





youth Digital Skills Indicator

Questionnaire

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The youth Digital Skills Indicator was developed as part of the 'Youth Skills (ySKILLS)' project and added to the 'From Digital Skills to Tangible Outcomes' digital skills measurement toolkit.

Please read the accompanying document on the underlying rationale for these scales and on how to create and use composite scales in the following document: Helsper, E.J., Schneider, L., van Deursen, A.J.A.M., van Laar, E. (2021). <u>The youth Digital Skills Indicator</u>: *Report on the conceptualisation and development of the ySKILLS digital skills measure*. KU Leuven, Leuven: ySKILLS. Available at: https://yskills.eu.

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youth Digital Skills Indicator (yDSI)

NOTE: Items marked with * are part of the long version of the questionnaire only. For researchers that are limited in the number of items that they can include in their study, these items should be deleted first. See full report for a discussion of how the short scale was selected.

Digital Skills Items

- Q1 = Technical and operational skills
- Q2 = Information navigation and processing skills
- Q3 = Communication and interaction skills
- Q4 = Content creation and production skills

Digital knowledge items

Q5 = Test for knowledge about digital information processing, interaction and content production





Q1 Please indicate **how true the following statements are of you** when thinking about how you use the internet and technologies such as mobile phones or computers.

Reply thinking about how true this would be of you if you had to do it **now**, **on your own**. If you **do not understand** what the question is asking, tick the box "I do not understand what you mean by this".

	Not at all true of me	Not very true of me	Neither true nor untrue of me	Mostly true of me	Very true of me	I do not understand what you mean by this	Don't want to answer
I know how to adjust privacy settings	0	0	0	0	0	\circ	0
I know how to turn off the location settings on mobile devices	0	0	0	\circ	\circ	\circ	\circ
I know how to recognise whether a WIFI network is safe and secure *	0	0	0	\circ	\circ	\circ	\circ
I know how to connect devices to each other using Bluetooth or wireless connections *	0	\circ	0	\circ	\circ	\circ	\circ
I know how to have the same documents, contacts and apps on all devices that I use *	0	\circ	0	\circ	\circ	0	\circ
I know how to protect a device (e.g. with a PIN, a screen pattern, a finger print, facial recognition)	0	\circ	0	0	0	0	0
I know how to store photos, documents, contacts or other files in the cloud (e.g. Google Drive, iCloud)	0	\circ	0	0	\circ	\circ	0
I know how to delete the record of sites which I have visited before *	0	\circ	\circ	0	\circ	\circ	0
I know how to use private browsing (e.g. incognito mode)	0	\circ	\circ	\circ	\circ	\circ	\circ
I know how to block unwanted pop-up messages or ads	0	\circ	\circ	\circ	\circ	\circ	\circ
I know how to use programming language (e.g. XML, Python)	0	\circ	\circ	\circ	\circ	\bigcirc	\circ





Q2 Please indicate **how true the following statements are of you** when thinking about how you use the internet and technologies such as mobile phones or computers.

Reply thinking about how true this would be of you if you had to do it **now**, **on your own**. If you **do not understand** what the question is asking, tick the box "I do not understand what you mean by this".

	Not at all true of me	Not very true of me	Neither true nor untrue of me	Mostly true of me	Very true of me	I do not understand what you mean by this	Don't want to answer
I know how to choose the best keywords for online searches	0	0	0	0	0	0	0
I know how to change how I search for things online, for example, if I do not obtain the result I want *	0	0	0	0	0	0	0
I know how to find a website I have visited before	0	\circ	\circ	\circ	\circ	\circ	\circ
I know how to find information on a website no matter how it is designed	0	\circ	\circ	\circ	\circ	0	\circ
I understand what different icons (, , , , , , , , , ,) in an app or website mean *	0	\circ	\circ	\circ	\circ	\circ	\circ
When I have a question, I am able to find information online that is relevant to answering it *	0	0	0	0	0	0	\circ
I know how to use advanced search functions in search engines	0	\circ	\circ	\circ	\circ	0	\circ
I know how to check if the information I find online is true	0	\circ	0	\circ	\circ	\circ	\circ
I know how to figure out if a website can be trusted	0	\circ	\circ	\circ	\circ	\circ	\circ





Q3 Please indicate **how true the following statements are of you** when thinking about how you use the internet and technologies such as mobile phones or computers.

Reply thinking about how true this would be of you if you had to do it **now, on your own**. If you **do not understand** what the question is asking, tick the box "I do not understand what you mean by this".

Sometimes there are **various examples** given; only select "Very true of me" if all of the examples apply to what you do or know.

	Not at all true of me	Not very true of me	Neither true nor untrue of me	Mostly true of me	Very true of me	I do not understand what you mean by this	Don't want to answer
Depending on the situation, I know which medium/tool to use to communicate with someone (make a call, send a WhatsApp message, send an email, etc.)	0	0	0	0	0	0	0
I know when I should mute myself or disable video in online interactions	0	\bigcirc	\circ	\circ	\circ	\bigcirc	\circ
I know how to block messages from someone I don't want to hear from *	0	\circ	\circ	\circ	\circ	\circ	\circ
I know which images and information of me it is OK to share online	0	\circ	\circ	\circ	\circ	\circ	\circ
I know when I should not post pictures or videos of others online *	0	\circ	\circ	\circ	\circ	\circ	\circ
I know how to change who I share content with (e.g. just friends, friends of friends or make it public) *	0	\circ	\circ	0	\circ	\circ	\circ
I know when it is appropriate and when it is not appropriate to use emoticons (e.g. smileys, emojis), text speak (e.g. LOL, OMG) and capital letters	0	0	0	0	0	0	0
I know how to make my comments and behaviours appropriate to the online situation *	0	\circ	\circ	\circ	\circ	\circ	\circ
I know how to report negative content relating to me or a group to which I belong	0	\circ	0	\circ	\circ	0	\circ
I know how to recognise when someone is being bullied online	0	\circ	\circ	\circ	\circ	\bigcirc	\circ





Q4 Please indicate **how true the following statements are of you** when thinking about how you use the internet and technologies such as mobile phones or computers.

Reply thinking about how true this would be of you if you had to do it **now, on your own**. If you **do not understand** what the question is asking, tick the box "I do not understand what you mean by this".

Sometimes there are **various examples** given; only select "Very true of me" if all of the examples apply to what you do or know.

	Not at all true of me	Not very true of me	Neither true nor untrue of me	Mostly true of me	Very true of me	I do not understand what you mean by this	Don't want to answer
I know how to create something which combines different digital media (photo, music, video, gif)	0	0	0	0	0	0	0
I know how to edit existing digital images, music and video	0	\circ	\circ	\circ	\circ	\circ	\circ
I know how to use different types of content (e.g. images, videos, music, text) to reach specific groups of people *	0	0	0	0	0	0	0
I know how to ensure that many people will see what I put online	0	\circ	\circ	\circ	\circ	\circ	\circ
I know how to use filters and other tools to make a photo or video look more attractive *	0	\circ	\circ	\circ	\circ	\circ	\circ
I know how to change the things I put online depending on how other people react to it	0	\circ	\circ	\circ	\circ	\circ	\circ
I know how to distinguish sponsored and non-sponsored content online (e.g. in a video or social media post)	0	0	0	0	0	0	0
I know how to reference and use content covered by copyright	0	\circ	\circ	\circ	\circ	\circ	\circ
I know which different types of licenses apply to online content *		\circ		\circ		\circ	\circ





Q5 To what extent are the following statements about technologies such as the internet and mobile phones **true or not true**?

If you are **not sure** please let us know.

	Definitely true	Definitely not true	Not sure	I don't understand what you mean by this	I do not want to answer
The first search result is always the best information source	0	0	0	0	0
Everyone gets the same information when they search for things online	\circ	\circ	\circ	\circ	\circ
When information is backed up on the cloud, it is always encrypted *	0	\circ	\circ	\circ	\circ
The first post I see on social media is the last thing that was posted by one of my contacts	0	0	\circ	0	0
Whether I like or share a post can have a negative impact on others	0	\circ	\circ	\circ	\circ
A post that a friend shared with you is more trustworthy than other posts *	\circ	\circ	\circ	\circ	\circ
Before sharing a picture that clearly shows a friend, I should always ask them for permission first *	0	\circ	0	0	0
If someone has posted something online without making it private, it is okay to share or forward it without asking *	0	0	0	0	0
Negative comments you make online about people are less hurtful than saying them face-to-face *	0	0	\circ	0	0
Using hashtags (#) increases the visibility of a post	\circ	\circ	\circ	\circ	\circ
Companies pay ordinary people to use their products in videos and content they create	0	0	\circ	0	0
Companies use the information you post on your social media profile to market their products and services *	0	0	0	0	0



