



THE LONDON SCHOOL
OF ECONOMICS AND
POLITICAL SCIENCE ■

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years



Welcome to
the Department
of Accounting
Research
Student
Handbook
2025/26



lse.ac.uk/accounting



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This information can be made available in alternative formats, on request.
Please contact accounting@lse.ac.uk



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Welcome from your Programme Directors

Dear Student,

A warm welcome to the MRes/PhD in Accounting!

The Department of Accounting enjoys a reputation as one of the leading groups in the world for teaching and research on the economic, institutional and organisational aspects of accounting and financial management. The aim of our PhD programme is to train students whose research is of the highest international quality in Accounting broadly conceived. Excitement, challenge, pleasure and some hard work await you during your studies at LSE. You are part of a very select group of individuals admitted to the Department's research programmes, and we congratulate you on receiving an offer of admission. To assist you in making the best use of the Department's resources and to guide your programme of study, the following pages document what you will need to know. Whilst this student handbook is as comprehensive as we could make it, if you have any queries you do not find answers to, please ask your Programme Manager, Rebecca Baker, or see your supervisor. Do not hesitate to see one of us if you feel we are best placed to help.

Yours sincerely,



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Welcome from the Head of Department

Dear Student,

Welcome to the Department of Accounting at the LSE. You are now part of our vibrant community of accounting students, alumni, faculty, and professional services staff. I trust that during your programme you will have a fulfilling educational experience with a long-lasting impact.

Our department – your department – is a globally recognized centre of excellence in research and teaching of accounting. It has a proud and distinguished history; it was the first accounting department in the UK and trained the first generation of academics in the field. Since our origins, we have strived to be innovative and lead the profession.

Our goal is to advance the knowledge on the critical role played by accounting in markets, organizations, and society as well as to share this knowledge with our students and the wider public, including practitioners and regulators. Our faculty members conduct interdisciplinary research in social sciences and address questions relevant to society using robust quantitative and qualitative methods.

Our passion for research permeates into our teaching, which is problem-driven and focused on big questions. Consistent with the LSE's motto "*rerum cognoscere causas*", the emphasis is on understanding the causes of things, aided by strong theoretical foundations and state-of-the-art analytical methods. During your studies, you will be challenged to think critically by our internationally recognised faculty.

Each year we admit only around 245 students to our graduate programmes. You are now among them. We encourage you to explore, learn, and make the most of the activities and the educational opportunities that the Department of Accounting and the LSE offer.

On behalf of our faculty and our professional services staff, I extend you our warmest welcome.



Professor Maria Correia
Head of Department

About the Department

The Department of Accounting is one of the leading groups in the world for teaching and **research on the economic, institutional and organisational aspects of accounting and financial management**.

Our diverse faculty deliver outstanding research-led teaching on subjects such as financial accounting and analysis, accounting for management decision-making, organisational control, risk management, and the role of accounting and accountability within different organisations. As reflected in the **Research Excellence Framework**, our faculty publish cutting-edge research in world-leading journals. Beyond this, they influence policy and practice through their engagement with companies and regulators.

The Department of Accounting has a strong international and interdisciplinary orientation. We are proud about the diversity in everything we do, as it is the key to our competitive advantage locally as well as globally.

The Department is home to around 20 full-time faculty, covering all the core areas of accounting. Our rigorous appointments process accords the highest priority to research excellence and promise.

The Department also offers a stimulating research environment for students. Research seminars are scheduled throughout each term with invited speakers from institutions around the world. We also host academic and practice-based visitors within the Department. In addition, the Department maintains strong links with other LSE departments, research centres and institutes, including the Centre for Analysis of Risk and Regulation (CARR), enabling students to benefit from the broader intellectual tradition in social scientific research and teaching at the School.

The Department of Accounting adheres to a research strategy that is interdisciplinary in nature. Specifically, we remain strongly committed to three key areas in accounting and financial management: (1) regulation, financial reporting and auditing; (2) the economics of accounting; and (3) the organisational and strategic aspects of accounting. There is, of course, significant overlap among these themes, and the work of many faculty falls into to more than one theme.



Regulation, financial reporting and auditing

Our work in the areas of regulation, financial reporting and auditing remains at the leading edge of research and contributes substantially to practice. We address changes in reporting regulations, market outcomes, as well as broader transformations of auditing and risk regulation regimes and their consequences. As a consequence of the department's central role in the Centre for the Analysis of Risk and Regulation (CARR), we also have developed a number of projects in the area of risk management.

Economics of accounting

We remain strongly committed to the economics of accounting and financial management, and current research in this area takes a number of interrelated forms. Faculty here have complementary interests in the modelling of disclosures, market outcomes and management decision-making and information use.

Organisational and strategic aspects of accounting

Our work in this fundamentally interdisciplinary field includes quantitative and qualitative studies in management accounting, comparative analyses of management accounting systems in the private and public sector, as well as broader contributions to social theory.

We support our research activities within the department through an active series of departmental seminars and weekly doctoral seminars. We also offer and contribute to seminars organised under the auspices of CARR and participate in seminars organised by other departments and groups on campus, including Management, Finance, Economic History, Law and Government. The quality, range and volume of seminars, workshops, conferences and visitors are simply outstanding to support and nurture the diverse and intellectually stimulating environment the school is known for.



The Department of Accounting has extensive links with universities, research institutes and various academic associations in Europe and elsewhere, including:

- **The European Institute of Advanced Studies in Management;**
- **The European Accounting Association; and,**
- **The American Accounting Association.**

We have strong links with both CIMA and the ICAEW, and more generally with the world of practice through events organised via CARR.

Finally, we play a leading role in scholarship through our editorial contribution to a number of academic international journals, such as:

- **Dr Stefano Cascino** is Associate Editor of *Accounting and Business Research*. He is an Editorial Board Member of *European Accounting Review*, *Journal of Business Finance and Accounting*, and *Journal of International Accounting Research*.
- **Professor Maria Correia** is Associate Editor of *Accounting and Business Research* and the *European Accounting Review*. She is an Editorial Board Member of the *Journal of Business Finance and Accounting* and the *Review of Accounting Studies*.
- **Dr Xi Li** is Associate Editor of *British Accounting Review*. She is an Editorial Board Member of the *Review of Accounting Studies*.
- **Professor Michael Power** is Associate Editor of *Accounting, Organizations and Society*. He is an Editorial Board Member of the *Journal of Cultural Economy* and the *British Accounting Review*.
- **Professor Ane Tamayo** is Editor of the *Journal of Business Finance and Accounting*.
- **Professor Wim Van der Stede** is Consulting Editor of *Management Accounting Research*. He is an Editorial Board Member of *Accounting, Organizations and Society*.
- Other faculty are on the editorial boards of numerous and a wide variety of journals. Our overriding aim for the future remains to further advance our reputation as one of the leading groups for research on the economic, institutional and organisational analysis of accounting and financial management in a global context.

Centre for Analysis of Risk and Regulation (CARR)

The Centre for Analysis of Risk and Regulation (CARR) is an interdisciplinary departmental research unit at LSE whose core intellectual work focuses on the organisational and institutional settings for risk management and regulatory practices.

CARR's wide-ranging remit also involves working closely with government policy-makers and business practitioners, as well as advancing programmes to establish national and international scholarship ("outreach"), and the development of younger scholars working in risk and regulation studies.

CARR has rapidly established itself as an international reference point and centre of excellence for risk and regulation studies.



Meet Your Professional Services Team

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Full list of Academic Faculty can be found in the **[People](#)** section of the Department of Accounting homepage

About the Programme

The aim of the programme is to ensure the highest quality in the development of research students, in their research skills and to support their progression to the completion and defence of high-quality theses in their respective specialisms.

The MRes/PhD in Accounting allows students to follow one of two tracks depending on their research interests.

Accounting, Organisations and Institutions (AOI) track

Research in the AOI track is mainly qualitative in approach, focusing on accounting processes and practices within and across organisations. It involves the investigation of how accounting practices are shaped by their institutional contexts, have behavioural consequences and can be vehicles for operationalising different values. Efforts to design internal and external accounting practices are both a function of specific economic and political interests, but are also shaped by social and political aspirations. Research in this track can potentially embrace a wide variety of accounting areas, such as studies in management accounting and organisational control processes, analyses of the impact of new accounting systems in the private and public sector, event-based work on transformations of auditing and risk regulation regimes, historical studies of accounting, as well as broader contributions to social theory.

Economics of Accounting (EoA) track

Research in the EoA track primarily examines accounting and financial reporting issues from an economics perspective. Research in this track covers a wide range of accounting topics including: the use of financial and non-financial information in internal and external decision making; the role of accounting information in financial and nonfinancial (eg, labour) markets; corporate governance; budgeting, performance measurement, and incentive systems; disclosure regulation; the interaction between financial reporting and legal and economic institutions; corporate social responsibility; the role of information intermediaries; financial risk management; and auditing.



Both tracks of the MRes/PhD in Accounting follow a very similar structure. During the first two years of study (the MRes period) you will be required to complete six coursework units. The different research-led teaching components of the programme will ensure you will have exposure to different research methodologies, as well as to the literature in your field. During your second year, you will produce an original research paper. After successful completion of the MRes, you will enter the PhD period of the programme, when you will begin to work on your thesis.

Students are required to make a seminar presentation in each year of the programme; are required to attend the Department of Accounting research forums and seminars; and are encouraged to attend any relevant seminars in related areas offered elsewhere in the School. Students are also encouraged to participate at an early stage in appropriate international workshops and colloquia, and are offered the opportunity to gain teaching experience, with appropriate training, normally in the third and fourth year of their studies.

Visiting Research Students

The Department welcomes research students from other universities to spend from one term up to one academic year at LSE as a **Visiting Research Student** (VRS).

The VRS scheme allows students who are registered as doctoral researchers at other institutions to participate in research activities in the Department and the School, to interact with other research students, and to benefit from the expertise of LSE faculty, the training offered by the PhD Academy, and LSE Library facilities.

As a Visiting Research Student, you are encouraged to participate in departmental workshops and research seminars, interact with other research students and discuss your research with your supervisor. Please note that VRS do not have access to any taught courses. You may be provided with an office space, subject to availability.

Programme structure and regulations

In addition to progressing with their research, students are expected to take the listed training and transferable skills courses. Students may take courses in addition to those listed and should discuss this with their supervisor. Students should take courses to the value of three units in years one and two of the MRes programme.

Please view full programme regulations and course choice options for your year of study [here](#).

[Guidelines for interpreting programme regulations](#)

[Classification scheme for the award of a taught master's degree \(five units\)](#)

[Exam sub-board local rules](#)

Please note that places are limited on some optional courses. Admission onto any particular course is not guaranteed and can be subject to timetabling constraints and/or students meeting specific prerequisite requirements.



AC500: Topics in Accounting Research is a compulsory course for students on the AOI track. It is to be taken in each year of the programme and is examined in year two only under AC504.

AC506: Topics in Accounting Research is a compulsory course for students on the EoA track. It is to be taken in each year of the programme and is examined in year two only under AC501.

AC507: Accounting Work in Progress Seminars is a compulsory course (not examined) for both tracks of the MRes/PhD programme. This joint seminar gives students the opportunity to present their work in progress from their second year onwards. First year students are also encouraged to join.

AC599: Research paper in Accounting is assessed 100% by the research paper submitted at the end of the second year of the MRes. There is also a formative assignment due in the Autumn term of year two whereby students will be asked to prepare and submit a detailed outline of their research paper. Students will be expected to begin working on this during the summer of their first year, after their exams have ended. This will allow students to incorporate feedback and develop a stronger research paper for submission at the end of the second year. Further details can be found on Moodle and the AC599 course guide.

Students are expected to join Departmental Accounting Research Forums (ARF's) and other AOI/EoA research seminars, workshops and internal brownbags. Students should actively prepare and participate during the sessions and will be given the opportunity to meet with the speakers.



Progression to second year of MRes

In order to progress unconditionally from the first to the second year of MRes registration students are required to achieve pass marks of 50 per cent or higher in papers 1, 2 and 3. With the permission of the MRes Programme Director, students missing the overall progression requirement by one paper may proceed to the second year but will subsequently need to re-sit and pass the paper to the necessary standard. Students missing the progression requirement by more than one paper are required to pass those papers to the necessary standard before progression to the second year can be permitted. Re-sits must be taken during the next available resit period.

Award of the MRes

The award and classification of the MRes degree is consistent with the School's **Scheme for the Award of a five-unit Taught Master's Degree**. Please refer to the Calendar and classification scheme for full details.





Progression to PhD registration

For progression to PhD registration, students are required to achieve marks of 50 per cent or higher in Papers 1, 2, and 3, marks of 60 per cent or higher in Paper 6 (50 per cent or higher if Paper 6 is an MRes/PhD research course in another department, eg, Finance or Economics) and marks of 65 per cent or higher in Papers 4 and 5.

Students missing the overall progression requirement by one paper are permitted to provisionally progress to PhD registration, but will subsequently need to re-sit and pass the paper to the necessary standard to continue their PhD registration. Students failing two papers may exceptionally be permitted to provisionally progress to PhD registration when they miss the progression requirement by 3 marks or less in each paper (with permission from the Doctoral Programme Director and MRes Accounting Sub-Board of Examiners) but will subsequently need to re-sit and pass these papers to the necessary standard to continue their PhD registration. Students failing to meet the progression requirements for more than 2 full units will need to re-sit and pass these papers to the necessary standard before continuing to PhD registration.

Should students not meet the progression requirements for Paper 5 (AC599), they will be asked to revise and resubmit their research paper within 3 months of having received their grade which will count as a re-sit attempt. Papers 4 and 6 must be retaken during the next available resit period. Students can resit each paper only once. Students registered for the PhD remain subject to the relevant MRes regulations for any courses or examinations they are completing. Students who have been permitted to progress onto the PhD without satisfying the complete progression standard will have their PhD registration discontinued if they fail to reach the required standard at resit.

The MRes Accounting Sub-Board of Examiners will meet twice: in late June/early July to receive and confirm the spring examination marks and to make progression decisions in relation to these; and in October to receive and confirm the AC599 marks and to make progression/classification decisions in relation to these.





Progression during PhD registration

Throughout the PhD registration, progression is monitored via bi-annual progress reviews by the departmental Research Student Assessment Review Committee. The Committee meets each year in January to assess a student's mid-year progress and in June to assess a student's end-of-year progress and make decisions on continued registration/de-registration.

During the Spring Term of their second year of the PhD, students will undergo a "mid-term review". As part of the mid-term review, students have to submit a solid draft of one complete core chapter, a less developed draft of one further core chapter, as well as a detailed outline for the rest of the PhD thesis with a timeline for completion. Students will be provided with an opportunity to defend their submitted written materials orally. The materials will be reviewed by a Departmental Review Committee which will consist of the supervisory team and one internal reviewer drawn from the Department, who has not been involved in the supervision of the student. Students need to pass the "mid-term review" to progress to the third year of their PhD studies.

Programme regulations and School support services

The MRes/PhD programme is regulated and supported by different sources depending on the stage of your studies.

The MRes period of the programme is governed by the [Regulations for Taught Masters Degrees](#) and administrative advice and support is provided by the Student Services Centre. Please refer to the [Key Information section](#) of the handbook for further details.

The PhD period of the programme is governed by the [Regulations for Research Degrees](#) and administrative advice and support is provided by the PhD Academy. Please refer to the [PhD Academy handbook](#) for further details. Please also familiarise yourself with the School Calendar which lists all the regulations relating to students and your studies in one place.

Visiting Research Students are also supported by the PhD Academy.

Your MRes/PhD Journey

Enrolment

You will initially be enrolled on the MRes for 2 years. Following successful progression to the PhD, you will be expected to complete your PhD in 3 years. The School has a maximum registration period of 4 years for all full-time PhD students. Extension to the maximum period will only be allowed in exceptional cases by permission of the Department and Chair of the Research Degrees Subcommittee. There may be times during your studies when you need to change your registration status, to interrupt, undertake fieldwork or to reside outside of the UK. Please liaise with your supervisors regarding any potential change to your registration. For further advice, please refer to the Student Services Centre if you are in the MRes stage of the programme or the PhD Academy if you are in the PhD stage. Please see the [Key Information section](#) for details of enrolment 2025.

Welcome Week

Welcome 2025 offers a huge range of talks and other activities to help you settle into life at LSE. It is designed to introduce you to LSE and help you meet other students. For more information, visit lse.ac.uk/yourfirstweeks or download [The Welcome Guide 2025](#).

The *Guide* is packed full of information about things you need to do, events you must attend and gives you some tips on how to start your time at LSE.

Additionally, the Department has organised programme specific welcome activities which we encourage students to join. Further details can be found on our [website](#).



All research students are also invited to the Graduate Weekend trip to Cambridge taking place on 18-19 October. For more information please contact Dorothy Richards (d.richards@lse.ac.uk).



Your supervisors

In the AOI track, you will be assigned two supervisors, a principal and secondary supervisor at the start of the MRes period. In the EoA track, you will normally be supervised by the Programme Director of your track for the duration of the MRes period (first two years of study). On progression to the PhD, you will be assigned two supervisors, a principal and secondary supervisor whose research interests will be a close fit to your own. In both tracks, the direction and guidance you are given occurs through frequent student-supervisor meetings and reviews, as well as discussions of relevant academic issues during seminar presentations by faculty and visiting academics.

You should meet with your supervisor/s regularly each term to discuss your research, progress and general wellbeing. As a full time student you are entitled to at least three supervisory meetings per term. Your supervisors are responsible for monitoring your academic progress and are available to help with any problems that arise, whether academic or personal. You should have no hesitation in consulting your supervisors when in doubt or difficulty.

If you later find that your research is going to be in a different area than originally planned, you can make a request to change your supervisor/s. You should meet with the relevant Programme Co-Director to discuss this further.

PhD students are required to keep a record of supervisory meetings in the LSE for You PhD Journal. Students must record action points or brief minutes which are then reviewed and agreed by your supervisor after each meeting. This is especially important for students on a student visa as the School also uses the PhD Journal to monitor student attendance/engagement. Please refer to the [PhD Academy Handbook](#) for further details.

Teaching and learning

The normal pattern of learning for research students is through attendance at taught postgraduate courses and dedicated research seminars. Taught postgraduate courses are usually delivered through a format of weekly lectures and their supporting classes. Research seminars will usually involve discussion and presentation of research literature.

During classes, assignments will be set to provide feedback on your progress. Normally one or two pieces of work per term will be collected by your class teacher; marked and returned to you (formative assessment). On some courses, there is coursework that is marked as part of your final assessment (summative assessment). The assessment components for each course can be found on the relevant [course guide](#) pages of the Calendar. In addition to the set work, you are expected to undertake a significant amount of reading and independent study.



Course selection

The MRes in Accounting comprises of 6 course units, 3 to be taken in each year of the programme. You will need to select all 3 course units (or equivalent half units) in LSE for You in September for both Autumn and Winter terms, in each year of the programme. Course selection will be approved by the Department by the end of week 3 of Autumn Term. You should familiarise yourself with the [programme regulations](#) in advance of the course selection process and discuss your options with your supervisor/s.

Course selection will open for browsing at 10am on Monday 22 September and will open for course selection on Thursday 25 September at 10am. Course selections and any amendments need to be made by Friday 10 October at 5pm.

Please see the [course selection webpage](#) and [Guide for PG Students](#) for full details of the necessary procedure, dates and deadlines and contact your programme manager if you have any questions.

For queries about the course selection process, you can contact the Student Services Centre (SSC) via their [enquiry form](#). The SSC can help if you are experiencing issues with the LSE for You system.

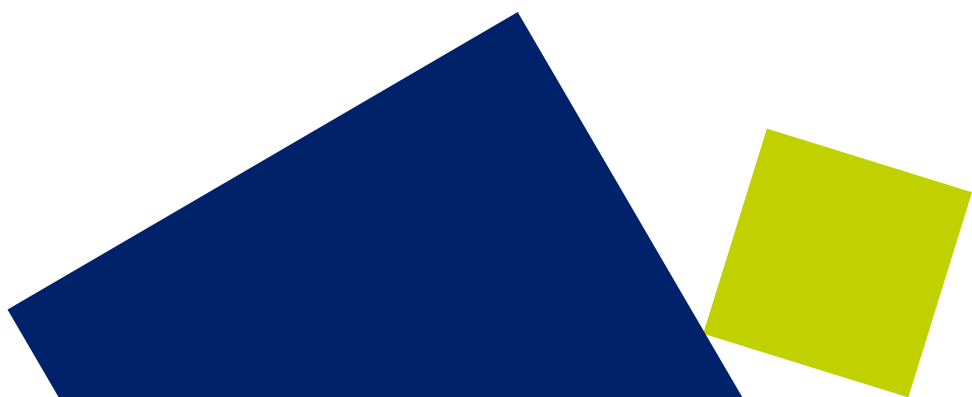
If you are not able to access [LSE for You](#), you can contact [Tech Support](#).

If you have a question about Moodle, please contact eden.digital@lse.ac.uk

Course assessment

Course assessment is normally based on examinations or other forms of assessment taken in your first and second years. Exams are generally held in early January and during Spring Term. Online course guides outline the specific assessment requirements for each course.

Past examination papers for all courses can be found on Library website. Numerical solutions to some Accounting past exam papers can be found on the relevant Moodle page.





Progress monitoring

The Research Student Assessment review Committee meet twice a year to review the progress of all research students in the department. Supervisors are asked to assess their student's progress for this committee. Among the matters discussed at the committee meetings will be registration (and any necessary conditions which may apply), examination results, progression, feedback from seminar presentations and general research progress. Student's training and development needs will also be evaluated. The Doctoral Programme Co-Directors will write to you following the committee meeting with a report on your progress and any advice and recommendations.

As part of the review process, you will be required to complete a Progress Report Form, usually at the end of the Autumn Term and at the end of Spring Term. These progress reports will be used at the Research Student Assessment Review Committee meetings to assess your progress. Your supervisors will also be asked to add comments to the reports detailing your progress prior to these meetings.

During their second year of the PhD, students will undergo a "mid-term review". As part of the mid-term review, students have to submit a solid draft of one complete core chapter, a less developed draft of one further core chapter, as well as a detailed outline for the rest of the PhD thesis with a timeline for completion. Students will be provided with an opportunity to defend their submitted written materials orally. The materials will be reviewed by a Departmental Review Committee which will consist of the supervisory team and one internal reviewer drawn from the Department, who has not been involved in the supervision of the student. Students need to pass the "mid-term review" to progress to the third year of their PhD studies.

PhD Journal

The PhD Journal is a facility within LSE for PhD students to record the outcomes of their supervisory meetings. It is a formal School requirement that you make an entry after every supervisory meeting. It is especially important if you hold a student visa as showing engagement with the programme is a condition of this visa. You should add a detailed entry of the discussion and any action to be taken, this is then reviewed and commented on by your supervisor. This process helps to summarise what has been discussed and agreed which in turn aids with research and time management planning to ensure targets and deadlines are met.

Completion of PhD Journal by students and supervisors is compulsory for PhD students only.



Working while studying

Students in the Department of Accounting are required to teach ca. 100 hours (classroom hours) during their PhD studies. This forms part of their preparation to become academics upon completion of their PhD, both in having teaching experience and teaching evaluations to use as part of job applications. Students are advised to complete their [PGCertHE](#), but there is no departmental requirement to do so. Students would normally be expected to conduct teaching during years 3 and 4 of the programme (with roughly an equal number of hours (c. 50) in each year). In order to provide the full course delivery experience, in the years they teach, students will also engage in commensurate marking related to the subject they have taught, including the marking of work during the term (eg, exercises, essays, group projects) as well as the marking of exam scripts. As a guide, there are usually two pieces of work per student during the term that require marking.

A normal teaching load of c. 50 hours in a given year entails 4 class groups (when the teaching is concentrated in one term, which is usually preferred) of about 12-18 students per group, thus c. 60 students in total. Regarding exams, PhD students should expect to mark 100-120 exam scripts (normally in late-May/early-June) each year that they teach. In addition to teaching and marking, and to gain exposure to research outside their own projects, students may also have the opportunity to undertake the equivalent hours of research assistant work as required by the department. Students will also be required to undertake marking in years 2 and 5.

If you receive an ESRC award or if you hold a student visa, please see the [Statement on term dates, vacations and working during PhD study](#) for more information.

Further guidance on working during your studies as a student visa holder can be sought from the [Student Advice and Engagement](#) team at LSE.

Please see appendices for more details of expected teaching and marking requirements.

Students are strongly encouraged not to take on any work or other external commitments prior to the commencement of their studies.

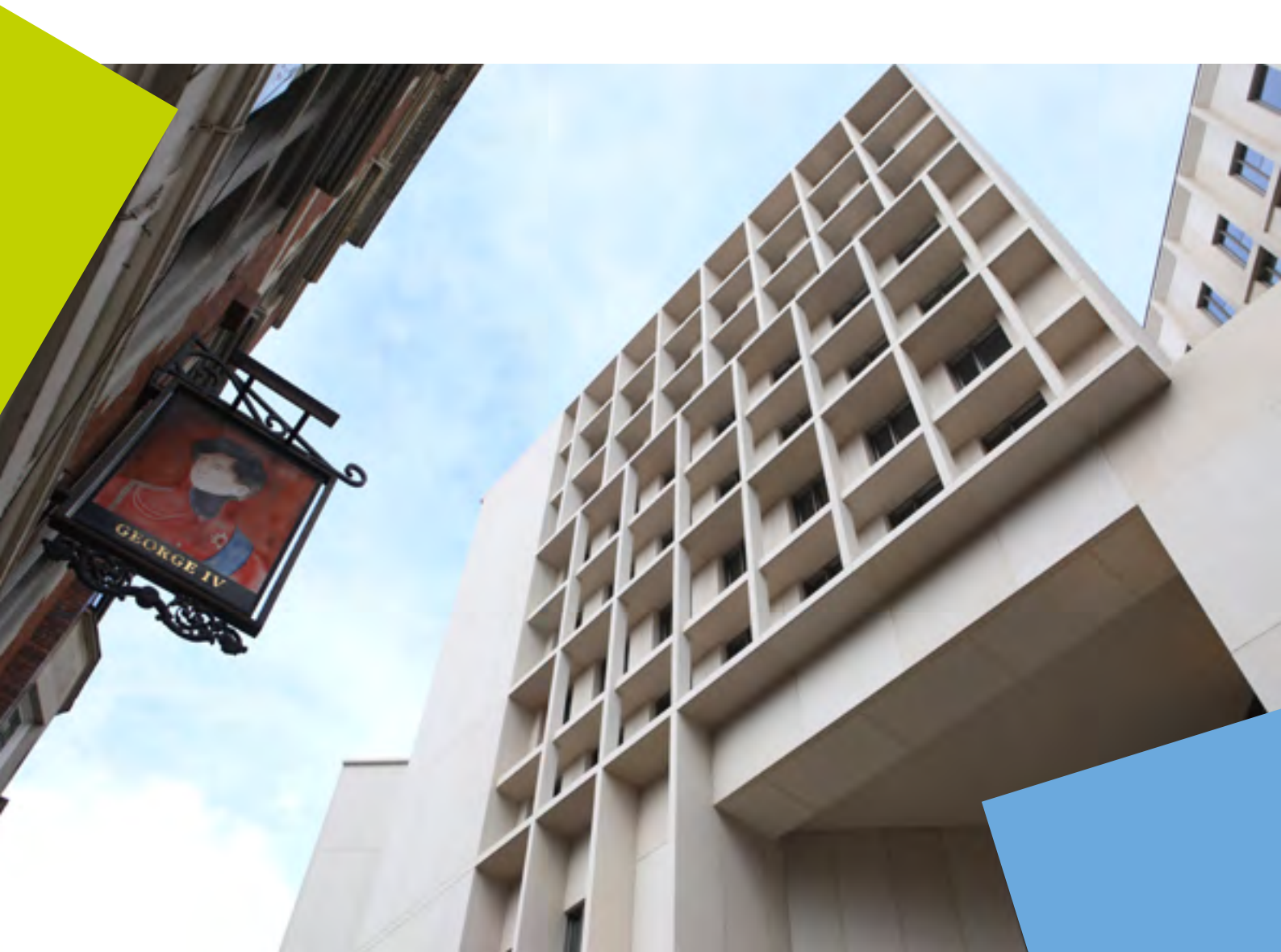


Term time absences and vacations

When you register for a research programme, you are expected to reside within the UK in order to attend taught courses and/or supervision meetings at the LSE.

For all registered research students, vacations are the Christmas and Easter breaks in each year of registration. You are considered a registered student, continuing your studies during each summer vacation; this is therefore not vacation time. You can request one short vacation (of up to 4 weeks) during each summer vacation but this does not normally apply in the summer of your final year when you are expected to be completing your thesis for submission. Vacations during the summer must be negotiated with your academic department, usually with your supervisor/s and/or Doctoral Programme Director in good time before you plan to leave. Agreed vacation periods should be notified to the PhD Academy during the PhD period of study (via the [PhD Academy Enquiry Form](#)). If additional vacation periods of this kind are granted to you, this cannot then be used as a reason for needing to extend your maximum period of registration in order to complete your thesis.

Please see the [Statement on term dates, vacations and working during PhD study](#) for more information.





Teaching experience

Students are required to gain teaching experience with appropriate training in years 3 and 4 of the MRes/PhD (see also above). Comprehensive training is provided by the Eden Centre with additional and specific course related support offered by the relevant course leader.

Further information about the role of the GTA and the support offered by the Eden Centre can be found on the [GTA portal](#).

Research training

The [Department of Methodology](#) provide training for students in the design of social research and in qualitative and quantitative analysis. Methodology courses are open to all postgraduate and research students.

The [PhD Academy](#) provides a number of opportunities for professional development and networking that complements the support you receive from your supervisors at departmental level, including a series of short courses which offer you help at the different stages of your studies. These include support in core skills such as writing, constructing a thesis, managing your time effectively, coaching for timely completion as well as preparing for submission and your viva. In addition, these courses help you promote your ideas outside of LSE and prepare you for the job market.

The [Postgraduate Certificate in Higher Education](#) (PGCertHE) is a qualification intended for those relatively new to university teaching. The LSE PGCertHE is accredited by the UK Higher Education Academy (HEA), which is part of AdvanceHE, and offers national and international recognition for the award.

The course combines scholarly and practical approaches to disciplinary teaching, learning and assessment. It is also a valuable addition to an academic CV, as it demonstrates extensive professional development as an academic teacher.

The programme is delivered primarily via workshops in which participants share practice and experiences with colleagues across the School and it explores various relevant topics. This formal teaching qualification is recognised throughout the UK, and almost all higher education institutions now require new full-time academic staff who have not already undertaken such programmes to complete them during their probationary period (ie, usually the first three years of a full time post). Please contact the [Eden Centre](#) for more information.

The [LSE Training Portal](#) offers a number of other training events and support networks for research students. Please see the training and development system for further details of courses and events.



Outside help during the research process

If you plan to seek outside help with any aspect of the research process you must discuss your plans with your supervisor(s) first before doing this. This also applies if you intend to seek advice from other departments within LSE or from sources outside the School. All help received must be credited appropriately within your work.

Please refer to the [statement on editorial help for students' written work](#) for full details.

Conference attendance and research support

The department encourages all research students to attend conferences and doctoral training workshops outside of LSE where these are deemed to support your studies. As a research student you are expected to source funding from external sources wherever possible.

You should liaise with your supervisor/s and the DPD of your track to discuss and agree all conference/workshop attendances and seek the appropriate funding. Should you be interested in attending an event and be unsuccessful in obtaining external funding, you can submit a request for departmental funding. After discussing with your supervisor, contact the Departmental Manager with a proposed budget for your trip and she will consider your request. While the Department tries to support all its research students, there is no guarantee of departmental funds.

The Financial Support Office also provides some small funding to cover the cost of travel for PhD students attending conferences. You must be presenting a paper at the conference to be eligible for the [postgraduate travel fund](#).

Departmental funds may also be available for other research support such as transcription services or institutional membership. Please discuss with your supervisor/s, Department Manager, and DPD as above.





Final year PhD examination and thesis submission

As you enter the final year of the programme you will need to begin thinking about the preparation for submitting your thesis and your **viva examination**. At least three months before you plan to submit your thesis you should start completing the Examination entry form (available from the **PhD Academy**) with your supervisor/s. The PhD Academy asks for theses to be submitted electronically via email to **phdacademy@lse.ac.uk**. Your thesis will be sent to your examiners and arrangements will be made for your viva examination. The School allows your thesis to be submitted in one of two formats:

- (1) a monograph that forms an integrated whole; or
- (2) a series of at least 3 papers

Please liaise with your supervisor for advice on the format of your thesis and refer to the Regulations for Research Degrees for further details.

The Department of Accounting requires a paper-based thesis to contain at least 3 separate papers, one of which must be solo authored.

Assessment for the PhD degree

Award of the PhD is contingent on meeting the progression requirements for the PhD, and on the completion and defence of an original research thesis, in accordance with **LSE Regulations for Research Degrees**.

Graduation ceremonies

The School's graduation ceremonies take place in July and December each year. In order to attend the July ceremony, you will need to have been awarded your degree by 30 April and to attend the December ceremony you will need to have been awarded your degree by 30 September. Only students who have been awarded their final degree will join graduation.

PhD job market

Students who successfully complete the programme often embark on an academic career. The Department supports its doctoral students in their academic job search and supports students' attendance of the annual Accounting PhD Rookie Recruiting and Research Camp in Miami and the EAA Talent Workshop in Madrid.

Careers support

LSE Careers is there to support you throughout your LSE journey. Whether you're at the early stages of your career planning, building your skills and experience or deepening your knowledge, they are here to help.



Catherine Reynolds is the Careers Consultant for PhD students at LSE Careers. You are welcome to contact her at any stage during your studies. She can offer confidential one-to-one career discussions, advice on applications and preparing for interviews as well as information on careers events. You can book online via the [Career Hub](#) or contact Catherine directly: c.reynolds1@lse.ac.uk

LSE Careers hold regular Career Seminars, which are advertised on the events section of the Career Hub. You are welcome to attend all LSE Careers events but there is a specific PhD Series which runs throughout the year. Previous sessions have included:

- Interviews for Academic posts
- Finding Research Fellowships
- Applying for Post Doc Funding
- Using your time effectively for your future
- Preparing for life after the PhD
- Mature PhD students' lunch
- PhDs Alumni Panel
- "Hacking the Job Market" Academic Careers in the USA
- Women in Academia – building a career
- Preparing for an Academic Career in the UK.

Please refer to the dedicated [PhD student careers page](#) for further details.



Departmental Services for Students

How to find us

The Department reception and Professional Services Staff office are on the 3rd Floor of the Marshall Building.

Contact address:

Department of Accounting

London School of Economics and Political Science
Houghton Street
London WC2A 2AE

Phone: 020 7852 3780

Email: accounting@lse.ac.uk

Accounting Reception

The Accounting reception area is located on the 3rd Floor of the Marshall Building. You should go here for all general queries including:

- contacting academic staff
- staff office hours
- online course material
- online coursework submission/feedback
- examination/assessment information
- other general queries.



Department of Accounting website and social media

lse.ac.uk/accounting

The Department of Accounting website is a useful resource for both current and prospective students, detailing the courses we offer and providing information about our faculty, teaching and research. You can also follow the Department of Accounting on social media:

 facebook.com/lseaccounting

 instagram.com/lseaccounting

 linkedin.com/company/lseaccounting

 x.com/LSE_Accounting

Communicating with students

Email: Messages and notices are primarily sent to your LSE email address. You should check your email account daily.

Mailboxes: Research students have named files in the kitchen area where post and other items will be left for collection.

Moodle: Your lecturers/Programme Manager may use Moodle to communicate with you for issues regarding deadlines, office hours or other issues relating to the course.

Contacting faculty

If you need to speak to a member of faculty, please meet them during their office hours or email them directly to arrange a mutually convenient time. See Moodle programme or course pages for details of office hours. Some questions may be easy to resolve by contacting your Programme Manager or by asking at the Accounting reception.





Student voice - Research Student Academic Representative Forum (formerly Staff-Student Liaison Committee)

Research Student Academic Representative Forum (StAR) meetings provide an opportunity for students and staff to discuss issues relating to the programme, related courses, and administration of the department and of the School. All students are invited to attend these meetings and participate. Agendas and minutes for these meetings are posted on the [PhD Accounting Moodle page](#).

Students are welcome to suggest agenda items they wish to be discussed.

At the beginning of each year, students are asked to volunteer to act as the main and deputy representatives for the programme. The role of a representative is central to ensuring that courses and programmes at LSE work effectively. They also play an important part in the wider research student community. Training is provided for all representatives. Representatives will attend the relevant Consultative Fora which are School-level forums. Here representatives from around LSE will discuss matters that impact on research students.

Although the committee has representation from one or two students, all students are asked to attend the meetings and contribute. Meetings are usually held in Autumn and Winter Term but can be arranged at other times also on request.

Research Degree Students' Consultative Forum (RDSCF)

The Forum considers research students' opinions on matters affecting their research at the school, for example by considering issues arising from the reports of departmental student-staff liaison committees. Students in each department select a representative to sit on the forum.

For more information, visit lsesu.com/voice/academic-reps/consultative-forum/



Study rooms and other departmental areas

You will be assigned to a shared office, in which you will have your own desk with lockable pedestal and computer. You will also have access to the department kitchen, MAR 3.46. This room is strictly for Accounting staff and research students only; meetings with colleagues from outside the department should be held elsewhere.

The department and research student office are only accessible using a valid ID card. You will be issued with a Salto fob for all other areas.

Please be respectful of your colleagues in the shared office and keep noise to a minimum so as not to disturb others working. Alternative office space may be booked in advance for interviews, private calls or online meetings.

Research students have access to the printers/photocopiers (MFD's) on the 3rd floor of the Marshall. Printing is charged to the department and usage is monitored on a regular basis. Access is via your ID card and you must register your card on the device before printing for the first time. Please consider the environmental impact of printing and think before you print.

Library Liaison



Sonia Gomes is the Library Liaison for the Department of Accounting and can help you with all library related issues. She can be contacted on s.gomes@lse.ac.uk. Sonia provides individual research consultations for students to help them with finding information using advanced search skills, using library resources effectively, finding data sources and referencing consistently.

Student suggestions and concerns

We hope that you enjoy your studies in the Department, and that you are pleased with the teaching and other forms of support that you receive. However, if you have any suggestions or concerns, we aim to respond to these constructively and address any problems as promptly as possible. Specifically, if you have a concern about your programme or any aspect of the Department's activities, you are invited to raise this as early as possible with any of the following:

- The elected student representatives for your programme.
- The relevant course teacher/course leader.
- The Programme Manager, Doctoral Programme Co-Director, your supervisor/s, Department Manager (Yvonne Guthrie) or the Head of Department (Ane Tamayo).

Key Information

Online Pre-Enrolment and Campus Enrolment 

Your LSE Card 

PhD Academy 

Student representation 

Quality Assurance 

LSE Services to Support You With Your Studies and in Your Career 


Equity, Diversity and Inclusion (EDI) 

Your Wellbeing and Health 

Support for Students with Children 

Exams and Assessments 

Assessment Misconduct and Plagiarism 

Examinations and Beyond 

Fees and Finance 

Codes and Charters 

Systems and Online Resources 

LSE Campus 

“ At LSE, you don’t just get to study our changing world, you can see it and experience it. With history being made every day, why would you want to be anywhere else? ”



Online Pre-Enrolment and Campus Enrolment

MRes/PhD

During the MRes phase of your programme, your enrolment will be managed by the Student Service Centre. Once you have upgraded to the PhD, your continued enrolment will be managed by the PhD Academy.

When you first enrol with the School as an MRes student, you will be required to undertake a two-stage process with the Student Service Centre: Online Pre-Enrolment and Campus Enrolment. Campus enrolment takes place in-person, is where the School checks your official documents, and is the point at which you are issued with your LSE Card. It is very important that you attend Campus Enrolment. For guidance on the Student Service Centre's enrolment processes, visit info.lse.ac.uk/current-students/your-first-weeks/enrolment/Enrolment-for-new-students

Usually, you can re-enrol for subsequent years of study online. However, in some situations we may need to see you in person again. For more information, visit info.lse.ac.uk/current-students/phd-academy/phd-journey/Campus-Enrolment

In both the postgraduate taught and the postgraduate research phases of your programme, you should usually be able to re-enrol for subsequent years of study online, but sometimes we may need to see you in person again. For more information, visit lse.ac.uk/enrolment

MPhil/PhD

New students will be required to undertake a two-stage process: Online Pre-Enrolment and Campus Enrolment. You will receive email notification when it is time to complete the pre-enrolment process for your programme. Campus enrolment takes place in-person, is where we check your official documents and is the point at which you are issued with your LSE Card. Accordingly, it is very important that you attend Campus Enrolment. For more information, visit info.lse.ac.uk/current-students/phd-academy/phd-journey/Campus-Enrolment

Usually, you can re-enrol for subsequent years of study online. However, in some situations we may need to see you in person again. For more information, visit lse.ac.uk/enrolment

Your LSE Card

Your LSE card provides access to buildings and acts as your Library card. It is important that you keep it safe and never share it with anybody else. If your LSE card is lost, stolen or damaged visit lse.ac.uk/studentidcards to find out how to get a replacement.

My Adjustments 

Student Status Documentation 

Changes in your circumstances 

Authorisation to undertake fieldwork 

Regulations 





My Adjustments

If you have a disability, long-term medical or mental health condition you are advised to apply for My Adjustments (MA) as soon as possible. The earlier that you let the Disability and Mental Health Service (DMHS) know about your condition the earlier they can work with you to put appropriate support in place. Advisers in DMHS can potentially set up one-to-one learning support, mentoring and help you access assistive technology designed to remove barriers to studying. For more detailed information about My Adjustments, and to apply for My Adjustments, visit lse.ac.uk/myadjustments

Student Status Documentation

During your time at LSE, you may need official documentation to prove that you are studying with us. A Certificate of Registration provides proof to organisations such as council tax offices, embassies, and banks that you are registered as a current student at LSE. You can order a self-service Certificate of Registration by using the online query form at lseportal.force.com/student-services/s/enquiry-form

This will be delivered immediately to your LSE email address in PDF format. If this is insufficient for your needs, you can request a Customised Confirmation of Student Status document.

If you are an MRes/PhD student in the MRes phase of your programme, you should request this from the Student Service Centre. If you are MRes/PhD student in the PhD phase of your programme, or an MPhil/PhD student in any phase of your programme, you should request this from the PhD Academy.

More information about these documents is available from info.lse.ac.uk/current-students/phd-academy/phd-journey/Certificates-and-Letters

Changes in your circumstances

Your PhD programme is expected to be a continuous programme of study. However, you can apply for adjustments to your enrolment in a number of circumstances, such as if you become ill or are going to become a parent, or if you need to conduct fieldwork or study away from the School.

An indicative, non-exhaustive list of potential changes to help manage these circumstances includes applications for permission to:

- interrupt your studies, and/or;
- change your study mode (from full- to part-time mode, or from part- to full-time), and/or;
- temporarily reside outside the UK.

The right adjustment will depend on your circumstances, including any visa conditions, and will require permission from your department. For more information on the PhD journey overall, and change of circumstances processes, please visit the following pages.

For MRes/PhD students in the MRes portion of their programme:

info.lse.ac.uk/current-students/student-services/form-finder

For MRes/PhD students in the PhD portion of their programme, and all MPhil/PhD students:

info.lse.ac.uk/current-students/phd-academy/phd-journey

info.lse.ac.uk/current-students/phd-academy/Change-of-circumstances-students

info.lse.ac.uk/staff/divisions/Risk-and-Compliance-Unit/Health-and-Safety





Authorisation to undertake fieldwork

If you're going to undertake fieldwork, or any other kind of data-collection, you need to seek permission from the School. You seek permission through the following three steps.

Securing approval from LSE Research Ethics

Ethical approval protects participants, satisfies legal and institutional obligations, and underpins the integrity and credibility of the research. This is also essential as data collected without the proper School approvals can't be used in your research.

Securing approval from LSE Health and Safety (including completion of the Notification of Travel Form)

Health and Safety approval safeguards your welfare, fulfils the School's duty of care, and enables staff to respond quickly if problems arise during your fieldwork. This is also essential because travel undertaken without this breaches School policy, and may invalidate your insurance cover.

Submitting the PhD Academy's Fieldwork Authorisation form

This is necessary to ensure that the School has appropriate records of where you're going to be, and when. This is particularly important for visa-holders, to ensure that the School is able to demonstrate that we are managing your enrolment appropriately, and report your travel to UKVI. If you're a visa-holder, you should always speak the Student Advice and Engagement Team while planning your fieldwork - please don't leave this to the last minute!

Please note: You're required to submit a fieldwork approval form whenever you carry out research away from the LSE campus. This rule applies whether the work is in London, elsewhere in the UK, or overseas. It also applies in your home country, if this is somewhere other than the UK.

You should begin the approval process a minimum of 12 working weeks before departure, and 16-20 working weeks in advance if you think you'll be travelling to a high risk destination. Once you've secured approval from both of these teams, you should attach proof of your approvals to the PhD Academy's Fieldwork Authorisation Form. (Please remember to complete every part of the form in full!) Once you've done this, , secure signatures from your lead supervisor and Head of Department, and submit it by email to phdacademy@lse.ac.uk no later than 10 working days before you leave. You are advised not to book any travel or make any financial commitments until the PhD Academy confirms approval in writing.

Regulations

You should familiarise yourself with the LSE regulations, policies and procedures that cover many aspects of student life. Some of the regulations explain the organisation and conduct of your academic study. These include information about the structure of your programme, assessment requirements, how your final degree is calculated and what to do if you face exceptional circumstances.

For information on appeals regulations, general academic regulations, assessment offences including plagiarism, the regulations for research degrees, the research ethics policy and procedure, visit lse.ac.uk/calendar

Detailed guidance and policy documents for MRes/PhD students in the the MRes portion of their programme can be found by visiting the following page: info.lse.ac.uk/current-students/student-services

Post-upgrade MRes/PhD students and MPhil/PhD students at all stages of their programme can find relevant documents by visiting the following pages:

info.lse.ac.uk/current-students/phd-academy/phd-journey

info.lse.ac.uk/current-students/phd-academy/a-z-guidance

You can also find a full A-Z listing of LSE's policies and procedures online at lse.ac.uk/policies





PhD Academy

Both the Student Service Centre and the PhD Academy can be contacted via the online Enquiry Desk at lseportal.force.com/student-services/s/enquiry-form

Queries from MRes/PhD students in the MRes/PhD of their programme should be submitted to the Student Service Centre.

Queries from all other students should be submitted to the PhD Academy.

The PhD Academy is located in the Lionel Robbins building, and is responsible for organising research and career development training to complement what is offered at departmental level. It is a hub for students from different disciplinary backgrounds to meet and interact, both socially and academically.

The PhD Academy is also responsible for managing degree registration and advising students and Academic Departments on rules, regulations, and other issues that students face during their programme of study. It also provides support and advice to Research Council (ESRC and AHRC) funded students.

The PhD Academy works closely with other services relevant to research students, and therefore acts as an information hub, for example on financial support, visa regulations, careers advice, etc.

PhD Academy Advice Team

The PhD Academy has a dedicated advice team that can provide advice on academic matters (particularly around progression, interruption, withdrawal, regulations, and exams). If you are not sure who to contact about a query please contact the advice team via lseportal.force.com/student-services/s/enquiry-form

Further information on accessing their services can be found on their website at info.lse.ac.uk/current-students/phd-academy

PhD Academy Director

The PhD Academy Director, Professor Bingchun Meng, is available for informal discussions about your student experience and your research and training needs. Feel free to contact her at b.meng@lse.ac.uk

Student Advice and Engagement Team

The Student Advice and Engagement Team provide detailed immigration advice for international and EU/EEA students on their website which is updated whenever the immigration rules change. The best way to contact The Student Advice and Engagement Team is to use the query form at info.lse.ac.uk/current-students/student-services/Student-Advice-and-Engagement to attend one of their drop-in sessions.

Student representation

Student-Staff Liaison Committees and Student Consultative Fora

Student-Staff Liaison Committees (SSLCs) are one of the most important bodies in the School. Their purpose is to create a forum for students to discuss their experiences, both in and outside of the classroom, with LSE staff. SSLCs are a shared, collaborative endeavour between Departments, the Students' Union, central School Services, and, most importantly, students themselves.

SSLCs are your chance to engage with LSE and enact change for the benefit of yourself, your cohort, and even future cohorts. Volunteer to represent your peers and take a leading role in the student body.

At the start of the year, you will be asked by your department if you would like to represent your programme on the SSLC as a Student Academic Representative.

More information, including access to minutes from SSLCs across the School, and other ways you can use your voice, can be found online at info.lse.ac.uk/current-students/part-of-lse/student-voice



Research Degree Students' Consultative Forum (RDSCF)

The Forum considers research students' opinions on matters affecting their research at the school, for example by considering issues arising from the reports of departmental student-staff liaison committees. Students in each department select a representative to sit on the forum.

For more information, visit lsesu.com/voice/academic-reps/consultative-forum/

Student Education Panel

The Student Education Panel aims to engage students of all backgrounds in the development of education at LSE. 50 Student Education Panellists meet once per term to offer student input into a specific education-related topic, question, or proposal. They contribute to these discussions by reflecting on their personal experiences and perspectives, not as a representative of their peers. Applications to become a panellist will open in Autumn term 2025 and you can find out more at lse.ac.uk/studenteducationpanel





Quality Assurance

Quality Assurance Strategy

LSE's approach to assuring the quality of our teaching is set out in the Strategy for Managing Academic Standards and Quality which can be found online in the "quality assurance (internal)" section of the website at lse.ac.uk/tqaro. As an awarding body LSE must be in a position to assure the standards of its degrees. At the same time, we believe that the design of quality assurance should respect different departmental cultures and academic histories. The strategy sets out broad principles and processes for assuring academic standards and for enhancing the quality of educational provision. The overall framework includes devolved quality assurance arrangements for academic departments, with responsibility for the oversight and modification of existing provision resting with Departmental Teaching Committees. The Teaching Quality Assurance and Review Office (TQARO) supports the activities of the Education Committee and several of its sub-committees, with further details available in the "Committees" section of the website at lse.ac.uk/tqaro. Queries relating to devolved quality assurance responsibilities, the work of Education Committee or the process for the consideration of proposals for new courses and programmes of study should be sent to ard.capis@lse.ac.uk

Student Teaching Surveys

In both Autumn term and Winter term TQARO conducts course-level surveys to assess students' opinions of teaching.

Course survey scores are made available to teachers, Heads of Departments, the Director of the Eden Centre, the Pro-Director (Education) and the Pro-Director (Faculty Development). In addition to producing reports for individual teachers TQARO produces aggregated quantitative data for departments and School-wide bodies. The results can be found online in the "Surveys" section of the website at lse.ac.uk/tqaro

TQARO also conducts annual programme-level surveys of undergraduate and taught master's programmes and supports LSE's participation in the National Student Survey in coordination with the Communications Division and academic departments. Queries relating to the delivery of teaching surveys at course- or programme-level should be sent to tqarosurveys@lse.ac.uk



LSE Services to Support You With Your Studies and in Your Career

LSE LIFE

LSE LIFE is the place to develop the skills you'll need to reach your goals at LSE, whether they concern your academic work or other personal or professional pursuits. LSE LIFE is here to help you find your own ways to study and learn, think about where your studies might lead you, and make the most of your time at LSE. LSE LIFE offers:

- **Hands-on practical workshops and online resources** for effective reading, academic writing, critical thinking, managing your dissertation research, organising your time, and other key areas of university work. Workshops to learn ways to adapt and thrive in new or challenging situations, including developing skills for leadership, creating study/work/life balance, and thinking about life beyond university.
- **One-to-one appointments with our study advisers** for personalised advice on essays, participating in classes and seminars, revising for exams, or any other aspect of your studies at LSE, or simply to talk through your ideas for research or other projects.
- **Specialist advice** in areas like CV writing, English language, finding and referencing academic sources, research ethics and data management, statistics, and more – offered on a one-to-one basis by colleagues and services across LSE.
- **A space to meet and work together** with students from other courses and departments.
- **Group visits** and walks to take advantage of what LSE and London have to offer.

Find out more at lse.ac.uk/lselife, check out workshop materials and other resources on Moodle or just drop by – LSE LIFE is on the ground floor of the Library.



[Listen to our podcasts](#)

LSE Library 

Language Centre 

LSE Careers 

LSE Volunteer Centre 

LSE Generate 



LSE Library

LSE Library is the major international library of the social sciences. The collections, both print and online, cover the discipline in the widest sense, and will support your studies and research.

The two main print book collections are:

- The course collection, located on the first floor, which holds multiple copies of essential books for your courses. Many of these titles are available online.
- The main collection is located across three floors, holding wider items for social sciences research.

You can use Library Search to find books and other materials for your studies via lse.ac.uk/library. Once you have found what you need, write down its location to help you find it in the Library. To borrow books, use your LSE card and the self-service machines on the ground floor. Research students can borrow up to 50 books at any one time. You can renew your books online by logging into your Library account at lse.ac.uk/library. If you do not return books on time, you will be unable to borrow any more until your overdue item is returned or renewed. We do not charge fines on late returns.

Each department has a dedicated professional Librarian, a subject expert offering email support and in-person and online appointments to help you locate and

access information resources on any topic. This support ranges from identifying key resources to support your studies to high-level systematic literature searching for researchers. They also provide expert help in managing references.

The Library is a focal point of the School and we are open seven days a week during term time and vacation and 24 hours daily from the beginning of the Winter term until the end of the examination period. There are over 2,300 study spaces, including group study rooms, and extensive IT facilities, including over 500 PCs, laptop points, a laptop loan service, wireless Internet access via eduroam, and photocopying and printing facilities.



Language Centre

Whether you are an international student looking for support with your English, interested in taking a Language Centre course as part of your undergraduate degree, or want to learn or improve a language, the Language Centre can help.

If English is not your first language, there are plenty of ways you can improve and practise using the English language for your academic work. English for Academic Writing courses are available for any undergraduate or postgraduate student who does not have English as a first language and would like a weekly English language class to help with academic writing for coursework. You can find out more information on what is on offer and how to sign up at info.lse.ac.uk/current-students/lse-life/events/english-language-skills

You may be eligible to take a language, literature, or linguistics course as part of your degree. As an LSE student you can also sign up for a non-degree language course at a discounted rate. As part of the LSE Language Policy, if you are a UK-EU undergraduate and you do not have a GCSE Grade 4 (or equivalent) in a language that is not your mother tongue, you are eligible to take a course for free!

For more information visit lse.ac.uk/languages

LSE Careers

LSE Careers is here to help guide, support, and work with you throughout your time at LSE. We provide a range of careers services including events, one-to-one appointments and access to resources, tools, and careers information. We also offer bespoke services for disabled students and PhD students.

There is lots of information and support at lse.ac.uk/careers including:

- Information about the services offered by LSE Careers and how to access them
- Support with your career planning, no matter where you are in your career thinking
- Information and insight on a range of careers topics, from applications to employment sectors to further study
- Details of what graduates have gone on to do.
- LSE CareerHub, our online careers portal, allows you to:
- View personalised activities based on where you are in your career journey
- Discover jobs and opportunities
- Book one-to-one discussions to talk about your career options and receive feedback on your applications
- Explore upcoming events including employer and alumni insights, professional development skills sessions and recruitment events
- Record your experiences.

You can access CareerHub at careers.lse.ac.uk

Keep up-to-date with events and advice by following [@LSECareers](https://twitter.com/LSECareers) on social media.

LSE Volunteer Centre

Volunteering is a great way to help develop new skills and meet new people while making a difference. The LSE Volunteer Centre is here to inspire and empower you to volunteer for causes that you are passionate about during your time at LSE.

We work with multiple organisations to provide you with short term and long-term volunteering opportunities across London, the UK and internationally. We also know that students are busy, so we run a comprehensive one-off volunteering programme to make sure you can fit it in. You can find out more, as well as the advice and support we can offer, at lse.ac.uk/VolunteerCentre or by following [@LSEVolunteering](https://twitter.com/LSEVolunteering).



[Read our blog](#)

LSE Generate

LSE Generate is the home of entrepreneurship at LSE.

We aim to support and scale socially driven student and alumni ventures, here in the UK and across the globe. We welcome all students and alumni, from those eager

to develop and learn entrepreneurial skills to LSE entrepreneurs who have already launched their ventures and need support and advice from the team. Join us for our events, enter the Generate funding competition, pop by and meet us in our co-working space and access all our start-up resources for free. Discover more on our website lse.ac.uk/generate or keep up to date with Generate news through our social media [@LSEGenerate](https://twitter.com/LSEGenerate).





Equity, Diversity and Inclusion (EDI)

Promote equity, champion diversity, and help develop an inclusive LSE

One of our guiding principles in LSE's 2030 Strategy is to sustain excellence through an inclusive and diverse community. We work to build a School – and a society – in which everyone is able to fulfil their potential, and everyone's contribution is valued.

Through events celebrating Black History Month, LGBT+ History Month, Disability History Month and International Women's Day, we have consistently demonstrated our commitment to an inclusive LSE.

LSE has a number of important initiatives that are designed to lead to equity, diversity and inclusion for us all:

- **Ethics Code:** The LSE community is expected to act to the highest standards of ethical integrity, in accordance with the ethical principles set out in our Ethics Code. Visit lse.ac.uk/ethics to read about the School's commitment to equality of respect and opportunity.
- **Report it, Stop it:** If you have experienced, or witnessed, any form of bullying, harassment (including that based on protected characteristics under the Equality Act 2010), hate crime or sexual violence, we encourage you to report this to LSE.
 - **Online Form:** Incidents can be reported via the online Report it Stop it form. This report can be completely anonymous, if you prefer. If you do leave your contact details, LSE can take action with your permission to find a resolution to your case. Find out more at info.lse.ac.uk/report-it/Report-an-incident
 - **Safe Contacts:** Reports can also be made to LSE Safe Contacts, who are trained members of LSE staff offering confidential support and guidance to individuals who have experienced, or are experiencing, any form of bullying, harassment, hate crime or sexual violence. Visit info.lse.ac.uk/report-it/Safe-Contacts for more information.
 - **Consent.ed:** LSE's educational programme focused on consent, fostering respectful and inclusive behaviour on campus. All students are expected to participate, though opting out is respected for personal reasons. Learn more on info.lse.ac.uk/report-it/Consent.Ed
 - **Rape Crisis:** Rape Crisis Centres provide frontline specialist, independent and confidential services for women and girls of all ages who've been subjected to any form of sexual violence, at any time in their lives. LSE has partnered with Rape Crisis so that any student or staff member can book appointments with a designated Sexual Violence Support Worker anytime. Find out more: info.lse.ac.uk/report-it/Sexual-violence-support-worker



- **Survivors UK:** LSE has recently partnered with Survivors UK to provide independent sexual violence advisor services to any man, boy, transgender or non-binary person in the LSE community. Any staff or student can book a confidential appointment. Learn more here: info.lse.ac.uk/report-it/Sexual-violence-support-worker-Survivors-UK
- **AccessAble:** Accessibility guides of all LSE campus buildings, ensuring inclusivity for everyone. Visit accessable.co.uk/london-school-of-economics/
- **LGBTQ+ Role Models and Allies Directory:** provides a list of staff who are LGBTQ+ (lesbian, gay, bisexual, trans, queer) Role Models and Allies. Visit lse.ac.uk/LGBTplus
- **Our Race Equity Framework** has been developed for improving the representation and attainment of Black, Asian and minority ethnic students¹ at the undergraduate, postgraduate taught and post-graduate research levels, and improving the representation and progression of Black, Asian and minority ethnic staff in academic and PSS (professional services staff) roles. [Visit our website to learn more.](#)
- **Our Athena SWAN action plan** has been developed for the advancement of gender equality at LSE. The plan includes actions to embed EDI in departmental culture, to support women in applying for research grants, to support trans staff and students and increase the proportion of female students undertaking postgraduate research programmes. [Visit our website to learn more.](#)
- **LSE Students' Union:** You can view all student representatives, including Women's, LGBTQ+, Black, Asian and Minority Ethnic, and Neurodiversity and Disability Officers on their website lsesu.com/voice/student-reps/

For further information about these initiatives and the support available - plus our partnerships, training and workshops, and inclusive EDI policies - please contact the EDI Team on edi@lse.ac.uk or visit our website - info.lse.ac.uk/staff/divisions/equity-diversity-and-inclusion/Home

¹ Black, Asian and Minority Ethnic (BAME) and Black and Minority Ethnic (BME) are umbrella terms that are sometimes used in the UK to refer to all non-white people. However, we recognise that these terms are imperfect, in that they mask differences in lived experience and outcomes for many different ethnic groups. Improving our community's understanding of these differences will be part of our work on race equity at LSE.



Your Wellbeing and Health

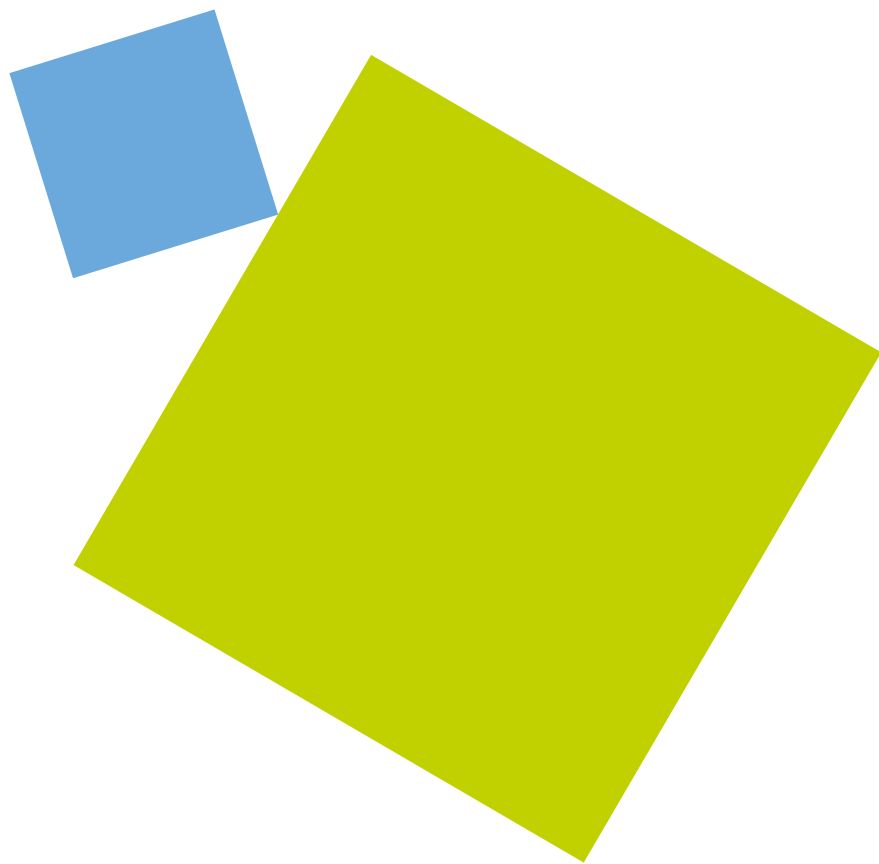
Student Wellbeing Service (SWS)

SWS brings together two key student facing services: the Disability and Mental Health Service (DMHS) and the Student Counselling Service (SCS). SWS also facilitates the Peer Supporter Scheme. SWS aims to provide you with a single integrated source of help and assistance.

SCS provides a professional, free, and confidential service to help you with any problems that you may be experiencing. You can speak to them about academic stresses, as well as personal and emotional difficulties. Visit lse.ac.uk/counselling to book an individual appointment, read about drop-in appointments or find out about groups and workshops.

DMHS are the first point of contact for students with disabilities, long term medical and mental health conditions, and Specific Learning Difficulties such as dyslexia. DMHS can help you to create My Adjustments which is a way of putting in place agreed “reasonable adjustments” to support your studies. Visit lse.ac.uk/disability to find out more.

Peer Supporters give you the opportunity to talk to fellow students about anything that is worrying you. Peer Supporters are trained to offer confidential emotional support, help and reassurance. You can find out more about the scheme and arrange a chat with a Peer Supporter at lse.ac.uk/peersupport





Health Care in the UK

You are likely to need to access medical care while you are at LSE, even if this is just for routine appointments. In the UK most health care is provided through the National Health Service (NHS).

You are typically eligible for free treatment on the NHS if you fall into one of the following categories:

- You are a UK resident
- You have a Tier 4 student visa and have paid the immigration health surcharge
- You have applied for the EU Settlement Scheme and hold either Pre-settled or Settled status.

This list is not exhaustive and was correct at the time of print. The UK Council for International Student Affairs maintains an up-to-date listing on their website available at ukcisa.org.uk

If you are unfamiliar with the NHS search for “NHS Services explained” to find out more. You are usually required to register with a local General Practitioner’s (GP) surgery before you can book an appointment. You should register as soon as possible and not wait until you are unwell. The nearest GP surgery is St Philips Medical Centre who are based on the second floor of Pethick-Lawrence House. This surgery will register most LSE students. For more information about the services offered and how to register please visit stphilipsmedicalcentre.nhs.uk or call 020 7611 5131.

Alternatively, you can find your nearest GP by using the GP finder function on the NHS website available at nhs.uk

As well as dispensing medicines, pharmacies can also offer advice on common health problems. You do not need to make an appointment, just visit a pharmacy, and ask to speak to the duty pharmacists. In an emergency you should dial 999 to call an ambulance. You can also visit your nearest accident and emergency (A&E) department at your local hospital or visit an Urgent Care Centre.

There is a lot more information about Health Care, including details about dentists and opticians, available at lse.ac.uk/studenthealth

LSE Faith Centre

The Faith Centre is open to students of all faiths and none. It's home to LSE's diverse religious activities, transformational interfaith leadership programmes, and provides spaces for worship, prayer, and quiet reflection.

Finding your feet

It can be challenging arriving in a new city for a new start. We want to help you settle into London and find a community that suits you – and there are lots of options!

We provide spaces for LSESU Faith Societies to meet, worship, and plan their activities. Details of contact information for faith groups and other helpful information can be found in our [resources](#).

Wellbeing

Looking to recharge and reconnect? Explore our wellbeing activities on offer: from guided meditation to yoga – as well as dedicated [spaces](#) for prayer and reflection – there's something for everyone. Find out more on our ["wellbeing" page](#).

Facilities

The Faith Centre comprises Islamic Prayer Rooms, a space for silent prayer/meditation (The Cave), and a multifaith space (The Desert Room) which is bookable for LSESU Faith Societies or faith/wellbeing-based staff groups. Find out more [here](#) or email faithcentre@lse.ac.uk for booking enquiries.





Support

You can contact the Faith Centre Director and Chaplain to LSE, Revd Dr James Walters, on j.walters2@lse.ac.uk for confidential support regardless of your background or beliefs.

We also have Muslim, Catholic, Jewish, and Orthodox Associate Chaplains, whose contact details can be found on the Faith Centre's ["People" page](#).

Beecken Faith and Leadership Programme

Religion has the power to challenge, connect, and transform. Our flagship faith and leadership programme invites all LSE students to engage deeply with difference, ask big questions, and build bridges across beliefs. These free, extracurricular sessions are where leadership meets reflection. Learn more about the module [here](#).

LSE Religion and Global Society

The Faith Centre is also home to the Religion and Global Society research unit; an interdisciplinary unit conducting, coordinating, and promoting religion-related social science research at LSE.

LSE Religion and Global Society Blog

The [LSE Religion and Global Society blog](#) is an interdisciplinary platform that explores the place and role of religion in our globalised world. The blog is a platform for experienced and early career academics, PhD and Master's research students, and other expert commentators to share their insights on this complex, wide-reaching topic. We welcome contributions from all researchers working on religion and global society.

If you are interested in contributing to the blog, have a look at [our guidelines](#) or get in touch with us at faithcentre.rgs@lse.ac.uk

Religion Scholars Network

This is a network for current LSE PhD candidates and post-doctoral researchers across departments whose work relates to the social scientific study of religion. We offer an invaluable opportunity to collaborate with peers across disciplines through informal events held throughout the year. For more information contact us at faithcentre.rgs@lse.ac.uk

Keep up to date with the Faith Centre: [X](#) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [TikTok](#)

Visit us: 2nd Floor, SAW Building, 1 Sheffield Street, WC2A 2AP



Support for Students with Children

During and Beyond Pregnancy

It is important that you let the School know that you are pregnant as soon as you can. We advise you to speak to your Supervisor so that we can ensure that any necessary adjustments or provisions are made for you, as much as possible.

Please visit info.lse.ac.uk/current-students/what-if/expecting-a-baby for more information on how the School can support you during your pregnancy and beyond.

If you have queries on parental leave for research degree students, please contact James Ringer, Head of Scholarships and Financial Support (j.ringer@lse.ac.uk).

For an overview of the School's Medical and Childcare Provision, please visit info.lse.ac.uk/current-students/estates-division/facilities-guide/medical-and-childcare-provision

Breast Feeding

LSE provides rest and breastfeeding facilities for staff and students in the New and Expectant Mothers' Room, which is on the first floor of Fawcett House (FAW). The room has a lockable door and contains a comfortable chair with footstool, a fridge, a microwave, and lockers.

Study Options

There will be a number of options available to you in relation to your studies. The advice that you are given will largely depend on your individual circumstances and the timing of the academic year in relation to your pregnancy and due date. Please speak to your department or the PhD Academy for advice on the best options for you.

Options may include:

- Flexibility around supervision arrangements
- Interruption of studies
- Changing from full time to part time study.

Financial Support

Childcare Costs

Financial support is available for you as a student parent if you are having difficulty in paying nursery fees.

For more information, visit info.lse.ac.uk/current-students/financial-support/student-parents

ESRC Students

ESRC has its own family leave policy. You will be able to find information about this on the [LSE ESRC DTP Moodle site](#).

Nursery Partnerships

We're partnering with three local nurseries to support LSE families wanting to access discounted childcare close to campus.

Staff and students have been able to take advantage of these spaces since September 2021.

When choosing the nurseries to partner with, a number of considerations were taken into account, including their Ofsted rating, location, availability of spaces, outside space, operating hours, fresh food provision, emergency care support and more. In addition, there will be an LSE representative on the management committees of all three nurseries, ensuring that the decisions made provide the best possible outcomes for our community.

For the latest information on this scheme, visit info.lse.ac.uk/staff/services/nursery/Nursery-partnerships





Exams and Assessments

Candidate Numbers

Your candidate number is a unique five-digit number that ensures that your work is marked anonymously. It is different to your student number and will change every year. Candidate numbers can be accessed in early Autumn term using LSE for You. Further information about LSE for You can be found in the Systems and Online Resources section.

Systems and Online Resources section

Exam Timetables

Course by course exam timetables will be available online at lse.ac.uk/exams. For January exams the timetable is usually available towards the end of Autumn term, for summer exams it is usually available in Winter term and for students taking in-year resit and deferral exams, it is usually available in late July. Closer to each exam season, you will also be given access to a personal exam timetable with your room and seat numbers in LSE for You.

Central Exam Adjustments

Deferral

Extension Policy

Exceptional Circumstances

Fit to Sit Policy

Exam Procedures

Anybody taking exams at LSE must read the Exam Procedures for Candidates. It contains all the information that you need to know and is updated each year. The document is less than ten pages and covers topics ranging from candidate numbers to permitted materials to what to do if things go wrong. You can download your copy at lse.ac.uk/exams

You may only use a calculator in an exam if this is permitted by the relevant academic department. If you are permitted a calculator, it must be one of the approved models. For more information on the types of calculators allowed, please visit lse.ac.uk/exams. If you bring an alternative model, it will be removed by invigilators and no replacement will be given. The permitted calculators are readily available in many supermarkets, online retailers and in the LSE Shop.

Central Exam Adjustments

Central Exam Adjustments (CEAs) can be made if you have a documented medical, physical, or mental health condition and/or a specific learning difficulty such as dyslexia or dyspraxia. The purpose of CEAs is to provide an environment that gives all students an equal opportunity in exams. These adjustments are confidential and will not be listed on your degree certificate or transcript. In most cases you should apply for CEAs as part of getting your My Adjustments in place. However, there is a different process for applying for CEAs for short-term, unexpected, conditions. For more information visit lse.ac.uk/CEA

Deferral

If you have difficulties in the lead up to, or during, the assessment or exam then you can seek to defer the assessment or exam. For more information visit lse.ac.uk/deferral

Extension policy

If you have difficulties in the lead up to an assessment deadline but think you may be able to successfully submit if you had extra time, you can seek an extension request. You must make this request before the deadline has taken place and you will need permission from the Chair of your Sub-Board of Examiners to do this. For more information visit lse.ac.uk/extensionpolicy





Exceptional Circumstances

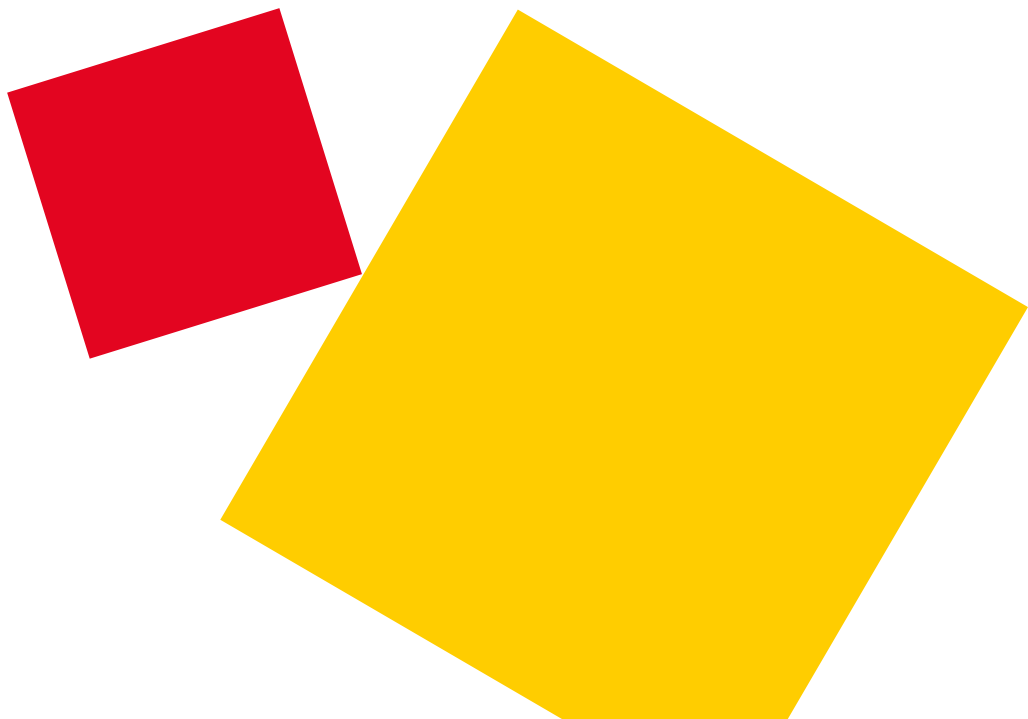
You should submit an Exceptional Circumstances Form and corroborating evidence to the Student Services Centre if there are any circumstances which may have affected your performance. These could include (but are not limited to):

- missing an assessment which you did not defer, or submitting an assessment late and incurring penalties
- experiencing difficulties which could have affected your academic performance in an exam or coursework
- adjustments such as CEAs, My Adjustments or deadline extensions being insufficient to compensate for the impact of your circumstances
- a late diagnosis of a condition meaning that you could not apply for adjustments until after you had completed some or all assessments.

Submitting an EC Form is the only way for you to alert the Sub-Board of Examiners to the circumstances which may have affected your performance. For more information visit lse.ac.uk/exceptionalcircumstances

Fit to Sit Policy

By attempting any type of assessment, including but not limited to sitting exams, submitting coursework, class participation, presentations, or dissertations, you are declaring yourself fit to sit. If you have experienced disruption to your studies (including but not limited to illness, injury, or personal difficulties) you must think carefully about whether you should attempt the assessment or whether you should consider requesting an extension or deferring the assessment. Requests for an extension or deferral must be made in advance of the assessment deadline.





Assessment Misconduct and Plagiarism

If you are found to have committed an assessment offence, such as plagiarism or exam misconduct, you could be expelled from the School.

The work you submit for assessment must be your own and all source material must be correctly referenced. Plagiarism is not only submitting work with the intention to cheat. Plagiarism could occur simply as a result of failing to correctly reference the sources you have used.

Any quotation from the published or unpublished works of other persons, including other candidates or your own previous work, must be clearly identified as such.

Quotes must be placed inside quotation marks and a full reference to sources must be provided in proper form. A series of short quotations for several different sources, if not clearly identified as such, constitutes plagiarism just as much as a single unacknowledged long quotation from a single source. All paraphrased material must also be clearly and properly acknowledged.

Any written work you produce (for classes, seminars, exams, dissertations, essays, and computer programmes) must solely be your own. You must not employ a “ghost writer” to write parts or all the work, whether in draft or as a final version, on your behalf.

For further information and the School’s statement on Editorial Help visit lse.ac.uk/calendar. Any breach of the Statement will be treated in the same way as plagiarism.

You should also be aware that a piece of work may only be submitted for assessment once (either to LSE or elsewhere). Submitting the same piece of work twice (regardless of which institution you submit it to) will be regarded as the offence of “self-plagiarism” and will also be treated in the same way as plagiarism.

Examiners are vigilant for cases of plagiarism and the School uses plagiarism detection software to identify plagiarised text. Work containing (or that contains) plagiarism may be referred to the Regulations on Assessment Offences: Plagiarism, which may result in the application of severe penalties.

If you are unsure about the academic referencing conventions used by the School you should seek guidance from your department, Academic Mentor, LSE LIFE or the Library as soon as possible.

The Regulations on Assessment Offences: Plagiarism can be found at lse.ac.uk/calendar



Examinations and Beyond

When your thesis is nearly ready for submission, your department will nominate Examiners, who will be appointed by the Research Degrees Sub-Committee. These nominations should normally be submitted at least eight weeks before the date on which you submit your thesis. This is important, as your examiners will normally require at least four weeks to read a thesis once it has reached them. Your viva will therefore usually take place between four and twelve weeks from the point at which you submit..

Submission of Thesis

When preparing your thesis for submission, you should refer to and comply with the Guidelines for MPhil and PhD examinations, which you can find by visiting info.lse.ac.uk/current-students/phd-academy/a-z-guidance

If you need any further information or advice regarding the presentation of your work, you should speak to your supervisors.

Where to Send Your Thesis

Please submit your thesis electronically to the PhD Academy.

Please refer to the guidance on Formatting your thesis, available from info.lse.ac.uk/current-students/phd-academy/a-z-guidance

Graduation Ceremonies

For more information, including the dates of future ceremonies and details of the School's overseas ceremonies, please see info.lse.ac.uk/current-students/graduating-from-lse

Degree Certificates

You should contact the PhD Academy to make arrangements to receive your certificate. A confirmation of your award can also be requested from the PhD Academy for the purposes of job hunting whilst your degree certificate is being produced.

For more information, please see info.lse.ac.uk/current-students/graduating-from-lse/degree-certificates



Appeal rights

Under the Appeals Regulations for Research Students, you are entitled to appeal decisions made by your department. You can do this if you think something went wrong in an assessment process that affected the decision, during annual progress reviews or upgrade assessments processes, or decisions made by your examiners after your final thesis submission. A summary of appeal-able decisions can be found below.

Progress review decisions that mean your enrolment is subject to conditions, or that you're only allowed to remain enrolled for an MPhil degree, or that you will be de-registered.

Failure to pass the upgrade assessment, whether at your first or your second attempt.

Examiners' decisions to require you to make amendments to your thesis, whether minor or major, or to require you to be re-examined, or to award you an MPhil degree, or not to award you any degree.

It's important to note that you can't appeal just because you disagree with your assessors'/examiners' academic judgement. Your appeal needs to be based on a problem with the process - for example, if the correct procedures weren't followed, or if there's evidence of bias affecting the decision, or if you had serious personal circumstances that you couldn't disclose at the time but which affected your performance.

Full guidance, including the appeal form and deadlines, is available on the PhD Academy website. You can also seek advice on the appeals process from the PhD Academy by emailing phdacademy@lse.ac.uk





Fees and Finance

Fees

All administration around your fees is handled by the Fees, Income and Credit Control Team.

LSE offers two options for payment of your tuition fees. You can either pay them in full prior to registration or by payment plan. If you have not paid your fees in full before you register, you will be placed on a termly payment plan. You are expected to pay one third of your fees by:

28 October 2025

28 January 2026

28 April 2026

For payment plan options relating to Executive programmes please see Instalment options [Executive Programmes](#).

For tuition fee levels please visit lse.ac.uk/tableoffees

To pay online or to find out about the different payment methods available, visit lse.ac.uk/feepayments

Once you are registered you can access your financial details at any time to view your tuition and accommodation fees, invoices, payments, and instalment arrangements by accessing the Finance Hub. Please visit our webpage to get full details lse.ac.uk/ficc

Unfortunately, it is not possible for you to pay in person.

The Fees, Income and Credit Control Office also run drop-in sessions for students who wish to discuss fees and payment related enquiries. For further information, please visit lse.ac.uk/ficc

For full details regarding tuition fees, charging policy, payment, and instalment options, visit lse.ac.uk/feespolicy

Financial Support Office (FSO)

FSO are responsible for the administration and awarding of scholarships, bursaries, studentships, and School prizes.

FSO can also provide information about hardship funds for current students such as the Student Support fund and the LSE Access fund. You can find out more about FSO and download application forms at lse.ac.uk/financialsupport

FSO hold drop-in sessions in the Student Services Centre, drop-in sessions are currently conducted via Zoom, more information can be found at info.lse.ac.uk/current-students/financial-support/drop-in-sessions

FSO are contactable by phone on 020 7955 6609 or by email at financial-support@lse.ac.uk



Codes and Charters

LSE Academic Code

LSE's Academic Code sets out what we are doing to deliver a consistent student experience across our School and clarifies what you can expect from an LSE education.

The Academic Code brings together key principles that underpin students' education into a School-wide policy. Developed in partnership with LSE Students' Union, it sets the baseline to build on teaching standards, academic support, and assessment and feedback – areas that students have told us matter the most to them.

The Academic Code should be read in conjunction with the [**LSE-LSESU Student Charter**](#).

- 1** All full-time undergraduate and taught postgraduate students taking a taught course will receive a minimum of two hours taught contact time per week when the course is running in the Autumn and/or Winter terms, or a minimum of four hours taught contact time per week for a full unit taught course running entirely in Autumn or in Winter term.
- 2** Students will have the opportunity to receive feedback on formative and summative work, as set out below. Feedback on assessment due in Spring term is not required for non-continuing students except for dissertations or capstone projects. There may be exceptional circumstances where the below time frames are not possible and, if this is the case, the reasons for extending the time period will be clearly explained to students as early as possible.
 - 2.1** All assessment submission deadlines and feedback time frames will be clearly communicated to students at the start of each course, including on the course Moodle page.
 - 2.2** Feedback on formative tasks will normally be returned to students within three term weeks of the submission deadline, where students submit their work on time.
 - 2.3** Feedback on summative assessment (excluding exams, dissertations, or capstone projects) will normally be provided within five term weeks of the submission deadline, where students submit their work on time.
 - 2.4** Feedback on January exams will normally be provided within six term weeks of the end of the exam period.
 - 2.5** Feedback on Summer exams will normally be provided within four term weeks of the following Autumn term.
 - 2.6** Feedback on dissertations and capstone projects will normally be provided within four term weeks of the final mark being made available to students.
 - 2.7** For any summative assessment which is failed, students will have the opportunity to receive feedback in time to prepare for the resit or resubmission. For summative assessment failed in Spring term, feedback may take the form of general guidance on how to have approached that assessment.



- 3 All students will have an Academic Mentor to advise on academic matters. Academic Mentors should have the necessary expertise and guidance to undertake the role. Ideally, students will keep the same mentor throughout their time at LSE.
- 4 Students will be invited to meet their Academic Mentor at least twice during each of the Autumn and Winter terms. These meetings may take the form of 1-2-1 sessions or small group gatherings, so that mentees can meet one another and discuss issues of mutual interest.
- 5 In addition to academic guidance provided by the Academic Mentor, students will have access to personal advice, for example with respect to mental health and wellbeing. Students will be clearly informed about who to go to for what kinds of advice and this will be available through various mechanisms, such as Disability and Wellbeing Services, Student Services, and Departments.
- 6 Staff teaching on LSE programmes will be available to students through a minimum of 35 office hours (for full-time teaching staff) during term time. Normally, the expectation is to meet face-to-face, but contact may take other forms that are mutually agreed between the teacher and students.
- 7 Departments will hold at least one Student-Staff Liaison Committee and one Departmental Teaching Committee meeting during each of the Autumn and Winter terms, following the guidelines for each type of meeting that we have agreed in partnership with the Students' Union.

Codes of Good Practice

The Ethics Code

Research Ethics

The Student Charter

Our Student Charter, written by students and staff, sets out how LSE's mission and ethos are reflected in the education you can expect to receive at the School, and in the diverse, equitable and inclusive community that we all contribute to and value.

The charter covers:

- Your education – what an LSE education is and how you can make the most of it
- Our community – what it means to be part of the LSE community and how to contribute
- Your future, our future – how to inspire future generations of LSE students.
- You can find out more about the charter, and read the full version online – just search “LSE Student Charter” or visit info.lse.ac.uk/current-students/student-charter



Codes of Good Practice

The Codes of Good Practice explain the basic obligations and responsibilities of staff and students.

They set out what you can expect from your department in relation to the teaching and learning experience. The codes cover areas like the roles and responsibilities of Academic Mentors and Departmental Tutors, the structure of teaching at LSE and exams and assessment. The codes also lay out your responsibilities as a member of our community. You can find the codes of practice at lse.ac.uk/calendar

The Ethics Code

The Ethics Code details the principles by which the whole LSE community are expected to act.

We expect the highest possible ethical standards from all staff, students, and governors. The Ethics Code sets out the School's commitment to the six ethics principles:

- Responsibility and Accountability
- Integrity
- Intellectual Freedom
- Equality of Respect and Opportunity
- Collegiality
- Sustainability.

You can find the code, as well as guidance and support at lse.ac.uk/ethics

Research Ethics

If you conduct research, you'll need to follow the Research Ethics policy and procedures.

Search online for "LSE Research Ethics and Guidance" to find resources, training, and support. If you have any questions regarding research ethics or research conduct, please email research.ethics@lse.ac.uk





Systems and Online Resources

Need IT Help?

Visit the Technology Centre on the first floor of the Library

Email: tech.support@lse.ac.uk

Call: 020 7107 5000

The Help Desk is open seven days a week during term time and offers a range of services including a laptop surgery. For further information visit info.lse.ac.uk/current-students/dts

Student LSE for You

Student LSE for You is a web portal which gives you access to a range of services. You can access LSE for You at lse.ac.uk/lseforyou

Student LSE for You allows you to:

- View and update your term time (contact) and home (permanent) address
- Access your candidate number
- View your results
- View your taught course timetable.

Student Hub 

Moodle 

Reset your IT Password 

Email 

Training and Development System 

Information Security Awareness Training 

Multi-Factor Authentication (MFA) 



Student Hub

The Student Hub is LSE's app, designed to help you navigate your day-to-day life at LSE. With the Student Hub, you can:

- View your timetable and upcoming deadlines
- Find your way around with the campus map
- Follow your department, LSE events, Careers the Students' Union and more to keep up to date with news and events from around LSE
- Book appointments with academic staff (office hours) or support services
- Create or join groups with friends and course mates to carry on the conversation outside of class.

Download the app to help you organise your time, connect with coursemates and discover everything that LSE has to offer.



Available on iOS and Android app stores or as a web app.

Visit studenthub.lse.ac.uk to find out more!

Moodle

Moodle is LSE's virtual learning environment.

The majority of taught courses have a corresponding course on Moodle, the online learning platform used at LSE. Moodle courses contain essential resources such as lecture slides, lecture recordings and reading lists. Moodle also enables activities such as quizzes and discussion forums and allows for online assignment submission, marking and feedback. How Moodle is used is determined by the course convenor and so this may vary from course to course. LSE also provides a Moodle Archive service which provides teachers and students with a snapshot of previous year's courses.

You can access Moodle by visiting moodle.lse.ac.uk



Reset your IT password

To reset your IT password you can do so at [LSE Remote Access](#).

Email

LSE will use your LSE email address to communicate with you so check it regularly.

Microsoft Outlook is available on all public PCs. You can also access your email off-campus using webmail (mail.lse.ac.uk) or on the move using clients for laptops and mobile phones. For help setting up email on your device search “LSE mobile email setup”.

Training and Development System

The Training and Development System allows you to book a place on many of the personal development opportunities offered around LSE.

You can access the Training and Development System at apps.lse.ac.uk/training-system and login using your LSE username and password.

Information Security Awareness Training

LSE provides Cyber Security Awareness Training, for which you can self-enrol on moodle. We strongly advise you to complete the training which equips you with the skills to spot phishing emails, keep your data and devices safe, and protect your privacy.

More information and tips are available at lse.ac.uk/cyber

Multi-Factor Authentication (MFA)

To add an extra layer of security for your account and data, please set up Multi-Factor Authentication (MFA) via lse.ac.uk/mfa





Appendix A:

Course delivery requirements and stipends for MRes/PhD Accounting students

Teaching

1.1. PhD students in the Department of Accounting are required to complete approximately 100 hours of classroom teaching over the course of their studies. This typically occurs during Years 3 and 4 of the MRes/PhD programme, with around 50 hours allocated to each year. In Years 2 and 5, students are instead expected to undertake approximately 50 hours of marking per year.

1.2. Any exceptions (eg, to teach extra hours or to (also or instead) teach in other years of the programme) must be approved by the main supervisor and PhD Programme Director/s, and will usually be admissible only if it is not deemed detrimental to the student's progression and completion of a high-quality thesis (in the same way this principle is applied to any other extra, outside activities, such as consulting).

1.3. The ultimate responsibility for teaching allocations rests with the Head of Department. Any additional teaching (or other activities) that have been approved (per 1.2 above) will need to be reported as part of the regular PhD Progress Review reports.

1.4. Principally, PhD student involvement in teaching forms part of their preparation to become academics upon completion of the PhD, both in having teaching experience and teaching evaluations to use as part of their job applications. Students are also advised to complete their PGCert which most universities require usually by the time of the first review of their faculty (Assistant Professors/Lecturers) in the early stages of their career.

1.5. "Teaching" pertains to the entire package of delivering a course or part course. Hence, as part of their teaching, PhD students are expected to conduct course delivery duties, including preparation, office hours, marking (see 1.6 below) and attendance at teaching meetings.

1.6. In order to provide the full course delivery experience, in the years they teach, PhD students will also engage in commensurate marking related to the subject they have taught, including the marking of work during the term (eg, exercises, essays, group projects) as well as the marking of exam scripts. As a guide, there are usually two pieces of work per student during the term that require marking. A normal teaching load of c. 50 hours in a given year entails 4 class groups (when the teaching is concentrated in one term, which is usually preferred) of about 12-18 students per group, thus c. 60 students in total. Regarding exams, PhD students should expect to mark 100-120 exam scripts (normally in late-May/early-June) each year that they teach¹.

¹ This is for half-unit courses like AC102 or AC103, two courses on which PhD students customarily teach. Longer exam scripts, eg, for full-unit courses, would result in a proportionally lower number of scripts to mark (c. 70-80), but such scripts are rare(r) due to most courses having become half-unit (one term) in length.



1.7. Students are expected to treat the planning of their teaching, office hours, marking and all related aspects of course delivery as a priority in the period during which it takes place in the spirit of care for students generally, but also to ensure that the Department can meet the School's Academic Code turnaround times and standards for marked work, exams, and general student feedback. PhD students are thus expected to be able to plan their workload professionally in the same way as they will be required when they become members of faculty after their PhD studies.

Research Assistance

1.8. In addition to teaching and marking, and to gain exposure to research outside their own projects, students may also have the opportunity to undertake the equivalent hours of research assistant work as required by the department. Typical responsibilities include the conduct of literature reviews and the collection and/or analysis of data for one or more faculty members, usually supervisors. Work conducted for research projects co-authored with faculty members is normally not counted towards research assistance hours. The responsibility for the allocation of the research assistance hours rests with the PhD supervisor/s and will be overseen by the Doctoral Programme Director/s.

Funding Arrangements

1.9. All students will be paid an equal-for-everyone (regardless of funding source) and all-included annual stipend of the annual UKRI rate plus an additional £5,000 per year department top-up, inclusive of the above requirements.

1.10. The Head of Department, in consultation with the Doctoral Programme Director/s and in accordance with School policies, reserves the right to revise the above arrangements as conditions warrant.



Department of
Accounting

CAMBRIDGE

LSE ACCOUNTING GRADUATE WEEKEND

18-19 OCTOBER 2025

Explore Historic Cambridge!

Join your fellow students for a memorable overnight trip to the iconic city of Cambridge! Enjoy guided tours, punting on the River Cam, and team-building activities, with time to take in the city's rich history and beautiful surroundings.

Your ticket includes return coach travel from LSE, overnight stay at the Cambridge Hilton, plus meals and refreshments.

A great chance to connect, make new friends, and experience Cambridge as part of the Accounting student community!

LIMITED PLACES

Ticket price £90

Registration opens on Thursday, 18 September, and closes on Tuesday, 7 October. Scan the QR code to register.

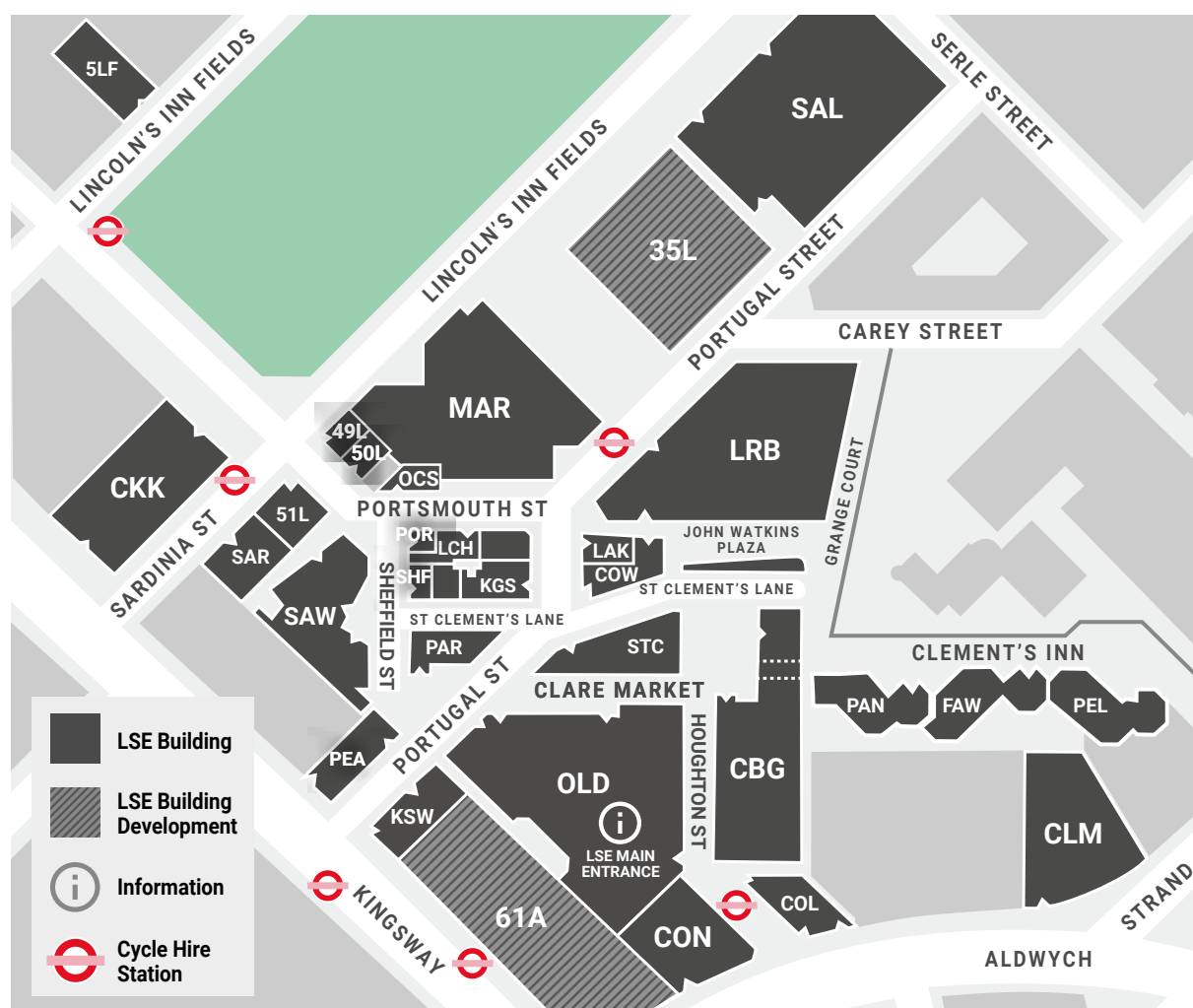
Eligibility: Open to students enrolled in the Accounting Diploma, MSc, or MRes/PhD programmes only.

Questions? Please contact Dot Richards at d.richards@lse.ac.uk.





LSE Campus



Key

61A 61 Aldwych	FAW Fawcett House	49L 49 Lincoln's Inn Fields (Coopers)	OLD Old Building	SAR Sardinia House
CBG Centre Building	KGS King's Chambers	50L 50 Lincoln's Inn Fields	OCS Old Curiosity Shop	SAW Saw Swee Hock Student Centre
CKK Cheng Kin Ku Building	KSW 20 Kingsway	51L 51 Lincoln's Inn Fields	PAN Pankhurst House	SHF Sheffield Street
CLM Clement House	LAK Lakatos Building	LRB Lionel Robbins Building, Library	PAR Parish Hall	SAL Sir Arthur Lewis Building
COL Columbia House	LCH Lincoln Chambers	MAR Marshall Building	PEA Peacock Theatre	STC St Clement's, Clare Market
CON Connaught House	5LF 5 Lincoln's Inn Fields		PEL Pethick-Lawrence House	
COW Cowdray House	35L 35 Lincoln's Inn Fields		POR 1 Portsmouth Street	



All buildings have wheelchair access and lifts, except, KGS, KSW*, POR* and SHF.
 *KSW 20 Kingsway (Language Centre only), *POR 1 Portsmouth Street (Shop only).

Disabled Access

After 6.30pm, please call Security Control on **020 7955 6200** to ensure that any disabled access doors are open. Also see: [Accessibility map \[PDF\]](#) For access to 20 Kingsway, please call security staff on **020 7955 6200** to set up the portable ramp in the entrance foyer.

Access Guides to LSE buildings

AccessAble have produced detailed access guides to the LSE campus and residences, and route maps between key locations. These access guides, and route maps, are now [available online](#).

lse.ac.uk/accounting



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