



CODE OF BEHAVIOUR FORM

This form should be read and signed by the student who intends on participating in Pathways to Law. Without signing this form the student will **not** be allowed to attend the programme.

Expected behaviour

Participating in this programme will be very different from your experiences at school. LSE wants all students to benefit from the course and to enjoy this new experience. In order to do this, you will be expected to show responsible behaviour while attending the programme as well as respect for the rights of other students and staff.

Rules and regulations

For health and safety reasons, and for all students to have the opportunity to benefit and enjoy the programme, the following rules and regulations will be in operation.

- Alcohol and cigarettes must not be brought onto the university site or consumed during the programme.
- The purchase or use of any illegal substances is strictly forbidden.
- Students are expected to attend all timetabled activities unless there is a valid reason for absence, such as illness, in which case you must inform the Pathways team by email at pathways@lse.ac.uk
- Students are expected to attend for the full session and will not be able to leave early unless written consent is received from a parent/carers in advance.
- Students are expected to follow any emergency procedure, such as a fire drill, as directed by staff/mentors.

Serious incidents of misbehaviour

In the event of serious incidents of misbehaviour including bullying, fighting, racial abuse or the use of illegal substances, the student concerned will not be allowed to continue on the programme and arrangements will be made for the student to be sent home.

First day of programme

On the first day of the programme, staff may explain some additional rules and regulations that will apply to activities currently being planned, and it is expected that you will follow them for your own health and safety, and that of other students and staff.

Progression

Students are expected to attend all Pathways to Law sessions during the academic year unless prior absence has been arranged, this should be requested in writing by a parent/carers for personal reasons (e.g. family holiday) or by school for academic reasons (e.g. exams, school trip). If a student cannot attend a session due to illness then the student should email prior to the event or

within 24 hours after the event otherwise the absence will be marked as unauthorised. If no request for a leave of absence or no explanation is received then the Pathways Co-ordinator will try to contact the student by email and/or phone. If no response is received a follow up letter will be sent to the home address and school. If a response is still not received then the student may be removed from the programme.

DECLARATION TO BE SIGNED BY THE STUDENT:

I have read the information presented in this code of behaviour and agree to follow the rules and regulations listed.

I also agree to follow any additional rules and regulations explained to me on the first day of the programme.

I understand that I will not be allowed to continue on the programme in the event of serious misbehaviour on my part.

I understand the rules for absence reporting and for progression on the programme.

SIGNATURE OF STUDENT: _____

NAME OF STUDENT (CAPITAL LETTERS): _____

DATE: _____

PLEASE COMPLETE THIS FORM AND RETURN IT AT THE LAUNCH EVENT OR TO

Rosie Pethica

Pathways to Law coordinator

Widening Participation Team

Houghton Street

London WC2A 2AE

Pathways@lse.ac.uk