



LSE is committed to building a diverse, equitable and truly inclusive university

Widening Participation – Academic Registrar’s Division

Thrive Mentor

Thrive Mentors are placed on the first step of the LSE hourly-paid salary scales. This is currently set at £15.29 an hour which includes holiday pay. This is inclusive of London allowance.

This is a fixed term appointment for 10 months over 2 academic years, with an average time commitment of 1.5 hours a week for 20 weeks.

The Widening Participation team, based in the Academic Registrar’s Division, leads our efforts to widen access to LSE for UK Undergraduate students from under-represented groups and supports the attainment and progression to HE for hundreds of young people each year. The team, comprising 13 staff, leads on the delivery of key elements of the School’s outreach and widening access strategy, as set out in our Access and Participation Plan.

Thrive Mentors will be responsible for mentoring up to 3 students via our online platform thereby supporting the delivery of a key element of the [Thrive](#) programme. Thrive Mentors will also have the opportunity to apply to work additional virtual and in person events related to the Thrive programme throughout the academic year.

Candidates should be in Year 1 or 2 of Undergraduate study at LSE.

Candidates should have:

- An in-depth understanding and knowledge of issues pertaining to racial inequality and education in the UK, specifically in relation to students of Black Heritage.
- Knowledge of UK education, especially the schools and higher education sectors; and widening participation issues
- Experience of working with children and/or young people, in an education setting
- An understanding of potential barriers faced by young people with regards to access to Higher Education
- An awareness of safeguarding and equity, diversity, and inclusion issues

This position will be subject to an enhanced with Children’s barred Disclosure and Barring Service (DBS) check with childrens’ barred list. Any offer of employment made is conditional on receipt of a satisfactory DBS check.

For further information about the post, please see the [job description](#) and the [person specification](#).

To apply for this post, please go to lseportal.force.com/participate you have any technical queries with applying on the online system, please use contact widening.participation@lse.ac.uk.

Should you have any queries about the role, please email ard.thrive@lse.ac.uk.

The closing date for receipt of applications is Sunday 29 October 2023 (23.59 UK time). Regrettably, we are unable to accept any late application



Contractual Commitments

Upon successful application and completed training, you will be placed on a temporary hourly-paid staff contract for two academic years.

The mentoring takes places in 2 distinct phases:

Phase 1 runs for 13 weeks- currently from Monday 26 February 2024 to Sunday 26 May 2024

Phase 2 runs for 7 weeks- currently from Monday 9 September 2024 to Sunday 27 October 2024

Mentors will be expected to work **1.5 hours** during each of the above weeks.

All Thrive Mentors will also be expected to support on 2 additional dates

- a campus visit due to take place on Wednesday 13 March 2024 (time TBC)
- a virtual evening session on Thursday 28 March 2024 (time TBC).

The role of Thrive Mentor will be flexible around your academic study as you can determine when you respond to your mentees across each week of work according to your availability.

The role will also include the optional opportunity to engage with other activities (both online and in person), the dates and time for which are fixed. A Programme of Activities will be shared with you termly and shifts will be advertised as and when it is available.

Thrive Mentors are responsible for managing their schedules and committing to the mentoring relationship throughout and any additional work they sign up for once booked.

International Students on a Tier 4 study visa should ensure that they are not working more than the maximum number of hours as detailed on their visa during term time.

LSE (WP) Child Protection Policy and Disclosure and Barring Service

All applicants should be aware that successful applicants to the post will be required to complete an enhanced DBS clearance, including a check as to whether the applicant is barred from working with children. This will be completed and paid for by the LSE Widening Participation Team.

Alongside the enhanced Disclosure and Barring Service (DBS) check, the Widening Participation team are required to undertake a Risk Assessment for anyone who has resided outside of the UK since the age of 18 as disclosure reports may not include information on convictions from outside the UK. In this instance successful applicants may be required to provide details of a referee from a previous Educational Establishment so that a reference can be sought.

In line with the [NSPCC Safer Recruitment Practice](#), all successful applicants will also be required to provide the details of at least one suitable referee and a reference will be sought. Any offer of employment is conditional on at least one satisfactory reference.



LSE undertakes to discuss any matter revealed on a DBS certificate or references with the individual seeking the position before withdrawing or amending a conditional offer of employment. Having a criminal record will not necessarily bar an individual from working with LSE, depending upon the nature of the position sought as well as the circumstances of the revealed offence.

More information on this check can be found online at <https://www.gov.uk/disclosure-barring-service-check/overview> and in the [LSE WP Safeguarding Guidance and Procedures](#).

Application and Recruitment Process

Applications are made online via our [Participate portal here](#). They will open on Monday 11 September 2023 and close on Sunday 29 October 2023 at 23:59.

Interviews will take place week commencing 6 November 2023.

If you are successful following the interview, you will be required to complete a compulsory NSPCC training module and attend 3 compulsory paid training sessions on Wednesday 17, Wednesday 24 and Wednesday 31 January 2024.

Salary

Thrive Mentors are placed on the first step of the LSE hourly-paid salary scales. This is currently set at £15.29 an hour which is inclusive of holiday pay.