

Department of Social Policy

Dear,

To help you navigate course selection, we recommend that you read the below in conjunction with the School's course selection guide. You can find information on Course Selection here, and the LSE Course Selection Guide for postgraduates can be found here – under 'Taught Postgraduate'.

Contents

- When can I select my courses?
- Where can I find information about the courses available?
- Which courses do I need to take?
- Can I take courses not listed in my programme regulations?
- Is there a limited number of places on courses?
- How do I select my courses when I arrive at LSE?
- How many courses can I apply to?
- I have been accepted onto 4 units worth of courses, and I wish to apply for another, what do I do?
- Where can I get advice and support on my course choice?
- I'm on a waitlist, what should I do?
- Can I change my courses in Winter Term?
- When will I receive my timetable and seminars?
- New: Complete your mandatory Consent.Ed before you arrive at LSE!
- Next steps

When can I select my courses?



You will be able to browse (but not select) courses from **10am on Monday 22**September 2025 until **10 am on Thursday 25 September 2025.**

You will be able to select and officially apply for courses from **10am on Thursday 25**September 2025 until 5pm on Friday 10 October 2025.

Where can I find information about the courses available?

• The <u>programme regulations</u> list all the courses which are **compulsory** and **optional** for your degree.

Through the programme regulations you can also access the course guides. <u>Course guides</u> provide information about the content of the course, which term the course will run, the hours of teaching and the types of assessment

- Watch <u>our course convenor videos</u> to discover more about the content of Social Policy courses.
- Look at the <u>Social Policy course brochure</u> where you'll find a list of all the postgraduate Social Policy courses and a summary of their content. The prefix for all Social Policy courses is '**SP**'.

Which courses do I need to take?

- The <u>programme regulations lists</u> all the courses which are **compulsory** and optional for your degree.
- All Social Policy MSc degrees require you to complete four units' worth of courses.
- **MSc full time** students must take courses to the value of 4 units over the course of the year.
- **MSc part-time students** should take courses (including core courses) to the value of 2 units each year (completing your dissertation in the second year).

Where possible we recommend that you try to balance the number of units over the two terms (Autumn and Winter terms). Overloading courses in one term can be quite

challenging, and you are advised to speak to your Academic Mentor if you are considering this.

Can I take courses not listed in my programme regulations?

It is possible to take non-Social Policy courses and/or courses from outside of your programme regulations, but you will need permission from your Programme Director to do so.

Once you arrive at Welcome 2025, please complete the <u>Outside Course Request</u>

Form if you would like to take a course which is not listed on your programme regulations. Please explain in the free text box the reasons why you would like to take the outside course.

IMPORTANT:

- Do not complete the Outside Course Request Form until you arrive at LSE and are making your choices
- You should apply for the outside course at the same time as requesting
 permission, so that you do not lose out on a place on your desired course
 (i.e., you do not need to wait for permission to apply for the course). Please
 apply early to avoid disappointment.

Is there a limited number of places on courses?

All Social Policy courses are 'capped' as well as most other courses in at LSE. This means that there is a limit to the number or students that can be accepted onto a course.

As a Social Policy student, you will be given priority on Social Policy courses. Social Policy course convenors will not start offering places **until 1pm on Monday 29**September 2025.

Note:

For information about courses in other departments, please contact the relevant department's programme administrator.

How do I select my courses when I arrive at LSE?

- You will select your courses through <u>LSE for You</u> (LFY). When you sign in to LFY with your account details you will see an option for 'Graduate Course Choice', and this is where you will select and make applications for the courses you would like to take.
- The course selection system is open for a 'browsing' period during Welcome so that you can familiarise yourself with the system. You can choose your

courses once course selection officially opens at **10am on Thursday 25 September 2025**.

 When you apply to take a course through LFY, you must make a short statement (approximately 250 words) explaining why you wish to take the course.

Your statement can include information such as the reasons why you are interested in taking the course, how the course fits in with your goals, whether it's related to your potential dissertation interests or future career aspirations, and how your experience can contribute to the course etc.

- Course convenors will review applications and statements and start to offer places through LFY. When you are offered a place, you will have 48 hours to accept it, otherwise it will 'time out' and the place will be offered to someone else.
- Please choose courses for the full year (both terms) to maximise your chances of getting onto the courses you want.

How many courses can I apply to?

You can choose up to a maximum of 4 units' worth of courses (the amount required for your degree). Please note that this includes your compulsory required courses.

I have been accepted onto 4 units' worth of courses, and I wish to apply for another, what do I do?

If you have already accepted 4 units' worth of courses and wish to apply for another you must drop a course. Please be aware that if you drop a course there is no guarantee that you would then be offered a place on the new course you apply to. You will also lose the place on the course you had previously accepted.

We would recommend that you contact the convenor of the course you wish to apply for before dropping a course and applying to see if there is a place available for you.

Where can I get advice and support on my course choice?



There will be lots of time and opportunities for you to seek advice in relation to your course choice:

• In the week before Welcome you will be allocated an <u>Academic Mentor</u>. You should contact your Academic Mentor if you are unsure about which courses are suitable or are right for you. If you have any questions about courses before your Academic Mentor is allocated, then please email the Programmes Support Team: socialpolicy.msc@lse.ac.uk.

Please do not contact course convenors directly about courses until Welcome. Instead, please email the Programmes Support Team.

- We will also have an in-person Course Selection session when course selection opens on Thursday 25 September, so that you can get in person support with your selections. You can find more information on the <u>Welcome</u> <u>Programme</u>.
- Email us (<u>socialpolicy.msc@lse.ac.uk</u>) or visit us during office hours in OLD 2.03 if you have any unanswered questions on course selection.

I'm on a waitlist, what should I do?

Social Policy courses do not have a waitlist.

Note: There is no guarantee that you will receive an offer if you have been placed on a waitlist in another department. If you have been on a waitlist for a day or so you may wish to look at alternative options or contact the relevant department.

Can I change my courses in Winter Term?

There is a second course selection period at the start of Winter Term. However, you should make your choices for the full year in the Autumn term course selection period. There is no guarantee there will be a place left on the Winter Term course you wish to take if you wait!

TOP TIP

Make a list of courses you are interested in and write some brief notes as to why you would like to take those courses. This will help give you a head start when you come to write your statements when course choice opens!

When will I receive my timetable and seminars?

The timetable for all courses in the School is available here. When you are accepted onto courses, your timetable will appear in LFY and in your Student Hub app. There may be a time-lag between your acceptance of a place and when it appears on your personal timetable – please be patient.

It is important that you take into consideration potential lecture and seminar clashes when applying for courses. You can do this by checking the <u>lecture and seminar</u> <u>timetable</u> of the course you want before applying.

Complete your mandatory Consent.Ed training

Our Consent.Ed programme equips you to become an active bystander and make positive decisions about relationships.

You must complete both Level 1 and 2 of the programme:

- Level 1: take the online training before you arrive on campus.
- Level 2: a 90-minute workshop that everyone in our department must attend.

Information about the Level 2 session has been added to your Student Hub calendar and attendance will be monitored.

<u>More information</u> (including information on alternative provision for survivors) is available online.

Next Steps

- Familiarise yourself with your programme regulations, course guides and course brochure which includes information about your compulsory and optional courses.
- Complete your Level 1 Consent. Ed training before you arrive on campus!
- You will next hear from us in September on the topic of 'Welcome Week' giving you information about the exciting programmes and sessions for Welcome 2025

Note: You will be able to log in and view the Welcome schedule only after you <u>online</u> <u>enrol</u> at LSE (you will receive an email notification when it's time to <u>enrol</u> so don't panic now!).

When prompted, please online enrol and confirm your LSE student email before or AT THE LATEST by **19 September 2025** so we can start contacting you with department news via your LSE email address!

IMPORTANT: After **19 September, we will contact you by your LSE Email address ONLY** - in order not to miss any key communications, please make sure to online enrol by 19 September, and check your LSE email from that point.

Each year, most Social Policy students are offered places on courses that they want; there are lots of people here to help you, and we will do everything we can to make sure you have the best year possible!

Best wishes,

Social Policy Postgraduate Programmes Support Team

Email: socialpolicy.msc@lse.ac.uk













