



Person Specification

This form lists the essential and desirable requirements needed in order to do the job. Applicants will be short-listed **solely** on the extent to which they meet these requirements.

Job Title: Pathways Mentor

Department/Division: Widening Participation - Academic Registrar's Division
Accountable to: Senior Widening Participation Officer

Competency	Evidence	E/D
Qualifications	Pathways to Law Mentor: Studying for an Undergraduate qualification at LSE from: <ul style="list-style-type: none"> LSE Law School Department of Anthropology 	E
	In Year 1 or 2 of Undergraduate study	E
	Pathways to Banking and Finance Mentor: Studying for an Undergraduate qualification at LSE from any Finance related department.	E
	In Year 1 or 2 of Undergraduate study	E
Knowledge and Experience	Knowledge of UK education, especially the schools and higher education sectors; and widening participation issues	E
	An understanding of potential barriers faced by young people with regards to access to Higher Education	E
	Experience of working with children and/or young people, in an education setting	E
	An awareness of safeguarding and equity, diversity, and inclusion issues	E
	Previous experience of mentoring or providing guidance/support to young people	D
Previous experience of using the Universities and Colleges Admissions System (UCAS) and an awareness of the current process of applying to higher education	D	



	Experience of participating in a Widening Participation programme	D
Communication	Excellent oral and written communication skills	E
	Ability to work and communicate with people at all levels including academic staff, teachers and pupils, parents and carers and external funders	E
Teamwork and Motivation	Ability to work both individually and as part of a team	E
	Ability to guide and motivate others	E
Liaison and Networking	Ability to interact with and inspire young people from a range of backgrounds	E
Service Delivery	Reliable, punctual, organised and conscientious	E
Initiative and Problem Solving	The ability to take initiative and resolve problems when needed	E
Other	This role requires a willingness to work flexibly including evening and weekend work.	E

E – Essential: Requirements without which the job could not be done.

D – Desirable: Requirements that would enable the candidate to perform the job well.