of the progress of your research since October of last year? (max 150 words) |  |
| How many substantive “reports” have you sent to your supervisors since the start of your fieldwork? (please indicate whether there are practical impediments to regular communication) |  |
| Please comment on whether you are satisfied with the feedback you have received from each supervisor. | Supervisor’s name:  Comments:  Supervisor’s name:  Comments: |
| If you are within 6 months to the end of your fieldwork, please indicate when you are planning to come back (this will help us plan the writing up seminar). |  |

**NB:** If you have any problems with your supervision, please remember that you can/should raise them with the DPT, DPD, the Head of Department, or the PhD Academy.

**Section 2b - For students who have come back from the field this academic year:**

|  |  |
| --- | --- |
| What is your assessment of your fieldwork research? (max 150 words) |  |
| If you kept in touch with either or both of your supervisors during fieldwork, please comment on whether you were satisfied with the feedback you received from each of them. | Supervisor’s name:  Comments:  Supervisor’s name:  Comments: |
| How much have you written since you have returned from the field? |  |
| What is your writing schedule for the next 12 months? |  |
| How many meetings have you had with each of your supervisors since you returned from the field?  If you have not been able to have face-to-face meetings, please explain why. | Supervisor’s name:  Number of meetings:  Supervisor’s name:  Number of meetings: |
| Comment on the feedback you have received from your supervisors. | Supervisor’s name:  Comments:  Supervisor’s name:  Comments: |

**NB:** If you have any problems with your supervision, please remember that you can/should raise them with the Doctoral Programme Director, Head of Department, or the PhD Academy.

**Section 2c - For students writing up:**

|  |  |
| --- | --- |
| What is your assessment of your progress since October of last year? (max 150 words) |  |
| How many chapters have you presented at the writing-up seminars since your return from the field? |  |
| How many chapters have you drafted? |  |
| How many chapters do you expect to write in total? |  |
| Have you drafted the introduction? |  |
| Have you drafted the conclusion? |  |
| What is your writing schedule for the next twelve months? |  |
| When do you plan to submit? |  |
| How many meetings have you had with each of your supervisors since October of last year?  If you have not been able to have face-to-face meetings, please explain why. | Supervisor’s name:  Number of meetings:  Supervisor’s name:  Number of meetings: |
| Comment on the feedback you have received from each of your supervisors. | Supervisor’s name:  Comments:  Supervisor’s name:  Comments: |

**NB:** If you have any problems with your supervision, please remember that you can/should raise them with the Doctoral Programme Director, the Head of Department, or the PhD Academy.