

Steering Committee: Terms of Reference

6 June 2023

Purpose: The Steering Committee provides strategic guidance as well as financial and fiduciary oversight to the International Inequalities Institute, in accordance with the terms of reference that follow. It plays a key role in the governance of the Institute by holding the Director and the Executive Team accountable.

Terms of Reference:

1. Review the performance of the Institute along all relevant dimensions, including research, teaching, and public engagement. Develop recommendations for the III Director as needed.
2. Review and make decisions on the annual budget of the Institute
3. Review and make decisions on the Institute's staffing strategy and recruitment plans, including as pertains to equity, diversity, and inclusion
4. Review and advise on any issues relating to the role of the Atlantic Fellows for Social and Economic Equity (AFSEE) Programme within the broader Institute¹
5. Review the performance of individual research programmes and observatories. Advise on their development and approve the creation of any new research programmes, as well as any extensions of existing ones
6. Review and approve Faculty Associate nominations and visiting appointments (Visiting Fellows and above)
7. Advise on institutional partnerships within and beyond LSE
8. Assess and advise on fundraising strategy and performance
9. Advise the School on the succession of the Director
10. Provide any additional strategic guidance it sees fit.

¹ The AFSEE Governing Board has the primary responsibility for the governance and for providing strategic, operational, financial, and programmatic oversight to the AFSEE programme. The III Steering Committee will work alongside the AFSEE Governing Board to review and advise on the role of the AFSEE programme within the III. The Steering Committee is not responsible for reviewing the operations of the AFSEE programme, as this is the responsibility of the AFSEE Governing Board. Any recommendations pertaining to AFSEE that are made by the Steering Committee must be taken to the AFSEE Governing Board for discussion and decisions. For further information concerning the governance of the AFSEE programme, please see the AFSEE Programme Charter.

Membership:

- Ex-Officio: Vice-President and Pro Vice-Chancellor for Research - PDR; III Director (Chair); AFSEE Executive Director; Institute Manager
- Five other members drawn from the School's senior academic staff, at the discretion of the PDR and in consultation with the Director.
 - Members will serve three-year terms, renewable once by mutual agreement.
 - Members should have an active research interest in one or more inequality-related topics.
 - To the extent possible, members should represent the diversity of the School's faculty, both across disciplines, methods, and personal characteristics.
 - During their tenure on the committee, members should have an arms-length relationship with active III research and/or teaching programmes. They should not, for example, be in receipt of III-originated grants.

Frequency of meetings: Twice annually, ideally in Autumn and Spring Terms. Some business may be conducted by email, at the discretion of the Chair.

Relationship with other III Committees: The Steering Committee replaces the current III Management Committee. It is advised by the Advisory Board and oversees the work of the Executive Committee, through the III Director. (Separately, there is a meeting of all III staff and Research Programme leaders that takes place once a term. This is a meeting of colleagues to exchange information and ideas and plays no active role in the governance of the Institute.)