



THE LONDON SCHOOL
OF ECONOMICS AND
POLITICAL SCIENCE ■

Department of
Economic History ■



MSc Quantitative Economic History ■

HANDBOOK FOR STUDENTS

2020–2021

Dates of Terms, 2020-21

Michaelmas Term:	Monday 28 th September – Friday 13 th December 2020
Lent Term:	Monday 18 th January – Thursday 1 st April 2021 <u>(Exams: Monday 11th January – Friday 15th January 2021)</u>
Summer Term:	Tuesday 4 th May – Friday 18 th June 2021 <u>(Exams: Monday 10th May – Friday 18th June 2021)</u>
Reading Weeks:	W/c 2 nd November 2020 W/c 22 nd February 2021

The School will also be closed on English public holidays:

Christmas and New Year Closure:	Wednesday 23 rd December 2020 – Friday 1 st January 2021
Easter Closure:	Friday 2 nd April – Thursday 8 th April 2021
May Bank Holiday:	Monday 3 rd May 2021
Spring Bank Holiday:	Monday 31 st May 2021
Summer Bank Holiday:	Monday 30 th August 2021

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DEPARTMENT OF ECONOMIC HISTORY

INFORMATION FOR MSc QUANTITATIVE ECONOMIC HISTORY STUDENTS, 2020-21

Welcome to the Department of Economic History. We hope that your studies prove both successful and enjoyable. These Notes contain most of the information you need on the MSc and the Department. These Notes, however, do not repeat or replace University regulations and the LSE [Calendar](#) is the authoritative source on School policy, procedures, and regulations.

The taught MSc in Economic History was originally initiated in 1964, and in 2004 it was divided into two programmes, the core MSc in Economic History and the MSc Economic History (Research), designed for entrants to our MPhil/PhD programme. In 2005-06 the department became part of the Erasmus Mundus Global Studies Programme, and in 2008-09 the MSc Political Economy of Late Development, taught jointly with the [Department of International Development](#) was launched. Our most recent programme, the MSc Quantitative Economic History, which is taught jointly with the [Department of Economics](#), welcomed its first cohort in 2015-16.

The combined MSc programme is the largest of its kind in Britain, and probably the world. In the latest Research Excellence Framework (REF), LSE History (Economic History and International History) was ranked 6th out of 83 submissions to the REF History Panel for the percentage of its research outputs rated 'World Leading' (4*), or 'Internationally Excellent' (3*), and ninth for its submission as a whole. On the basis of the combination of quality publications and number of staff submitted, a measure of research power, LSE History ranks 4th in the UK.

The Department is one of the leading global centres for economic history and, since the foundation of LSE, has been at the forefront in economic history teaching and research. Our MSc students are a part of this tradition of excellence.

Professor Patrick Wallis
MSc Programmes Director

SECTION 1:

The Department/Programme:

1. MSc Programme: Statement of Aims

The MSc Quantitative Economic History is especially designed to meet the requirements of those with a strong grounding in undergraduate economics who wish to take the first steps towards a PhD in Quantitative Economic History

The training provided through the delivery of these courses aims to increase students' methodological competencies and to assist and inform their dissertation work. The programme provides preparation for progression to the more research-intensive MRes programme in the following year.

2. Staff

Photographs of all teaching staff in the Department are displayed on our [website](#).

Dr Olivier Accominotti,
(o.accominotti@lse.ac.uk)

Research Interests: 19th and 20th century monetary and financial history; international financial instability during the Great Depression; financial crises and contagion.

Dr Gerben Bakker, (g.bakker@lse.ac.uk)

Research Interests: creative industries, especially motion pictures, live entertainment, music, and news; the financing of early-stage R&D; the industrial origins of US productivity growth in the 20th century.

Dr Jordan Claridge, (j.claridge@lse.ac.uk)

Research Interests: medieval economic history; agriculture; regional and urban history; financial markets and institutions; monetary economics; labour and consumers; government.

Dr Neil Cummins, (n.j.cummins@lse.ac.uk)
(*PhD Programmes Director*)

Research Interests: the origin of modern economic and demographic behaviour; fertility decline; social mobility.

Professor Kent Deng, (k.g.deng@lse.ac.uk)

Research Interests: China's economic and social history, especially peasantry and literati; maritime economic history; merchants; pre-modern and early modern history; state formation.

Dr Stefania Galli (email t.b.c)

Research interests: Economic and Social Inequality, Institutions, Colonialism, Slavery, Development, Persistency, African Economic History

Dr Leigh Gardner, (l.a.gardner@lse.ac.uk)
(*Deputy Head of Department (Teaching)*)

Research Interests: Africa; economic development; institutions; local government; monetary policy; public finance.

Professor Ian Gazeley, (i.gazeley@lse.ac.uk)

Research Interests: Modern British history; labour market; poverty and inequality; food consumption; nutrition

Dr Alex ‘Spike’ Gibbs, (a.s.gibbs@lse.ac.uk)

Research Interests: rural history, medieval history, legal history, power relations and social structures.

Professor Sara Horrell,

(s.h.horrell@lse.ac.uk)

Research Interests: Gender, Labour, Living standards. Modern British and European economic history.

Professor Janet Hunter,

(j.e.hunter@lse.ac.uk)

Research Interests: the economic history of modern Japan in comparative context; the development of the female labour market; the history of economic relations between Britain and Japan; the development of communications.

Dr Alejandra Irigoin,

(m.a.irigoin@lse.ac.uk) (*Undergraduate Tutor*)

Research Interests: early modern global economic and monetary history; economic history of Latin America, especially in the colonial period; comparative political economy of empire.

Helena Ivins, (h.ivins@lse.ac.uk) (*U/G Programmes Administrator*)

Tracy Keefe, (t.j.keefe@lse.ac.uk) (*MSc Programmes Manager*)

Dr Jennifer Kohler (j.kohler@lse.ac.uk)

Research interests: African economic history; colonial history; social capital and the economic history of women’s empowerment

Loraine Long, (l.long@lse.ac.uk) (*PhD Programmes Administrator*)

Professor Chris Minns, (c.minns@lse.ac.uk)

(Deputy Head of Department (Research))

Research Interests: North American economic history; labour market history, particularly migration and education; price history.

Professor Mary Morgan,

(m.morgan@lse.ac.uk)

Research Interests: economics and statistics; philosophy and history of econometrics.

Dr Natascha Postel-Vinay, (n.m.postel-vinay@lse.ac.uk)

Research Interests: financial history of the 19th and 20th centuries; financial, banking and monetary crises, especially the Great Depression and the Great Recession; mortgage and household debt; public finance: the impact of fiscal policy on the business cycle.

Professor Albrecht Ritschl,

(a.o.ritschl@lse.ac.uk) (*On leave 2020-21*)

Research Interests: debt crises; financial crises; historical business cycles; macroeconomic history; monetary history. Modern European history, especially Germany.

Professor Joan Rosés, (j.r.roses@lse.ac.uk)

(Head of Department)

Research Interests: economic geography; economic growth; economic history; housing; human capital; regional inequality. Modern European history, especially Spain.

Professor Tirtankar Roy, (t.roy@lse.ac.uk)

(Erasmus Mundus Liaison; Chair of Exams)

Research Interests: artisans and industrialization; economic history of South Asia; global history; historical methods; music history; textiles.

Dr Anne Ruderman,

(a.e.ruderman@lse.ac.uk) (*On leave 2020-21*)

Research Interests: early modern Europe and the Atlantic world; race and slavery; social and economic history.

Dr Eric Schneider, (e.b.schneider@lse.ac.uk)

(BSc Programmes Director)

Research Interests: living standards and health; real wages; children’s growth.

Professor Max Schulze,
(m.s.schulze@lse.ac.uk)

Research Interests: 19th Century European economic history; continental European history, especially Austria; industrialization, trade, and economic development.

Jennie Stayner, (j.c.stayner@lse.ac.uk)
(*Department Manager*)

Darren Townsend,
(d.a.townsend@lse.ac.uk) (*Exams and Assessments Officer*)

Professor Oliver Volckart,
(o.j.volckart@lse.ac.uk) (*On leave 2020-21*)
Research Interests: Economic History; New Institutional Economics; late medieval and early modern Continental European History, especially constitutional history.

Professor Patrick Wallis,
(p.h.wallis@lse.ac.uk) (*MSc Programmes Director*)
Research Interests: early modern European economic and social history; human capital and training, especially apprenticeship; health and medicine.

Dr Guillaume Yon, (g.yon@lse.ac.uk)
Research Interests: History, Philosophy and Sociology of Economics and Engineering; numbers, formulas and formalization in History of Science and Technology; History of Capitalism; Industrial History; pricing, public utilities and regulation; Science and Technology Studies.

All members of the Department hold office hours each week and display the times of these on their office doors and on the Departmental website. **During office hours, they are available to see students without appointment, but you should feel free to email to arrange an alternative time.**

3. Research Staff and Academic Visitors

The department regularly hosts distinguished academics from other institutions. Details change from term to term, check website for up-to-date information

<http://www.lse.ac.uk/economicHistory/whoWho/teaching-staff.aspx>

4. Academic Mentors, MSc Programmes Director and MSc Programmes Manager

Each student will be allocated an academic mentor (sometimes referred to as a supervisor or advisor) from within the department. Your academic mentor is your most important link with the Department and with the School, and **it is important that you establish contact in the early days of term and maintain a close working relationship throughout the course.**

You will work most closely together in the planning and production of your dissertation and he or she will be able to advise you on choice of courses, on the MSc regulations, on administrative matters generally, on the prospects of proceeding to the MPhil/PhD degree etc. Your academic mentor may be able to offer advice if your work is affected by illness, financial difficulties or other crises, and you should keep him/her informed of any disruptions to progress. He or she will also be your first contact with the school after you leave LSE. You may well require him/her to provide a reference at some stage and are advised to give him/her a copy of your CV early in the year and to provide an up-to-date CV should you require a reference after graduation.

If the hours your academic mentor sets aside to see students without appointment clash with your teaching you should let him or her know this and make

appointments to meet at regular intervals, at least twice each term. If you do not hear from your academic mentor, you should approach him/her to arrange a meeting.

The **MSc Programmes Director**, Professor Wallis, is in charge of developing the structure and content of our MSc programmes, is the academic lead on the programme for current students, as well as acting as a liaison with other departments.

The **MSc Programmes Manager**, Tracy Keefe, is in charge of programme administration and the pastoral welfare of current students. Tracy is the administrative lead on programme delivery, and is your first point of contact for any administrative questions or requests.

If you are unable to resolve any matter satisfactorily with your academic mentor, you can discuss it with either Tracy Keefe or Professor Wallis. Please contact Tracy Keefe in the first instance.

5. Syllabus and Courses

MSc Quantitative Economic History consists of consists of three half-unit compulsory core courses in economic history and two full-unit compulsory courses in economics, plus an essay in quantitative economic history, counting as a half unit

Structure:

- a half-unit course - EH401 Historical Analysis of Economic Change;
- a half-unit course – EH426M Quantitative Topics in Economic History i: Cross-section and panel data;
- a half-unit course – EH427 Quantitative Topics in Economic History II: Time series and economic dynamics;

- the choice between EC411 Microeconomics and EC413 Macroeconomics;
- a full-unit course – EC402 Econometrics;
- then EH472, a long essay in Quantitative Economic History (half-unit)

For full details of the 2020-21 syllabus see the programme regulations:

<http://www.lse.ac.uk/resources/calendar/pogrammeRegulations/taughtMasters/2020/MScQuantitativeEconomicHistory.htm>

Syllabus details, and the course regulations, can be seen in the LSE [Calendar](#) and reading lists and other material are available via [Moodle](#). Details of courses available in the current year, teaching times and teaching rooms, will be given at the introductory meeting.

Appendix I lists courses with brief details of contents.

6. Coursework

You should attend regularly whatever meetings are arranged for your courses, including those for the Dissertation. The length of meetings, the form they take, and the amount of written work required, varies from course to course. Some courses include essays or an extended essay as part of the formal examination requirements.

Details of course-assessment requirements and procedures, dates for submission, length of essays etc. will be made clear in the Calendar and when courses begin. There are penalties for lateness and overlong submissions (which may differ from those applicable to the dissertation), so be sure you know exactly what is expected. Students' grades, attendance, and seminar contributions are reported to the MSc Programmes Director who informs

academic advisers if this evidence indicates cause for concern.

Teaching takes a variety of forms, including workshops and formal lectures. But the greater part of post-graduate coursework at LSE (as elsewhere) is organised in seminars which are less structured than much first-degree teaching and to which you are expected to contribute. Meetings start at five minutes past the hour and end at five minutes to the hour. Please make every effort to be present in good time. If you know you will miss a meeting for medical or other reasons, you should inform your teachers. Prolonged absences should be reported to your academic adviser as well.

7. Submission of essays

You are required to submit both formative and summative essays through Moodle ensuring that the first page of your essay is the completed departmental cover sheet (available on the Masters Information page: <https://moodle.lse.ac.uk/course/view.php?id=2919>).

Formative coursework, or summative coursework that counts for less than 20% of your final mark is not anonymised, and you should put your name on the cover sheet.

Summative essays that count for more than 20% of your final marks, summative exams, and dissertations are all anonymised and you should put your candidate number on the cover sheet.

Your name, student ID, or candidate number should not be included anywhere other than the cover sheet. Failure to comply with this rule will mean that you have breached the anonymity policy and we cannot accept responsibility for examiners or moderators knowing your identity.

In principle, you should be able to upload work to Moodle from anywhere in the

world. However, if you are travelling somewhere where bandwidth is slow (or non-existent), it is your responsibility to make alternative arrangements for submission should it be necessary – lack of internet provision will not be accepted as a valid reason for mitigating circumstances.

8. Feedback

You can expect to receive a high level of feedback during your time in the Department. Feedback can take a variety of forms and ranges from the formal, written comments on a submitted essay, to a chat in the pub after class. Your course lecturers and seminar leaders are all available for you to discuss your work individually during their weekly office hours or by appointment at other times. Please try and take on board any comments you receive.

9. The Dissertation

The dissertation should be of 6,000 words, excluding short footnotes (up to 50 words), references, tables, abstract, and bibliography, and must be on a topic that relates to EH401 (see also 5. above).

Students should agree on their subjects with their academic adviser as early as possible; in the case of those taking the MSc in one year, a provisional dissertation title and outline is required by week 3 of the Lent Term.

There are several formal teaching seminars related to the Dissertation, and failure to attend without prior permission from your academic adviser may result in penalties on your marks.

Most students find the dissertation the most challenging, and most rewarding, element in the MSc Quantitative Economic History programme. It allows you to conduct, and present, your own research on

a topic you find particularly interesting. Normally you select (with your academic adviser) a topic from within the subject area covered in one of your courses.

To try to ensure parity of treatment amongst students, academic advisers abide by the following guidelines in supervising dissertations: considerable advice is given at the initial stages of selecting a topic, locating sources, constructing a bibliography etc. After that the student should work without frequent or detailed supervision until he/she has finished a summary of their project. Provided that this is done by the last week of the Summer Term, the academic adviser will provide comment and feedback. After this stage no further extensive and detailed assistance is given although academic advisers are free to help with specific problems.

Detailed notes on writing The MSc Dissertation will be distributed during the taught seminars (see timetables).

10. Examination Arrangements

Half-unit courses taught in Michaelmas Term are examined in Week 0 of Lent Term, exams for all other courses taught in the Department take place in late-May or June. Provisional examination results are normally available after the Examiners' Meeting which takes place in October. **No results are disclosed before the Examiners' Meeting.**

All exam scripts, dissertations and course work are marked anonymously by an internal examiner whose decisions are then reviewed by a second moderator. External (non-LSE) examiners participate at all stages of the examining process including vetting examination questions, checking the grading of exam scripts, dissertations, and course-assessment work – as is usual in all UK universities.

Full details of the examination marking process are available on Moodle.

Candidate Numbers

Your candidate number is a unique five digit number that ensures that your work is marked anonymously. It is different to your student number and changes every year. Candidate numbers can be accessed in early Michaelmas Term in LSE for You.

Exam Timetables

Course by course exam timetables will be available online at [LSE Exams](#). For January exams the timetable is usually available towards the end of Michaelmas Term, for summer exams it is usually available in Lent Term. Closer to each exam season you will also be given access to a personal exam timetable in LSE for You which shows your room and seat number.

Exam Procedures

Anybody taking exams at LSE must read the Exam Procedures for Candidates. It contains all the information you need to know and is updated each year. The document is less than ten pages and covers topics ranging from candidate numbers to permitted materials and what to do if things go wrong. You can download your copy at: lse.ac.uk/exams

Individual Exam Adjustments

Individual Exam Adjustments (IEAs) can be made if you have a documented medical, physical or mental health condition and/or a specific learning difficulty such as dyslexia or dyspraxia. The purpose of IEAs is to provide an environment that gives all students an equal opportunity in exams. These adjustments are confidential and will not be listed on your degree certificate or transcript. In most cases you should apply for IEAs as part of getting your Inclusion Plan in place. However there is a different process for applying for IEAs for short-term, unexpected, conditions. For more information visit lse.ac.uk/iea.

Deferral

If you have received the teaching for a course but have difficulties in the lead up to, or during, the assessment or exam then you can seek to defer the assessment or exam, in exceptional circumstances. You will need permission from the Chair of your Sub-Board of Examiners to do this. For more information visit lse.ac.uk/deferral.

Extension Policy

If you have difficulties in the lead up to an assessment deadline but think you may be able to successfully submit if you had extra time, you can seek an extension request. You must make this request before the deadline has taken place and you will need permission from the Chair of your Sub-Board of Examiners to do this. For more information visit: lse.ac.uk/extensionpolicy.

Exceptional Circumstances

You should submit an Exceptional Circumstances Form and corroborating evidence to the Student Services Centre if there are any circumstances which may have affected your performance. These could include (but are not limited to):

- missing an assessment which you did not defer, or submitting an assessment late and incurring penalties
- experiencing difficulties which could have affected your academic performance in an exam or coursework
- adjustments such as IEAs, Inclusion Plans or deadline extensions being insufficient to compensate for the impact of your circumstances

The deadline to submit ECs is seven days after your final assessment in the academic year. Submitting an Exceptional Circumstances Form is the only way for you to alert the Sub-Board of Examiners to the circumstances under which you completed the assessment or exam. For more information visit lse.ac.uk/exceptionalcircumstances

Fit to Sit Policy

By entering an exam room, or submitting an assessment, LSE considers that you have declared yourself fit enough to do so. If you have experienced disruption to your studies (illness, injury or personal difficulties for example) you must think carefully about whether you should attempt the assessment or whether you should consider requesting an extension or deferring the assessment. Requests for an extension or deferral must be made in advance of the assessment deadline.

11. Results and Classification

Results for 12 month taught Master's programmes are considered at the Graduate School Board of Examiners in November, and official results are published on LSE for You by the end of that month. Results are not released to students that have debts owing to the School. Provisional exam results are also released via LSE for You

Classification Schemes

Degrees are awarded according to the classification scheme applicable to the year in which you started your programme. These schemes are applied by the Boards of Examiners when they meet to ratify your results. You can find the classification for taught postgraduate programmes schemes at lse.ac.uk/calendar

Transcripts

Continuing students can request intermediate transcripts at the Student Services Centre immediately after ratified results have been published. Final transcripts are made available electronically within a system called Digitary which allows them to be easily shared.

Transcripts contain the following information:

- Your full name

- Your date of birth
- Your student number
- The title and subject of your programme
- The details of the courses studied and the marks awarded
- Start date
- Completion date (or expected completion date)
- Language of instruction and assessment

For more information about final transcripts please visit lse.ac.uk/transcripts.

Degree Certificate

Your degree certificate will be available for collection at Graduation or can be posted to you. For more information please visit lse.ac.uk/degrecertificates.

Please note: the School will not release your results if you owe any fees. Please check your balance on [LSE For You](https://lse.ac.uk) to see if you have any tuition, halls or library fees outstanding. If you cannot see any outstanding fees on your account, then please contact the Finance Office on fees@lse.ac.uk for clarification

12. Part-time students

Part-time students are examined in two papers at the end of their first year and the remaining papers and the dissertation at the end of the following year. Part-time students must attend EH401 Historical Analysis of Economic Change in their **first** year.

13. Systems and online resources

Need IT help?

- Visit the Technology Help Desk on the first floor of the library
- Email it.helpdesk@lse.ac.uk
- Call 020 7107 5000

The Help Desk is open seven days a week during term time and offers a range of services including a laptop surgery.

“[LSE For You](https://lse.ac.uk)” is a web portal which gives you access to a range of services and should not be confused with Moodle.

LSE For you allows you to:

- View and update your term time (contact) and home (permanent) address
- Reset your IT password
- Access your candidate number
- View your results
- Select your courses

Please keep your personal details up-to-date.

Student Hub

The Student Hub is LSE’s app, designed to help you navigate your day-to-day life at LSE

Use the LSE Student Hub app to view your timetable and upcoming deadlines, find your way around campus and keep up to date with news and events from your Department and the wide School. You can also book appointments with academics or support services and create groups with friends and course mates to carry on the conversation outside of class.

Download the Student Hub on iOS or Android, or you can access the web app at [Studenthub.lse.ac.uk](https://studenthub.lse.ac.uk)

Moodle

Moodle is LSE’s virtual learning environment.

The majority of taught programmes have a course on Moodle, the online learning platform used at LSE. Moodle courses contain activities such as quizzes, communication tools, resources such as audio and visual files, lecture slides, links to recordings of lectures and reading lists.

Students may also be asked to submit their work electronically to Moodle, and teachers may provide feedback and provisional marks via Moodle. Moodle is managed by your course leader, so how it is used will vary from course to course.

As well as information on courses, you can find a dissertation archive:
<https://moodle.lse.ac.uk/course/view.php?id=2924> and a page specifically for Masters students:
<https://moodle.lse.ac.uk/course/view.php?id=2919>

Moodle can be accessed from any computer connected to the Internet, on and off campus. You can access Moodle using your School user name and password from <http://moodle.lse.ac.uk/>. This page also has links to help and advice on using Moodle.

A guide on how to get started with Moodle is available:
http://moodle.lse.ac.uk/file.php/1/generic_flyer.pdf. You will also find links to Moodle from a number of web pages including the main School homepage for staff and students. If you have any technical problems with Moodle you should contact the IT helpdesk.

Email

LSE will use your LSE email address to communicate with you so check it regularly.

Microsoft Outlook is available on all public PCs. You can also access your email off campus using webmail (mail.lse.ac.uk) or on the move using clients for laptops and mobile phones. For help setting up email on your device search "LSE mobile email setup".

Training and Development System

The Training and Development System allows you to book a place on many of the personal development opportunities offered around LSE.

You can access the Training and Development System at apps.lse.ac.uk/training-system and login using your LSE username and password.

Information Security Awareness Training

The LSE Cyber Security Awareness Training can be self-enrolled at Moodle. We strongly advise you to complete the training which equips you with the skills to spot phishing emails, keep your data and devices safe, and protect your privacy. More tips are available at lse.ac.uk/cyber. To add an extra layer of security for your account and data, please set up Multi-Factor Authentication (MFA) via lse.ac.uk/mfa

14. Staff-Student Committee, Taught Graduate Students' Consultative Forum and Department Teaching Committee

These committees meet regularly and provide an additional opportunity to discuss courses, teaching arrangements, the Library, computing and anything else. There should be at least five MSc representatives, one for each MSc programme on the Staff-Student Committee, one on the Consultative Forum, and one on the Department Teaching Committee. Students will be asked to nominate representatives early in the Michaelmas Term. A student representative acts as Chair of the SSLC. A questionnaire seeking your views on course content, teaching, etc. will be circulated during the year. Any problems, or dissatisfactions, can be raised at any time, with your academic mentor, with Professor Wallis, or Tracy Keefe.

15. Paid employment while taking the MSc

To register as a part-time student it is usually necessary to have regular employment. Students taking the MSc full-

time over one year, however, are unlikely to be able to take on much paid employment without detriment to their academic progress. If you are contemplating paid employment, consult your academic adviser first. Most students find they need all the time available to complete coursework – into September – and you should keep this in mind when contemplating full-time employment, or travel in July and August.

18. Plagiarism/Academic Dishonesty

The work you submit for assessment must be your own and all source material must be correctly referenced. Plagiarism is not just submitting work with the intention to cheat. Plagiarism could occur simply as a result of failing to correctly reference the sources you have used. If you are found to have committed an assessment offence (such as plagiarism or exam misconduct) you could be expelled from the School.

Any quotation from the published or unpublished works of other persons, including other candidates, must be clearly identified as such. Quotes must be placed inside quotation marks and a full reference to sources must be provided in proper form. A series of short quotations for several different sources, if not clearly identified as such, constitutes plagiarism just as much as a single unacknowledged long quotation from a single source. All paraphrased material must also be clearly and properly acknowledged.

Any written work you produce (for classes, seminars, exams, dissertations, essays and computer programmes) must solely be your own. You must not employ a “ghost writer” to write parts or all of the work, whether in draft or as a final version, on your behalf. For further information and the School’s statement on Editorial Help visit lse.ac.uk/calendar. Any breach of the

Statement will be treated in the same way as plagiarism.

You should also be aware that a piece of work may only be submitted for assessment once (either to LSE or elsewhere). Submitting the same piece of work twice (regardless of which institution you submit it to) will be regarded as the offence of self-plagiarism and will also be treated in the same way as plagiarism.

Examiners are vigilant for cases of plagiarism and the School uses plagiarism detection software to identify plagiarised text. Work containing plagiarism may be referred to the Regulations on Assessment Offences: Plagiarism which may result in the application of severe penalties. If you are unsure about the academic referencing conventions used by the School you should seek guidance from your department, Academic Mentor, LSE LIFE or the Library as soon as possible.

The [Regulations on Assessment Offences: Plagiarism](http://lse.ac.uk/calendar) can be found at lse.ac.uk/calendar.

APPENDIX I

Course Content, 2020-21

Econometrics (EC402)

The course aims to present and illustrate the techniques of empirical investigation in economics.

- Regression models with fixed regressors (simple and multiple). Least squares and other estimation methods. Goodness of fit and hypothesis testing.
- Regression models with stochastic regressors.
- Asymptotic theory and its application to the regression model. Sampling error vectors. Large sample approximations.
- The partitioned regression model, multicollinearity, misspecification, omitted and added variables, measurement errors.
- Heteroskedasticity, autocorrelation, and generalized least squares.
- Exogeneity, endogeneity, and instrumental variables.
- Nonlinear regression modelling and Limited Dependent Variables models.
- An introduction to Non-classical econometric inference.
- Autoregressive and moving average representations of time series. Stationarity and invertibility.
- Vector auto-regressions.
- Unit roots and co-integration.
- Estimating causal effects in panel data: differences in difference estimator, matching methods, and regression discontinuity.
- Panel data and static models: fixed and random effect estimators, specification tests, measurement errors.
- Panel data and dynamic models: generalized method of moments.
- Binary choice models with heterogeneity.

Microeconomics (EC411)

The aim of the course is to develop the basic tools for analysing problems of resource allocation used by economists working in research, government and business. The course deals with positive and normative problems. It aims to include modern developments without being overly mathematical, and to develop a capacity to apply economic concepts to real-world problems. The first part of the course focuses on classical theories of market behaviour and strategic interaction. We begin by presenting foundations to utility maximization, by analysing the optimisation problems of price-taking consumers and firms, and by modelling market interactions and the formation of prices in perfectly competitive markets. Then we study models of decision making under uncertainty and game theoretic solution concepts. Novel developments in these fields are also discussed in lectures. The second part of the course focuses on models of imperfect competition and information economics. We begin with an analysis of models of monopoly, oligopoly, product differentiation, and public goods. Then, we study markets with imperfect and incomplete information including search, adverse selection, auctions, signalling, screening, and moral hazard. Special emphasis will be given to economic applications.

Macroeconomics (EC413)

Economic growth (Michaelmas)

The Michaelmas term of EC413 is an introduction to the techniques needed to critically read and evaluate academic research in economic growth. Topics are facts about growth, the Solow growth model (theory and empirics), the Neoclassical Growth model (growth with dynamic optimization), and endogenous technical change.

Business Cycles (Lent)

The Lent term of EC413 focuses on the main characteristics of business cycle fluctuations

with a special emphasis on what happened during the financial crisis and different macroeconomic models to study business cycles. The course covers the Real Business Cycle model, the New-Keynesian model, models with frictions in labour and financial markets, agent-based models, the role of money, self-fulfilling beliefs, the role of monetary and fiscal policy (and in particular non-conventional monetary policy), and (un)sustainable sovereign debt.

Historical Analysis of Economic Change (EH401) (Half-Unit)

The course provides an overview of the central themes and key theoretical questions in economic history and examines the ways in which economic historians collect, analyse and interpret evidence. The training is expected to inform dissertation work. The specific topics evolve to reflect recent research trends, but an illustrative list includes: processes of economic development; culture and economic behaviour; the role of institutions; and welfare outcomes. The course approaches these topics by considering problems of knowledge and explanation in economic history, and introduces quantitative and qualitative approaches to obtaining, analysing, and interpreting evidence. Lectures pair conceptual and theoretical reviews with historical case studies illustrating applied research on these topics.

Quantitative Topics in Economic History I: Cross-section and panel data (EH426M)(Half Unit)

The course will provide an overview of quantitative approaches in economic history mainly using cross-section and panel data. The course will examine the use of quantitative techniques through practical exercises and critical discussion of their application in recent literature. Techniques discussed will include multiple regression analysis, regression diagnostics, instrumental variables, limited dependent variables, sample selection corrections, and panel data analysis. The course is organised

on a topic basis, with subjects chosen to illustrate particular theoretical, quantitative and methodological issues.

Quantitative topics in economic history II: time series and economic dynamics (EH427)(Half Unit)

The course will provide an overview of quantitative approaches in economic history using primarily dynamic panel and time series. The course will examine the use of quantitative techniques through practical exercises and critical discussion of their application in recent literature. Techniques discussed will include the GMM estimator, discrete choice and hazard models, analysis of unit roots in panels and time-series and vector autoregressions. The course is organised on a topic basis, with subjects chosen to illustrate particular theoretical, quantitative or methodological issues.

Essay in Quantitative Economic History (EH472) (Half-Unit)

The topic of the Essay is chosen by the students in close consultation with their supervisors. The purpose of the essay is to introduce students to the practice of historical research through the completion of a small, self-contained project that involves the use of quantitative methods in the analysis of historical change. It builds on competencies acquired in the core economic history and economics courses of the MSc. It must demonstrate the ability to formulate and motivate a research question, reflect adequate knowledge of the relevant literature in economic history and economics, make effective use of appropriate quantitative methods, and show critical capacity in the interpretation of the evidence and findings.

APPENDIX II

Penalties for late and over-length submissions; assessment guidelines

Late Submission of dissertation. For each working day the submission is overdue a deduction of five percentage points will be made.

Length of dissertation. Details are given above ("9" and Appendix I). You must indicate the word count of your dissertation. Submissions in excess of the word limit by up to 20 per cent will be penalised 10 percentage points – eg: a mark of 62 becomes 52. Submissions between 20 and 30 per cent in excess of the limit will be penalised 30 percentage points – eg: a mark of 62 becomes 32. Submissions more than 30 per cent in excess of the word limit will receive no marks.

Assessment guidelines. In each of the Department's MSc programmes candidates' overall results are classified as either Distinction, Merit, Pass or Fail. Distinction is 70% and over, Merit is 60-69%, Pass is 50-59%. The guidelines for final assessment, used by the Board of Examiners in October, are complex to take account of variables such as half and full units, different weights accorded to the Dissertation, etc. Moreover the guidelines are not binding upon the Board of Examiners which may consider a candidate's performance as a whole and may take into account medical and other relevant circumstances affecting performance. In each programme a marginal fail mark in one component of the degree may be condoned.

Candidates who fail any part of the degree may, on re-entry, obtain a Pass, but cannot be awarded a Distinction or Merit.

Full details on examination and assessment are available in the School Calendar:
[Calendar](#)

Sub-Board local rules can be found here:
<http://www.lse.ac.uk/resources/calendar/LocalRules/EconomicHistory.htm>

APPENDIX III

Economic History Society Travel Grants

The Society will consider applications for grants (normally up to £500) to assist with travel expenses incurred in undertaking Dissertation Research. Details and application form available from <http://www.ehs.org.uk/the-society/grants-awards-and-prizes/research-fund-for-graduate-students.html>

APPENDIX IV

Department Prizes

Every year the Department will award prizes for:

- Best overall performance across all programmes
- Best MSc Economic History (Research) Dissertation – The Hunt Prize
- Best non-Economic History (Research) Dissertation
- Two runner-up dissertation prizes

APPENDIX V

Useful Contacts

In the department:

Tracy Keefe, MSc Programmes Manager,
(t.j.keefe@lse.ac.uk)
Patrick Wallis, MSc Programmes Director,
(p.h.wallis@lse.ac.uk)
Tirthankar Roy, Chair of MSc Exam Board,
(t.roy@lse.ac.uk)
Joan Roses, Head of Department, Room
(j.r.roses@lse.ac.uk)
Jennie Stayner, Departmental Manager,
(j.c.stayner@lse.ac.uk)
Leigh Gardner, Deputy Head of Department
(Teaching), (l.a.gardner@lse.ac.uk)
Chris Minns, Deputy Head of Department
(Research), (c.minns@lse.ac.uk)
Neil Cummins, Research Students' Tutor,
(n.j.cummins@lse.ac.uk)
Loraine Long, PhD Administrator,
(l.long@lse.ac.uk).

In LSE:

Bookshop:
<http://www.lse.ac.uk/intranet/LSEServices/waterstones/Home.aspx>
Careers Service:
<http://www.lse.ac.uk/collections/careersService/>
Faith Centre:
<http://www.lse.ac.uk/intranet/LSEServices/faithcentre/Home.aspx>
Disability Support:
<http://www.lse.ac.uk/intranet/LSEServices/disabilityAndWellBeingService/home.aspx>
Health Centre:
<http://www.lse.ac.uk/intranet/LSEServices/medicalCentre/Home.aspx>
IT Support: <http://www.lse.ac.uk/itservices/>
Language Centre:
<http://www.lse.ac.uk/Depts/language/>
Library: <http://www.lse.ac.uk/library/>
Nursery:
<http://www.lse.ac.uk/intranet/LSEServices/nursery/Home.aspx>
Student Services Centre:
<http://www.lse.ac.uk/collections/studentServicesCentre/>
Student Union: <http://www.lsesu.com/>
Teaching and Learning Centre (including
Counselling Service):
<http://www.lse.ac.uk/collections/TLC/>
Timetables Office:
<http://www.lse.ac.uk/collections/timetables/>
Volunteer Centre:
<http://www.lse.ac.uk/intranet/CareersAndVacancies/volunteerCentre/Home.aspx>

SECTION 2: **The School**

1. Key Information

Registration

It is essential that you are fully registered with LSE during your time here. When you register for the first time you will need to attend in person, show us various documents and collect your LSE card. Usually you can re-register for subsequent years of study online but sometimes we may need to see you in person again. For more information visit lse.ac.uk/registration.

Your LSE Card

Your LSE card provides access to buildings and acts as your library card. It is important that you keep it safe and never share it with anybody else. If your LSE card is lost, stolen or damaged visit lse.ac.uk/studentidcards to find out how to get a replacement.

Inclusion Plans

If you have a disability, long-term medical or mental health condition you are advised to apply for an Inclusion Plan (IP) as soon as possible. The sooner that you let the Disability and Wellbeing Service (DWS) know about your condition the sooner they can work with you to put appropriate support in place. Advisers in DWS can potentially set up one-to-one learning support, mentoring and help you access assistive technology designed to remove barriers to studying. To find out how to apply for an Inclusion Plan visit lse.ac.uk/inclusionPlans

Student Status Documentation

During your time at LSE you may need official documentation to prove you are studying with us. A certificate of registration provides proof to organisations, such as council tax offices, embassies and banks, that you are

registered as a current student at LSE. For more information about what a certificate of registration shows visit lse.ac.uk/studentletters.

There is a self-service system for generating a standard Certificate of Registration. You can request a self-generated letter only once you have formally registered on your programme of study (ie, after you have attended your scheduled registration session and received your LSE card). The certificate will be automatically generated as a PDF and emailed directly to your LSE email address on headed paper. It will also be electronically stamped and signed.

Sometimes you might be asked to provide information that is not included on a standard Certificate of Registration. If this happens, you can request a customised (bespoke) letter. The customised (bespoke) certificate is also the option to select if you are a student awaiting registration, or if you require the certificate to apply for a non-UK travel visa and the embassy of the country you plan to visit requires an original stamp and signature.

During peak periods – such as at the start of the academic year, bespoke letters will take approximately five working days to produce. The Student Services Centre (SSC) also offers a range of other documents including Certificates of Course Selection and intermediate transcripts. Some can be produced immediately, and others need to be ordered in advance. Please note that your department will not be able to produce a Certificate of Registration for you. For more information about the types of documents available, and to access the Enquiry Form to make your request, please visit lse.ac.uk/studentletters

Interruption

You can take a year-long break in your studies (which we call an interruption) with approval from your academic department. You are usually required to return at the

start of either Michaelmas or Lent Term as appropriate. Summer Term interruptions are not possible. For more information visit lse.ac.uk/interruptions.

Programme Transfer

You can request to transfer from your current programme to another programme at the same level according to the School's regulations. There are usually restrictions on transferring programmes, and sometimes transfers are not possible. All transfer requests are considered by, and require approval from, both your current and new academic department and the School before being authorised. For more information visit lse.ac.uk/programmeTransfers.

Change of Mode of Study

If your circumstances change, meaning that you need to adjust your study from full-time to part-time, you will need to seek authorisation from your academic department. Changing from full-time to part-time study is generally acceptable, and your course selection will be amended according to programme regulations. Your fees will also be amended. Changing from part-time to full-time may not always be possible and requests will be considered on a case-by-case basis. For more information visit [visit lse.ac.uk/changeMode](https://lse.ac.uk/changeMode).

Withdrawal

Withdrawing means that you are leaving your programme permanently. Before withdrawing you may want to consider interruption so that you have some time to consider your options. For more information visit lse.ac.uk/withdrawal.

Regulations

You should familiarise yourself with the LSE regulations, policies and procedures that cover many aspects of student life.

Some of the regulations explain the organisation and conduct of your academic study. These include information about the

structure of your programmes, assessment requirements, the basis on which your final degree is calculated and what to do if you face exceptional circumstances.

You can find links to the [Regulations for Diplomas](#); [Regulations for Taught Masters Degrees](#); [Appeals Regulations](#); and [Regulations on assessment offences other than plagiarism](#) in the LSE Calendar at lse.ac.uk/calendar.

You can find a full A-Z listing of all of LSE's policies and procedures online at lse.ac.uk/policies.

2. Student Services Centre

The Student Services Centre (SSC) is located on the ground floor of the Old Building and can provide advice and information about:

- Student status documentation
- Course selection and class changes
- Exams and assessment
- Results
- Graduation
- Support for new arrivals
- Transcripts and Degree Certificates
- LSE cards

The SSC is normally open between 11am and 4pm, Monday to Friday. For the most up to date opening hours visit lse.ac.uk/ssc.

The SSC also hosts a series of specialist drop-in sessions covering:

- Financial Support Office
- Fees, Income and Credit Control Office
- Graduate Admissions Office
- International Student Visa Advice Team

These sessions run for an hour at various times during the week so be sure to check when the next session is running. In most cases you will need to sign up to attend a session.

To find out more about the Student Services Centre visit lse.ac.uk/ssc, follow

our page on the Student Hub and follow @lse_ssc on Twitter.

What If...

The SSC have developed a series of answers to common “What if...” questions. These cover a broad range of topics including what to do if you’re unwell during an exam; become pregnant; change your name; are not happy with your marks; or want to change degree programme.

You can find these questions and answers at info.lse.ac.uk/current-students/what-if

Advice Team

The SSC has a dedicated Advice Team that can provide advice on academic matters (particularly around non-progression, interruption, withdrawal, regulations and exams). If you are not sure who to contact about a query or question then the Advice Team will be happy to help. You can contact the advice team at ssc.advice@lse.ac.uk or by phone on 020 7955 6167.

International Student Visa Advice Team (ISVAT)

ISVAT provide detailed immigration advice for international students on their website which is updated whenever the immigration rules change. The best way to contact ISVAT is to use the query form at lse.ac.uk/isvat or to attend one of their drop-in sessions.

3. Quality Assurance

Quality Assurance Strategy

LSE’s approach to assuring the quality of our teaching is set out in the *Strategy for Managing Academic Standards* which can be found online at lse.ac.uk/tqaro.

As an awarding body LSE must be in a position to assure the standards of its degrees. At the same time, we believe that the design of quality assurance should respect different departmental cultures and academic histories. The strategy sets out

broad principles and processes for assuring academic standards and for enhancing the quality of educational provision. As of the 2018-19 academic year, this includes devolved quality assurance arrangements with responsibility for the oversight and modification of existing provision resting with Departmental Teaching Committees.

The Teaching Quality Assurance and Review Office (TQARO) supports the activities of the Education Committee and several of its sub-committees, with further details available in the “Committees” section of the website at lse.ac.uk/tqaro

Student Teaching Surveys

In both Michaelmas Term and Lent Term TQARO conducts surveys to assess students’ opinions of teaching.

Course survey scores are made available to teachers, Heads of Departments, the Director of the Eden Centre, the Pro-Director (Education) and the Pro-Director (Faculty Development). In addition to producing reports for individual teachers TQARO produce aggregated quantitative data for departments and School-wide bodies. The results can be found online in the “Surveys” section of the website at lse.ac.uk/tqaro TQARO also conducts annual programme-level surveys of undergraduate and taught master’s programmes and supports LSE’s participation in the National Student Survey in coordination with the Communications Division and academic departments.

4. LSE Services to Support You with Your Studies and in Your Career

LSE LIFE

LSE LIFE is the place to develop the skills you’ll need to reach your goals at LSE, whether it concerns your academic work or other personal or professional pursuits. LSE LIFE is here to help you find your own ways

to study and learn, think about where your studies might lead you, and make the most of your time at LSE.

LSE LIFE offers:

- Hands-on practical workshops and online resources for effective reading, academic writing, critical thinking, managing your dissertation research, organising your time, and other key areas of university work. Workshops to learn ways to adapt and thrive in new or challenging situations, including developing skills for leadership, creating study/work/life balance, and thinking about life beyond university.
- One-to-one appointments with our study advisers for personalised advice on any aspect of your studies at LSE, or simply to talk through your ideas for research or other projects.
- Specialist advice in areas like CV writing, English language, finding and referencing academic sources, research ethics and data management, statistics, and more – offered on a one-to-one basis by colleagues and services across LSE.
- A space to meet and work together with students from other courses and departments.
- Group visits and walks to take advantage of what LSE and London have to offer.

Find out more at lse.ac.uk/lselife, check out workshop materials and other resources on Moodle or just drop by – LSE LIFE is on the ground floor of the Library.

LSE Library

LSE Library holds one of the most important social science collections in the world and has all the material that you need for your studies and research.

Most items are split into collections to help you find what you are looking for:

- The course collection is located on the first floor, holding multiple copies of essential textbooks for your courses. It will have most of your required readings.

- The main collection is housed across three floors, holding wider items for social sciences research.

You can use Library Search to find books and other materials for your studies via lse.ac.uk/library. Once you've found what you need, write down its location to help you find it in the Library. To borrow books, use your LSE card and the self-service machines on the ground floor. Taught students can borrow up to 20 books at any one time. You can renew your books online by logging into your library account at lse.ac.uk/library. If you do not return books on time, you will be unable to borrow any more until your overdue item is returned or renewed.

Academic Support Librarians provide subject expertise and personalised support. They also host workshops to help you identify, find, manage and evaluate the information needed for your studies and research. The Academic Support Librarian for Economic History is Paul Horsler. The Economic History Subject Guide is a useful online introduction to finding resources: <http://www.lse.ac.uk/library/collections/subject-guides/economic-history>

Language Centre

Whether you are an international student looking for additional support with your English, interested in taking a Language Centre course, or want to learn or improve a language, the Language Centre can help.

If English is not your first language, there are plenty of ways you can improve and practise using the English language for your academic work. English for Academic Writing courses are available for any undergraduate or postgraduate student who does not have English as a first language and would like a weekly English language class to help with academic writing for coursework. This support is delivered with LSE LIFE lse.ac.uk/lselife

As an LSE student you can also sign up for an extracurricular MFL Certificate Course at a discounted rate.

For more information visit

lse.ac.uk/languages

LSE Careers

LSE Careers is here to help guide and support you throughout your time at LSE. We provide a range of careers services and events both online and in one-to-one appointments. We have a jobs board and offer bespoke services for students with disabilities.

There is lots of information and support at lse.ac.uk/careers including:

- Information about the services offered by LSE Careers and how to access them
- Support with your career options and insight into employment sectors and recruitment processes
- CV, cover letter and application form advice and examples
- Details of what graduates have gone on to do

LSE CareerHub, our online careers portal, allows you to:

- Search for jobs and opportunities
- Book one-to-one discussions to talk about your career options and get your applications checked
- Explore upcoming events including seminars, careers fairs and employer presentations

You can log into Career Hub at

careers.lse.ac.uk.

LSE Volunteer Centre

Volunteering is a great way to help develop new skills and meet new people while making a difference and the LSE Volunteer Centre is here to inspire and empower you to volunteer for causes that you are passionate about during your time at LSE.

We work with organisations to advertise volunteering opportunities across London, the UK and internationally. Whether you

are passionate about the environment or human rights or ready to change the world through campaigning or mentoring, we'll have an opportunity for you. We also know that students are busy and we run a comprehensive one-off volunteering programme to make sure you can fit it in.

Looking to meet charities? The first volunteering fair will take place on Monday 5th October and is a great opportunity to speak to more than 50 representatives from some truly inspirational organisations. You can find out more about this, as well as the advice and support we can offer, at lse.ac.uk/volunteercentre or by following [@lsevolunteering](https://twitter.com/lsevolunteering).

LSE Generate

LSE Generate is the home of entrepreneurship at LSE.

We aim to support and scale socially-driven student and alumni ventures, here in the UK and across the globe. We welcome all students and alumni, from those eager to develop and learn entrepreneurial skills to LSE entrepreneurs who have already launched their ventures and need support and advice from the team. Join us for our events, enter the Generate funding competition, pop by and meet us in our co-working space and access all our start-up resources for free. Discover more on our website: lse.ac.uk/generate or keep up to date with Generate news through our social media, [@LSEGenerate](https://twitter.com/LSEGenerate).

5. Equity, Diversity and Inclusion

What is EDI?

One of our guiding principles in Strategy 2030 is to sustain excellence through an inclusive and diverse community. We work to build a School – and a society – in which everyone is able to fulfil their potential, and everyone's contribution is valued. We aim to ensure that your university experience celebrates and cherishes difference.

Through our events ranging from “How to be Good in Bed”, a game show by Consent Collective with an expert panel to discuss sex, consent, and relationships, to celebrating Black History Month, LGBT+ History Month and International Women’s Day, we have consistently demonstrated our commitment to an inclusive LSE.

Support and resources available:

LSE Safe Contacts are members of LSE staff who have received training and can offer a confidential “signposting” service for staff and students who have previously or are currently experiencing some form of bullying or harassment. Find out more at lse.ac.uk/safecontacts

Report it Stop it: If you have experienced, or witnessed, any form of violence or harassment and you want to report this to LSE, you can directly do it by using the online form Report it Stop it. This report can be completely anonymous. Find out more at info.lse.ac.uk/making-achoice/report-an-incident

Ethics Module: This online module has been designed for the whole School community with the aim of increasing understanding of the Ethics Code, the range of ethics policies that support the ethics principles, how they can be applied, and the importance of creating a culture in which individuals can and do raise any concerns that they may have.

Consent Collective: This has resources to help people understand consent, learn about sexual harassment, find out how to support people who have experienced sexual violence, learn how to support themselves if they’ve experienced sexual or domestic abuse, and learn how to be an active bystander in their community.

AccessAble: Our partnership with AccessAble will help us to be proactive in improving the accessibility of our buildings,

at a time when the LSE estate is undergoing major physical change.

LGBT+ Role Models and Allies Directory: Being an LGBT+ role model at LSE is about being a visible member of the LGBT+ community and a champion for LGBT+ issues.

If you would like to find out more about these and other initiatives and the information and support available to you, please contact EDI on edi@lse.ac.uk, visit lse.ac.uk/equitydiversityinclusion and follow us on Twitter @EDI_LSE

6. Your Wellbeing and Health

Student Wellbeing Service (SWS) SWS brings together two key student facing services; the Disability and Wellbeing Service (DWS) and the Student Counselling Service (SCS). SWS also facilitates the Peer Supporter Scheme. SWS aims to provide you with a single integrated source of help and assistance.

SCS provides a professional, free and confidential service to help you with any problems that you may be experiencing. You can speak to them about academic stresses, as well as personal and emotional difficulties. Visit lse.ac.uk/counselling to book an individual appointment, read about drop-in appointments or find out about groups and workshops.

DWS is the first point of contact for students with disabilities, long term medical and mental health conditions, and Specific Learning Difficulties such as dyslexia. DWS can create an Inclusion Plan with you which is a way of putting in place agreed reasonable adjustments to support your studies. Visit lse.ac.uk/disability to find out more.

Peer Supporters give you the opportunity to talk to fellow students about anything that

is worrying you. Peer Supporters are trained to offer confidential emotional support, help and reassurance. You can find out more about the scheme and arrange a chat with a Peer Supporter at lse.ac.uk/peerSupport

Health Care in the UK

You are likely to need to access medical care while you are at LSE, even if this is just for routine appointments. In the UK most health care is provided through the National Health Service (NHS).

You are typically eligible for free treatment on the NHS if you fall into one of the following categories:

- You are a UK resident
- You have a Tier 4 visa and have paid the immigration health surcharge
- You are an EU/EEA student with a European Health Insurance Card (EHIC)
- You have applied for the EU Settlement Scheme and hold either Pre-settled or Settled status

This list is not exhaustive and was correct at the time of print. The UK Council for International Student Affairs maintains an up-to-date listing on their website - www.ukcisa.org.uk.

If you are unfamiliar with the NHS search for “NHS Services explained” to find out more. You are usually required to register with a local General Practitioner’s (GP) surgery before you can book an appointment. You should register as soon as possible and not wait until you are unwell. The nearest GP surgery is St. Philips Medical Centre who are based on the second floor of Pethick-Lawrence House. This surgery will register most LSE students. For more information about the services offered and how to register please visit www.stphilipsmedicalcentre.co.uk or call 020 7611 5131. Alternatively, you can find your nearest GP by using the GP finder function on the NHS website available at nhs.uk

As well as dispensing medicines, pharmacies can also offer advice on common health problems. You do not need to make an appointment, just visit a pharmacy and ask to speak to the duty pharmacists. In an emergency you should dial 999 to call an ambulance. You can also visit your nearest accident and emergency (A&E) department at your local hospital or visit an Urgent Care Centre.

There is lots more information about Health Care, including details about dentists and opticians, available at lse.ac.uk/studentHealth.

LSE Faith Centre

The Faith Centre is open to students of all faiths and none. It is home to LSE’s diverse religious activities, transformational interfaith leadership programmes, and a space for worship, prayer and quiet reflection.

Finding your feet: It can be challenging arriving in a new city for a new start. We want to help you settle in to London and find a community that suits you – and there are lots of options! We provide a space for student faith societies to meet, worship and plan their activities. Details of contact information for faith groups can be found in our Religion and Belief Guide. Pick up a copy from the Faith Centre Reception on the second floor of SAW or check out lse.ac.uk/faithcentre

Wellbeing: We host a range of activities including Mindfulness, Yoga, Ashtanga Yoga and Tai Chi. Class details can be found on the “Wellbeing” page at lse.ac.uk/faithcentre. The Cave in the Faith Centre is available to all LSE staff and students who need a quiet place on campus for reflection. This space cannot be booked but is open to all throughout the week.

Support: You can contact the Faith Centre Director and Chaplain to LSE, Revd Dr James Walters, on j.walters2@lse.ac.uk for confidential support regardless of your

religion or belief. You can also find contact details for our team of Associate Chaplains on our “People” page at lse.ac.uk/faithcentre

Interfaith Leadership Programmes: Learn more about our interfaith leadership programmes on the “Programmes” pages at lse.ac.uk/faithcentre. They are your chance to explore, question and challenge religious differences, and provide unique opportunities to build relationships and transform attitudes across faiths.

Fieldwork Safety

If you are planning fieldwork or any off-site activity please complete the relevant risk assessment on the following website: https://info.lse.ac.uk/staff/divisions/Risk-and-Compliance-Unit/Health-and-Safety/Overseas-Travel-Homepage?from_serp=1

The School recognises that you may want to carry out fieldwork in areas of the world that are subject to social or political unrest or to areas with Foreign and Commonwealth Office Warnings. If you do, the Health and Safety Team are there to help you achieve your aims. They can help provide specialist country or area threat assessments to help you make an informed decision about the viability of travelling to your destination of choice. The team can also provide specialist training and equipment to help keep you safe. Please note that the Health and Safety Team may not cover the costs of additional specialist control measures and you may have to secure your own funding.

Please read the Fieldwork Health and Safety Guidance document for further information:

<https://info.lse.ac.uk/staff/divisions/Risk-and-Compliance-Unit/Health-and-Safety/Overseas-Travel/Travellers-Pages/Travellers-Homepage>

7. Fees and Finance

Fees

All administration around your fees is handled by the Fees, Income and Credit Control Team.

LSE offers two options for payment of fees. You can either pay them in full prior to registration or by payment plan. If you have not paid your fees in full before you register you will be placed on a termly payment plan. You are expected to pay one third of your fees by:

- 28 October 2020
- 28 January 2021
- 28 April 2021

If you do not know your fees please visit lse.ac.uk/tableoffees

To pay online or to find out about the different payment methods available, visit lse.ac.uk/feepayments Please note you can access your financial details at any time to review your tuition and accommodation fees, invoices, payments and instalment arrangements by accessing the Finance Hub. Please visit our webpage to get full details lse.ac.uk/ficc

Unfortunately, it is not possible for you to pay in person. The Fees, Income and Credit Control Office also run drop-in sessions at the Student Services Centre for students who wish to discuss fees and payment related enquiries. For full details regarding tuition fees, charging policy, payment and instalment options, visit lse.ac.uk/feespolicy

Financial Support Office (FSO)

FSO are responsible for the administration and awarding of scholarships, bursaries, studentships and School prizes.

FSO can also provide information about funds such as the Student Support fund and the LSE Access. You can find out more about FSO and download application forms [at lse.ac.uk/financialsupport](http://lse.ac.uk/financialsupport).

FSO hold drop-in sessions in the Student Services Centre, can be contacted by phone on 020 7955 6609 or by email at financial-support@lse.ac.uk

Cheque Collection

Some payments are made by cheque. If you are asked to collect a cheque then you can collect it from the Student Services Centre during normal opening hours (usually 11am to 4pm, Monday to Friday). You do not need to wait for a drop-in session.

8. Codes and Charters

LSE Academic Code

LSE has introduced a new Academic Code that sets out what we are doing to deliver a consistent student experience across the School and clarifies what students can expect from their LSE education. The Academic Code brings together key principles that underpin students' education into a School-wide policy. Developed in partnership with LSE Students' Union, it sets the baseline to build on teaching standards, academic support, and assessment and feedback - areas that students have told us matter the most to them.

The code covers teaching; assessment and feedback; academic support and student voice. To find out more search online for "LSE Academic Code".

The Student Charter

Our Student Charter, written by students and staff, sets out how LSE's mission and ethos are reflected in the education you can expect to receive at the School, and in the diverse, equitable and inclusive community that we all contribute to and value.

The charter covers:

- Your education – what an LSE education is and how you can make the most of it

- Our community – what it means to be part of the LSE community and how to contribute
- Your future, our future – how to inspire future generations of LSE students.

You can find out more about the charter, and read the full version online, just search "LSE Student Charter".

Codes of Good Practice

The Codes of Good Practice explain the basic obligations and responsibilities of staff and students.

They set out what you can expect from your department in relation to the teaching and learning experience. The codes cover areas like the roles and responsibilities of Academic Mentors; the structure of teaching at LSE; examinations and assessments. The codes also lay out your responsibilities ie, what LSE expects of you. You can find the codes of practice at lse.ac.uk/calendar.

The Ethics Code

The Ethics Code details the principles by which the whole LSE community are expected to act.

The School expects the highest possible ethical standards from all staff, students and governors. The Ethics Code sets out the School's commitment to the ethics principles of Responsibility and Accountability; Integrity; Intellectual Freedom, Equality of Respect and Opportunity, Collegiality and Sustainability. You can find the code, guidance and link to the online ethics module Ethics at LSE at lse.ac.uk/ethics.

Research Ethics

If you conduct research you should refer to the Research Ethics Policy and procedures.

Search online for "LSE Research Ethics and Guidance" to find resources on policy, procedure, informed consent, safety,

training and support. You will also find the Code of Research Conduct and its associated procedures.

If you have any questions regarding research ethics or research conduct please email research.ethics@lse.ac.uk.

9. Students' Union

The Students' Union (SU) is independent from the School and is led by students for students.

The SU can provide advice, tell you how you can meet students with similar interests and views, and offer opportunities to shape your student experience.

Some examples of SU initiatives include:

- Student activities – the Union funds and supports more than 200 societies, sports clubs, Media Group societies and Raising and Giving charitable fundraising;
- Campaigns and democracy – getting students together to take action on and influence the issues they care about within the School and wider society;
- Representation – led by a Student Executive, working with representatives from across the School, students influence and shape the decisions and direction of the School;
- Welfare and student support – the SU's independent and legally-trained advice workers offer free, confidential advice if you need it;
- The Union runs a car, some shops and the only gym on campus all designed for LSE students.

For further information and to get involved, please visit <https://www.lsesu.com/>

10. Presentation Ceremony

The Graduation Ceremony normally takes place in December. Do check that you have passed all parts of the examination before you make arrangements to attend.

Invitations are emailed to all students expected to successfully complete their programme of study around two months before the ceremonies. Tickets can then be booked online.

The ceremonies take place in the Peacock Theatre and you are able to bring along two guests.

For more information on the presentation ceremonies, please see:

<http://www.lse.ac.uk/intranet/students/registrationTimetablesAssessment/ceremonies/home.aspx>

11. Alumni Association

LSE's Alumni Association is the official voice of LSE's global alumni community, comprising more than 133,000 people in more than 190 countries, 53 country groups, nine special interest groups and 30 contact networks.

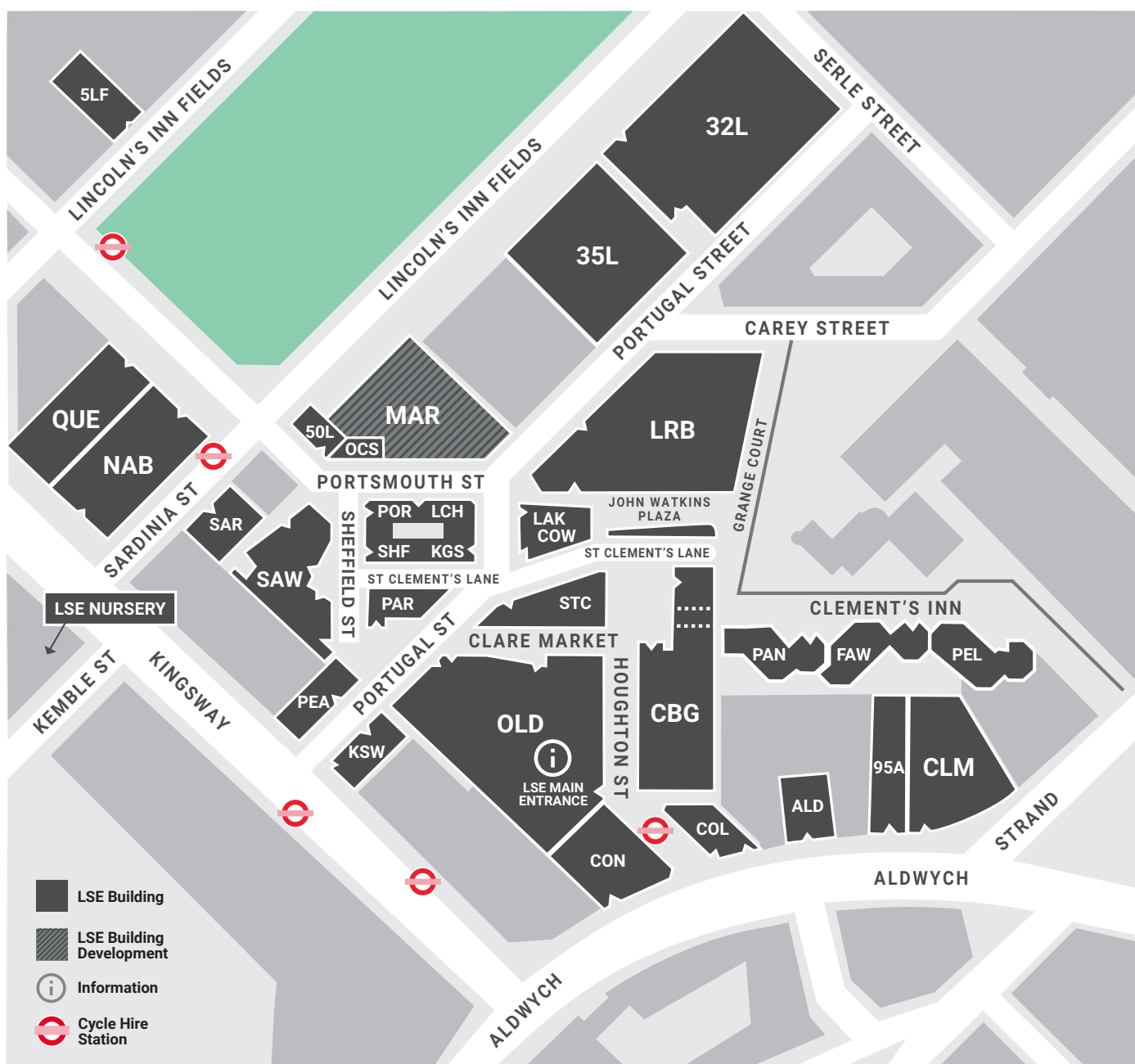
Its primary role is to support the alumni programme co-ordinated by the LSE Alumni Relations team by a) developing and supporting the network of international and special interest alumni groups and contact networks, and, b) representing the voice of the alumni community within the School.

You automatically become a member upon graduation. Membership is free. By registering with the Houghton Street Online community, you will be able to stay connected with former classmates and the School after your graduation. You will receive a monthly e-newsletter, *LSE Alumni Echo*, and the biannual alumni magazine, *LSE Connect*.

LSE alumni also have access to:

- Alumni Professional Mentoring Network
- LSE Careers for up to two years after graduation
- An email forwarding address to continue using an LSE email address
- The Library's printed collections on a reference basis, and can borrow free of charge

For more information about the benefits and services available to alumni, please contact the Alumni Relations team on alumni@lse.ac.uk.



KEY TO MAP

95 Aldwych
 Aldwych House Aldwych
 Centre Building Houghton Street
 Clement House Aldwych
 Columbia House Aldwych
 Connaught House Aldwych
 Cowdray House Portugal Street
 Fawcett House Clement's Inn
 King's Chambers Portugal Street
 20 Kingsway
 Lakatos Building Portugal Street
 Lincoln Chambers Portsmouth Street
 5 Lincoln's Inn Fields
 32 Lincoln's Inn Fields
 35 Lincoln's Inn Fields
 50 Lincoln's Inn Fields Portsmouth Street

95A
 ALD
 CBG
 CLM
 COL
 CON
 COW
 FAW
 KGS
 KSW
 LAK
 LCH
 5LF
 32L
 35L
 50L

Lionel Robbins Building, Library Portugal Street
 Marshall Building 44 Lincoln's Inn Fields
 New Academic Building Lincoln's Inn Fields
 Old Building Houghton Street
 Old Curiosity Shop Portsmouth Street
 Pankhurst House Clement's Inn
 Parish Hall Sheffield Street
 Peacock Theatre Portugal Street
 Pethick-Lawrence House Clement's Inn
 1 Portsmouth Street
 Queens House Lincoln's Inn Fields
 Sardinia House Sardinia Street
 Saw Swee Hock Student Centre Sheffield Street
 Sheffield Street
 St Clement's Clare Market

LRB
 MAR
 NAB
 OLD
 OCS
 PAN
 PAR
 PEA
 PEL
 POR
 QUE
 SAR
 SAW
 SHF
 STC

DISABLED ACCESS

All buildings have wheelchair access and lifts, except, 95A, KGS, KSW*, 5LF, 50L, POR* AND SHF.

*KSW 20 Kingsway (Language Centre only), *POR 1 Portsmouth Street (shop only).

After 6.30pm, please call Security on 020 7955 6200 to ensure that any disabled access doors are open. For access to 20 Kingsway, please call Security on 020 7955 6200 to set up the portable ramp in the entrance foyer.

ACCESS GUIDES TO LSE BUILDINGS

AccessAble have produced detailed access guides to the LSE campus and residences, and route maps between key locations. These are available at lse.ac.uk/AccessAble



THE LONDON SCHOOL
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