

First, read the 2014-15 General Course Brochure and visit our website lse.ac.uk/generalCourse

Please, complete the form in **CAPITAL LETTERS** or type.

Application form for 2014-15

The General Course

The London School of Economics and Political Science



Personal details

Surname (Family Name)	Forename(s)	Title (Miss, Ms, Mr etc)			
Known As	Email address				
Nationality	Dual Nationality				
Country of birth	Passport number				
Country of permanent residence	Sex Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/>	Date of birth (NOTE ORDER DD/MM/YY)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Institution Name			Day	Month	Year

Your university or further education

In attendance from	Level of Study
Major/subject	Cumulative grade/GPA
Forename	Surname
Tel	Position
Email	

Your university contact

(eg, Study Abroad Adviser / International Programmes Officer)

Course preferences at LSE

See the General Course website at lse.ac.uk/generalCourse

List six courses from the website, showing codes and titles, ranked in order of preference and/or importance to your studies. Unless you have declared your major sometime ago and have a very strong background in the subject, it is unwise to take more than one 300 level course.

The appropriateness of your course choices is an important element in the selection process.

*We cannot guarantee that all the courses listed in 2013-14 will be available in 2014-15 – but the great majority will be. You will make your final choice (of **four** year-long courses) after you arrive and will not be confined to these initial suggestions.*

	Course Code and Title		Course Code and Title
1		4	
2		5	
3		6	

FOR OFFICIAL USE		University Contact		Refs			Transcript		2	0	1	4						
TOEFL/IELTS	Unconditional	Reject	Conditional	Signature					Day		Month		Year					

4

Current studies

Which courses of study are you taking over the current semester/term?

5

Language skills

Is English your first language?

Is English the language of instruction for your degree?

If you answered no to both of the above:

I took/will be taking the English language test on

Type of test taken

Test score

Total score/overall band

6

Addresses

Please note that PO box numbers are not acceptable as couriers cannot deliver to such addresses.

We will send paper correspondence to your permanent address except between the dates that you indicate you will be at your contact address (eg, your term time address)

7

Parent, guardian or next of kin

8

References

Please give the names and email addresses of two academic referees who are, or have been, in close contact with your recent academic work (preferably in fields relevant to those you wish to study at LSE). Provide each referee with one of the reference forms available to be downloaded from our website and ask them to respond on a separate sheet of university/institution notepaper. These references should be returned in signed and sealed envelopes, either to yourself or directly to the School.

	Course Code and Title		Course Code and Title
1		4	
2		5	
3		6	

YES ☐ NO ☐

YES ☐ NO ☐

Day Month Year

IELTS ☐ TOEFL IBT ☐

Listening Structure/writing Reading Speaking (if applicable)

Total

Your permanent address

Your contact address

Tel

Tel

Email

Email

On which dates will you be at your contact address?

Forename Surname

Relationship to you

Tel

Email

Reference 1

Forename Surname

Position Email

Reference 2

Forename Surname

Position Email

Please state which other study abroad programmes you are applying to.

We ask for this information for our own records – it does not affect your application to us

How did you first hear about study abroad at LSE?

Please tick all relevant boxes

- ☐ Advice from study abroad adviser
- ☐ LSE Alumni
- ☐ General Course Brochure
- ☐ LSE website
- ☐ Met an LSE Representative
- ☐ Recommendation from friend
- ☐ Other website
- ☐ Other

Other – Please detail

On completion, this form should be accompanied by:

- **A personal statement** that, in approximately 500 words, describes your special academic interests and your unique purpose and objectives in undertaking the General Course. Your academic background, strengths and subject interests at LSE are of particular relevance to the selector;
- **the confidential reports** of the two academic referees whose names you have given above;
- **an up-to-date transcript** or record of academic progress, including work completed in the first semester of your second year of university study;
- **an explanation of the grading scale used.**

All the above must be provided in English.

Please return your completed application form to:

**General Course Admissions
Student Recruitment Office
The London School of Economics
and Political Science
Houghton Street
London WC2A 2AE
Tel: +44 (0)20 7955 6613**

If you would like further guidance on completing your application you are welcome to seek advice from the Student Recruitment Office. Write to gc@lse.ac.uk or call us on:
Tel: +44 (0)20 7955 6613

Full information on the General Course, copies of this application form, and the detailed Course Guides of the more than 250 year-long courses available are all on our website at lse.ac.uk/generalCourse

Permission to study

I declare that I have obtained permission from my home institution to apply to the General Course study abroad programme at LSE, and that the General Course admissions team may contact the individual listed as my university contact with regard to my application to the General Course.

YES ☐ NO ☐

Applicant signature

Day

Month

Year

Applicant declaration

I declare that the statements on this form are correct. I understand that any offer of admission may be withdrawn if I cannot provide documentary evidence of any statements on this form. I agree that LSE may process the information contained in this form and retain it for statistical and administrative reasons.

YES ☐ NO ☐

Applicant signature

Day

Month

Year

Monitoring form

The information you supply on this page has no bearing on our assessment of your academic suitability for study at LSE and will not be used during the selection process

Disability, specific needs or medical condition codes

LSE aims to create an environment which enables all students to participate fully in university life. To help us make any reasonable adjustments which may be necessary, please tick the appropriate box to indicate your specific needs.

You may arrange to visit the School and meet the Adviser to Students with Disabilities, or make contact by email at an early stage, to discuss this further: Disability-Dyslexia@lse.ac.uk

Information about any disability, specific needs or medical condition will not be used by the academic selector. If you want to inform the selector please include this information in your personal statement.

Disability, special needs or medical condition codes

- | | |
|--|--|
| <input type="checkbox"/> A No known disability | <input type="checkbox"/> H A physical impairment or mobility issues, such as difficulty using arms or using a wheelchair or crutches |
| <input type="checkbox"/> G A specific learning difficulty such as dyslexia, dyspraxia or AD(HD) | <input type="checkbox"/> D Deaf or a serious hearing impairment |
| <input type="checkbox"/> B A social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder | <input type="checkbox"/> C Blind or a serious visual impairment uncorrected by glasses |
| <input type="checkbox"/> E A long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy | <input type="checkbox"/> I A disability, impairment or medical condition that is not listed above |
| <input type="checkbox"/> F A mental health condition, such as depression, schizophrenia or anxiety disorder | <input type="checkbox"/> J Two or more impairments and/or disabling medical conditions |
| | <input type="checkbox"/> T Autistic disorder |

Ethnic origin codes

- | | |
|---|--|
| <input type="checkbox"/> 10 White | Asian British or Asian |
| Black British or Black | <input type="checkbox"/> 31 Indian |
| <input type="checkbox"/> 21 Caribbean | <input type="checkbox"/> 32 Pakistani |
| <input type="checkbox"/> 22 African | <input type="checkbox"/> 33 Bangladeshi |
| <input type="checkbox"/> 29 Other Black background
If other please specify: | <input type="checkbox"/> 34 Chinese |
| | <input type="checkbox"/> 39 Other Asian background
If other please specify: |
| <input type="checkbox"/> 13 Gypsy or Traveller | Mixed |
| <input type="checkbox"/> 50 Arab | <input type="checkbox"/> 41 White and Black Caribbean |
| <input type="checkbox"/> 80 Other ethnic background
If other please specify: | <input type="checkbox"/> 42 White and Black African |
| | <input type="checkbox"/> 43 White and Asian |
| | <input type="checkbox"/> 49 Other mixed background
If other please specify: |

- ☐ 98 I would prefer not to supply this information at this time

What is your religion?

- | | |
|---|---|
| <input type="checkbox"/> 01 No religion | <input type="checkbox"/> 12 Muslim |
| <input type="checkbox"/> 02 Buddhist | <input type="checkbox"/> 13 Sikh |
| <input type="checkbox"/> 03 Christian | <input type="checkbox"/> 14 Spiritual |
| <input type="checkbox"/> 10 Hindu | <input type="checkbox"/> 80 Any other religion or belief |
| <input type="checkbox"/> 11 Jewish | <input type="checkbox"/> 98 Prefer not to say/
information refused |

What is your sexual orientation?

- | | |
|---|---|
| <input type="checkbox"/> 01 Bisexual | <input type="checkbox"/> 04 Heterosexual |
| <input type="checkbox"/> 02 Gay man | <input type="checkbox"/> 05 Other |
| <input type="checkbox"/> 03 Gay woman/lesbian | <input type="checkbox"/> 98 Information refused |

Is your gender identity the same as the gender you were originally assigned at birth?

- ☐ 01 Yes
☐ 02 No
☐ 98 Information refused

Have you ever had a criminal conviction?

- ☐ Yes ☐ No

Equal Opportunities

We use this information to monitor applications and equal opportunities. You may leave this section blank if you would prefer. Otherwise please tick the appropriate box.

The ethnicity categories used here are those established by the UK government and used by the UK Higher Education Statistical Agency (HESA) www.hesa.ac.uk

We are required to ask these questions to facilitate the monitoring of equal opportunities in compliance with the Equality Act 2010 and for HESA purposes.

Declaration of Criminal Conviction

To help LSE reduce the risk of harm or injury to our students caused by the criminal behaviour of other students, we must know about any relevant criminal convictions that an applicant has. Relevant criminal convictions are **only** those convictions for offences against the person, whether of a violent or a sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them. For further information about this subject see lse.ac.uk/study/graduate/applicant/criminalconvictions.aspx

Please note that consideration of criminal convictions is separate to the assessment of your academic suitability.

Reference One for 2014 entry

LSE

The General Course Study Year Abroad at LSE

General Course Admissions, Student Recruitment Office,
The London School of Economics and Political Science
Houghton Street, London WC2A 2AE
Tel: +44 (0)20 7955 6613, Fax: +44 (0)20 7955 6001
Email: gc@lse.ac.uk. Web: lse.ac.uk/generalCourse

To the applicant:

Complete the boxes below with your name and date of birth. Pass this form to your referee and ask for a confidential reference to be returned to you in a **signed and sealed** envelope. Please return the unopened envelope to General Course Admissions at the address above. The referee also has the option of sending the reference directly to LSE – see below. Please note that documents are **non returnable**. Further reference sheets can be downloaded from lse.ac.uk/generalCourse/apply

Surname 姓

Forename(s) 名

Please underline the forename you prefer

Date of birth	Day	Month	Year

Academic Reference

To the referee:

Thank you for agreeing to write a reference for the above applicant, who wishes to study at LSE as a visiting undergraduate in 2013-14. **Please ensure that you reply on a separate sheet of headed university/institution notepaper and sign the reference.** Your assistance is greatly appreciated. Please address the following questions in your reference, attach your reply to this sheet, and return it to the applicant in a sealed envelope for onward transmission to LSE. Please sign the back of the envelope over the seal. You may also, if you wish, return the reference directly to LSE at the address above.

1	Name of referee																																										
2	Current position																																										
3	Current institution																																										
4	How is the applicant known to you?																																										
5	How long have you known the applicant?																																										
6	Has the applicant discussed his/her motivation to study abroad at LSE with you?																																										
7	How well do you know the applicant's academic work?																																										
8	Please comment specifically on the courses taken by the applicant and the grades attained																																										
9	Relative to other students from the same university and following the same degree programme, please indicate an overall assessment of the applicant's ranking in class. Please also indicate if the ranking system is formal <input type="checkbox"/> or informal <input type="checkbox"/>																																										
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11	To your knowledge, does the applicant have any other qualifications relevant to this application?																																										
12	Do you have any other comments on this applicant's application to study abroad at LSE on the General Course?																																										

Reference Two for 2014 entry

LSE

The General Course Study Year Abroad at LSE

General Course Admissions, Student Recruitment Office,
The London School of Economics and Political Science
Houghton Street, London WC2A 2AE
Tel: +44 (0)20 7955 6613, Fax: +44 (0)20 7955 6001
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