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Welcome to the **Department of Accounting** 

Undergraduate Handbook

2025/26





Ise.ac.uk/accounting









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This information can be made available in alternative formats, on request. Please contact **accounting@lse.ac.uk** 





# Department Welcome

#### Dear Student,

Welcome to the Department of Accounting at LSE. You are now part of our vibrant community of accounting students, alumni, faculty, and professional services staff. I trust that during the next three years, you will have a fulfilling educational experience with a long-lasting impact.

Our department – your department – is a globally recognised centre of excellence in teaching and research of accounting. It has a proud and distinguished history; it was the first accounting department in the UK and trained the first generation of academics in the field. Since our origins, we have strived to be innovative and lead the profession.

Our goal is to advance the knowledge of the critical role played by accounting in markets, organisations, and society as well as to share this knowledge with our students and the wider public, including practitioners and regulators. Our faculty members conduct world-leading research in social sciences and address questions relevant to society using robust quantitative and qualitative methods.

Our passion for research permeates into our teaching, which is problem-driven and focused on big questions. Consistent with the LSE's motto "rerum cognoscere causas", the emphasis is on understanding the causes of things, aided by strong theoretical foundations and state-of-the-art analytical methods.

During your studies, you will be challenged to think critically by our internationally recognised faculty. You will learn the importance of accounting in decision making, policy-setting and sustainability, as well as the role that disclosure plays in the well-functioning of markets and organisations. You will appreciate how the rise of digitisation and the expanding relevance of new foci of quantification, such as social impact and sustainability, are changing the landscape of traditional accounting.

Each year we admit only around 125 students to our undergraduate programme. You are now among them. We encourage you to explore, learn, and make the most of the activities and the educational opportunities that the Department of Accounting and LSE offer.

On behalf of our faculty and our professional services staff, I extend you our warmest welcome.



Professor Maria Correia **Head of Department of Accounting** 



# Welcome Message from your Programme Director

Dear Students,

Welcome to the BSc Accounting and Finance programme at LSE. I extend a warm welcome to each one of you as you embark on this significant academic journey.

Choosing to study Accounting and Finance is a commendable decision that opens doors to numerous opportunities in the world of business and finance. Our programme provides a solid foundation in theoretical knowledge and practical skills, preparing you for the dynamic financial landscape. Faculty members are world-leaders in their areas of research and bring this knowledge and passion to the classroom. This commitment to excellence is reflected in our programme's ranking at the very top in the country in multiple university guides. You will engage in rigorous coursework, innovative projects, and hands-on experiences that will equip you with the analytical, critical thinking, and problem-solving abilities essential for a successful career.

Beyond the classroom, you will have access to industry guest lectures, and networking events, internships, and extracurricular activities. Do take full advantage of these opportunities as these will broaden your understanding and help you build a strong professional network.

University life is also a time for personal growth, discovering your passions, and building lifelong friendships. I encourage you to be curious, ask questions, and actively participate in all aspects of university life.

Our goal is to support and guide you in achieving your academic and professional aspirations. If you have any questions or need assistance, please do not hesitate to reach out to our faculty and staff. We are here to help you succeed.

Once again, welcome to the Department of Accounting at LSE. I look forward to seeing your growth and achievements over the coming years.

Wishing you all the best for a fulfilling and successful journey ahead.



Dr Saipriya Kamath
Associate Professor (Education) and BSc Programme Director



# **Professional Services Staff**



**Justin Adams** BSc Accounting and Finance Programme Manager Room: MAR 3.07

Tel: +44 (0)20 7955 6542 Email: j.adams5@lse.ac.uk



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Room: MAR 3.07



Sandra Ma Student Community and Operations Manager Room: MAR 3.07

Tel: +44 (0)20 7107 5198 Email: s.s.ma@lse.ac.uk



**Yvonne Guthrie** Department Manager Room: MAR 3.09

Tel: +44 (0)20 7955 6408 Email: y.guthrie@lse.ac.uk

A full list of Academic Faculty can be found in the **People** section of the Department of the Accounting homepage.



# **About the Department**

The Department of Accounting is one of the leading groups in the world for teaching and research on the economic, institutional and organisational aspects of accounting and financial management.

Our diverse faculty deliver outstanding research-led teaching on subjects such as financial accounting and analysis, accounting for management decision-making, organisational control, risk management, and the role of accounting and accountability within different organisations. As reflected in the **Research Excellence Framework**, our faculty publish cutting-edge research in world-leading journals. Beyond this, they influence practice through their engagement with companies and regulators.

Our primary focus is the provision of an outstanding educational experience for our students. We offer innovative teaching that focuses on current issues in accounting practice, financial analysis, organisational control, and policy. Our teaching draws on social scientific theories and empirical analysis to enable students to gain a clear understanding of how and why accounting is used in different organisational contexts.

We understand that students want to use their time at LSE to establish or further their career. For this reason, the Department offers students personalised career coaching and CV advice, together with a variety of career and networking events which are relevant for students targeting careers in finance, accounting, technology, consulting, policy or regulation.

The Department also offers a stimulating research environment for students. Research seminars are scheduled throughout each term with invited speakers from institutions around the world. We also host academic and practice-based visitors within the Department. In addition, the Department maintains strong links with other LSE departments, research centres and institutes, enabling students to benefit from the broader intellectual tradition in social scientific research and teaching at the School.

# **Professional Exemptions**

Students intending to train as professional accountants will be interested in exemptions from professional exams. There are three things of which you should be aware:

- 1 Professional syllabi are subject to frequent revision. Therefore, you are advised to choose courses primarily on your ability and interest in them, rather than because you think you may be eligible for professional exemptions. Any exemptions currently available may no longer be offered when you graduate. Equally, new exemptions may become available for different courses.
- 2 In some cases, the professional bodies may ask for supplementary information to support an exemption application. Where this is requested, it is likely to be the course notes and syllabi from the courses you took. So, it is your responsibility to keep course material to supply (if required) to the professional bodies.
- **3** There are at present only limited exemptions available. Please see the Department of Accounting website to view the relevant accounting body for more information: lse.ac.uk/accounting/study/current-students/Key-Information



# Starting your Programme

### **Welcome Week**

**Welcome 2025** and the and the *Welcome Guide 2025* offers a huge range of talks and other activities to help you settle into life at LSE. It is designed to introduce you to LSE and help you meet other students.

The *Guide* is packed full of information about the things you need to do, events you must attend and gives you some tips on how to start your time at LSE.

Additionally, the Department has organised programme specific welcome activities during the first six weeks of the Autumn Term, which we encourage students to check for the most up to date information for the events. Details can be found under **Department Welcome** and on the **Student Hub App**.

# **Year 1 Programme Welcome**

During your Year 1 Programme Welcome, you will have the chance to connect and familiarise yourself with your peers as you commence your three-year academic journey. This event is scheduled for **Wednesday 24 September** and **Thursday 25 September**. **Attendance on both days is compulsory for all incoming BSc Accounting and Finance Students.** Further information about the event can be accessed via your **Programme Welcome page** and the **Student Hub App**.

# **Communication at LSE**

It is very important that you keep the Department and the School informed of your current home and term-time addresses, telephone numbers and email addresses. In your first weeks you should check that this information is accurately listed on **LSE for**You (LFY). If any of this information changes, you must update it on LFY immediately. Also, the Department will communicate first and foremost with you via your LSE email, so it is important that you check your LSE email daily for any updates and news.



# Course Selection and Timetable

# Programme structure and what you need to do

Each year of an undergraduate programme comprises four papers. Each of these papers is completed by taking either one full, or two half units.

Your background in economics and mathematics will influence the courses that are available to you.

#### In Year 1 You will need to take the following:

- Paper 1 AC105 Introduction to Financial Accounting (0.5) and AC106 Introduction to Management Accounting (0.5)
- Paper 2 EC1A3 Microeconomics I (0.5) and EC1B3 Macroeconomics I (0.5) OR

  EC1A5 Microeconomics I (0.5) and EC1B5 Macroeconomics I (0.5)
- Paper 3 ST107 Quantitative Methods (Statistics) (0.5) and one of the following:

  MA107 Quantitative Methods (Mathematics) (0.5) OR

**MA108** – Methods in Calculus and Linear Algebra (0.5)

**Paper 4 FM101** – Finance (0.5) **and** one 0.5 unit course from the Year 1 options list.

#### For your Year 1 outside options, you are able to choose between:

**MG104** – Operations Management (0.5)

**MG105** – Organisational Behaviour and Leadership (0.5)

**PH111** – Introduction to Logic (0.5)

**ST101** – Programming for Data Science (0.5)

You will need to select all your courses in <u>LSE for You</u> – both the three compulsory courses and your outside option. Your timetable will then be created by the Timetables Team.

Full **BSc Accounting and Finance Programme Regulations** for September 2025 starters can be found on the regulation Calendar.

### When to select your courses

Information about course selection can be found in the <u>LSE Course Selection page</u>. Department of Accounting students should aim to have completed course selection by **Monday 22 September 2025**.

# **How to select your courses**

Information on course selection and timetables can be found in the **Guide for Undergraduates**.

## **Capped courses**

Some courses are capped, this means that there are only a limited number of places available on that course. You can access a full list of **capped courses here**.

At undergraduate level, places are allocated on a first come first served basis. In some departments priority is also given to students from that department. Each department handles this slightly differently and information about the likelihood of getting a place on a course will be included in the relevant Course Guide in the LSE **calendar**.

If your preferred outside option is capped, it is sensible to have a backup in case you cannot get a place. If you can't get a place on your preferred outside option, remember that you can potentially take it in your second or third year.



#### **Timetables**

Undergraduate students are allocated to all teaching centrally by the Timetables Team. If you have made your initial selections in **LSE for You by 5pm on 22 September 2025**, you should receive your personal timetable in **Student LSE for You** on 10am on 26 September (for new students) and 10am on 24 September for continuing students. You can also find this information on the or the **Student Hub** (LSE username and password required). After this, if you make changes to your course selections it can take up to three working days for these to be reflected on your personal timetable.

#### Can't see your timetable?

Personal timetables are published at the end of September on Student LSE for You. Before you start selecting courses on LSE for You, you should complete online preenrolment (new students) and activate your IT account, as part of the pre-enrolment process, in order to see your timetable. Continuing students do not need to have reenrolled for the new academic year before starting to select courses, however, you will not be able to view your timetable until you have re-enrolled. If the timetable still does not show, after pre-enrolment/re-enrolment, it is possible this is due to a timetable clash.

There is a "Student Timetable Clashes" screen in LSE for You which may help to identify your clash. This screen provides details of simple clashes, these are the straightforward lecture to lecture clashes. Some clashes are more complex and do not appear on the list in LSE for You. Complex clashes may involve more than two courses and often arise when a clash free seminar/class group can't be found even though there are multiple groups.

You are also advised to consult the School-level timetables (found on the Timetables webpage) and check all of your course timings so you understand the full nature of the clash(es).

For more information about timetable clashes and how to access your personal timetable, please refer to the **Undergraduate Course Selection and Timetables Student Guide** section 7 and the information on **Timetables webpages**.

#### If you can't see your timetable, or it is incomplete, after 26 September check that you have:

- Completed <u>online pre-enrolment</u> and campus enrolment (new students) / reenrolment (continuing students) for this academic year
- Selected all your courses in LSE for You
- Not selected a course which creates a timetable clash (check the lse.ac.uk/current-students/timetables Timetable viewed by course Code).
- Not made changes within the last three working days.

#### **Changing your timetable**

It is not possible to change the lectures in your timetable; there is usually only one lecture for each course, and it takes place at a fixed time. You can potentially change class/seminar group in exceptional circumstances. To request a group change apply

using the "Undergraduate Class/Seminar Group Change Request" tool within **LSE for You**. You should include details of why you need to change group and outline your availability for alternative groups. We may request evidence in support of your request.

You can request a class group change via **LSE for You**, but you should be aware that this is at the discretion of the department running the course. You may need to provide evidence justifying the need to change classes. It is at the discretion of each department to define what reasons are valid for a class change. If you have any questions about this, please get in touch with the teaching department for the course directly. Please also note that any potential class group changes are subject to availability. You can find more information on the **class and Seminar group change requests webpage**. Information about class change request for Accounting courses can be found on the **Department webpage**.

#### Timetable clashes

In the Department of Accounting we do not allow timetable clashes for undergraduate students. If your timetable has a clash please email Programme Manager, Justin Adams at **j.adams5@lse.ac.uk** and we'll do our best to help.

# **Auditing courses**

Some LSE courses allow students to "audit". This is an informal arrangement where you join the lectures but do not go to classes/seminars or take the assessments. As an informal arrangement, it is not possible for LSE to confirm whether you have audited a course; it will not appear in your course selections, on your timetable or on your transcript. If you do choose to audit a course, you should first check that your timetable will allow you to join the lectures. If so, contact the relevant course leader and ask permission to audit their course. You must not attend any classes/seminars for courses you are auditing.

We do not recommend that you audit any courses in Year 1, you have got a full year ahead of you and should concentrate on the courses that you're formally registered for.

#### Winter Term course selection

Course selection will reopen at the start of Winter Term 2025 to allow you to change Winter Term half units, provided the newly chosen courses are not already full. Late course changes are not permitted in Winter Term once course selection has closed. We strongly advise that you minimise the changes you make in this period. You cannot change any course that has any teaching in Autumn Term 2024.

### **Getting help**

Please make every effort to attend the course selection sessions that we'll be running in September. These will tell you everything that you need to know. If you do encounter any problems, then in the first instance please contact Programme Manager, <a href="Justin Adams">Justin Adams</a> and we'll do our best to help. There are lots of people involved with Course Selection and Timetables so sometimes we might need to redirect your query or ask you to speak to somebody else but we're a good starting point. You can also meet with your Academic Mentor to discuss Course Selection during Welcome.

AC10X PEER TUTORING

Looking for extra support in your AC105 in your Autumn Term and AC106 in your Winter Term? Join our 1:1 **Accounting Peer Tutoring** sessions!



Drop-in every Wednesdays



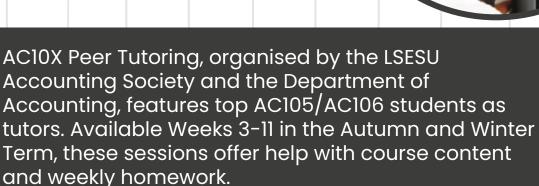
1pm to 3pm



LSE Life, Workspace 3

No registration needed

-just show up and get the help you need!









# **Lectures and Classes**

Lectures and classes begin in week 1 of Autumn Term (w/c 29 September 2025).

Your personal timetable will be available for you to access via **LSE for You** (LFY) and the **Student Hub App** please check this very carefully.

If at the start of Autumn Term you cannot see your personal timetable on LFY, it is probably because you have a timetable clash. If this is the case, you will not be assigned to any lecture/class or seminar groups until the clash is resolved. To find the clashing courses consult the online timetable and work out which courses have teaching at the same time.

You will need to change your course selections to courses which do not clash. You can use the **Online Timetable** to view all the teaching (lectures, seminars, classes etc.) for every course that has term time teaching in the current academic year.

The Department of Accounting will only approve **class changes** in exceptional circumstances. The **BSc Accounting and Finance Moodle page** provides a guide which we hope, provides useful information for you to consider when submitting a class change request via LFY.





# Department of Accounting Resources

#### Where We Are

The Department main offices are on the third floor of the Marshall Building. The floor is accessed using your LSE ID card.

#### Contact address:

Department of Accounting
London School of Economics and Political Science
Marshall Building
44 Lincoln's Inn Fields
London WC2A 3LY

Email: accounting@lse.ac.uk

# **Accounting Professional Services Staff Office**

The Professional Services Staff Office is based in Room MAR 3.07, third floor of the Marshall Building. You should go here for all programme related queries including:

- leaving messages for academic staff (if their administrative contact is unavailable)
- contacting academic staff
- staff office hours
- examination information
- other general queries.

#### **Opening hours**

Monday to Friday 10am to 5pm.

You can also email a member of the Professional Services team or your Programme Manager to arrange an appointment to meet and discuss any issues.

# **Moodle Course Pages**

Course materials are on <u>Moodle</u>. It contains details of the lecturer/s and class teacher/s who teach on the course, should you need to contact them. Here you will also find links, where relevant, to PDF versions of all handouts distributed during the lectures throughout the year.

We also have a dedicated **BSc Accounting and Finance moodle page** where we post upcoming news and events (careers, programme and socials).

The materials for each course are made available on the Moodle course page during the academic year. Students should be aware that all course materials will become inaccessible at the end of the academic year. You will be given advance notice of the date at which course materials cease to be available for access.

More information on Moodle can be found in the Key Information section.

# **Study Facilities**

The Department of Accounting have two study rooms available to BSc students on the third floor of the Marshall Building. The rooms are accessed via your LSE ID and are available exclusively for accounting students. Access by non-Accounting students is not permitted.

All rooms are dedicated for quiet study. The Department PSS team can also book group study spaces in other LSE buildings if you need to conduct group work with your accounting peers. Please contact **accounting@lse.ac.uk** for more details.

# **Interview Rooms**

If you need a quiet space for an online or telephone job interview on campus, please contact the Department PSS team to check the availability of interview rooms on the third floor, Marshall Building. These rooms can be reserved for up to two hours. Send your request to <a href="mailto:accounting@lse.ac.uk">accounting@lse.ac.uk</a> with ample notice and include the date and time of your interview. We will do our best to accommodate you if an interview room is available. Additionally, LSE Careers on the 5th Floor of the Saw Swee Hock Student Centre offers dedicated interview rooms that can be booked through CareerHub.

# **Department Website and Social Media**

The Department of Accounting website (**Ise.ac.uk/accounting**) is a useful resource for both current and prospective students, detailing the courses we offer and providing information about our faculty, teaching and research.

You can also follow the Department of Accounting on social media:

- facebook.com/Iseaccounting
- in instagram.com/Iseaccounting
- O linkedin.com/company/lseaccounting
- twitter.com/LSE\_Accounting

# WhatsApp and LinkedIn Group for LSE Accounting BSc Accounting and Finance Students, 2025-2028

Join us on our new WhatsApp LSE Accounting BSc Accounting and Finance Community and/or LinkedIn Group to receive event and news updates straight to your mobile device, as well as network with your peers.

Complete this **form** to join.

# The Student Hub App – Accounting Page

The Department of Accounting has a dedicated page on the LSE Student Hub app for all things accounting. The Student Hub is available to download from iOS and Android app store. Search "Accounting" on the app or online at <a href="mailto:studenthub.lse.ac.uk">studenthub.lse.ac.uk</a> and follow us today.

# Key Faculty and Support Contacts

# **BSc Programme Director**

# **Dr Saipriya Kamath**

<u>Dr Saipriya Kamath</u> is responsible for the running of the BSc Accounting and Finance programme. Additionally, she organises the Academic Mentor system within the guidelines laid down by the School and the Head of Department, and is available to give advice and help on any matters of concern to students in addition to Academic Mentors.

# **Programme Manager**

#### **Justin Adams**

Your Programme Manager is here to support you throughout your studies. He can assist with regulations, course choice, general queries, assessments, exams, Moodle, reading lists and student support.

**Justin Adams**, BSc Accounting and Finance Programme Manager, Room MAR 3.07

The Department Professional Services Staff (PSS) work remotely for part of the week. In the first instance it is always best to contact the PSS team on email.



# **Academic Mentor**

Your Academic Mentor is responsible for monitoring your academic progress. They are available to help with any problems which may arise, whether academic or personal. All BSc students will be assigned an Academic Mentor at the start of the Autumn Term. You should have no hesitation in consulting with your Academic Mentor when in doubt or difficulty. All students should maintain regular contact with their Academic Mentor on academic and pastoral issues. The number and nature of meetings may vary. However, each student will be invited to meet with their Academic Mentors at least twice per term.

#### **Year 1 BSc Accounting and Finance Academic Mentors are:**

**Ms Chris Constantinou** 

Email c.constantinou@lse.ac.uk

Room MAR 3.15

Mr Ebrahim Mohamed

Email: e.a.mohamed@lse.ac.uk

Room MAR 3.13

Mr David Trodden

Email: d.trodden@lse.ac.uk

Room MAR 3.11

# **Request for references**

All reference requests, whether for employment, study or internship, should firstly be made via your Academic Mentor. Further details can be found on the **Academic Mentor Portal**.

# **Office Hours**

This is the time when all academic staff are available during term-time to speak to any student. Details of staff academic support and feedback hours will be posted on the relevant Moodle course page and on the relevant <a href="staff">staff</a> profiles on the Department homepage. You can book an appointment with your academic mentor via the Student Hub app.

If you wish to see your Academic Mentor or class teacher at any other time, you should contact them via email. In the event of an emergency, and if your own Academic Mentor or class teacher is not available, you should go to the Professional Services Staff Office, room MAR 3.07, and arrangements will be made for you to meet another member of academic staff or contact your Programme Manager. Information on changes to Office Hours will also be posted on the Academic Support and Feedback Hours web page (accessed via Moodle) so please check regularly.

Faculty and class teachers across the School are expected to be available during their advertised office hours. If a member of staff is unable to attend their office hours for a particular week, students will be notified by email, and a note will be placed on their office door (applicable to Accounting faculty only). If you find that a staff member is unavailable during their office hours, contact the relevant department's Professional Services Office to check for any last-minute changes.



# **Your Student Voice**

At the Department of Accounting, we take student views seriously. Your **student voice and feedback** are extremely important to us, and students are strongly encouraged to voice their views about their time at LSE, their programme, make suggestions for improvement, and work with us to enhance experiences for the whole student body.

Here are some of the ways you can make your voice heard and share your feedback to make a difference (further details are found in the Key Information section).

- Student-Staff Liaison Committee
- LSE Students' Union Representatives
- Feedback using the Student Hub app
- Consultative Forums
- UG Studies Sub-Committee
- Comments, Compliments and Concerns.

# **Student Suggestions and Concerns**

We hope that you enjoy your studies in the Department, and that you are pleased with the teaching and other forms of support that you receive. However, if you have any suggestions or concerns, we aim to respond to these constructively and address any problems as promptly as possible.

If you have a concern about your programme or any aspect of the Department's activities, you are invited to raise this as early as possible with any of the following:

- The elected student representatives for your programme
- The relevant course teacher/course leader or your Academic Mentor
- The Programme Manager or Director, the Department Manager, or the Head of Department

# Accounting Student Engagement and Learning Community

The Department endeavours to create a fun and supportive environment for students to socialise and learn. Students are encouraged to organise and get involved in a variety of accounting activities and we are doing our best to offer exciting and stimulating programme. Our activities are listed in the Moodle and **Department website** and social media channels.

## **EXCHANGE lecture series**

The EXCHANGE series exposes accounting students to the latest departmental research on accounting regulation, business groups, corporate culture, and responsible investing. EXCHANGE will take place in the Winter Term.

# **INSIGHTS** series

In order to show how some of the theory you learn is used in practice, the Department run lectures by external speakers, where we invite practitioners, and in some cases visiting academics, to make presentations to students. These lectures are generally related to a topical aspect of accounting, finance or a subject which students are covering in their lectures and classes.

# **Accounting Winter reception**

In the final week of the Autumn Term, the Department hosts a Winter reception bringing together all our Accounting students to have mince pies, mulled wine and a festive singalong!

# Accounting Student Ball

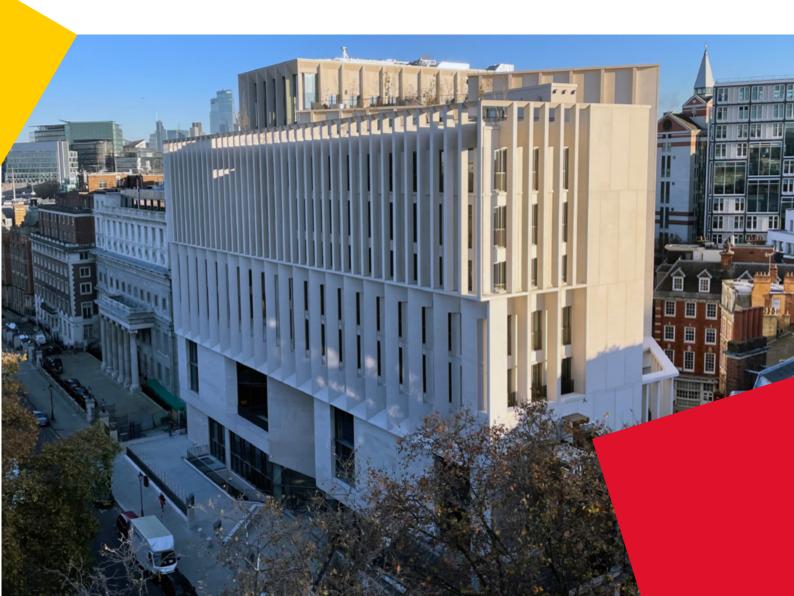
For the last four years the Department has held its annual Accounting Students' Ball during the Winter Term. Once again we look to host this event at a central London location inviting both undergraduate and postgraduate students to this exciting event.

# **Social and Cultural Outings for Accounting Students**

Each year, the Department organises social events and activities that cater to our diverse student body. For the 2025/26 academic year, these include theatre trips to see *Hamilton* and *The Lion King* in the West End, end of term Winter Reception and the Accounting Students' Ball. Tickets and places are often allocated on a first-come, first-served basis, so keep an eye out for emails during the term.

# Other events:

- Extra curricular learning Python for Accounting
- Accounting Career workshops and sessions ie, career fairs, interview practice, workshops with ICAEW/CIMA
- Annual student-alumni networking evening.



# Get Involved in Your Community

In addition to the role of being an academic student representative in the Student-Staff Liaison Committee (SSLC), accounting students can put themselves forward to be part of the working committees of the LSESU Accounting Society.

# **LSESU Accounting Society**

As the only society at the LSE specialising in the field of accounting and professional qualifications, the **LSESU Accounting Society** embraces a reputable portfolio of high quality events aiming to raise commercial awareness and to inspire our members to take advantage of the breadth of opportunities available to them. As the most closely bonded student society to the Department of Accounting, the Society can boast a distinguished place at the heart of one world's leading social science institutions.

The Accounting Society endeavours to create as many opportunities as possible for members to:

- Gain a greater insight into accountancy and finance
- Network with representatives from the top firms
- Develop skills for the application process
- Understand the breadth of opportunities available, not limited to the accountancy sector.

Accounting Society events will be advertised through their Facebook page.



# **Accounting Careers Support**

The Department of Accounting and LSE Careers Service are here to help you on your career journey and provide you with the best possible opportunities to find your future job.

# **LSE Careers**

**LSE Careers** is one of the best in UK for the support it offers to students and its links with recruiters. As a student at the LSE you will be able to access the following:

- Employee presentations
- Career fairs
- Skills workshops
- Career and CV advice and practice interviews.

Many of these activities take place during the Autumn Term in line with the recruitment cycle. It is important that you manage your time wisely and do not overstretch yourself and let your studies suffer.

# **Department career support**

Working in partnership with LSE Careers, the Department offers an in-depth professional development programme for our students. This includes:

- Annual Alumni Networking evening
- CV and networking workshops
- Interview practice
- Assessment Centre workshop.



Career Essentials for Undergraduate Accounting Students

Year 1 BSc Accounting and Finance Autumn Term Career Events:

#### Introduction and Skills Reflections (workshop 1)

Tuesday 7 October 2025 | 5pm-7pm

#### Accounting Careers Uncovered: Breakfast with CIMA and ICAEW

Wednesday 8 October 2025 | 9am-11am

#### Commercial Awareness (workshop 2)

Tuesday 14 October 2025 | 5pm-7pm

#### Collaboration and Teamwork (workshop 3)

Monday 20 October 2025 | 5pm-7pm

#### Problem Solving and Data Literacy (workshop 4)

Monday 27 October 2025 | 5pm-7pm

#### Career Conversations: Networking with BSc AF Alumni

Thursday 20 Novemver 2025 | 6pm-7.30pm

Registration opens two weeks before the event date, as indicated on LSE CareerHub. Students who attend workshops 1-4 will receive a certificate of participation.





# **Meet the Consultants**

As an Accounting student, you will have exclusive access to our dedicated Accounting Career Consultants **Denise Donoghue and Claire Kinselley**, who will both be available to meet with Accounting students once a week during Autumn Term from weeks 1-8 and in Winter Term, weeks 1, 3 and 7.

### **Amy Fox, LSE Careers**

**Amy Fox** is the Department's main career consultant lead working specifically with Accounting and Finance students.

### **Denise Donoghue, Accounting Career Consultant**

Denise is an accomplished career coach, helping clients to transition into new vertical or lateral careers with top tier companies in the finance, consulting and corporate sectors. Her experience includes working with MSc and MBA students at LBS, INSEAD, LSE, Imperial College, Cass and AGSM in Sydney. She has an in-depth understanding of candidate requirements and coaches on career goal definition, refinement of marketing materials and interview techniques that provide a competitive edge.

# **Claire Kinselley, Accounting Career Consultant**

Claire is an executive coach whose clients include leading business schools and consultancies. Claire believes in the ability of people to make positive changes to their lives to fulfill their potential. Claire's background is in recruitment, and she also works as an assessor for leading professional services' firms. Claire is British Psychological Society - Level A and B qualified, has completed an IC accredited coaching course, and is a Chartered Member of the CIPD. She also has an MSc in HR Management from the London School of Economics.

You can make an appointment with Maria, Claire or Denise through the **LSE CareerHub**. Appointments will be released 30 days in advance. These 20-minute sessions with your career consultant can be used to discuss any careers-related matters including:

- Application form, CV and cover letter checking (please bring a copy to your appointments with you)
- Employer and sector-specific information
- Interview advice
- Further study options
- Job hunting strategy
- Career planning and exploring ideas.

More details about Accounting Careers support can be found on the BSc Accounting and Finance Moodle page.

# **Preparing for an Appointment**

To get the most out of your appointment we recommend the following:

- Bring any supporting documentation eg, a CV, cover letter, application form or some notes about your thoughts and ideas.
- Make good use of the many online resources available on the LSE Careers website.
- Attend career seminars on CVs and application forms to maximise your time with a career's consultant.
- Do some background research first.

Outside of the times listed for Denise and Claire, you are welcome to book with any of the other Career Consultants at the Careers Services.



# **Key Information**

Term Dates and LSE Closures -	Academic	Year 2025	/26 🔽	
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Quality Assurance

Equity, Diversity and Inclusion (EDI)

Exams and Assessments

Assessment Misconduct

Results and Classification >

Fees and Finance

Codes and Charters N

Systems and Online Resources

LSE100 **S** 

LSE Campus 🛂

At LSE, you don't just get to study our changing world, you can see it and experience it. With history being made every day, why would you want to be anywhere else?

# **Term Dates and LSE Closures**

Academic Year 2025/26

**Autumn Term:** Monday 29 September – Friday 12 December 2025

Reading Week: Monday 3 November – Friday 7 November 2025

Winter break:

Monday 15 December 2025 - Friday 16 January 2026

**January Exams:** Wednesday 7 – Friday 16 January 2026

Winter Term: Monday 19 January – Thursday 2 April 2026

**Reading Week:** Monday 23 February – Friday 27 February 2026

Spring break: Friday 3 April – Monday 4 May 2026

**Spring Term:** Tuesday 5 May – Friday 19 June 2026

Spring Exams: Monday 11 May – Friday 19 June 2026

# LSE will be closed during the following periods\*:

#### **Winter Closure:**

Tuesday 23 December 2025 - Thursday 1 January 2026

**Spring Closure:** Thursday 2 April – Wednesday 8 April 2026

May Bank Holiday: Monday 4 May 2026

Spring Bank Holiday: Monday 25 May 2026

Summer Bank Holiday: Monday 31 August 2026

<sup>\*</sup>Some buildings will remain open or operate reduced hours during public holiday and School closure days. Full details will be communicated in advance.

# **Student Services Centre**

The Student Services Centre (SSC) is located on the ground floor of the Old Building. Advice and information is available on services including:

- Support for new arrivals
- Student status documentation
- Course selection
- Immigration advice
- LSE ID cards
- TfL 18+ Student Oyster Photocards
- Exams and assessment
- Results and degree certificates
- Graduation.

We are also a good point of contact to find out more about the support services available at LSE and we host specialist drop-in sessions. Visit **lse.ac.uk/ssc** for the latest information about our services, opening times and drop-in sessions.

### Online pre-enrolment and campus enrolment

The majority of new students will be required to undertake a two-stage enrolment process: online pre-enrolment and campus enrolment. You will receive email notification when it is time to complete the pre-enrolment process for your programme. Campus enrolment takes place in-person and is where we will check your official documents, and you will be issued with your LSE Card. It is very important that you attend campus enrolment and with the **correct original documents**. Usually, you can re-enrol online for subsequent years of study, but sometimes we may need to see you in person again.

For more information, visit Ise.ac.uk/enrolment

#### Student status documentation

During your time at LSE you may need official documentation to prove that you are studying with us. A Certificate of Enrolment provides proof that you are enrolled as a current student at LSE to organisations such as council tax offices, embassies and banks. For more information about what a Certificate of Enrolment shows visit **lse.ac.uk/studentletters** 

You can order a self-service Certificate of Enrolment which will be delivered immediately to your LSE email address as a PDF. If the standard letter is not sufficient, you can request a bespoke Certificate of Enrolment to be produced by the Student Services Centre. We will do our best to provide the information required, but this cannot be guaranteed. Please bear in mind that during peak periods bespoke letters may take longer to produce. For more information about both types of Certificates of Enrolment and how to order, please visit Ise.ac.uk/studentletters

The Student Services Centre (SSC) also offers a range of other documents including Certificates of Course Selection and intermediate transcripts. For more information about the types of documents available, how to request letters, and to access our enquiry form, please visit **Ise.ac.uk/studentletters** 

#### **Your LSE Card**

Your LSE card provides access to buildings and acts as your library card. It is important that you keep it safe and never share it with anybody else. If your LSE card is lost, stolen or damaged visit <a href="Ise.ac.uk/studentidcards">Ise.ac.uk/studentidcards</a> to find out how to get a replacement.

## Student Advice and Engagement

The SSC has a dedicated Student Advice and Engagement Team that can provide advice on academic (particularly non-progression, interruption, withdrawal, regulations and exams), and immigration matters.

If you are not sure who to contact about a query or question, then the Advice and Engagement Team will be happy to help. You can contact the team via the enquiry form at Ise.ac.uk/studentadvice



# **Immigration Advice**

The Advice and Engagement Team are the only team able to provide detailed immigration advice on UK visas for international and EU/EEA students at LSE. You can find a lot of detail on their web pages, which are updated each time the rules change. The best way to contact the team is to use the **visa advice query form** or to attend one of their bookable visa advice quick consultations, or log-in to their dedicated visa advice live chat.

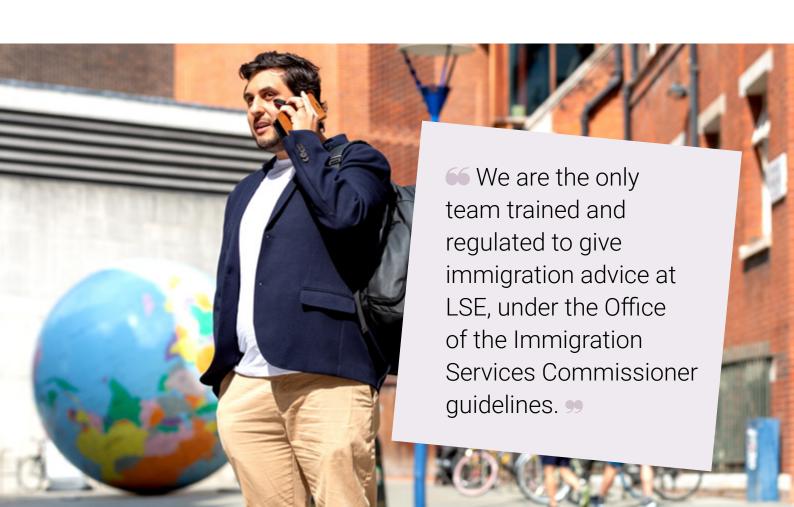
#### What do I do if...

The SSC have developed a series of answers to common "What do I do if..." questions. These cover a broad range of topics including, what to do if you're unwell during an exam; become pregnant; change your name; or want to change degree programme. You can find these questions and answers at **lse.ac.uk/what-if** 

# Interruption

In certain circumstances you can take a year-long break in your studies (which we call an interruption) with approval from your academic department and the School.

You are usually required to return at the start of either Autumn Term or Winter Term the following year as appropriate. Spring Term interruptions are not possible. For more information visit **lse.ac.uk/interruptions** 



# **Programme transfer**

You can request to transfer from your current programme to another programme at the same level according to the School's regulations. There are usually restrictions or conditions on transferring programmes, and sometimes transfers are not possible.

All transfer requests need the approval of the new academic department you wish to transfer into before being authorised by the School. For more information visit **Ise.ac.uk/programmetransfers** 

# Change of mode of study

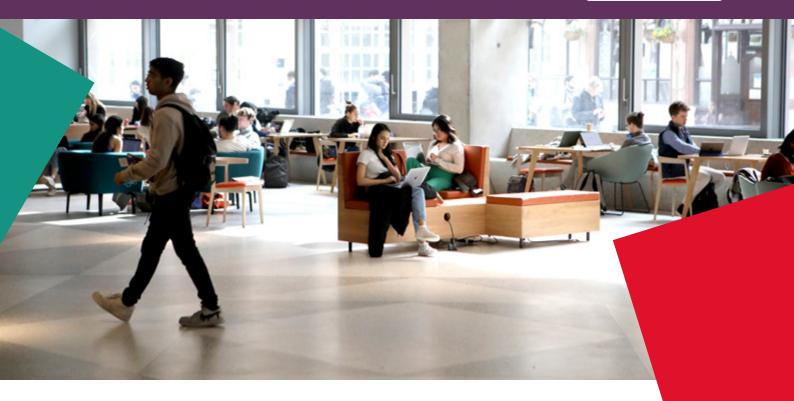
If you are studying a master's programme, and you need to change from full-time to part-time study due to your circumstances, you will need to seek approval from your academic department.

Changing from full-time to part-time study is generally acceptable up until the end of Winter Term Course Selection, as long as your selected courses can be amended according to programme regulations and in line with the teaching that you have already taken. Your fees will also be amended.

Changing from part-time to full-time may not always be possible, especially if you need a visa to study at LSE, and requests will be considered on a case-by-case basis.

It is not normally possible to study an undergraduate programme on a part-time basis. For more information visit **lse.ac.uk/changemode** 





#### **Withdrawal**

Withdrawing means that you are leaving your programme permanently.

Before withdrawing you should consult with your Academic Mentor, and you may want to consider requesting an interruption instead, so that you have some time to consider your options. For more information visit **Ise.ac.uk/withdrawal** 

# Regulations

You should familiarise yourself with the LSE regulations, policies and procedures to ensure you are aware of all necessary assessment requirements, how your final degree is calculated and what options are available if you experience problems during your studies.

Visit Ise.ac.uk/calendar for more information on:

- General Academic Regulations
- Classification Schemes
- Assessment Offence Regulations
- Appeals Regulations.

You can also find a full A-Z listing of all of LSE's policies and procedures online at **lse.ac.uk/policies** 

# **Student Voice**

### **Student-Staff Liaison Committees**

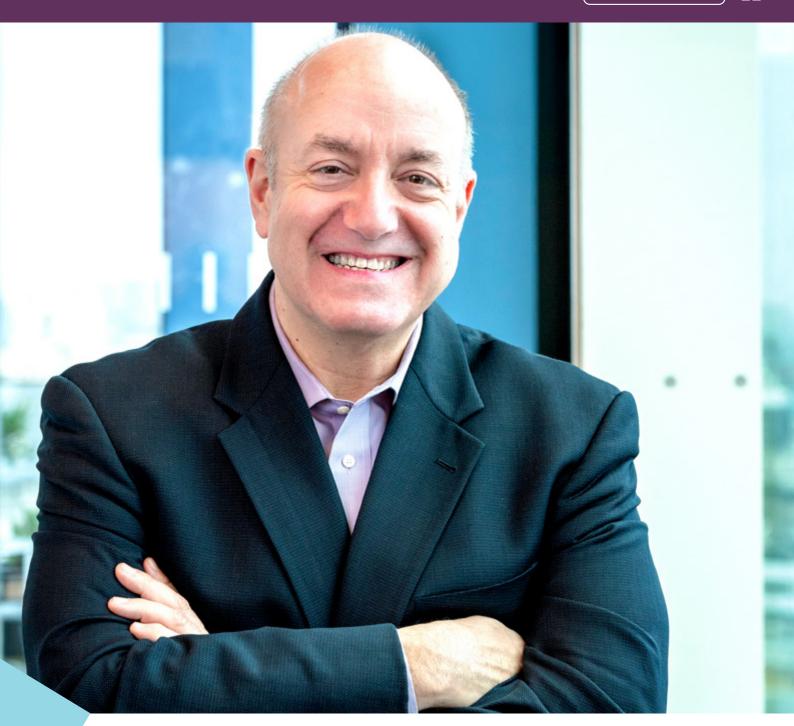
Student-Staff Liaison Committees (SSLCs) are one of the most important bodies in the School. They are a forum for students to discuss their experiences, both in and outside of the classroom, with LSE staff. SSLCs are a shared, collaborative endeavour between departments, the Students' Union, central School Services, and, most importantly, students themselves.

SSLCs are your chance to engage with LSE and enact positive change for the benefit of yourself, your peers, and even future cohorts.

At the start of the year, you will be asked by your department if you would like to represent your programme on the SSLC as a Student Academic Representative. By volunteering, you'll represent your peers and take a leading role in the student body.

More information, including access to minutes from SSLCs across the School, and other ways you can use your voice, can be found on the **student voice webpages**.





# **Meet LSE leadership events**

In the Autumn and Winter Terms, LSE hosts student-only events that give you the opportunity to discuss your experience as a student with LSE leadership, including the President and Vice Chancellor.

These events are an opportunity for you to meet leaders from across LSE in person to ask questions, raise suggestions and voice any concerns, plus the chance to meet students from other programmes.

You'll be invited to attend these events – look out for further details in Autumn and Winter Term.

# **Student Partnership**

### **Change Makers**

Change Makers is an opportunity for you to instigate positive changes at LSE.

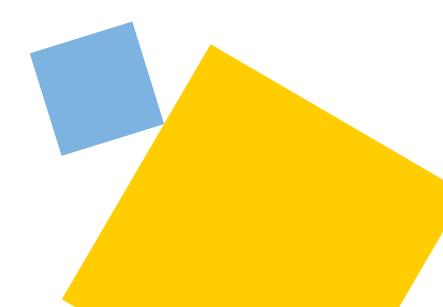
Working alongside other students and LSE staff, you are invited to identify and research solutions to issues affecting student life at LSE and to start implementing them. Whether it's helping your department develop a new skills programme or making campus more accessible, this is your chance to create a real impact on the quality of the student experience at LSE. Applications to become a Change Maker will open in Autumn Term 2025. This is a new opportunity at LSE, and you can find out more at Ise.ac.uk/changemakers

#### **Student Education Panel**

The Student Education Panel is an opportunity for you to enhance education at LSE alongside students from other departments and levels of study and to gain insight into how the university works.

Around 50 Student Education Panelists meet several times throughout the year to consider a specific education-related topic, question or proposal. Drawing on your own experiences and ideas, you will generate insights to present at key education-related forums, and work in partnership with LSE and LSESU leaders to co-create a better educational experience for everyone. In recognition of your contributions, you will receive a voucher for every meeting you participate in.

Applications to join the Student Education Panel will open in Autumn Term 2025 and you can find out more at **Ise.ac.uk/studenteducationpanel** 



# **Quality Assurance**

LSE's approach to assuring the quality of our teaching is set out in the **Strategy for Managing Academic Standards and Quality**. As an awarding body LSE must be in a position to assure the standards of its degrees. At the same time, we believe that the design of quality assurance should respect different departmental cultures and academic histories. The strategy sets out broad principles and processes for assuring academic standards and for enhancing the quality of educational provision.

The overall framework includes devolved quality assurance arrangements for academic departments, with responsibility for the oversight and modification of existing provision resting with Departmental Teaching Committees.

The Teaching Quality Assurance and Review Office (TQARO) supports the activities of the Education Committee and several of its sub-committees, with further details available in the "Committees" section of the website at <a href="Ise.ac.uk/tqaro">Ise.ac.uk/tqaro</a>. TQARO also curates and publishes information about the School's academic offering, including programme regulations, course guides, and academic regulations in the School's <a href="Calendar">Calendar</a>. In addition to oversight of curriculum management related activities, TQARO administers the appointment and payment of External Examiners, with further details available on the "External Examiner Processes" section of the website at <a href="Ise.ac.uk/tqaro">Ise.ac.uk/tqaro</a>. Queries relating to devolved quality assurance responsibilities, the work of Education Committee or the process for the consideration of proposals for new courses and programmes of study should be sent to <a href="Iqaro@lse.ac.uk">Iqaro@lse.ac.uk</a>; queries relating to external examiners should be sent to <a href="Iqaro@lse.ac.uk">Iqaro@lse.ac.uk</a>; queries

### **Student surveys**

In both Autumn Term and Winter Term TQARO conducts course-level surveys to assess students' opinions of teaching.

Course survey scores are made available to course convenors, teachers, Heads and Deputy Heads of Departments, Department Managers, the Director of the Eden Centre, the Vice President and Pro-Vice Chancellors for Education and Faculty Development. In addition to producing reports for individual teachers, TQARO produces aggregated quantitative data for departments and School-wide bodies. Further information can be found online in the "Surveys" section of the website at Ise.ac.uk/tqaro

TQARO also conducts annual programme-level surveys of undergraduate and taught master's programmes and supports LSE's participation in the National Student Survey in coordination with the Communications Division, Planning Division, DTS, and academic departments.

Queries relating to the delivery of teaching surveys at course- or programme-level should be sent to **tqarosurveys@lse.ac.uk** 

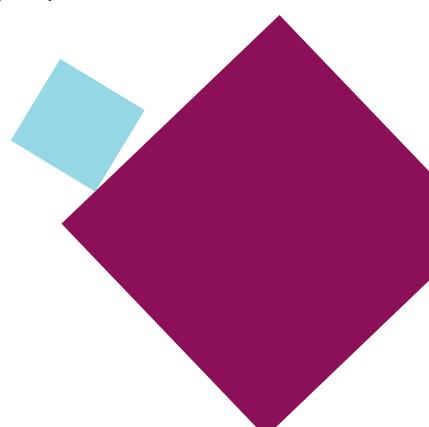
# **Study and Career Support Services**

#### **LSE LIFE**

LSE LIFE is the place to discover and develop the skills you'll need to reach your goals at LSE, whether they concern your academic work or other personal or professional pursuits. LSE LIFE is here to help you find your own ways to study and learn, think about where your studies might lead you, and make the most of your time at LSE. It is also the place to come all year round to ask about the range of opportunities and services available across the School to help you achieve success, whatever 'success' means to you.

LSE LIFE brings together specialists from teams across the School – on the ground floor of the Library. At LSE LIFE you'll find:

- Hands-on practical workshops and online resources for effective reading, academic writing, critical thinking, managing your dissertation research, organising your time, and other key areas of university work.
- Constructive conversations and workshops to learn ways to adapt and thrive in new or challenging situations, including developing your skills for leadership; public speaking; connecting and collaborating with others; finding a healthy balance among study, work, rest, and fun; and thinking about life beyond university.
- One-to-one appointments for personalised advice on essays, participating in classes and seminars, revising for exams, studying quantitative subjects, or any other aspect of your studies at LSE. Or simply book an appointment on campus or online to talk through your ideas for an essay, a project, or your research.



- **Specialist advice** in areas like CV writing, English language, finding and referencing academic sources, research ethics and data management, statistics, and more.
- A bright, flexible, and welcoming space to meet and work together with students from other courses and departments.
- Group visits and walks to discover and take advantage of what LSE and London have to offer.

LSE LIFE is here to help you make sense of the opportunities on offer across the School and help you get connected with the teams, resources, events, and activities that you want to pursue.

Find out more at **Ise.ac.uk/Iselife**, or drop by with any questions (or just to pick up a lollipop!). LSE LIFE is on the ground floor of the Library, open Monday – Friday, 10am – 6pm.



#### Listen to our podcasts

LSE Library 🛂

Language Centre V

LSE Careers >

LSE Generate >



### **LSE Library**

LSE Library is the major international library of the social sciences. The collections, both print and online, cover the discipline in the widest sense, and will support your studies and research.

The two main print book collections are:

- **The course collection**, located on the first floor, which holds multiple copies of essential books for your courses. Many of these titles are available online.
- **The main collection** is located across three floors, holding wider items for social sciences research.

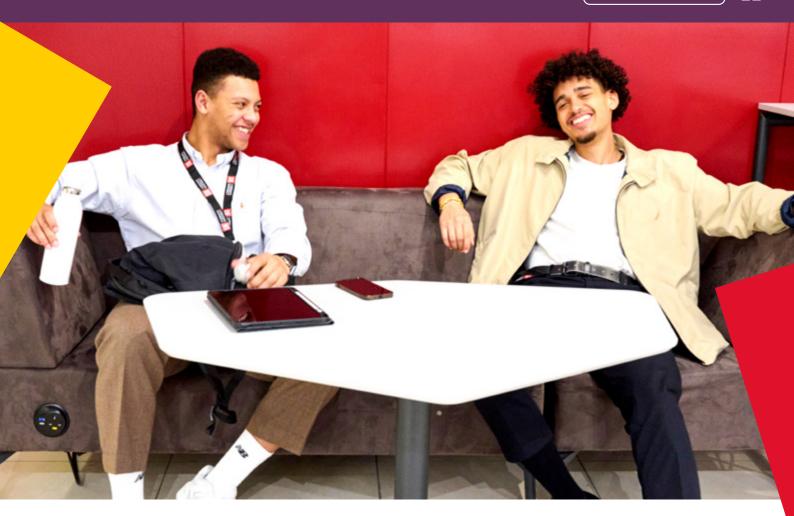
You can use Library Search to find books and other materials for your studies via <a href="Ise.ac.uk/library">Ise.ac.uk/library</a>. Once you have found what you need, write down its location to help you find it in the Library. To borrow books, use your LSE card and the self-service machines on the ground floor. Taught students can borrow up to 30 books at any one time. You can renew your books online by logging into your Library account at <a href="Ise.ac.uk/library">Ise.ac.uk/library</a>. If you do not return books on time, you will be unable to borrow any more until your overdue item is returned or renewed. We do not charge fines on late returns.

Each department has a dedicated **professional Librarian**, a subject expert offering email support and in-person and online appointments to help you locate and access information resources on any topic. This support ranges from identifying key resources to support your studies to high-level systematic literature searching for researchers.

They also provide expert help in managing references.

The Library is a focal point of the School and we are open seven days a week during term time and vacation and 24 hours daily from the beginning of the Winter Term until the end of the examination period. There are over 2,300 study spaces, including group study rooms, and extensive IT facilities, including over 300 PCs, laptop points, a laptop loan service, wireless Internet access via eduroam, and photocopying and printing facilities.





### **Language Centre**

Whether you are an international student looking for support with your English, are interested in taking one of our courses as a degree option, want to learn a new language or improve your current language skills, the Language Centre is here to help.

If English is not your first language, our support programme can offer help and advice throughout your degree. Best of all, it is free! English for Academic Writing courses are available for any taught student who does not have English as a first language. These weekly classes are taught throughout the Autumn and Winter Term and can help with academic writing for coursework. This support is delivered with LSE LIFE (Ise.ac.uk/ Iselife). You can find out more information on what is on offer and how to sign up here.

You may be eligible to take a language, literature or linguistics course as part of your degree programme. You can find out about our courses and your undergraduate degree **here**.

Any LSE student can sign up for a non-degree extracurricular language course. As part of the LSE Language Policy, if you are a UK-EU undergraduate and you do not have a GCSE Grade 4 (or equivalent) in a language that is not your mother tongue, you are eligible to take a course for free!

For more information visit **Ise.ac.uk/languages** 

#### **LSE Careers**

Whether you already know where you want to go or you'd like to explore your options, LSE Careers is here to help you connect with your future – from working with you to understand your motivations, to providing opportunities for you to meet employers across a range of sectors.

#### How do I get started?

As an LSE student, you can use LSE Careers to access a range of careers support, from events and job opportunities to resources and careers appointments. We also provide bespoke services for Disabled students and PhD students.

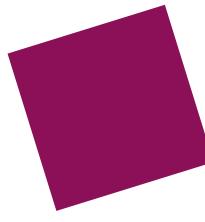
Log in to our online careers portal (careers.lse.ac.uk) to:

- register for careers events to develop your skills or explore different employment sectors
- browse jobs and internship opportunities on our jobs board
- book a one-to-one appointment with a careers consultant
- update your preferences to receive careers information relevant to your career interests.

Visit our website (Ise.ac.uk/careers) to:

- explore resources about choosing your next steps
- get insights into employment sectors and recruitment processes
- browse top tips for writing your CV and cover letters
- access online tools for practicing interviews and reviewing your CV
- be inspired by what LSE graduates have gone on to do.

Follow @LSECareers on **Instagram** and **TikTok** to stay up-to-date with upcoming events, expert advice and new resources.



#### **LSE Volunteer Centre**

The LSE Volunteer Centre is here to inspire and empower you to volunteer for causes that you are passionate about during your time at LSE. Volunteering is a great way to help develop personal and professional skills, meet new people and make a difference in your community. We are committed to making volunteering exciting and accessible, and we collaborate with students to enhance their volunteering experiences.

#### **Information and Advice**

We offer a range of ways to get involved from the start of your LSE journey, including connecting students with long-term and short-term volunteering with our hundreds of charity partners and one-off opportunities throughout term on campus. We begin each term with a Volunteering Fair, where we invite over 50 charity partners onto campus to speak directly with students. We also host a charity on campus weekly for Charity Tuesday, to spread awareness of their mission and volunteering opportunities. At any point of the year, students have access to our ongoing volunteering vacancy board, updated daily with opportunities from charity partners. You can book a meeting with our Volunteer Centre Manager, or other Volunteer Centre colleagues, for one-to-one support.

#### **Volunteering Programmes**

The Volunteer Centre also runs multiple exciting voluntary programmes, including the Community Engagement Programme, a voluntary consultancy, the Research Volunteering Scheme, an initiative for volunteer researchers, and Community Action Projects, an opportunity to develop your own volunteering project. These programmes offer students the chance to work with other students, collaborate directly with charities, and use their degree knowledge with the mentorship and support of the Volunteer Centre. These programmes are application-based, and information is available on how to apply during Autumn Term.

for a cause that you are passionate about is second to none, but the skills you gain from it are unparalleled.

**Dan Lawes**, International Relations and History, 2022





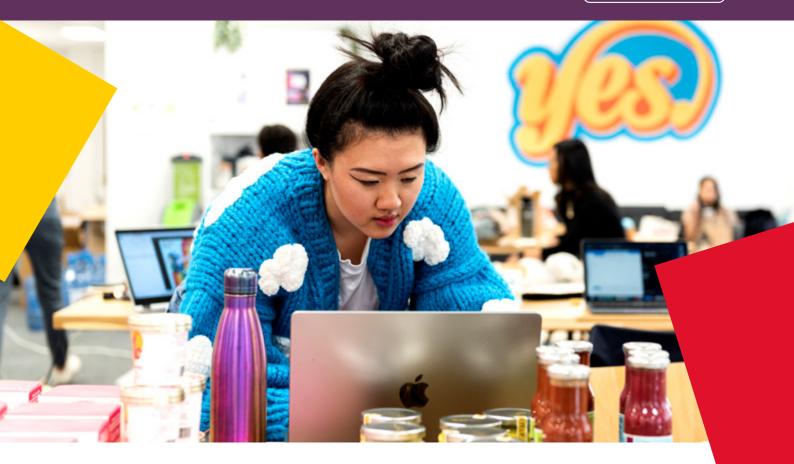
#### **Volunteer Centre Space**

You can also visit the Volunteer Centre on campus on the ground floor of **Lincoln Chambers**, Portsmouth Street! We encourage students to visit for our weekly open hours, one-off volunteering opportunities, or for information and advice in person. Our home is an inclusive space that welcomes any students looking to get involved in volunteering.

You can find out more, as well as the advice and support we can offer in our space on campus, at **Ise.ac.uk/VolunteerCentre** or by following **@LSEVolunteering**.







### **LSE Generate**

LSE Generate is the home of entrepreneurship at LSE.

We welcome all students and alumni – from those starting their journey in developing entrepreneurial skills to those who have already launched their ventures and are looking for business support. We focus on supporting and scaling socially driven startups on campus and across the globe (from Lisbon to Lagos!)

As a student, you'll have access to all our resources and our co-working space at the heart of the LSE campus to work on your business idea; as well as access to a variety of events throughout the year created to expand your skills, give you the tools to excel, and help you network with like-minded founders. Our programmes vary from dragons den style startup competitions, our flagship accelerator programme, industry panels, skill development workshops on a range of topics, entrepreneurship bootcamps, and even international treks!

Pop by and meet us in our co-working space (the GenDen) opposite the Student Services Centre on Clare Market.

Discover more on our website **Ise.ac.uk/generate**, register with Generate to receive our monthly newsletter, follow us on all our social media channels at (Instagram and LinkedIn) **@LSEGenerate**, and you can join our **Slack community** of over 1,500 members, where ALL the action happens!

# **Equity, Diversity and Inclusion (EDI)**

# Promote equity, champion diversity, and help develop an inclusive LSE

One of our guiding principles in LSE's 2030 Strategy is to sustain excellence through an inclusive and diverse community. We work to build a School – and a society – in which everyone is able to fulfil their potential, and everyone's contribution is valued.

# In support of this, LSE has a number of important initiatives that are designed to lead to equity, diversity and inclusion for us all:

- Ethics Code: the LSE community is expected to act to the highest standards of ethical integrity, in accordance with the ethical principles set out in our Ethics Code. To read about the School's commitment to equality of respect and opportunity visit lse.ac.uk/ethics
- Report and Support is LSE's new case management system to address violence, discrimination and harassment. If you have experienced, or witnessed, any form of discrimination, bullying, harassment or sexual misconduct, we encourage you to report this to LSE.
- You can <u>report an incident online</u> anonymously or with contact details. If you report
  with contact details an adviser will be in touch within three working days to discuss
  the various options for getting support and/or handling your report through informal
  or formal means.
  - LSE <u>Safe Contacts</u> are trained members of staff offering confidential support and guidance to individuals who have experienced, or are experiencing any form of discrimination, bullying, harassment or sexual misconduct.
  - Consent.Ed: LSE's educational programme focused on consent, and fostering respectful and inclusive behaviour on campus. All students are expected to participate in the programme, though opting out is possible for personal reasons. Learn more about Consent.Ed here.
  - LSE's Independent Sexual Violence Adviser (ISVA) Service: LSE's ISVA service is run by external specialist partners Rape Crisis South London and SurvivorsUK. This service provides free, confidential and independent short-term emotional, and casework, support for any student who has experienced any form of sexual violence at any time in their lives. Any student can refer themselves for support. Learn more about the ISVA service here.
- AccessAble: provides accessibility guides of all LSE campus buildings, ensuring inclusivity for everyone.

- LGBTQ+ Inclusive Action Plan: LSE is delivering six priorities to advance LGBTQ+ equity and inclusion. Informed by data, insight and co-created with the School community, they form an action plan that is co-ordinated by the EDI Division and accountable to the LGBTQ+ Steering Group.
- LGBTQ+ (lesbian, gay, bisexual, trans, queer) Role Models and Allies Directory: provides a network of informal contacts for the LSE community to share experiences, and support and learn from each other.
- Our Race Equity Framework has been developed to ensure students and staff benefit from a diverse and equitable education, research and work environment; fostering attainment and development opportunities for ethnic minorities. LSE have identified six key priorities to focus on, which together form our Race Equity Action Plan.
- Our Athena Swan action plan has been developed to support and transform gender equality. It supports the professional development and pay equity for women on all levels from PGR students to senior leadership. Visit our Athena Swan website to learn more.
- LSE Students' Union (LSESU): a student-led, not-for-profit organisation that represents all LSE students through their Part-time and Sabbatical Officers. You can view all student representatives, including Women's, LGBTQ+, Black, Asian and Minority Ethnic, and Neurodiversity and Disability Officers on the LSESU website.
- On the EDI Team website you can find more about our partnerships, training and workshops, plus:
  - Inclusive EDI policies and resources: the support available to members of minority groups at LSE, and expert EDI resources from our external partners.
  - EDI News and Events: updates on EDI cultural events, history month activities; and our new space on campus for students to hold gatherings, events, and initiatives promoting inclusivity and intersectionality.

If you would like to find out more about these and other initiatives, please contact the EDI Team on **edi@lse.ac.uk** 

# Your Wellbeing and Health

### **Student Wellbeing Service (SWS)**

SWS aims to provide you with a single integrated source of help and assistance to ensure that you get the most out of your LSE experience.

#### **Disability and Mental Health Service (DMHS)**

DMHS are the first point of contact for students with disabilities, long term medical and mental health conditions, and Specific Learning Difficulties such as dyslexia.

DMHS can help you to create My Adjustments which is a way of putting in place agreed "reasonable adjustments" to support your studies. Advisers in DMHS can potentially set up one-to-one learning support, mentoring and help you access assistive technology designed to remove barriers to studying. The earlier that you let DMHS know about your condition the earlier they can work with you to put appropriate support in place. For more detailed information about My Adjustments, and to apply for My Adjustments, visit Ise.ac.uk/myadjustments

Visit **Booking an appointment** to book a DMHS Appointment.

#### Support for your wellbeing

Any student looking for support for their wellbeing can book a 30-minute Wellbeing Appointment. This provides an opportunity to discuss any issues you are experiencing, and an opportunity to explore what would be most useful to you, including: one-to-one support (eg, counselling), groups, workshops, online resources, self-care strategies and referrals to other LSE and external services.

Visit **Booking an appointment** to book a Wellbeing Appointment.

#### **Groups and Workshops**

SWS also organises groups and workshops to support students experiencing stress, anxiety or other issues. Details of these groups can be found **online**.

#### **Peer Supporters**

Peer Supporters give you the opportunity to talk to fellow students about anything that is worrying you. Peer Supporters are trained to offer confidential emotional support, help and reassurance. You can find out more about the scheme and arrange a chat with a Peer Supporter at <a href="Ise.ac.uk/peersupport">Ise.ac.uk/peersupport</a>

#### Health care in the UK

You are likely to need to access medical care while you are at LSE, even if this is just for routine appointments. In the UK most health care is provided through the National Health Service (NHS).

You are typically eligible for free treatment on the NHS if you fall into one of the following categories:

- You are a UK resident
- You have a Student visa and have paid the Immigration Health Surcharge (IHS)
- You have applied for the EU Settlement Scheme and hold either Pre-settled or Settled status.

This list is not exhaustive and was correct at the time of print. The UK Council for International Student Affairs maintains an up-to-date listing on their website available at **ukcisa.org.uk** 

If you are unfamiliar with the NHS, search for "NHS Services explained" to find out more. You are usually required to register with a local General Practitioner's (GP) surgery before you can book an appointment. You should register as soon as possible and not wait until you are unwell. The nearest GP surgery is St Philips Medical Centre which is based on the second floor of Pethick-Lawrence House. This surgery will register most LSE students. For more information about the services offered and how to register please visit **stphilipsmedicalcentre.co.uk** or call **020 7611 5131**.

Alternatively, you can find your nearest GP by using the GP finder function on the NHS website available at **nhs.uk** 

As well as dispensing medicines, pharmacies can also offer advice on common health problems. You do not need to make an appointment, just visit a pharmacy and ask to speak to the duty pharmacists. In an emergency you should dial **999** to call an ambulance. You can also visit your nearest accident and emergency (A&E) department at your local hospital or visit an Urgent Care Centre.

For further information about health care, including details about dentists and opticians, visit: **lse.ac.uk/studenthealth** 



#### **LSE Faith Centre**

The Faith Centre is open to students of all faiths and none. It's home to LSE's diverse religious activities, transformational interfaith leadership programmes, and provides spaces for worship, prayer, and quiet reflection.

#### **Finding your feet**

It can be challenging arriving in a new city for a new start. We want to help you settle into London and find a community that suits you – and there are lots of options!

We provide spaces for LSESU Faith Societies to meet, worship, and plan their activities. Details of contact information for faith groups and other helpful information can be found in our **resources**.

#### Wellbeing

Looking to recharge and reconnect? Explore our wellbeing activities on offer: from guided meditation to yoga — as well as dedicated **spaces** for prayer and reflection — there's something for everyone. Find out more on our **"wellbeing" page**.

#### **Facilities**

The Faith Centre comprises Islamic Prayer Rooms, a space for silent prayer/meditation (The Cave), and a multifaith space (The Desert Room) which is bookable for LSESU Faith Societies or faith/wellbeing-based staff groups. Find out more <a href="here">here</a> or email <a href="mailto:faithcentre@lse.ac.uk">faithcentre@lse.ac.uk</a> for booking enquiries.



#### **Support**

You can contact the Faith Centre Director and Chaplain to LSE, Revd Dr James Walters, on <a href="mailto:j.walters2@lse.ac.uk">j.walters2@lse.ac.uk</a> for confidential support regardless of your background or beliefs.

We also have Muslim, Catholic, Jewish, and Orthodox Associate Chaplains, whose contact details can be found on the Faith Centre's "People" page.

#### **Beecken Faith and Leadership Programme**

Religion has the power to challenge, connect, and transform. Our flagship faith and leadership programme invites all LSE students to engage deeply with difference, ask big questions, and build bridges across beliefs. These free, extracurricular sessions are where leadership meets reflection. Learn more about the module **here**.

#### **LSE Religion and Global Society**

The Faith Centre is also home to the Religion and Global Society research unit; an interdisciplinary unit conducting, coordinating, and promoting religion-related social science research at LSE.

#### **LSE Religion and Global Society Blog**

The LSE Religion and Global Society blog is an interdisciplinary platform that explores the place and role of religion in our globalised world. The blog is a platform for experienced and early career academics, PhD and Master's research students, and other expert commentators to share their insights on this complex, wide-reaching topic. We welcome contributions from all researchers working on religion and global society.

If you are interested in contributing to the blog, have a look at **our guidelines** or get in touch with us at **faithcentre.rgs@lse.ac.uk** 

#### **Religion Scholars Network**

This is a network for current LSE PhD candidates and post-doctoral researchers across departments whose work relates to the social scientific study of religion. We offer an invaluable opportunity to collaborate with peers across disciplines through informal events held throughout the year. For more information contact us at **faithcentre.rgs@lse.ac.uk** 

Keep up to date with the Faith Centre: X | Facebook | Instagram | LinkedIn | TikTok

Visit us: 2nd Floor, SAW Building, 1 Sheffield Street, WC2A 2AP

### **Exams and Assessments**

#### **Candidate numbers**

Your candidate number is a unique five-digit number that ensures that your work is marked anonymously. It is different to your student number and will change every year. Candidate numbers can be accessed in early Autumn Term in Student LFY.

#### **Exam timetables**

Course by course exam timetables will be available **online** ahead of each exam period. For January exams the timetable is usually available in mid to late December; for Spring exams it is usually available in early March; and for students taking in-year resit and deferral exams, it is usually available in late July/early August. Closer to each exam season, you will also be sent your personal exam timetable detailing your room and seat information for each exam. Please visit the exam timetable **webpage** for full details of release dates for this academic year.

### **Exam procedures**

Anybody taking exams at LSE must read the Exam Procedures for Candidates. It contains all the information that you need to know and is updated each year. You must ensure you are aware of the rules at LSE and be prepared for your exams to avoid problems on the day which could result in allegations of misconduct against you or confiscation of non-permitted items.

The document is less than fifteen pages and covers topics ranging from candidate numbers, permitted materials and e-exams, to what to do if things go wrong. You can download your copy at **lse.ac.uk/exams** 

You may only use a calculator in an exam if this is permitted by the relevant academic department. If you are permitted a calculator, it must be one of the approved models. For more information on the types of calculators allowed, please read the Exam Procedures for Candidates. If you bring an alternative model, it will be removed by invigilators. The permitted calculators are readily available in many supermarkets, online retailers and in the LSE Shop.





### **Central exam adjustments**

Central Exam Adjustments (CEAs) can be put in place if you have a documented medical, physical or mental health condition and/or a specific learning difficulty such as dyslexia or dyspraxia. The purpose of CEAs is to provide an environment that gives all students an equal opportunity in exams. These adjustments are confidential and will not be listed on your degree certificate or transcript. In most cases you should apply for CEAs as part of getting your My Adjustments in place. However, there is a different process for applying for CEAs for short-term, unexpected, conditions. For more information, including deadline dates for applications, visit **lse.ac.uk/CEA** 

#### e-Exams

e-Exams are exams that take place in-person and under invigilated exam conditions, the same way that they are for handwritten exams. Instead of completing your answers on a paper script, you use your own personal device to type your answers and submit electronically.

The platform currently used by LSE is Digiexam. This works by locking down your personal device to create a secure exam environment where you can write your answers.

Not all exams are e-Exam enabled. Please see list of e-Exam enabled courses on the e-Exams webpage. For further information visit **e-Exams (Ise.ac.uk)** 

You will be able to bring one device (laptop or tablet with an integrated keyboard) to your e-enabled exams. Please see the "Device requirements" section on the **webpage** for more detailed information.

You won't be able to have any peripheral items eg, external mouse, keyboards, laptops stands, etc. with you during an e-Exam unless that item is part of your CEAs. If you have a documented medical, physical or mental health condition and/or a specific learning difficulty and have need of additional equipment as a result, you must apply for CEAs.

### Fit to sit policy

By attempting any type of assessment, including but not limited to sitting exams, submitting essays, coursework, class participation, group work, presentations, or dissertations, the School will consider you have declared yourself fit to do so. If you experienced disruption to your studies (including but not limited to illness, injury or personal difficulties) you must think carefully about whether you should attempt the assessment or whether you should consider requesting an **extension** or **deferral**. Requests for an extension or deferral must be made in advance of the assessment deadline.

### **Extension policy**

If you have difficulties in the lead up to an assessment deadline but think you may be able to successfully submit if you had extra time, you should seek an extension request. You must make this request before the deadline has taken place and you will need permission from the Department responsible for the assessment. For more information visit **lse.ac.uk/extensionpolicy** 

### **Deferral policy**

If, having been granted an extension you feel you require more time to submit the assessment, your extension request was not approved, or the assessment in question has a static deadline such as an exam or online assessment released at a specific time/date, you should consider requesting a deferral. You must complete the online deferral form and submit evidence no later than 24 hours before the submission deadline or starting time of an exam. For more information visit **lse.ac.uk/deferral** 

## **Exceptional Circumstances**

If, having submitted an assessment you feel your performance was impacted by circumstances beyond your control, you should submit an Exceptional Circumstances (EC) Form and corroborating evidence to the Student Services Centre by the stated deadline. Such circumstances could include (but are not limited to):

- failing to submit an assessment or sit an exam which you did not defer
- experiencing difficulties which could have affected your academic performance in an assessment
- adjustments such as CEAs, My Adjustments or deadline extensions that you feel were insufficient to compensate for the impact of your circumstances
- a late diagnosis of a condition meaning that you could not apply for adjustments until after you had completed some or all assessments.

Submitting an EC Form is the only way for you to alert the Exam Boards to the circumstances which may have affected your performance. For more information and deadlines visit **lse.ac.uk/exceptionalcircumstances** 

### Missing assessment deadlines

If you miss an assessment deadline (including an extended deadline) you should submit your work as soon as possible. Normally, the following <a href="Late penalties">Late penalties</a> would be applied unless you can demonstrate a good reason (normally supported by evidence) for not being able to submit on time. If you submit late, you should inform the Department responsible for that assessment of your reasons for not being able to submit on time as soon as possible. This will allow them to consider if they are able to lift any late penalties that are applied.

### **Academic Integrity Awareness Week**

The Student Regulations Team (from the Student Services Centre) together with colleagues from LSE LIFE and LSE Library, host a variety of events to increase students' awareness of the importance of academic integrity and to improve students' understanding on what plagiarism is and how to avoid it. Our annual <a href="Academic">Academic</a> <a href="Integrity Awareness Week">Integrity Awareness Week</a> will be held in Week 7 of Autumn Term (10-14 November 2025) when you are encouraged to challenge your understanding around citation best practices, the definition of plagiarism and how to improve your academic writing.



### Assessment Misconduct

All summative assessments that you submit to the School are subject to the School's Regulations on Assessment Offences. You are expected to have read and understood these regulations before you submit your work to the School. If you are found to have committed an assessment offence, such as plagiarism (either deliberate or accidental including self-plagiarism), exam misconduct, collusion, contract cheating or using Artificial Intelligence software, you could be expelled from the School. For more information and support regarding the School's expected standards of academic integrity visit Ise.ac.uk/assessmentdiscipline

When you submit your summative assessments (assessments that count towards your mark in a course) to the School you are expected to have read and understood the following academic integrity statement:

By submitting work to the School you confirm you will abide by and uphold the School's Code of Good Practice, Ethics Code and academic integrity as outlined in the School's Regulations on Assessment Offences and Department guidance and you also confirm that:

- the work in this assessment is solely your own; and
- you have not conferred or colluded with anyone in producing this specific assessment\*; and
- you understand the use of AI tools to help with any part of your assessment is strictly
  prohibited unless some use is permitted as defined by the Department responsible for
  the assessment (see Departmental guidance); and
- where necessary, you have clearly cited and referenced the work of others appropriately to make clear which parts are your own work; and
- your submission does not re-use substantial/verbatim materials you have previously submitted to the School or elsewhere. To note, in some cases expanding on earlier formative or summative work may be permitted as defined by the Department responsible for the assessment (see Departmental guidance); and
- you understand the School has the right to ask you questions about the originality of your work if deemed necessary.

\*It is acceptable to consult with LSE LIFE for general study skills questions but not questions specific to the content of a particular assessment.

You can seek advice about the School's rules regarding academic integrity from the Library (visit **Ise.ac.uk/library**) and LSE LIFE (visit **Ise.ac.uk/lse-life**)

You should also ensure that you adhere to the School's Research Ethics Policy and Procedures where appropriate when conducting research. Failure to obtain the necessary Ethics Approval for your research could result in your conduct being considered under the School's Research Misconduct Procedure. For more information visit Ise.ac.uk/ethics

# **Results and Classification**

### **Results**

Final results are available once the relevant School Board of Examiners has ratified them. Provisional results are available for students taking January exams and for 12 month master's students.

Results are not released to students who owe debts to the School.

For more information on how and when results are released visit Ise.ac.uk/results

If you need to take a deferred or resit assessment, more information about the resit period can be found at **lse.ac.uk/re-entry** 

Classification schemes >

Transcripts >

Degree certificate





### **Classification schemes**

Degrees are awarded according to the classification scheme. These schemes are applied by the Boards of Examiners when they meet to ratify your results. You can find the classification schemes at **lse.ac.uk/calendar** 

### **Transcripts**

Continuing students can request <u>intermediate transcripts</u> through the Student Services Centre immediately after ratified results have been published. Final transcripts are made available electronically through Parchment (formerly known as Digitary CORE) which allows them to be easily shared.

For more information about final transcripts please visit **lse.ac.uk/transcripts** 

### **Degree certificate**

Depending on when you are awarded your degree, you may have the opportunity to collect your certificate at graduation. Any certificates that are not collected are posted to the permanent home address we have on record. For more information, please visit **lse.ac.uk/degreecertificates** 

# **Fees and Finance**

#### **Fees**

All administration around your fees is handled by the Fees, Income and Credit Control Team.

LSE offers two options for payment of your tuition fees. You can either pay them in full prior to enrolment or by payment plan. If you have not paid your fees in full before you enrol you will be placed on a termly payment plan. You are expected to pay one third of your fees by:

#### 28 October 2025 28 January 2026 28 April 2026

For payment plan options relating to Executive programmes, please see **Instalment options Executive Programmes**.

For tuition fee levels please visit **lse.ac.uk/tableoffees** 

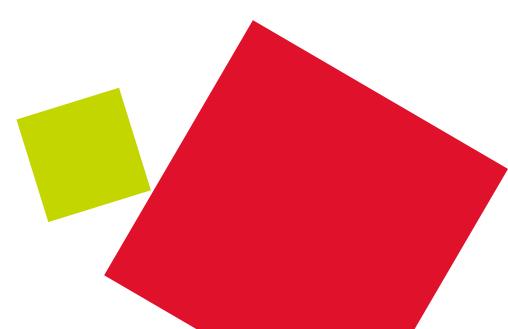
To pay online or to find out about the different payment methods available, visit **info.lse.ac.uk/payments** 

Once you are enrolled you can access your financial details at any time to review your tuition and accommodation fees, invoices, payments and instalment arrangements by accessing the Student Finance Hub. Please visit our webpage to get full details **lse.ac.uk/ficc** 

Unfortunately, it is not possible for you to pay in person.

The Fees, Income and Credit Control Office also run support services for students who wish to discuss fees, loans and payment related enquiries. For further information, please visit **lse.ac.uk/ficc** 

For full details regarding tuition fees, charging policy, payment and instalment options, visit **info.lse.ac.uk/policies** 





# **Financial Support Office**

The Financial Support Office is responsible for administering a variety of scholarships, bursaries and funds for enrolled students.

Please contact us to discuss your options if you anticipate or experience financial difficulties, or if you have any questions about your LSE funding.

lse.ac.uk/financialsupportcontact



# **Codes and Charters**

#### **LSE Academic Code**

LSE's Academic Code sets out what we are doing to deliver a consistent student experience across our School, and clarifies what you can expect from an LSE education.

The Academic Code brings together key principles that underpin students' education into a School-wide policy. Developed in partnership with LSE Students' Union, it sets the baseline to build on in four key areas: teaching standards, academic support, assessment and feedback, and student voice – areas that students have told us matter the most to them.

Read the Academic Code in full.

#### **The Student Charter**

Our Student Charter, written by students and staff, sets out how LSE's mission and ethos are reflected in the education you can expect to receive at the School, and in the diverse, equitable and inclusive community that we all contribute to and value.

The charter covers:

- Your education what an LSE education is and how you can make the most of it
- Our community what it means to be part of the LSE community and how to contribute
- Your future, our future how to inspire future generations of LSE students. Find out more about the charter and **read the full version** online.

### **Codes of Good Practice**

The Codes of Good Practice explain the responsibilities and requirements of both staff and students.

They set out what you can expect from your department in relation to your teaching and learning experience. The codes cover areas like the roles and responsibilities of Academic Mentors and Departmental Tutors, the structure of teaching at LSE and exams and assessment. The codes also lay out your responsibilities as a member of our community. You can find the codes of practice in the **LSE calendar**.





#### **The Ethics Code**

The Ethics Code details the principles by which the whole LSE community are expected to act.

We expect the highest possible ethical standards from all staff, students and governors. The Ethics Code sets out the School's commitment to the six ethics principles:

- Responsibility and Accountability
- Integrity
- Intellectual Freedom
- Equality of Respect and Opportunity
- Collegiality
- Sustainability.

Learn more about the **Ethics Code**.

### **Research Ethics**

If you conduct research, you'll need to follow the Research Ethics policy and procedures.

Find <u>resources</u>, <u>training and support on LSE research ethics</u>. If you have any questions regarding research ethics or research conduct, please email <u>research.ethics@lse.ac.uk</u>

# **Systems and Online Resources**

# **Need IT help?**

- Visit the Tech Centre on the first floor of the library Lionel Robbins building (LRB)
- Email: tech.support@lse.ac.uk
- Call: 020 7107 5000

For further information and opening times please visit info.lse.ac.uk/current-students/dts

Student Hub >

Moodle **V** 

LSE for You **>** 

Reset your IT password >

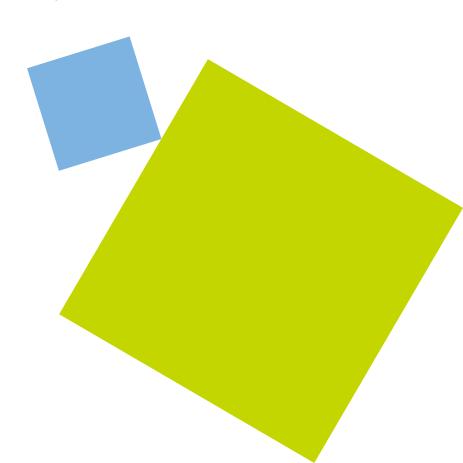
Multi-Factor Authentication (MFA)

Email **V** 

Microsoft Office 365 @ LSE >

Training and Development System **\sqrt** 

Information security awareness training \square



#### **Student Hub**

The Student Hub is LSE's app, designed to help you navigate your day-to-day life at LSE. With the Student Hub, you can:

- View your timetable and upcoming deadlines
- Find your way around with the campus map
- Keep up to date with news and events from around LSE in your newsfeed
- Book appointments with academic staff (office hours) and some support services.

Available on iOS and Android app stores or as a web app at studenthub.lse.ac.uk







#### Moodle

Moodle is LSE's virtual learning environment.

The majority of taught courses have a corresponding course on Moodle, the online learning platform used at LSE. Moodle courses contain essential resources such as lecture slides, lecture recordings and reading lists. Moodle also enables activities such as quizzes, discussion forums, and allows for online assignment submission, marking and feedback. How Moodle is used is determined by the course convenor and so this may vary from course to course. LSE also provides a Moodle Archive service which provides teachers and students with read-only access to previous year's courses.

You can access Moodle by visiting moodle.lse.ac.uk

#### **LSE for You**

LSE for You is a web portal which gives you access to a range of services. As part of ongoing development work, some of these services have been moved onto a new platform.

In Student LSE for You you can:

- View and update your term time (contact) and home (permanent) address
- Access your candidate number
- View your teaching timetable.

To select your courses, please use course selection in **LSE for You**.

### **Reset your IT password**

You can reset your own IT password at the LSE Password website.

### **Multi-Factor Authentication (MFA)**

MFA provides an extra layer of security on top of your username and password when you access our resources online – providing increased protection against cyber attacks.

Once set up, it is easy to use and manage via Ise.ac.uk/mfa





#### **Email**

LSE will use your LSE email address to communicate with you, so check it regularly.

Microsoft Outlook is available on all public PCs. You can also access your email off-campus using webmail (<u>mail.lse.ac.uk</u>) or on the move via the outlook app. For help setting up email on your device search "LSE mobile email setup".

### Microsoft Office 365 @ LSE

All our students are eligible for a free copy of Microsoft Office 365 on their personal computers and devices.

**Microsoft Office 365** 

## **Training and Development System**

The Training and Development System allows you to book a place on many of the personal development opportunities offered around LSE.

You can access the Training and Development System at <a href="mailto:apps.lse.ac.uk/training-system">apps.lse.ac.uk/training-system</a>
Log in using your LSE username and password.

### Information security awareness training

The LSE Cyber Security Awareness Training can be self-enrolled at **Course: LSE Cyber Security Awareness Training**. We strongly advise you to complete the training which equips you with the skills to spot phishing emails, keep your data and devices safe, and protect your privacy.

More tips are available at Ise.ac.uk/cyber

### **LSE100**

#### Welcome to LSE100

LSE100 is LSE's flagship interdisciplinary course taken by all undergraduate students in the first year of your degree programme. The course is designed to build your capacity to tackle multidimensional problems through research-rich education, and provides you with unique opportunities to examine global challenges in collaboration with peers from other departments and leading academics from across the School.

#### Your LSE100 theme

Before enrolling at LSE, you will have the opportunity to select one of three themes to focus on during LSE100, each of which foregrounds a complex and pressing question facing social scientists. In 2025/26, the available themes are:

- · How can we control Al?
- How can we transform our climate futures?
- How can we create a fair society?

For more information about each theme, visit <a href="info.lse.ac.uk/current-students/">info.lse.ac.uk/current-students/</a> <a href="lse100/Welcome">lse100/Welcome</a>

LSE100 is a single course, and the themes are highly interrelated. Whichever theme you choose to study, you will have the opportunity to investigate how issues from different themes relate to one another throughout the course, including in both your individual and group assessments.

Alongside learning about your chosen theme from a range of disciplinary perspectives, you will also study the tools and frameworks of systems thinking and systems change during LSE100. These are fields of interdisciplinary research that are being adopted by academics, policymakers, corporations, and NGOs. During LSE100, you will think holistically about how complex systems work and how the social sciences can enable positive change at a systemic level.

# How will I study in LSE100?

LSE100 is a half unit course running across Autumn and Winter Terms in the first year of your undergraduate degree programme. Each term, you will attend five 90-minute interactive, discussion-based seminars in alternating weeks.

Before each seminar, you will use Moodle to watch short video lectures featuring leading LSE academics and complete carefully selected readings to explore ideas and arguments from across the social sciences.



### How will I be assessed?

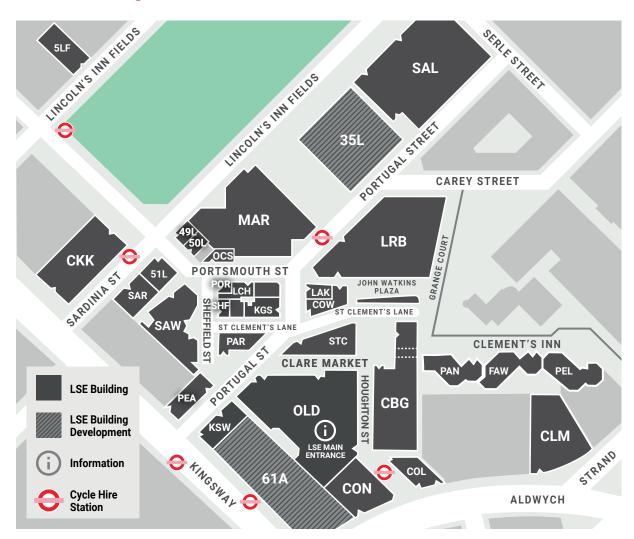
Your LSE100 mark will be based on two summative assessments: one individual written assessment (50 per cent) and one group research project (50 per cent) that you will submit and present as a team. Your final mark in LSE100 will be included with your other first year marks and, if it is one of your six best marks, will count towards your overall first year average.

### Chat with the LSE100 team

If you have any questions for our team, please get in touch at **LSE100@lse.ac.uk** or visit the LSE100 Course Office in KSW 4.10 on the fourth floor of 20 Kingsway (KSW).

You can find out more about LSE100 at <a href="Ise.ac.uk/LSE100">Ise.ac.uk/LSE100</a>, and you can also follow us on <a href="Instagram">Instagram</a>, <a href="LinkedIn">LinkedIn</a>, <a href="X">X</a>, and <a href="Student Hub">Student Hub</a>.

# **LSE Campus**



# Key

61A	61 Aldwych
CBG	Centre Building
CKK	Cheng Kin Ku Building
CLM	Clement House

**COL** Columbia House**CON** Connaught House

**COW** Cowdray House

KGS King's ChambersKSW 20 KingswayLAK Lakatos BuildingLCH Lincoln Chambers

FAW Fawcett House

**5LF** 5 Lincoln's Inn Fields

**35L** 35 Lincoln's Inn Fields

**49L** 49 Lincoln's Inn Fields (Coopers)

**50L** 50 Lincoln's Inn Fields

**51L** 51 Lincoln's Inn Fields

**LRB** Lionel Robbins Building, Library

MAR Marshall Building POR 1 Portsmouth Street

**OLD** Old Building

PAR Parish Hall

**OCS** Old Curiosity Shop

PAN Pankhurst House

**PEA** Peacock Theatre

PEL Pethick-Lawrence

House

**SAR** Sardinia House

**SAW** Saw Swee Hock Student Centre

SHF Sheffield Street

**SAL** Sir Arthur Lewis Building

STC St Clement's, Clare Market



All buildings have wheelchair access and lifts, except, KGS, KSW\*, POR\* and SHF. \*KSW 20 Kingsway (Language Centre only), \*POR 1 Portsmouth Street (Shop only).

#### **Disabled Access**

After 6.30pm, please call Security Control on **020 7955 6200** to ensure that any disabled access doors are open. Also see: **Accessibility map [PDF]** For access to 20 Kingsway, please call security staff on **020 7955 6200** to set up the portable ramp in the entrance foyer.

#### **Access Guides to LSE buildings**

AccessAble have produced detailed access guides to the LSE campus and residences, and route maps between key locations. These access guides, and route maps, are now **available online**.

## Ise.ac.uk/accounting









#### **Department of Accounting**

**London School of Economics** and Political Science Marshall Building, 44 Lincoln's Inn Fields London WC2A 3LY

E: accounting@lse.ac.uk T: +44 (0)20 7852 3780

The London School of Economics and Political Science is a School of the University of London. It is a charity and is incorporated in England as a company limited by guarantee under the Companies Acts (Reg no 70527).

The School seeks to ensure that people are treated equitably, regardless of age, disability, race, nationality, ethnic or national origin, gender, religion, sexual orientation or personal circumstances.