



Person Specification

This form lists the essential and desirable requirements needed in order to do the job.

Applicants will be shortlisted **solely** on the extent to which they meet these requirements.

Job title: Research Assistant

Department/Division: Centre for Women, Peace and Security

Accountable to: Dr Giulia Ferrari, Assistant Professorial Research Fellow

Competency	Criteria	E/D
Knowledge and experience	• PhD in social sciences (such as Economics, International Development, Social Policy) or a related discipline, or working toward PhD completion	D
	• Strong quantitative skills	E
	• Demonstrable proficiency in the use of Excel functions and macros and VBA	E
	• Demonstrable proficiency in the use of Stata or R	E
	• Demonstrable proficiency in the use of Python for quantitative data manipulation and analysis	D
	• Experience in cost-effectiveness analysis alongside randomised controlled trials (RCTs)	D
Academic writing	• Ability to communicate research findings effectively to a wide-range of audiences in written form	E
	• Ability to author/co-author papers of refereed journal article quality and provide academic feedback to other research team members	E
Communication	• Excellent interpersonal and communication skills with	E



	<p>the ability to communicate with internal colleagues, collaborating institutes and external bodies in verbal and written form</p> <ul style="list-style-type: none"> Familiar with the research the Centre for Women, Peace and Security does 	E
Teamwork and motivation	<ul style="list-style-type: none"> Good interpersonal skills and ability to work harmoniously as part of a team with external project partners and across other research programmes in the Centre and wider Institute Ability to work independently under limited supervision and to prioritise work in response to deadlines 	E E
Planning and organising resources	<ul style="list-style-type: none"> High levels of accuracy and excellent attention to detail in all aspects of work Excellent organisational skills Flexible, adaptable and willing to take on a variety of tasks Ability to process information quickly 	E E E
Initiative and problem solving	<ul style="list-style-type: none"> Ability to exercise initiative in fulfilling assigned tasks and responsibilities 	E
Liaison and networking	<ul style="list-style-type: none"> Ability to develop good working relationships with internal and external contacts Availability to travel to Bangladesh for data collection 	E E

E – Essential: requirements without which the job could not be done.

D – Desirable: requirements that would enable the candidate to perform the job well.