Welcome to the Undergraduate Offer Guide for 2019! The purpose of this guide is to provide you with important information regarding your offer, fees, accommodation and other services available at LSE. This guide is intended to be a ‘nuts and bolts’ overview of the important information you will need at some point in the next year, which we acknowledge can be a bit dull to read and doesn’t represent all of the exciting opportunities you will have as an LSE student. For this reason, we will be sending you newsletters, starting in January, which will hopefully demonstrate the fun side of LSE.

**Term dates for 2019-20**

**Michaelmas term**  
Monday 30 September 2019 to Friday 13 December 2019

**Lent term**  
Monday 20 January 2020 to Friday 3 April 2020

**Summer term**  
Tuesday 5 May 2020 to Friday 19 June 2020

All students are expected to be at the School throughout each term.

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**Undergraduate Admissions**  
The London School of Economics and Political Science  
Houghton Street  
London  
WC2A 2AE

**Offer holder hotline**  
Tel: +44 (0)20 7955 6500  
Email: ug.offerholder@lse.ac.uk  
Web: lse.ac.uk/undergraduateAdmissions
Congratulations on your offer of a place at LSE!

I am delighted to enclose your official offer letter and look forward to welcoming you to LSE for the start of your studies.

I was a student myself at LSE and I know how overwhelming it can be. This guide will help you to understand your offer and prepare for your arrival at LSE. The following pages explain what you need to do next and whom to contact should you have any further questions. I encourage you to read all of the information in this booklet and your offer letter.

LSE is a wonderful institution. As one of the world’s leading centres for the study of social sciences it attracts students from over 160 countries and offers you a unique blend of leading academic teaching, research and exposure to first-hand experience.

Our identity and character are closely linked with our location in central London, an exciting and lively place to live and study. This benefits the School in many ways, not least through the School’s close relationships with national and international public institutions, our engagement with cultural affairs and social issues and with the financial institutions of the City of London. We provide a unique forum for public debate with heads of state, top global officials, corporate leaders, Nobel Laureates and social activists visiting every week as part of LSE’s Public Events programme.

While you are here you will be part of a vibrant and stimulating community, with societies representing hundreds of different interests and national groups available for you to join, as well as possibilities to volunteer and participate in social events. Please partake of these opportunities – the friends I made at LSE are still a huge part of my life.

LSE graduates are leaders in their chosen fields, succeeding in their individual careers and in making a difference to the world around them. Our graduates go on to work for international organisations, such as the UN and World Bank, national governments, research institutions, business, finance, media and civil society – and some remain active in academic life.

I am delighted you will be joining us and encourage you to make the most of all the opportunities LSE has to offer. Welcome!

Yours sincerely,

Dame Minouche Shafik
Director, LSE
# Timeline of important dates and things to do

The timeline below lists the key dates in the admissions process. It details when information will be sent to you, and when you need to send information to us.

Updates can be found on the Undergraduate Admissions website at [lse.ac.uk/ugOfferHolder](http://lse.ac.uk/ugOfferHolder)

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event</th>
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<tbody>
<tr>
<td>Friday 21 December 2018 – Monday 1 January 2019 (inclusive)</td>
<td>LSE closed for Christmas and New Year.</td>
</tr>
<tr>
<td>February</td>
<td>Applications for LSE accommodation open (see page 25).</td>
</tr>
<tr>
<td>February</td>
<td>Applications for Student Finance open (see page 17).</td>
</tr>
<tr>
<td>Thursday 18 April – Wednesday 24 April (inclusive)</td>
<td>LSE closed for Easter.</td>
</tr>
<tr>
<td>Wednesday 10 April</td>
<td><strong>Offer Holders’ Day</strong>&lt;br&gt;You are invited to visit the School to discover more about LSE, your chosen subject area and to meet with academic staff and students. Booking is essential; see <a href="http://lse.ac.uk/offerholdersday">lse.ac.uk/offerholdersday</a> for further information and details of how to book a place.</td>
</tr>
<tr>
<td>Friday 26 April</td>
<td>Deadline for overseas students to submit their application for LSE Financial Support (see page 21).</td>
</tr>
<tr>
<td>Early June onwards</td>
<td>You will be sent an email asking you to complete the mandatory Student Verification and Financial Undertaking Forms (SVF and FUF) (see page 13).</td>
</tr>
<tr>
<td>Saturday 1 June</td>
<td>Deadline for Home/EU students to submit their application for LSE Financial Support (see page 20). Students should also apply for tuition fee loans and maintenance grants/loans. See <a href="http://slc.co.uk">slc.co.uk</a> for application deadlines.</td>
</tr>
<tr>
<td>Late June onwards</td>
<td>For those who require a visa, <strong>CAS numbers</strong> are issued to unconditional firm offer holders who have submitted their Student Verification and Financial Undertaking Forms (SVF and FUF) and confirmed their passport details with the Undergraduate Admissions Office. An email will be sent to overseas (non-EU/EEA nationals) offer holders in mid-April asking for confirmation of these details (see page 29 for more information).</td>
</tr>
<tr>
<td>Friday 28 June</td>
<td>Deadline for offer holders studying the International Baccalaureate Diploma Programme (IBDP) to inform the Undergraduate Admissions Office of any extenuating circumstances affecting exam performance.</td>
</tr>
<tr>
<td>Friday 5 July</td>
<td><strong>International Baccalaureate results</strong> from May exams published.</td>
</tr>
<tr>
<td>Friday 12 July</td>
<td>Deadline for requesting a deferral of your place at the School.</td>
</tr>
<tr>
<td>Late July</td>
<td>Visit the “Your first weeks” website at <a href="http://lse.ac.uk/yourfirstweeks">lse.ac.uk/yourfirstweeks</a> for important information about Registration.</td>
</tr>
<tr>
<td>Thursday 1 August</td>
<td>Deadline for all offer holders (other than those studying the International Baccalaureate, see above) to inform the Undergraduate Admissions Office of any extenuating circumstances affecting exam performance.</td>
</tr>
<tr>
<td>Thursday 1 August</td>
<td>Deadline for sending in certified copies of requested qualifications, and proof of your English language qualification (see page 12 for important information on how to do this).</td>
</tr>
<tr>
<td>Thursday 15 August</td>
<td>A level results published.</td>
</tr>
<tr>
<td>Friday 30 August</td>
<td>Deadline for all students sitting academic qualifications in 2019 to submit final results to the Undergraduate Admissions Office.</td>
</tr>
<tr>
<td>Friday 30 August</td>
<td>Deadline for submitting the Financial Undertaking and Student Verification Forms via LSE for You.</td>
</tr>
<tr>
<td>By Friday 30 August</td>
<td>A confirmation email is sent to all applicants who are holding an unconditional firm offer. This email includes a Statement of Confirmation of your place at LSE and the LSEssentials Guide.</td>
</tr>
<tr>
<td>Friday 30 August</td>
<td>Deadline for receiving any re-mark results.</td>
</tr>
</tbody>
</table>
Post-confirmation checklist

Things to do between August 2019 and your September Registration at LSE

- **August/September**: Get vaccinated. All students – British, European or overseas – admitted to universities in the UK are advised to be vaccinated against Meningitis ACWY and to ensure all their vaccinations are up-to-date (see page 36).

- **Before you arrive in the UK (overseas students)**: Obtain sufficient UK currency or an international credit/debit card to last until you open your UK bank account.

- **Late September**: Move into your accommodation.

- **Late September**: Attend LSE Welcome events and the Students’ Union Welcome Fair.

- **Late September**: Attend Registration (see page 14 and Annex B).

- **September/October**: Ensure that you pay your fees, or that you have a payment plan organised (see page 18).

- **September**: If you have been assessed by Student Finance for a means-tested element to your maintenance loan, please ensure that you have received your LSE bursary entitlement (see page 20).

- **Within 7 days of your arrival in the UK**: Nationals of some countries (see met.police.uk/advice-and-information/registering-as-an-overseas-visitor/) must register with the police. Information will be published nearer the time at lse.ac.uk/ISVAT/newstudents

- **Late September**: Select your first year courses online via LSE for You. Your LSEssentials Guide (emailed to you in late August) will detail how to register for your course choices.

**Other things to consider after you arrive**

- Get a UK mobile phone (or SIM card) if you need one (see page 55).

- Make financial arrangements, including opening a student bank account (see page 31).

- Get a Student Oyster Card (discount travel card) (see page 53).

- Activate your LSE sQuid cash card (see page 55).

- Get to know your department (see page 57).

- Join societies – or set up your own! (see lsesu.com).

- Take a tour of the Library (see page 33).

- Explore the campus – you can use our self-guided tour: lse.ac.uk/study-at-lse/Assets/PDF/LSE-Explorer.pdf

For those of you who are new to the capital, get to know London! Buses are an excellent way to explore how the city fits together, or why not explore on foot? Walkit.com is a great resource for planning walking routes.

Finally, make the most of your time at university! A packed year at LSE goes quickly, and there are lots of opportunities coming your way – to make friends from across the globe, to attend exciting events with world leaders in their fields, to contribute to classes in subjects that you are enthusiastic about and to shape your future career. You have a challenging and amazing year ahead.
Contacting the Undergraduate Admissions Office

Now that you have received your offer, you may have queries or need to contact the Undergraduate Admissions Office.

Before you do so, we recommend that you look at our Frequently Asked Questions database where you may be able to find the answers to your queries: lse.ac.uk/admissionsEnquiries. You will also find useful guidance on the Information for Offer Holders section of our website at lse.ac.uk/undergraduate

Please note, we will only contact you using an official LSE email address ending in "@lse.ac.uk". Do not give out personal or financial details to unknown sources claiming to be LSE. If you receive anything that you are uncertain about, please contact us directly for further clarification.

Office hours

Your calls will be answered between 9am and 4pm (UK time), Monday to Friday.

Alternatively you can contact us by email on ug.offerholder@lse.ac.uk. We will ensure that your query is directed to the appropriate person and answered promptly. If you have any queries about your application or offer, you may visit the Undergraduate Admissions Office by appointment. This can be arranged either by phoning us at +44 (0)20 7955 6500, or via email. Please note that enquiries which require consultation with an Admissions Selector can only be dealt with in writing (email or letter).

School holiday closures

The Undergraduate Admissions Office will be closed for all UK bank holidays, as well as extended Christmas and Easter breaks. The office is particularly busy after long breaks, so please be patient when contacting us; we will respond to your query as quickly as possible once the School re-opens.

Christmas closure:
Friday 21 December 2018 – Monday 1 January 2019 (inclusive)

Easter closure:
Thursday 18 April 2019 – Wednesday 24 April 2019 (inclusive)

Security questions

For security purposes, you will need to provide the following information in all of your correspondence to the Undergraduate Admissions Office, and when you telephone the office:

• UCAS Personal ID number or LSE student number
• name
• date of birth
• programme for which you applied.

Data Protection Act 1998

LSE collects information on its students for essential tasks, in order to pursue its legitimate interests as a higher education institution. This includes registration, teaching allocations, monitoring and assessment of academic progress, entry to examinations, management of health and safety, planning, maintenance of order and contacting next of kin in emergencies. This information is treated in the strictest confidence, and is covered by the provisions of the Data Protection Act 1998.

Under the Data Protection Act, we are unable to disclose or discuss any part of your application with a third party, unless you have nominated this individual (eg, parent/guardian/teacher) via your UCAS application form.

Contact the Undergraduate Admissions Office

LSE Undergraduate Admissions Office
Houghton Street, London WC2A 2AE
Tel: +44 (0)20 7955 6500
(Select option 1 for offer holders)
Email: ug.offerholder@lse.ac.uk
Your offer explained

You should by now have received official confirmation of your offer from LSE via UCAS. The guidance and frequently asked questions provided below should help you to better understand the terms of your offer.

The terms of your offer

Your offer of admission to the School is based on the information you provided on your UCAS application form. It is your responsibility to provide official evidence of your qualifications (if we require it – please see your offer letter). If you are unable to provide such evidence, we reserve the right to withdraw your offer of admission.

Below you will find further information about the offers we make, as well as answers to frequently asked questions. Please read through the following pages carefully. Should you have any further queries, the Undergraduate Admissions Office is here to help. Contact details can be found on page 5 of this guide.

Why have some of the subjects I have studied been excluded?

The Admissions Selector takes into account all of the information that is presented on your UCAS form when they assess your application. Your offer is based on the range of subjects which are most relevant to your degree. As stated in the undergraduate prospectus, there are subjects that are generally excluded from any offer made, eg, if you are taking General Studies or Critical Thinking at A level, your grade in this subject will not be counted towards the requirements of any conditional offer. Similarly, an A level or equivalent in a language learning subject that you have had significant prior exposure to may not be counted.

The Admissions Selector may also choose to exclude other subjects, for example: “Obtain grades AAA excluding Art, plus a pass in a fourth A level.” In this case your Art qualification cannot be used to meet your offer condition.

I have decided to drop one of my subjects, is this OK?

Your offer has been made based on the subjects listed on your UCAS application form, so it is important that you email the Undergraduate Admissions Office before you drop any subject – even if this subject does not form part of your offer. Failure to contact us over changes to your qualifications may result in the withdrawal of your offer. An Admissions Selector will consider your request and we aim to provide you with a final decision within two weeks.

Is it possible to lower or change the conditions of my offer?

No. The School will not enter into negotiations with offer holders over the terms of their offer. Each offer has been made taking into consideration all the information included on your UCAS form and the Admissions Selector’s decision is final.

Is it possible to change my programme of study?

Unfortunately it is not possible to change your programme after you have been made an offer.

Conditional offers explained

My offer is conditional on academic qualifications, what does this mean?

Your place at the School can only be granted on the condition that you obtain the minimum specified grades in your forthcoming academic qualifications, eg, Grades AAA at A level. The deadline for us to receive official confirmation of forthcoming qualifications is 30 August 2019.

My offer is conditional on an English language qualification, what does this mean?

Your place at the School can only be granted on the condition that you obtain the minimum grades in one of our recognised English language qualifications (please see page 10), eg Obtain one of our recognised English language qualifications listed in your Offer Guide. The deadline for us to receive official confirmation of English language qualifications is 1 August 2019.

My offer is conditional on academic qualifications. I’ve also been asked to provide certified documentation of previous qualifications (academic and/or English language). What does this mean?

Your place at the School can only be granted on the condition that you obtain the minimum specified grades in your forthcoming academic qualifications and provide us with certified documentation of your previously obtained qualification(s), eg, The International Baccalaureate (IB) Diploma with 38 points overall and 7,6,6 at Higher Level. Please provide certified verification of your previous qualifications listed on your offer letter and send to the School by 1 August 2018.

The deadline for us to receive official confirmation of forthcoming qualifications is 30 August 2019, whilst certified documentation of any previously obtained qualifications requested on your offer letter should reach us no later than 1 August 2019.

My offer is conditional on previously obtained qualifications, what does this mean?

You place at the School can only be granted on the condition that you provide us with certified documentation (see page 12) of the previously obtained qualifications listed on your offer letter, eg, your 2016 French Baccalaureate. The deadline for us to receive certified documentation of these qualifications is 1 August 2019.

Why does my offer ask me to achieve AAA at A level rather than 360 UCAS tariff points?

LSE does not use the UCAS tariff. You are required to obtain the grades and any subjects specified in order to meet the terms of your offer.

What does “Obtain grades A*AA with an A* in Maths plus a pass in Further Mathematics” mean?

This offer means that you need to obtain two A grades at A level and an A* in Maths with an additional pass (ie, grade A-E) in Further Mathematics as a fourth subject.

I have been asked to obtain 38 points and 7,6,6 at Higher Level in the International Baccalaureate. Do bonus points count towards meeting this condition?

Yes. Bonus points will count towards your overall total points score.

I stated on my UCAS form that I had completed my Mathematics A level. As I am also taking Further Mathematics A level, I haven’t officially “cashed in” my Mathematics A level grade yet. What should I do?

Even if you have completed the requirements for the full Mathematics A level, if you have not “cashed it in” then you should have included it as “pending” on your UCAS form. You should therefore notify the Undergraduate Admissions Office immediately, as your offer will need to be amended to reflect the status of your qualifications.

Unconditional offers explained

My offer is unconditional. What does this mean?

You have provided us with all of the qualifications required to fulfil our entry requirements (we may have received them via UCAS), prior to an offer being made. Your place at the School will be granted, however, you must complete the relevant pre-arrival documents before you can register at the School. Please refer to page 13 for further details.
Accepting or declining your offer

What notifications can I expect from LSE once I have accepted my offer via UCAS Track?

You will receive regular newsletters via email from the Undergraduate Admissions Office which are sent out from January. From early June firm offer holders will receive instructions on how to complete the Student Verification Form (SVF) and Financial Undertaking Form (FUF).

These are compulsory and must be completed before you arrive for Registration (see page 13). If you are an overseas student and require a visa, you will need to complete your FUF before LSE can issue your CAS number (which you will need to apply for your visa; see page 29 for more information on student visas). Overseas students (non-EU/EEA nationals) will also receive an email asking them to confirm their passport details (including name and passport number); this will also require a response before a CAS number is issued.

Providing your offer is unconditional you will also receive our LSEssentials Guide, which will be emailed to you by the end of August. This pack will contain your Statement of Confirmation and an information pack. The Statement of Confirmation includes your full name, contact address, date of birth, programme name and duration.

I have now met the conditions of my offer and hold an unconditional place at LSE. Will you send me a new paper offer letter?

No. If your offer was initially conditional and you now hold an unconditional place, you will receive an email from UCAS notifying you of your change in offer status. Confirmation of your unconditional place comes from LSE in the form of your Statement of Confirmation (see above).

What should I do if I want to decline my offer?

You should decline your place on the UCAS Track online system.

Due to extenuating circumstances, I will be unable to sit my exams this year. Can you defer my conditional offer to next year?

No. Unfortunately UCAS guidelines state that a conditional offer cannot be “carried over” to the next academic year. Therefore we would have to withdraw our offer and you would need to reapply in the next UCAS cycle. In this case, we cannot guarantee that you would be given another offer the following year.

Meeting the conditions of your offer

If you are sitting an overseas qualification such as the German Abitur, French Baccalaureate, Advanced Placements, Hong Kong HKDSE, or H2 subjects, etc:

If your offer is conditional on the basis that you need to achieve this academic qualification, you will need to send us officially certified copies of your results as soon as possible and no later than Friday 30 August 2019. For important information on how to do this, please see “Providing certified copies of your qualifications” on page 12.

It is important that you familiarise yourself with our guidelines as we will not be able to accept documentation that is not correctly certified.

Once we receive your certified copies, your results will be checked by the Undergraduate Admissions Office. If you meet all of the conditions of your offer, your place at the School will be confirmed through UCAS. If you do not meet the conditions of your offer, we may not be able to confirm your place.

If you are sitting A levels, Cambridge Pre-U, Scottish Advanced Highers, the Welsh Baccalaureate, the Irish Leaving Certificate or the International Baccalaureate in 2019:

The Undergraduate Admissions Office is usually able to verify your results directly via UCAS without the need for you to provide copies of your qualifications. If you sat your exams prior to 2019, we will request copies of these qualifications if we are unable to verify them through UCAS. We can also verify International Baccalaureate results online. Please refer to page 12 for guidance.

What happens if I experience difficulties at examination time?

We understand that circumstances can arise that have a detrimental impact on exam performance. If you marginally miss the conditions of your offer, the School will consider severe extenuating circumstances in mid-August. Unfortunately, there is no guarantee that we will be able to confirm your place.

If you feel that your exam performance has been affected you should contact us in writing by 1 August 2019. Students sitting the International Baccalaureate should contact us by 28 June 2019. You must include corroborating evidence such as a letter or email from your school, and a doctor’s note (if applicable) or other official documentation. In order to ensure that we have
all the required documentation, a form is also available on our website. We cannot guarantee that we will be able to consider extenuating circumstances a–examination boards of any such extenuating circumstances at the time of their occurrence, along with any relevant medical notes, so they can then be taken into consideration when your scripts are being marked.

**What happens if I fail to meet the academic conditions of my offer?**

If you marginally fail to meet the academic conditions of your offer (which usually means you have missed your required conditions by one grade), your application is automatically referred back to the Admissions Selector in mid-August for reconsideration. Your application is then assessed in competition with all other offer holders who have marginally failed to meet the academic conditions of their offer. The Admissions Selector will take into account all of the information provided in your application (including all of the social and educational contextual data) when making their decision. There is no guarantee that your place will be confirmed by the School as numbers are limited and competition is fierce. The Admissions Selector’s academic decision is final and not subject to appeal.

**A level example: You are asked to obtain AAA at A level and you achieve A*AB.**

Unfortunately, achieving a higher grade in one subject will not compensate for a lower grade in a different subject. This means that you may be considered to have marginally failed to meet the academic conditions of your offer.

**International Baccalaureate example:**

**You are asked to obtain 38 points and 6,6,6 at Higher Level in the International Baccalaureate and you achieve 42 points and 7,6,5 at Higher Level.**

Like the A level example above, achieving a higher grade in one subject will not compensate for a lower grade in a different subject and you may be deemed to have marginally failed to meet the conditions of your offer.

**What happens if I fail to meet the English language condition of my offer?**

Our English language requirements are as important as our academic requirements. If you marginally fail to meet the English language condition of your offer, your application is automatically referred back to the Admissions Selector in mid-August for reconsideration. Your application is then assessed in competition with all other offer holders who have marginally failed to meet the English language condition of their offer. Unfortunately, there is no guarantee that your place will be confirmed by the School. The Admissions Manager will determine the criteria for what is considered a marginal fail for all programmes. If it is deemed that you do not fulfil the criteria, your application will become unsuccessful. There can be no negotiation on this decision, nor will we be able to consider letters of recommendation or appeals during this review process.

**What happens if I request a re-mark?**

If you ask for a re-mark of any of your subjects, then you should inform the Undergraduate Admissions Office by email immediately. To expedite the process, you should ask for a “priority” re-mark from the relevant exam board(s). The Admissions Office must receive official confirmation of the results of your re-mark no later than 5pm (British Summer Time) on **Friday 30 August 2019**. Provided your re-mark grades meet the original grade conditions of your offer, we will overturn the unsuccessful decision and your offer will be reinstated.

LSE understands that applicants studying Scottish Advanced Highers under the SQA board may not be able to provide us with the results of their re-mark by the 30 August deadline. Any applicant who studies under the SQA board and requests a re-mark should inform the Undergraduate Admissions Office as soon as possible. We will consider the results of a re-mark on a case-by-case basis, but there is no guarantee that we will be able to confirm your place at the School.

Frequently Asked Questions

**The name on my offer letter is incorrect. What should I do?**

Please notify UCAS and the Undergraduate Admissions Office of your name change immediately. This is vital because the name that you register under is the name that will appear on your award certificate. If you are an overseas offer holder and require a visa, it is particularly important that the name we have on file matches the name on your passport as your visa application will be rejected if there is a discrepancy.

**I have changed my postal and/or email address. What should I do?**

We advise you change your address on your UCAS account, as they will send us this update automatically. You may also notify the Undergraduate Admissions Office of your new address in writing (an email will suffice). If you have indicated your term-time address in the correspondence address section of the UCAS application form, you should not assume that all correspondence will be sent automatically to your home address once term finishes. You should notify UCAS and the Undergraduate Admissions Office as soon as you leave your term-time address so that all correspondence can be sent to the correct address.

Increasingly, we send important information via email, so please ensure that we have an up-to-date email address for you. You should also ensure that you update and regularly check your spam folders to avoid important emails from us being accidentally deleted.

**I have accepted LSE as my insurance choice. What do I need to do?**

As long as you hold an offer with LSE, the Admissions Office will continue to send you newsletters. You will not, however, receive a CAS statement (see page 29) or the Pre-Arrival Instructions email (see page 13) unless you hold a firm offer with the School.

**Can someone make enquiries on my behalf if I’m taking a gap year or am unavailable during the application process?**

If you are applying to travel during a gap year, or being away for any length of time, you should ensure that you have designated a named third party to speak on your behalf. You can do this by listing them as the nominated contact on your UCAS application. Due to Data Protection legislation, LSE cannot speak to third parties who are not the named contact on an applicant’s UCAS file.
Deferrals

We understand that circumstances may arise which mean it is not possible for you to take up your offer in the year you have applied, or that you originally applied for deferred entry to go travelling and/or to undertake work during your gap year. It is important to note that if you have deferred your place, you must still meet all of the conditions of your offer in the year you apply. Failure to do so will result in your offer being made unsuccessful.

If you have severe extenuating circumstances which will prevent you from sitting your exams in this academic year, please contact the Undergraduate Admissions Office at the earliest opportunity.

**Requesting a deferral**

If you did not originally apply for deferred entry but you wish to start your programme in the following academic year, you may request to defer your offer of admission. You will need to submit a written request (an email will suffice) to the Undergraduate Admissions Office. This email should state the reasons for your deferral request and what you plan to do on your gap year. We are not able to grant two year deferrals under any circumstances. If you originally applied for deferred entry, we will not consider an additional deferral request.

The Admissions Selector will then consider your request and you will be contacted once a decision has been made.

The deadline for one year deferral requests is **Friday 12 July 2019**.

**If your request is granted**

Your UCAS record will be changed to reflect your new year of entry and you will receive a confirmation email confirming the Selector’s decision. You are not required to pay a deposit to secure your place for the following year. You will still be expected to meet the conditions of your offer within the year you applied; conditions cannot be carried over into the next academic year. If you meet the conditions of your offer, you should ensure you follow the below steps.

**English language requirements**

If your offer required you to obtain an English language qualification, please be aware that this qualification may expire before you join the School. Please refer to our list of recognised English language qualifications on page 10.

If your English language qualification is due to expire before 1 September next year, you will be required to take another test before joining the School. For overseas offer holders requiring a visa, you must obtain this qualification before a CAS can be issued.

**If the request is refused**

Your offer will remain valid for 2019 entry. If you do not wish to take up your place, you will need to withdraw from the programme. In this case you should contact UCAS who will guide you through the withdrawal process.

<table>
<thead>
<tr>
<th>August 2019</th>
<th>Update your contact details on UCAS to ensure we can get in touch throughout the following year, especially if you were previously using a school email address. If you require a visa to study in the UK, we will conduct checks of your English language qualification, to ensure it will be valid for a visa application in the next academic year.</th>
</tr>
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<tbody>
<tr>
<td>December 2019/January 2020</td>
<td>Respond to our email confirming you wish to take up your place the following September. Failure to respond will result in your offer being withdrawn.</td>
</tr>
<tr>
<td>January 2020 onwards</td>
<td>Keep an eye out for our offer holder newsletters which contain important information for the upcoming year.</td>
</tr>
<tr>
<td>February 2020 onwards</td>
<td>Submit accommodation and/or financial support applications.</td>
</tr>
<tr>
<td>Summer 2020</td>
<td>Complete your Student Verification Form and Financial Undertaking Form (see page 13). Overseas (non-EU/EEA) students will receive their CAS.</td>
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English language requirements

General requirements

All students are required to be sufficiently proficient in the English language to benefit from their studies at the School. Overseas students must also satisfy Home Office requirements in order to receive a Tier 4 (Student) visa (see page 29). An English language requirement in your offer is as important as the academic requirement.

If there is an English proficiency condition in your offer, it will be stated in your offer conditions as shown on UCAS Track and on your offer letter. For example:

"Obtain grades AAA at A level, with an A in Maths. Plus obtain one of our recognised English Language qualifications listed in your offer guide and send to the School by 1 August 2019."

Booking your test

We strongly urge you to book your English language test early and in time to meet our 1 August deadline.

Test dates for all qualifications are often full by July and waiting to book a test could mean that you fail to meet the conditions of your offer. We cannot defer an offer on the basis of a missed English language test.

You should contact the individual organisations for further guidance about booking your test.

Test validity

IELTS, TOEFL, Pearson and Trinity test scores must be achieved from one sitting. We will not accept individual component scores from multiple tests. They are also only valid for two years. Applicants entering in 2019 should offer results dated on or after 1 September 2017. For deferred applicants entering in 2020, tests must be dated on or after 1 September 2018.

English language qualifications

The following qualifications are accepted by LSE for entry in 2019:

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Requirement</th>
<th>Validity for entry in 2018</th>
<th>Additional notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>AQA GCSE English Language</td>
<td>Grade B or better/ Score of 5 or better</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>Botswana GCSE (BGCSE)</td>
<td>Grade B or better</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>Cambridge C1 Advanced English (CAE)</td>
<td>185 points overall and a minimum of 185 points in each component</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>Cambridge C2 Proficiency (CPE)</td>
<td>185 points overall and a minimum of 185 points in each component</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>Cambridge English Language (1119), conducted by UCLES</td>
<td>Grade B4 or better</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>European Baccalaureate English (L1 or L2 only)</td>
<td>8.0 for all programmes</td>
<td>Taken at any time</td>
<td>English is available at four levels; only levels L1 and L2 are acceptable</td>
</tr>
<tr>
<td>French Baccalaureate (International Option) taught in English only</td>
<td>Any grade (if academic requirements met)</td>
<td>Taken at any time</td>
<td>OIB British or American sections only</td>
</tr>
<tr>
<td>GCSE English (First Language)</td>
<td>Grade B/5 or above</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>HKDSE English (Hong Kong Diploma of Secondary Education)</td>
<td>Grade 5**</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>IELTS</td>
<td>At least 7.0 overall and a minimum of 7.0 in each of the four components</td>
<td>Taken on or after 1 September 2017</td>
<td>The results of your IELTS test must be from one exam sitting only</td>
</tr>
<tr>
<td>Qualification</td>
<td>Requirement</td>
<td>Validity for entry in 2018</td>
<td>Additional notes</td>
</tr>
<tr>
<td>--------------------------------------------------------</td>
<td>------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>IGCSE English (First Language)</td>
<td>CIE board – Grade B or better, plus grade 2 in the optional speaking test OR Grade B or better, plus proof that you have been instructed in the medium of English for the past five years Edexcel board (English A) – Grade B or better, plus the Speaking and Listening coursework component OR Grade B or better, plus proof that you have been instructed in the medium of English for the past five years Edexcel board (English B) – Grade B or better, plus proof that you have been instructed in the medium of English for the past five years</td>
<td>Taken at any time</td>
<td>The IGCSE English qualification must be specified as a “First Language”</td>
</tr>
<tr>
<td>International Baccalaureate English A + Literature</td>
<td>Any grade at Higher Level is acceptable, or at least 6 points at Standard Level</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>International Baccalaureate English A + Language and Literature</td>
<td>Any grade at Higher Level is acceptable, or at least 6 points at Standard Level</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>International Baccalaureate English A + Literature and Performance</td>
<td>At least 6 points at Standard Level</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>International Baccalaureate English B</td>
<td>7 at Higher Level for those whose mother tongue is not English</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>O level English (sat in the UK)</td>
<td>Grade B or above</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>O level English SPM 1119 (Malaysia)</td>
<td>Grade B4 or above</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>O level English 1120 (Brunei)</td>
<td>Grade B4 or above</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>O level English 1125 (Mauritius)</td>
<td>Grade B4 or above</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>O level English 1127 SINO (Singapore)</td>
<td>Grade B4 or above</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>O level English (sat overseas), plus evidence that you have been instructed in the medium of English for the past five years</td>
<td>Grade B or above</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>Pearson Test of English Academic (PTE)</td>
<td>69 overall with 69 in all four components in one sitting</td>
<td>Taken on or after 1 September 2017</td>
<td>The results of your Pearson test must be from one exam sitting only</td>
</tr>
<tr>
<td>Scottish National 5 English (Language)</td>
<td>Grade B or above</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>Singapore IP Secondary 4 (aka Language Arts)</td>
<td>Grade B or above</td>
<td>Taken at any time</td>
<td>Sometimes listed as &quot;English Language&quot;</td>
</tr>
<tr>
<td>Singapore Integrated Programme (IP) National University of Singapore (NUS) Language In Society 1 (EL4101)</td>
<td>Grade B or better</td>
<td>Taken at any time</td>
<td></td>
</tr>
<tr>
<td>TOEFL IBT (Internet based test)</td>
<td>At least 107 overall with a minimum of 25 in each of the four components (in one sitting only)</td>
<td>Taken on or after 1 September 2017</td>
<td></td>
</tr>
<tr>
<td>Trinity ISE (revised test)</td>
<td>Level III overall with distinction in all components</td>
<td>Taken on or after 1 September 2017</td>
<td>The results of your Trinity test must be from one exam sitting only</td>
</tr>
</tbody>
</table>
Providing certified copies of your qualifications

We will often request officially certified copies of your qualifications, either as part of your offer or to verify previous study which you have stated on your UCAS application form. If you are sitting an overseas or European qualification in late 2018 or in 2019, you will also need to provide us with certified copies of your results when they are released. The deadline for providing certified copies of previously achieved qualifications is 1 August 2019, and the deadline for qualifications completed in 2018 is 30 August 2019.

If we require proof of any previous qualifications, this will be stated on your offer letter, eg, “You are required to submit certified verification of the following qualification(s), which must be received by 1 August 2019: A levels, taken in 2018”.

It is vital that you provide correctly certified copies of your qualifications. Failure to do so can result in a delay in making your offer unconditional. Alternatively, you can show us your original documentation (see below for details on this).

An example of a correctly certified document can be found at lse.ac.uk/certifiedVerification

We have enclosed with your Offer Guide a “Proof of Qualification” form, which you can include with your verified documents, but it is not compulsory. This will help ensure that we process your qualifications promptly. Additional copies of this form can be found on our website at lse.ac.uk/ugOfferHolder

Ensuring copies of your documents are correctly certified

We require photocopies to be signed by a teacher at your school or by a British Council official to demonstrate they have been verified by a British Council official. Scanned or stamped signatures will not be accepted.

1. Each page must contain the handwritten signature of a teacher from your school or a British Council official. Scanned or stamped signatures will not be accepted.
2. The individual must include their full written name, either handwritten or as part of a stamp.
3. The individual must also include their job title, either handwritten or as part of a stamp.
4. Each page must also contain the school or British Council stamp. Scanned stamps will not be accepted.

It is vital all four of these details are included on the photocopies of your certificates. Unfortunately, we are unable to accept certified copies that do not feature all four of the above requirements on each page.

When and how to submit your certified documents

You should submit any certified official documents we have requested as soon as possible.

These must be received by post no later than Thursday 1 August 2019, documents sent by email will not be accepted.

If you are an overseas student you should send in your documents as soon as possible as we cannot issue your CAS statement until you hold an unconditional offer.

Documents should be posted to us at:

Undergraduate Admissions
The London School of Economics and Political Science
Houghton Street
London WC2A 2AE
United Kingdom

Please include your UCAS or LSE ID number and the programme you have applied for with the documents. Please allow ten working days from the date we receive your items before contacting us, to give us time to process them.

Frequently Asked Questions

Will you accept a scanned copy of my results?

No. We need to see a certified copy for official purposes and for you to be able to register. A scanned copy is therefore insufficient. All documents must be sent by post.

Will you accept laminated copies of my results?

No. We need to be able to verify that documents have not been tampered with in any way. Laminated documents make this difficult to do.

Can I submit my original documents?

Yes, if your original documents have not been altered in any way. You may submit these to us by post and we will return them to you via regular second class mail.

Important note: We do not return documents via DHL or registered post, and cannot take any responsibility for documents that are lost in the mail. Alternatively, if you are in the UK you can bring your original documents to the Undergraduate Admissions Office (please phone before to book an appointment) and we will take a photocopy of your document(s) and return the originals to you immediately.

What happens if I cannot provide evidence of my qualifications by the 1 August deadline?

We can verify the following English language qualifications online:

<table>
<thead>
<tr>
<th>English Language</th>
<th>How to verify with us</th>
</tr>
</thead>
<tbody>
<tr>
<td>IELTS</td>
<td>Provide us with the TRF number from your certificate.</td>
</tr>
<tr>
<td>PTEA</td>
<td>Release results to our institution via your account and then email us to confirm they have been released.</td>
</tr>
<tr>
<td>CPE</td>
<td>Provide us with your ‘secret’ 4 digit number and 9 digit ID number.</td>
</tr>
<tr>
<td>CAE</td>
<td>Provide us with your ‘secret’ 4-digit number and 9 digit ID number.</td>
</tr>
<tr>
<td>TOEFL</td>
<td>Provide us with your TOEFL registration number.</td>
</tr>
</tbody>
</table>

We can verify the following academic qualifications online:

<table>
<thead>
<tr>
<th>Qualification</th>
<th>How to verify with us</th>
</tr>
</thead>
<tbody>
<tr>
<td>International Baccalaureate</td>
<td>Contact the IBO and request they release your results to us online.</td>
</tr>
<tr>
<td>CIE (exam board) qualifications¹</td>
<td>Provide us with the centre number and candidate number listed on your certificate.</td>
</tr>
</tbody>
</table>

¹ If you took your exams in the Bahamas, Botswana, Brunei, Lesotho, Malaysia, Mauritius, Namibia and Swaziland then we cannot access your results online.
If you cannot provide certified evidence of your requested qualification(s), you will not be able to register with the School. If your offer is conditional, we will not be able to confirm your place and your application will be deemed unsuccessful.

If the School finds that the examinations/qualifications you have declared on your UCAS form are inaccurate or you are unable to verify them, the School reserves the right to withdraw the offer or cancel your application.

What should I do if my results are not in English, French or German?

Documents not in English, French or German must be officially translated into English. Translated documents must be correctly certified by an official translator. You must also provide a certified photocopy of the document in the original language which has been certified by your school.

This service can usually be provided by your local university, embassy or translation service. Alternatively, the LSE Language Centre offers a translation service; see page 43 for more details. Please note that it is the responsibility of the applicant to arrange a translation of their documents.

Financial Undertaking and Student Verification Forms

Starting from early June, all offer holders (apart from those with a deferred offer) who have firmly accepted their offer of a place will receive an email with instructions on how to submit two important forms, the Financial Undertaking Form (FUF) and the Student Verification Form (SVF). These forms are submitted via a temporary student IT account known as LSE for You.

The FUF and SVF are compulsory and must be completed and submitted prior to your registration. Completion of the FUF is also mandatory for those overseas students who require a CAS number, which is used to apply for a student visa. Both forms should be completed and submitted within two weeks of the receipt of the email, although we recommend that you complete these forms no later than 30 August 2019, as not doing so may delay your course selection and registration in September. You will only be able to select your courses online in early September if you have completed these forms.

Financial Undertaking Form (FUF)

Completion of the FUF is required so that the Fees Office can ascertain who will be paying your tuition fees and how. Here you will have the opportunity to include sponsor details, if relevant. Overseas students who require a student visa will not be issued with a CAS number (see page 29) until the FUF has been completed and submitted.

Student Verification Form (SVF)

The SVF is an important pre-registration document that asks you to agree to the terms and conditions of registration and to upload a digital photo, which will then be used as the photo on your student ID card. Your card will be produced and ready to collect when you register with the School in September. In addition, if you have stated that you have a disability, learning difficulty or a long-term medical condition on your UCAS form – or if you now wish to declare it – you will need to complete the disability section of the form.

I chose this programme because I was interested in the interplay of financial systems with accounting and economics. I like the breadth of the syllabus and the multidisciplinary approach LSE has brought into accounting and finance. Although we do our fair share of number crunching, we are given the opportunity to choose courses in law, management, psychology, and various other options.

Clarissa Ching
Klang, Malaysia
BSc Accounting and Finance

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Clarissa Ching
Klang, Malaysia
BSc Accounting and Finance
Your first weeks

If you are starting your course in 2019, your first week at LSE will commence on Monday 23 September. During this week you need to formally register with the School, go to your LSE Welcome Presentation and attend a departmental welcome event. There are also lots of other optional events provided by the School, your department and the Students’ Union during that week that are designed to help you settle into London and LSE as quickly and smoothly as possible. For more information, including how-to-guides for settling in and other event information, please visit lse.ac.uk/yourFirstWeeks during the summer. You should plan to be in London from the beginning of LSE Welcome, even if your registration date is towards the end of this week. There will be other events that you need to attend that may fall before your registration slot.

Registration and Welcome Presentations

To complete your formal enrolment as a student at LSE you must register in person. This is the administrative start to your time at the School. Registration is usually a straightforward process which involves you providing proof of your identity and eligibility to study in the UK. You will then be issued with your student card which in addition to confirming your status as an LSE student will allow you entry to student-designated areas, such as the Library.

In order to avoid delaying your registration, please ensure that you have returned all required admissions documentation, such as your exam results, as soon as possible and no later than the deadlines listed on page 6 of this guide. Please also ensure that you have completed and submitted the online Student Verification Form and Financial Undertaking Form, via your temporary LSE for You account, no later than Friday 30 August 2019.

Your Welcome Presentation is the ceremonial start to your time at the School. These presentations are compulsory and are your opportunity to learn more about what it is to be part of the LSE community and our opportunity to welcome you to it. These presentations include valuable information about the wealth of support available to you whilst studying at LSE.

Your registration and Welcome Presentations are scheduled for the week commencing 23 September 2019. The specific times are published on page 58 of this guide.

What to bring with you to Registration

All students should bring a printed copy of your pre-registration pass which will be emailed to you in early September.

**UK students should also bring:**

- Your passport – a driving licence does not verify nationality and therefore is not sufficient for registration. UK citizens who do not hold a passport can register with alternative documents but this will take significantly longer. If you are registering without a passport we will require the same combination of documents required for a Disclosure and Barring Service (DBS) application.

**EU/EEA students should also bring:**

- Your passport or national ID card – a driving licence does not verify nationality and therefore is not sufficient for registration.

**Students from outside the EEA should also bring:**

- Your passport
- Evidence of your entitlement to study in the UK. In most cases this will be your Biometric Residence Permit (BRP) for your Tier 4 student visa. You should make every effort to collect your BRP card before trying to register. In exceptional circumstances, we may be able to temporarily register students without their BRP cards but you must have both your passport and your decision letter with you. In this circumstance, the registration process will take longer and you will need to come back once you have collected your BRP card.

**OR**

- Evidence that you are in the process of applying for a Tier 4 visa in the UK. This is usually the application coversheet and a copy of your passport and current visa.

We will take scans of your documents at Registration. You can download more details at lse.ac.uk/registration

LSE Welcome Events

LSE Welcome includes a variety of formal and social activities designed to introduce you to the School, your department and the Students’ Union. Each event is designed to inform you about different aspects of life at LSE and many of the services and opportunities open to you as a student. The events range from showcases or fairs where you can meet and chat with people to more formal presentations. Specific information about LSE Welcome will be published in the summer before you join us.
Studying at LSE is a stimulating and rewarding experience. You will meet other students from all over the world, have the opportunity to attend excellent debates and hear world class experts speak, at the same time as being able to experience one of the most vibrant and cosmopolitan cities in the world. London offers more than nearly every other city when it comes to entertainment, culture and experiences.

**Student life**

MUSEUMS, GALLERIES AND EXHIBITIONS on your doorstep, and many are **FREE**

**PUBLIC LECTURES, SOCIAL EVENTS, CLUBS and SOCIETIES on campus**

**ENJOY THEATRE, DANCE AND FILM** in London’s West End

Access to **FINANCIAL and BUSINESS DISTRICTS** and other potential employers

**A VIBRANT NIGHTLIFE AND MUSIC SCENE**

**OPPORTUNITIES for PART-TIME WORK during your studies**

**RIVER THAMES is right next door, with ROYAL PARKS nearby**
Student life at LSE combines all the advantages of London life with the benefits of our friendly, international campus. Here you will find a community of staff and students who all believe in our motto “understanding the cause of things” and a wealth of facilities and activities that will help you to do the same.

We are located near to the River Thames, Covent Garden and London Theatreland, the Royal Courts of Justice and many other London sights. All our buildings are located within the same few streets, which means that everyone works, studies, and socialises as part of a single community – a community with a huge range of interests, backgrounds and nationalities.

Check out our Day in the Life feature to better understand what it means to be an LSE student and to be part of this vibrant community at lse.ac.uk/student-life/Campus-life

Places to Socialise
The LSE Students’ Union events centre, The Venue, is located in the basement of our Saw Swee Hock Student Centre (SAW) and showcases some of the best entertainment on campus, including live bands, dance, films and club nights. Why not take a look at LSESU’s events calendar to see what’s on offer? This can be found here lsesu.com/whatson/

There is a wide range of places to grab a soft drink or a tipple on campus, from the well-loved LSE Garrick, to drinking spots like The George and the students’ union bar The Three Tuns, not to mention the huge range of coffee shops on campus! There really is something to match every taste and mood.

One of the most popular places to relax with a drink is The Three Tuns, which has recently moved location into the ground floor of SAW. SAW is also home to LSE’s Students’ Union, a fitness centre, internet café, LSE Careers, Residential Services and Faith Centre.

Exploring London
LSE is at the heart of London and just a stone’s throw from many interesting sights. You can explore the historic Brick Lane, be in foodie heaven in Borough Market, shop until you drop at Covent Garden, and meander through the independent boutiques at Spitalfields.

There are over 1,000 museums and galleries, and 120 different libraries in London. Nearby museums include the British Museum, the Museum of London, and the Imperial War Museum. But, you might find it more interesting to stay off the traditional museum track, and instead stay closer to home. The nearby Sir John Soane’s Museum is a historic house, untouched since Soane’s death 180 years ago and located next to the LSE campus.

If you’re feeling brave, you might even want to consider venturing outside of zone 2. The outskirts of London contain sights well worth a visit, including Crystal Palace, Highgate Cemetery and even further afield, the Harry Potter Warner Bros. Studio!

Student Activities
Your time at LSE is not just about studying; there are plenty of ways to get involved in extracurricular activities. From joining one of over 200 societies, or starting your own society, to volunteering for a local charity, or attending a public lecture by a world-leading figure, there is a lot to choose from.

A major advantage to being a student at LSE is having the best access to LSE’s famous public lecture series. LSE hosts the world’s leading thinkers and speakers as they give exclusive talks on their ideas and experiences. The lectures are free to attend, open to the public and happen most nights during term time.

You will see prominent figures from industry, academia and politics, including some of LSE’s own world-class lecturers. Students will often also have the opportunity to chat to the speakers after the lecture. The public lecture series has recently hosted:

- Zainab Hawa Bangura, Special Representative on Sexual Violence in Conflict for the UN
- Nicola Sturgeon, First Minister of Scotland
- Dame Vivienne Westwood, British Fashion Designer
- Mervyn King, former Governor of the Bank of England and founder of LSE’s Financial Markets Group
- Juan Manuel Santos, President of Columbia
- Kaushik Basu, Senior Vice President and Chief Economist of the World Bank, and LSE alumnus

Arts and music
LSE has a vibrant cultural side and there is a wide range of arts activities to enjoy right here on campus. You can enjoy free weekly music concerts in the beautiful Shaw Library. The programme includes an impressive range of international musicians, instruments, and classical pieces. There are also many works of art on campus and in our residences, and we regularly host exhibitions in The Atrium Gallery, on the ground floor of the Old Building.

Bloggers and Vloggers
Finally… nothing will give you an insight into student life more than LSE students themselves. Their voices can be heard in our student blogs which contain advice about undergraduate studies and tips of things they wish they had known before starting university. These blogs can be found here blogs.lse.ac.uk/studentsatlse/

Throughout the year, a few of our undergraduate students have been recounting their experiences in the form of a video diary. These are available to watch on YouTube and cover a wide range of topics. Explore more here at youtube.com/user/lsewebsite

You can follow our students as they adapt to studying at university, their advice for making the most of university life, and their experiences of the LSE degree programme. Find out more from current students, Jack (BSc Sociology) and Sanjana (BSc Economics with Economic History) here, lse.ac.uk/student-life/Campus-life/Student-video-diaries
Every student is charged a fee for each year of their programme. Fees cover all registration and examination fees payable to the School and to the University of London for lectures, classes and individual supervision, lectures given at other colleges under intercollegiate arrangements and membership of the Students’ Union. It does not cover living costs, travel or fieldwork or repeat fees. Fees are fixed in March for the following session only.

See lse.ac.uk/tableOfFees for a complete list of fees.

Your offer letter will specify how much you will be charged for your tuition fees. The School does not require you to pay a fee deposit when you accept our offer of admission, though if you wish you may make a payment as soon as you have an offer. However, before you register at the School you must complete a Financial Undertaking Form (FUF) confirming that, if admitted, you have adequate funds available to meet the School’s fees and your living costs for the full period of your proposed programme of study at the School. Applicants who firmly accept their offer from LSE will receive an email invitation from early June to complete their FUF.

Important note: The School cannot accept responsibility for students arriving to start a degree programme without sufficient funds and without having already explored all possible options of financial assistance from the School and other organisations.

**2019/20**

**UK/EU fees**

The LSE tuition fee for new UK and European Union (EU) undergraduates beginning their studies in 2019 will be £9,250.00 for the first year, but may increase in line with inflation in subsequent years.

**Important note:** EU students applying for a place at an English university or further education institution in the 2019 to 2020 academic year will continue to be eligible for the tuition fee loan for the duration of their course. This means that students applying to study from 2019 to 2020 will not only be eligible for the same funding as they are now, but that their eligibility will continue throughout their course, even if the UK exits the European Union during that period.

You do not start repaying the loan until you have graduated from your programme and are earning over an amount set by the government.

The tuition fee loan is administered by Student Finance England (SFE). To apply, please visit the Directgov website at gov.uk/student-finance. You should visit this website so that you understand the help that is available, and begin the application process as soon as possible.

Students can opt, if they prefer, to pay the tuition fee upfront or throughout the course.

Students from Wales, Scotland and Northern Ireland wanting to find out more information should refer to the following websites:

- **Welsh Assembly**
  wales.gov.uk/topics/educationandskills

- **Student Awards Agency Scotland**
  saas.gov.uk

- **Department for Employment and Learning in Northern Ireland**
  delni.gov.uk

**Overseas fees**

For all non-UK/EU (overseas) students, universities charge fees to cover the full cost of tuition.

The LSE fee for overseas undergraduate students beginning their studies in 2019 will be £19,920 for the first year. Fees for overseas students will rise each year by at least the level of inflation.

The School does all it can to keep costs under control, but you should allow for an increase of around four per cent each year.

**Channel Islands and Isle of Man students**

If you are classified as a student from the Channel Islands or Isle of Man for the purpose of fees, you or your family will have to make a contribution towards tuition fees. Island students enrolling on undergraduate first degree programmes of study in 2019 will be charged the same tuition fees as English students. Students from the Channel Islands or Isle of Man should contact their local Education Department for further information regarding financing their studies:

- **Jersey**
  gov.je/Education/Pages/default.aspx

- **Guernsey**
  education.gg/educationhome

- **Isle of Man**
  gov.im/education

**Deferred offer holders from 2018**

Applicants who submitted an application in the 2018 admissions cycle and are holding a deferred entry place for 2019 will pay the fee published on the LSE website for the actual year of entry.
Paying your fees

When to pay your fees
Offer holders can pay their fees as soon as they have their offer, and up to 21 September 2019. After this date, you will be placed on a termly Payment Plan. More details can be found on the Fees website at lse.ac.uk/feesoffice

How to pay your fees
LSE accepts payment of fees by cheque, credit/debit card or bank transfer, or via LSE’s online payment facility. More information is available on the Fees Office website.

If you have taken out a Tuition Fee Loan via Student Finance England
LSE will receive information about your fee loan directly from Student Finance England in September 2019. If your application to Student Finance England is late or delayed, you should contact the Fees Office for advice and support. You will not be asked to pay your fees until the Fees Office has discussed the situation with you.

If you have received an award from LSE
Scholarships and awards made by LSE are put towards your fees for the year, in the first instance, unless you have arranged payment of all or part of your fees to LSE. If you do arrange for the full or part payment of your fees, eg, via a tuition fee loan from Student Finance England, then that portion of your LSE scholarship or award will be released to you to help with maintenance costs. LSE Bursaries (UK students) are always released directly to students. All payments are made in termly instalments at the start of term.

If the award made by the School or fee loan covers only part of your fees, you are responsible for paying the remainder. You must pay the remainder either in full or in instalments.

If you are paying your own fees please see the Fees Office website for more details.

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Receipts and visa updates
If you are an overseas student requiring a visa, information on your fee payments is automatically sent to the Home Office and your CAS is updated once your payment has cleared, to reflect the amount paid.

Important note: It can take up to two weeks for some payments to clear. Please wait until you are issued with an updated CAS before booking any visa appointments.

Penalties for late payment
There are penalties for late payment. These may include loss of library rights, de-registration and referral to Credit Control. You will be warned by email if your payments are late and/or if sanctions are going to be imposed on you. At this time you should contact the Fees Office directly.

Failure to pay your fees
If any portion of your fees remain unpaid, whether by yourself or other external organisation, then your exam results will not be published and will not be made available to you.

Problems
If you encounter any problems with the payment of your fees you should contact the Fees Office immediately.

Contact the Fees Office
LSE Fees Office
Houghton Street, London WC2A 2AE
Tel: +44 (0)20 7955 7765
Fax: +44 (0)20 7404 4185
Web: lse.ac.uk/feesOffice
Fee status classification

The Student Fees (Qualifying Courses and Persons) (England) Regulations 2016 govern the definition of "home" (UK/EU) and "overseas" students for the purpose of fees. These regulations enable individual institutions to classify the fee status of students. The onus is on individual students to satisfy the institution that they meet the criteria to be classified as home students for the purpose of fees.

LSE makes the final decision on whether you are a home UK, home EU, or overseas student, based on the evidence that you provide. It is important to give us all the information that is required to make the correct fee assessment.

Only certain categories of students will be charged the "home" fee. These are given below in general terms. For more detailed information, and to see whether you fall into any of these, or any other category, please refer to the UKCISA website at ukcisa.org.uk

Home UK students

In order to qualify as a home UK student, you must meet all of the following criteria:

- you must be "settled" in the UK and Islands (the Islands means Channel Islands and the Isle of Man) on the "first day of the first academic year of the course" AND
- you must also have been "ordinarily resident" in the UK for the full three year period before the "first day of the first academic year of the course" AND
- the main purpose for your residence in the UK and Islands must not have been to receive full-time education during any part of this three year period.

Important note: For LSE the "first day of the first academic year of the course" is 1 September.

The following categories of students may also qualify for the "home" fee:

- refugees (recognised by the UK government) and their spouses/civil partners and children
- persons who applied for asylum and as a result have been granted Humanitarian Protection and their families
- persons with long residence in the UK.

The following factors are not in themselves sufficient to warrant a "home" fee classification:

- possession of British nationality
- ownership of property in the UK or EEA
- employment within the area
- payment of taxes.

Home EU students

In order to qualify as a home EU student, you must meet all of the following criteria:

- on the first day of the academic year of your course you must be a national of an EU country, OR the "relevant family member" of a UK national or non-UK EU national AND that relevant family member must be in the UK as a self-sufficient person or as a student AND
- you must have been ordinarily resident in the European Economic Area and/or Switzerland for the three year period before the first day of the first academic year of the course AND
- the main purpose for your residence in the EEA must not have been to receive full-time education during any part of that three year period.

The following may also qualify for the "home" EU fee:

- EEA and Swiss workers, their spouses, civil partners and children in the UK who have been resident in the EEA or Switzerland for three years
- child of a Swiss national
- child of a Turkish worker.

The following factors are not in themselves sufficient to warrant a "home" fee classification:

- possession of EU nationality
- ownership of property in the EEA
- employment within the area
- payment of taxes.

Re-consideration of fee status

If you are an offer holder and believe that the School should reconsider your fee status, you should contact us immediately and no later than Thursday 1 August 2019.

Please note that by registering onto your course you are accepting your allocated fee status. If you believe that you have been incorrectly classified after registration you must contact us no later than 31 October. We are unable to consider any fee status reclassification request after this date. We reserve the right to review your offer of admission and the award of any financial aid if your fee status changes. Once you are a registered student, you should be aware that your fee status will only be reclassified in exceptional circumstances.

You may become eligible for a "home" fee on the first day of a subsequent academic year if:

- you become, or a family member becomes, a refugee
- you are, your spouse/civil partner are, or your parent is, refused asylum but granted Humanitarian Protection or another specified form of leave
- you already met the three-year residence requirement on the first day of the first academic year of your course and you become:
  - an EU national, or the family member of an EU national
  - an EEA or Swiss migrant worker, or the family member of such a person
- when you are studying in England in any academic year from August 2016/17 onwards (regardless of when you started the course), you meet the requirements of the new 'long residence' category.

Please note that gaining Indefinite Leave to Remain (ILR), and/or acquiring three years ordinary residence in the UK, part-way through a course will not change your fee status.

If you think you have been classified incorrectly, please contact the Undergraduate Admissions Office immediately at ug.offerholder@lse.ac.uk or +44 (0)20 7955 6500.

See the UKCISA website for independent advice about fee status ukcisa.org.uk.
Financial support

LSE, the UK government and overseas governments offer a range of financial support packages for undergraduate students.

Financial support for UK students

The information given below is for students who reside in England. Students residing in Scotland, Northern Ireland and Wales should check the following websites for more information, as none of the devolved administrations have published full details of 2019 support at the time of going to print.

Scotland: saas.gov.uk
Northern Ireland: delni.gov.uk
Wales: studentfinancewales.co.uk

LSE Bursaries: lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding

Student loan for maintenance

The student loan for maintenance will continue to be available to students entering higher education in 2019. Details of figures have not been published at the time of going to press, but the 2018 rates are below for guidance.

The maximum maintenance loans are:
• £11,354 for students in London and living away from home
• £7,324 for students living at home.

Assessments are made by Student Finance England (for students from England, and by the relevant body for students from Scotland, Wales, and Northern Ireland). Applications can be made online at gov.uk/Student-Finance. Information on interest rates is also on this site.

Tuition fee and maintenance loans are combined for repayment. Currently, repayments of all loans start the April after leaving higher education, and only once the graduate is earning in excess of £25,000. Repayments are based on 9 per cent of earnings over £25,000. For instance, if your income was £30,000 you would repay £27.50 per month.

The LSE Bursary

The LSE Bursary is for UK students who have a means tested element to their maintenance loan. It is worth up to £12,000 over a three year course of the admissions cycle. We recommend that you check the Fees and funding section of the website - lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding, on a regular basis.

There is no limit to the number of LSE Bursaries which will be made available each year, so students do not compete for the awards. You do not have to apply separately to LSE for the bursary. If you have been assessed for a means tested element to your maintenance loan, your details will be passed to LSE automatically and the value of the bursary is calculated accordingly. If you are eligible you will receive the award once you have registered at the School.

Important note: If you want to be considered quickly and easily for the LSE Bursary, you should ensure that when both you and your parents complete the online form for funding you do not tick the box opting out of sharing information. Student Finance will then share your financial data with universities, and we can proceed to award any bursary promptly.

LSE Discretionary Bursary

A number of Discretionary Bursaries are available for new LSE students who face exceptional financial needs, including, for example, caring responsibilities, financial need related to disability or an unavoidable requirement to live at home. The value of the award may vary according to need. These bursaries do not have to be repaid. Any home UK or EU student who receives an offer of a place at LSE will be eligible to apply for the Discretionary Bursary.

Students should apply directly to the Financial Support Office, using the relevant application form available on the LSE Financial Support Office website from November 2019. In the case of students from England and Wales, if the School has awarded an LSE Bursary with a value of under £4,000, you are also entitled to apply for a Discretionary Bursary.

Please note: You must have applied for all statutory support available before you can be considered. Students who are made an offer of a Discretionary Bursary will receive the award once they have enrolled at the School.

LSE scholarships

Each year LSE awards a number of scholarships – funded by private or corporate donation – to UK applicants to the School. The number, value, eligibility criteria and type of awards vary from year to year. Awards are made on the basis of financial need and academic merit. For more details about these scholarships and information on how to apply please see the Financial Support Office website.

New scholarships become available during the course of the admissions cycle. We recommend that you check the Fees and funding section of the website - lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding, on a regular basis.

LSE Stelios Scholarships

Five LSE Stelios Scholarships, each worth £10,000 per year for three years, are available for students from the UK, Greece or Cyprus for 2019 entry. For information on how to apply please see the Financial Support Office website.

The deadline for home UK applications is 1 June 2019.

Financial support for asylum seekers, refugees, those with Humanitarian Protection and UK residents with Limited Leave to Remain

LSE Access to Education Scholarships

LSE offers three awards made up of support for the tuition fee and living costs. You will be considered if you are:
• an asylum seeker, or
• a refugee, or
• a person with Humanitarian Protection, or
• a person who is resident in the UK and has been granted Discretionary/Limited Leave to Remain in the UK.

Priority will be given to those who are unable to access funding from Student Finance England (or its national equivalent), but each case will be assessed on need.

To apply please see lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding

The deadline is 26 April 2019.
Financial support for EU students

UK government support

EU nationals generally can apply for a tuition fee loan when studying in the UK. However EU nationals are not usually eligible for UK government financial support for maintenance unless they have lived in the UK or Islands for five years before the start of their programme. Residence in the UK for the purpose of receiving full-time education will no longer be excluded from this period and you will not need to be "settled" in the UK within the meaning of the Immigration Act 1971.

Important note: EU students applying for a place at an English university or further education institution in the 2019 to 2020 academic year will continue to be eligible for student loans – and will be for the duration of their course. This means that students applying to study from 2019 to 2020 will not only be eligible for the same funding and support as they are now, but that their eligibility will continue throughout their course, even if the UK exits the European Union during that period.

For more information visit gov.uk/student-finance

The LSE Bursary

EU students from low-income backgrounds may be eligible for an LSE Bursary. If you are an EU student we will not receive any information about you from Student Finance England. You should apply for the bursary using the Undergraduate Scholarship Form lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding

LSE scholarships

LSE offers a limited number of undergraduate scholarships of varying amounts each year to EU students.

Kadas Scholarships

Three Kadas Scholarships, each worth £15,000 per year for three years, are available for students from Central Europe for 2019 entry. For information on how to apply please see lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding

The deadline for home EU applications is 1 June 2019.

Financial support for overseas students

Before contacting the LSE Financial Support Office, you should contact your home government, ministry of education or nearest British Council Office for information and advice about financial aid and scholarships for overseas study. You should bear in mind that securing financial aid can be a long and time consuming process, so we advise you to start your research early. The British Council website at britishcouncil.org may also provide helpful information.

LSE Undergraduate Support Scheme

The LSE Undergraduate Support Scheme is designed to help overseas students who do not have the necessary funds to meet all their costs. This financial aid is available only for study at LSE, and the awards are renewable for each year of your programme.

Information on how to apply together with the application form are here lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding. We will ask you to submit information about your financial situation so that we can make an assessment of your financial need. However, please be aware that funding is limited and that, unfortunately, we are unable to assist everyone who applies. If you are eligible to be entered for any LSE scholarships then we will use the same information to put forward for those – you will not need to complete a second form.

You are advised to apply early. The final deadline for completed application forms to be received by LSE is 26 April 2019.

LSE scholarships

The School offers a limited number of undergraduate scholarships of varying amounts each year.

New scholarships become available during the course of the admissions cycle. We recommend that you check lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding, on a regular basis.

The deadline for all scholarships available to overseas applicants is 26 April 2019.

Important note: The School has limited funds and is unfortunately unable to help every applicant for financial assistance. The School is not able to offer any assistance to students who are under-funded when they start their course.

External sources of funding

In special circumstances, applications for undergraduate study may be considered under the following schemes. You should also refer to the School’s website for further information lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding

Commonwealth Scholarships and Fellowship Plan (CSPP)

The CSFP is usually for postgraduate students only, but in special circumstances awards may be made to undergraduates. Awards are generally only made to undergraduates if there are no undergraduate courses in a particular subject in your own country or regional university. To be eligible you must be a citizen of either a Commonwealth country (not the Commonwealth of Independent States) or a British dependent territory. You should contact the Commonwealth Scholarship Agency in your own country. Agency addresses are listed in Appendix II of the Commonwealth Universities Yearbook. If you are already in the UK, the Association of Commonwealth Universities (ACU) can help you with general information concerning the scheme, but it cannot issue application forms to overseas students. For further information see cscuk.dfid.gov.uk

Financial support
Rotary Foundation Ambassadorial Scholarships
Scholarships are open to citizens of countries where there are Rotary Clubs, and tenable at an assigned institution in a country where Rotary Clubs are located, but not in the country of the sponsoring club. Details are available from your local branch. Applications should be made 18-24 months in advance of the proposed start date of your course.

For further information see: [rotary.org](http://rotary.org)

US and Canadian student loans
US student loans are available to US students studying at LSE. For more information, visit: [https://info.lse.ac.uk/staff/divisions/Finance-Division/Fees-Income-and-Credit-Control/Loans-and-Funding](https://info.lse.ac.uk/staff/divisions/Finance-Division/Fees-Income-and-Credit-Control/Loans-and-Funding) or the official US Federal website at: [fafsa.ed.gov](http://fafsa.ed.gov)

Canadian students should seek information from their own province.

Additional financial support while you are studying
LSE provides additional aid to students who experience unexpected financial difficulties once they have registered on their programme of study. Please note, LSE will not provide financial support to students who register without sufficient funds to cover their fees or living expenses.

Student Support Fund
The Student Support Fund is an emergency hardship fund for students who are experiencing financial difficulties which could not have been foreseen at the time of first registration at the School. It cannot be used to assist students who register without sufficient funds for their fees and living expenses. Students must be fully registered to apply.

LSE Access
LSE Access funds are available to provide help for low income UK students who may need extra financial support for their course and to stay in higher education. More specifically, the funds:
- can meet particular costs which are not already being met from other grants
- can help if students are in financial hardship
- can provide emergency payments for unexpected financial crises and
- can help students who may be considering giving up their course because of financial problems.

Disabled Students’ Allowance (DSA)
Disabled students from the UK can access DSAs which are grants to help with extra costs you might face as a result of a disability, long-term health condition, mental-health condition or specific learning difficulty like dyslexia. DSAs don’t need to be paid back and can help pay for specialist equipment, non-medical helpers, additional travel costs and other costs like photocopying.

Childcare Grant (CCG)
You can apply for a Childcare Grant if you’re a full-time undergraduate student living and studying in England and you:
- have at least one dependent child who is under 15 and in registered or approved childcare, or
- have at least one dependent child who is under 17, is registered as having special educational needs, and in registered or approved childcare.

Parents’ Learning Allowance (PLA)
You can apply for a Parents’ Learning Allowance if you’re a full-time undergraduate student with dependent children. This helps with the extra costs associated with being a parent and a student. You don’t need to be paying for childcare to be eligible.

The LSE Careers Service
The LSE Careers Service can help you find employment while you are a registered student at LSE, and will help you think ahead to future employment with opportunities for internships, voluntary work and work placements.

As well as providing careers guidance, the LSE Careers Service also runs an online jobs site for LSE students looking for casual work in the London area. The site advertises part-time, temporary and holiday work and aims to be the first port of call when you need extra funds. Further information about the services offered by the LSE Careers Service can be found at [lse.ac.uk/careers](http://lse.ac.uk/careers)

You should be aware that the School advises students not to work for more than 15 hours per week during term-time. Also, you should not rely on finding employment to allow you to fund your tuition fees and/or living expenses. Please see the “Employment whilst studying” section on the next page for further information.
Sources of information

Further information about student finance can be found from the following publications and websites:

For UK/EU students

studentcashpoint.co.uk

The Educational Grants Directory: Available by subscription at grantsforindividuals.org.uk or from reference libraries.

For overseas students

ukcisa.org.uk/student/source_funding.php
educationuk.org/global/articles/scholarships-financial-support
cscuk.dfid.gov.uk

Commonwealth Universities Yearbook: Available by subscription at acu.ac.uk or from British Council offices and/or reference libraries.

Study abroad

For information about international scholarships and scholarships to British universities, visit unesco.org/education/studyingabroad/networking/studyabroad.shtml

Employment whilst studying

In general, you should not assume that you can fund your studies by working during the academic year. There are occasionally opportunities for work at LSE but they are very limited. If you do find paid work LSE advises that students work no more than 15 hours per week, as they are expected to dedicate 40 hours per week to classes and private study. This is subject to:

• any restrictions on work placed on you by your funding body
• any restrictions on work placed on you by immigration regulations (if you are an overseas student)
• your paid work not interfering with your studies at the School (your classes must be your priority)
• you not changing classes or seminars to fit your paid work schedule.

Students with EU citizenship have the same right to paid employment as UK citizens.

If you are from outside the EU, your student visa may state “able to work” or “able to work as authorised by the Secretary of State” or “able to work under Tier 4 rules”. This means you have permission to work, subject to the guidelines above. However, students are still restricted in some areas and must not engage in business, self-employment or the provision of services as a professional sports person or entertainer nor pursue a career by filling a permanent full-time vacancy. For further information please see the UKCISA web site at ukcisa.org.uk

If you do not have permission to work and you think that this is a mistake, contact the International Student Visa Advice Team (ISVAT) for advice.

Contact details can be found at lse.ac.uk/isvat

Contact the LSE Careers Service

Floor 5, Saw Swee Hock Student Centre, 1 Sheffield Street, London, WC2A 2AE
Tel: +44 (0)20 7955 7135
Email: careers@lse.ac.uk
Web: lse.ac.uk/careers

Contact the Financial Support Office

LSE, Houghton Street
London WC2A 2AE
Tel: +44 (0)20 7955 6609
Email: Financial-Support@lse.ac.uk
Web: lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding

Contact the International Student Visa Advice Team

LSE Student Services Centre
Ground Floor, Old Building
Houghton Street, London WC2A 2AE

Web: lse.ac.uk/isvat
Email: go to the page for new students and if you can’t find the answer to your question, you can email ISVAT using the webform lse.ac.uk/study/informationForInternationalStudents/visasAndImmigration/ISISwebqueryform.aspx

I chose this programme because it offered a deep understanding of economics along with a wide range of outside options and many empirical activities such as research and economic workshops. I have had the chance to take part in many events with the Vietnam Society and the Economics Society. This has helped me to develop transferable skills and build up a network of friends and experts.

Dang Anh Duc Luong
Vung Tau, Vietnam
BSc Economics
Cost of living

The perceived cost of living and studying in a city is a concern for many students. However, London can be as expensive or economical as your personal tastes dictate — some students are able to live on less, some on more. It’s important to remember that thousands of students are able to successfully live in London on a student’s budget. In fact, the best time to take advantage of all that London has to offer may be as a student.

You should consider the following outgoings and potential sources of funding when determining your budget. Please note that this list below is a guideline to assist you, and is not meant to be exhaustive.

**Outgoings:**

- **Tuition fees** (see above and page 17)
- **Accommodation** (see above and page 25)
- **Utilities** (see page 55)
- **Travel to/from London** (see page 50)
- **Travel within London** (see page 51)
- **Food/drink**
- **Entertainment**
- **Books**
- **Employment**
- **Mobile phone**
- **Household expenses**
- **One-off arrival costs** (housing deposit, clothing, bedding, household products).

**Potential income:**

- **Financial support, bursary, scholarship**
- **Savings**
- **Family**
- **Loans**
- **Employment**

You can also get more information on living and studying in the UK and London at:

- **UK Studentlife**
  - ukstudentlife.com/Prepare/Cost.htm
- **Student Calculator**
  - studentcalculator.org

**Living costs for overseas students**

If you are an overseas student who requires a visa, you will need to satisfy immigration authorities that you have sufficient funds to cover your entire period of study (see page 29 for more information). The LSE’s broad estimate of minimum living costs is £1,200 – £1,300 per month or £14,400 – £15,600 per year plus a one-off cost of £1,000.

If you are an overseas student coming to London for the first time, you may also find it necessary to budget for some one-off arrival costs. These will vary in nature but may include the purchase of warm clothes (if you are coming from a warmer climate than the UK), kitchen utensils (if you live in self-catering accommodation), a one month deposit for accommodation (in addition to monthly rent) and other more general costs. It is vital that you ensure that you have sufficient funds to cover all aspects of your programme at LSE and that you are clear on the costs involved.

**Dependants**

It is particularly important for students bringing dependants with them to London to ensure that you have made adequate financial arrangements. The School cannot assist with the living costs of students’ dependants.

**Fees and financial support**

You should make sure that you factor fees, loans and financial support into your calculations of living costs.

More information on financial support can be found on LSE’s website at [lse.ac.uk/financialSupport](lse.ac.uk/financialSupport). You should also have a look at the Financial Support section of this guide, which begins on page 20.

**Accommodation**

For most students, accommodation is one of the largest expenses involved in studying in London. However, there is a wide range of accommodation available to students — from LSE and intercollegiate halls to private housing.

LSE accommodation is not always the cheapest accommodation available, but it is guaranteed for all first year students who apply on time and it does offer a prime central location. Some halls also include an evening meal. LSE recently introduced an accommodation bursary scheme to support students from lower-income households. You can find more information about this at [lse.ac.uk/student-life/accommodation/prices-and-payments/accommodation-bursary-scheme](lse.ac.uk/student-life/accommodation/prices-and-payments/accommodation-bursary-scheme). Students also have the option to live in private accommodation in outer London. This can be cheaper, but you will need to ensure that you budget for any travel costs you may incur getting to and from campus.

Finding accommodation does not need to be a daunting process; LSE is here to help you. Visit our Accommodation website at [lse.ac.uk/accommodation](lse.ac.uk/accommodation) for comprehensive advice on LSE, intercollegiate or private housing options.

**Saving money in London**

There are lots of free things to see and do in London. A walk through its historic streets, through its many parks or along the Thames is free. Many of London’s museums have free entry, and free outdoor festivals occur year-round in the capital.

LSE also has a bar and a club night on campus, both of which offer cheaper prices than an average night out in the West End.

See page 54 for more information about entertainment in London.

**Discounts on travel**

Travelling in the city doesn’t have to be expensive. Many areas of London are walkable, and the buses, which have a two journey Hopper fare when used within an hour of touching in for your first journey, offer a cheaper transport option to the tubes and trains. Transport for London also offers a special Student Oyster Card, which provides discounted fares on transport. At the time of going to print, this is 30 per cent off a full adult fare.

See page 53 for more information about London Transport and its associated costs and discounts.

**Discounts on shopping**

The National Union of Students (NUS) is an excellent source of information for students looking to save money. Applying for an NUS card will give you access to numerous discounts available, from books to clothes to eating out.

See page 55 for more details about NUS and other student discounts, and page 56 for tips on great places to shop.
LSE guarantees an offer of accommodation, in either one of the LSE Halls of Residence or one of the Intercollegiate Halls (which are open to all University of London students), to all first year undergraduates who apply by the deadline.

Undergraduate students in residences are usually offered housing contract lengths to match the academic year. Contract lengths available for undergraduate students are 31 weeks (the academic year excluding the Easter and Christmas vacations), 38 weeks (the academic year including the Easter and Christmas vacations) or 50 weeks (the academic year including the Easter, Christmas and Summer vacations).

LSE and University of London accommodation

LSE offers a variety of styles of accommodation. There are undergraduate only halls, and halls which accommodate both undergraduate and graduate students.

In all of them, there will be a varied mix of students, home and overseas, men and women. Residences offer a supportive environment for those living away from home for the first time, providing a pathway to independence and establishing networks of friends that last a lifetime.

In all residences there are student committees to organise regular events, such as nights out, theatre trips or film shows.

All of the LSE halls are in central London within a four mile radius of the LSE campus and within London Transport zones 1 or 2, though most are in zone 1 (see map on page 61).

The prices quoted below for LSE and University of London residences are the weekly rate, per person, for 2018/19 and are for guidance only. Accommodation rates for 2019/20 will be available on the Accommodation website at lse.ac.uk/accommodation once accommodation applications open in February 2019. Room rates differ from hall to hall, according to varying factors. This may include:

• relative room size in the building; location within the building; access to shared facilities, such as bathrooms, kitchens, etc
• bed size
• whether or not meals are included in the weekly charge.

LSE Halls of Residence

Bankside House

24 Sumner Street, London, SE1 9JA

Bankside House is the largest hall of residence, housing up to 617 men and women, in 527 single and 45 twin rooms. More than 250 rooms have private shower/toilet facilities (including all twin rooms), the rest sharing a shower/toilet suite with just one other room. All rooms contain wash basins.

• 25 minutes from LSE (on foot)
• Single, en-suite – up to £240.80
• Single, shared bathroom – £210.35
• Twin, en-suite – up to £149.80
• Six evening meals included Sunday to Friday; one brunch on Saturday also included

High Holborn

178 High Holborn, London, WC1V 7AA

This custom-built residence is in a prime central London location. It accommodates 448 students, 408 in single rooms and a further 40 in twin rooms with private toilet and shower facilities. The hall is divided into centrally heated flats, consisting of four or five bedrooms with shared kitchen, shower and toilet facilities. All single rooms have wash basins and there are extra bathroom facilities on each floor.

• Ten minutes from LSE (on foot)
• Single rooms – from £281.75 to £294.70
• Twin, en-suite – up to £158.20
• Self-catered
Northumberland House
Edward VII Rooms, 8 Northumberland Ave, London, WC2N 5BY
Northumberland House is home to 370 students in 158 single and 91 twin rooms. All rooms have private shower/toilet facilities.
- 15 minutes from LSE (on foot)
- Single, en-suite – from £269.50
- Twin, en-suite – from £146.35
- Self-catered

Passfield Hall
1-7 Endsleigh Place, London, WC1H 0PW
Passfield Hall, an attractive Georgian building in Endsleigh Place, is home to 227 men and women. The hall has single, twin and triple rooms. All rooms contain wash basins.
- 20 minutes from LSE (on foot)
- Single rooms – from £196.35 to £232.40
- Twin rooms – from £127.40 to £133.70
- Triple rooms – from £103.95 to £112.70
- Six evening meals included Sunday to Friday; one brunch on Saturday also included

Rosebery Hall
90 Rosebery Avenue, London, EC1R 4TY
Rosebery Avenue Hall accommodates 316 men and women students in 271 single rooms, 18 twin rooms with private shower and toilet and a further 13 twin rooms. All rooms contain wash basins.
- 25 minutes from LSE (on foot)
- Single rooms – from £194.95 to £217.70
- Twin rooms – from £133.35 to £151.90
- Six evening meals included Sunday to Friday; one brunch on Saturday also included

King’s Cross
Canal Reach, London, N1C 4BD
King’s Cross is situated near King’s Cross and St Pancras stations, two of London’s major transport hubs. It offers accommodation for up to 352 LSE students in shared flats and studios. The residence is independently owned and managed by urbanest. There is a café on site, as well as secure bicycle parking.
- 20 minutes from LSE (by underground)
- Single, en-suite – from £242.29 to £253.88
- Single studios – from £346.62
- Self-catered

Westminster Bridge Place
484 LSE students are housed in urbanest Westminster Bridge, with a mix of shared, single and studio room types. Facilities on-site include a gym, swimming pool and café, as well as a variety of communal spaces in the hall. The residence is within easy-walking distance of LSE, and overlooks the Thames and the Houses of Parliament.
- 15 minutes from LSE (on foot)
- Twin rooms – from £185.21 to £206.21
- Single with shared bathrooms – from £226.85 to £266.77
- Single, en-suite – from £244.39 to £280.04
- Single studios – from £360.56 to £393.43
- Self-catered

Intercollegiate Halls of Residence
There are six Intercollegiate Halls, accommodating undergraduate and postgraduate students from LSE, as well as from the other colleges of the University of London. These halls provide the opportunity to meet and socialise with a diverse mix of students. For 2018/19, there were up to 390 places in University of London halls for LSE students. All offer 40 week contracts covering term-time, Christmas and Easter vacations, and include two meals per day in the fees.

The latest information about the availability of these halls will be available on the LSE website at the time applications open in early 2019.

College Hall
Malet Street, WC1E 7HZ
Transferred in 1932 to its present building in the University of London precinct, College Hall has 59 single rooms with wash basins, 243 en-suite single rooms, 16 en-suite single rooms for those with special access requirements and 21 double en-suite rooms.
- Single room, shared facilities – £223.50
- Single en-suite – £258.08
- Double en-suite – £298.84

Sociology at LSE is very broad and we cover many interesting topics, from studying the original texts of Durkheim and Marx, to debating the causes and impact of growing inequality in the UK. There is also a strong emphasis on developing independent critical and reasoning skills. The fact that my teachers and lecturers are authors of many works I have studied and continue to study really appeals to me.

Akosua Yeboah
Essex, UK
BSc Sociology
Connaught Hall
36-45 Tavistock Square, WC1H 9EX
Founded by the Duke of Connaught in 1919 as a memorial to the Duchess of Connaught, the original premises in Torrington Square were given by the Duke to the University in 1928. The hall forms part of a terrace of converted Georgian houses, situated in an attractive square in central London. Connaught Hall has 204 single rooms, and five shared rooms. All rooms have internet access, telephones and wash basins.
- Single room, shared facilities – £210.76
- Small single room, shared facilities – £179.82
- Single en-suite – £253.71

International Hall
Lansdowne Terrace, WC1N 1AS
International Hall has 414 single study bedrooms, 30 self-catering single studios, 154 self-catering double studios and a range of one and two bedroom flats. Flats and studios are normally reserved for postgraduate students. International Hall also has some single rooms in single sex areas during the academic year. All types of accommodation are recently refurbished and have internet access and telephones; all single rooms have wash basins.
- Single study bedroom, with shared bathroom (including meals) – £210.76
- Single room, shared facilities – £203.48
- Single en-suite – from £220.95 to £265.50
- Townhouse room – from £220.95

The Garden Halls
1 Cartwright Gardens, London WC1H 9EB
Located in the heart of Bloomsbury, the Garden Halls re-opened in September 2016 following a successful refurbishment project. This modern complex consists of 1,183 study bedrooms and offers a vast range of facilities and communal spaces, including games room, cinema room, music room, landscaped gardens and four tennis courts. Room types include single rooms, single en-suite rooms, townhouse rooms and studio rooms.
- Single room, shared facilities – £203.48
- Single en-suite – from £220.95 to £265.50
- Townhouse room – from £220.95

Private housing
Information and general advice on living in privately rented housing is available at lse.ac.uk/accommodation for those students who would prefer this option.

How to apply
You can apply for accommodation in LSE and Intercollegiate residential accommodation using our online application portal once you have received your offer of a place at the School, however offers of accommodation will not be made until you have accepted your offer to study at the School.

For more details about LSE and Intercollegiate Hall facilities, please visit lse.ac.uk/student-life/accommodation/search-accommodation

Starting in February 2019, visit the Accommodation website at lse.ac.uk/accommodation. Click on “Student Accommodation” and then “Apply”, where you’ll find a link to Hallpad, our online application portal.

Using your unique LSE student ID number, you’ll be able to log in, submit your accommodation application, check the progress of your application, accept your Licence Agreement when it is ready, pay your deposit and inform us of any changes to your plans such as arriving earlier or later than scheduled.

For those beginning their programme in 2019, applications should be made before the deadline. For the 2019 deadline, please see: lse.ac.uk/student-life/accommodation/dates-and-deadlines/dates-and-deadline to benefit from our guarantee of an offer of accommodation for all new first year undergraduates. Our service standard times and decision dates will be published online once the application process is underway. Applications from new undergraduate students will be considered after the deadline but are not subject to a guaranteed offer.
Payment of halls’ fees
If you have an unconditional offer to study, the deposit is requested at the point the original offer of accommodation is made. For students with conditional offers to study, offers of accommodation will be still be made within 28 days of your application being received, however, the deposit is only requested at the time you meet the conditions of your offer to study at the School. The deposit is held against future rent charges and the balance of this deposit is ultimately returnable as a credit to final term fees.

University of London Intercollegiate Halls require a registration fee on the acceptance of an offer. Additionally, some require a deposit.

When planning your finances for the year, please note that fees for LSE Halls are due by the end of the second week of each term. Different payments schedules apply in University of London Intercollegiate Halls.

A full schedule of payment dates for 2019/20 will be provided to each applicant as part of their Licence Agreement, Terms and Conditions and Residence Regulations.

Accommodation Bursary Scheme
To help students financially, we run an accommodation bursary scheme. Information about eligibility and the amounts available will be confirmed before applications open and made available on the accommodation webpages. We recommend students interested in being considered for this scheme read the information available here lse.ac.uk/student-life/accommodation/prices-and-payments/ accommodation-bursary-scheme

Insurance offer holders
Students who are holding the School as an insurance place should make their accommodation application along with all other applicants by the deadline. For the 2019 deadline, please see: lse.ac.uk/student-life/accommodation/dates-and-deadlines/dates-and-deadlines. Offers of accommodation are not made unless or until an insurance place becomes firm.

Students with a disability
The School offers a range of accommodation for disabled students, including rooms with adapted bathrooms and kitchens, sensory equipment for fire alarms and much more. Almost all residences (except Carr-Saunders Hall) have lifts and/or ramp access to the front entrance. High Holborn and Grosvenor House have a limited number of rooms with access to an adapted kitchen with adjustable counters which can be lowered or raised as required.

LSE actively encourages applicants and students to disclose their disability. This helps us to ensure that supportive measures are in place.

Applicants who make a disclosure will be asked to submit additional information alongside their accommodation application in order to advise the School of their particular requirements. Access guides to all the School’s buildings and residences are available at lse.ac.uk/disabledgo

For advice and further information in choosing accommodation which best suits your requirements, please contact Accommodation@lse.ac.uk

Applicants with medical requirements are also encouraged to make contact with the Disability and Wellbeing Service at: Disability-Dyslexia@lse.ac.uk

Couples
LSE residences Rosebery Avenue, Northumberland House and Bankside House can accommodate a small number of couples in double or twin rooms.

Students with children
Accommodation for LSE students with children is available only through the University of London International Hall or through Zebra Housing Association. Applicants with children are advised to seek early guidance and information from the Residential Services Office on options for suitable housing in London.

Contact the Accommodation Office
3.02 Saw Swee Hock Student Centre
Houghton Street
London WC2A 2AE

Tel: +44 (0)20 7955 7531
Email: accommodation@lse.ac.uk
Web: lse.ac.uk/accommodation
Visa advice for overseas students

Overseas (non-EU/EEA nationals) offer holders should leave plenty of time to plan, apply for and obtain their student visa. We recommend that you do not plan any travel during the summer until you have obtained your Tier 4 visa for LSE.

You can apply for your visa up to three months before your programme begins. You will only be able to apply for your visa when you have received your CAS (Confirmation of Acceptance for Studies) number from us to complete your Tier 4 (General) student visa application.

LSE does not have a Tier 4 (Child) sponsor licence. If you will be under 18 when you are applying for your visa, you must still apply for a Tier 4 (General) visa.

Please note the information below was updated in August 2018. Immigration rules change frequently and it is essential that you check on the LSE’s International Student Visa Advice Team (ISVAT) website at lse.ac.uk/ISVAT, and the Home Office website at gov.uk/browse/visas-immigration for up-to-date detailed information.

Confirmation of Acceptance for Studies (CAS)

The CAS is a unique reference number issued to LSE by the Home Office after we supply them with your programme, admissions and personal details. It can only be issued to you by LSE once you have:

- firmly accepted your unconditional offer
- completed your Financial Undertaking Form (FUF)
- confirmed to us your passport details, including all of your official names as shown in your passport, the correct spelling and the order that they appear in on your passport. If your name is incorrect on the CAS, let us know before applying for your visa.

Once your CAS number has been assigned by the Home Office, the Undergraduate Admissions Office will email your CAS statement containing the CAS number to you. Your CAS statement has no legal function; it is just a note of the information we have supplied to Home Office to create your CAS number.

The CAS statement lists the evidence that we assessed when making the decision to offer you a place. You will need to read this carefully and submit evidence of these qualifications along with your visa application.

Once you receive your CAS statement email, you should re-check the information it contains is correct, in particular your name, nationality, passport details and qualifications listed. If you notice an error, you should contact Undergraduate Admissions immediately by email on ug.offerholder@lse.ac.uk

Important notes: You must keep us up-to-date with any changes to the information contained in the CAS Statement, such as a new passport number, so that we can update the Home Office and avoid your visa application being refused.

We cannot issue CAS numbers to offer holders who choose LSE as an insurance choice.

When do I need to apply?

Your CAS number is valid for six months and you can only use it once. You can apply for a visa up to three months before the sponsorship start date listed on your CAS. We strongly recommend that you apply as early as possible in the three month window.

Do not apply earlier than three months before your programme start date as your application will be refused, you may not receive a refund of the application fee and you will have to apply again.

You will need to submit your passport as part of your application and attend a biometrics appointment. You should not plan any travel outside your country of application until your visa is granted because you will need to be available throughout the visa application process. If you use the LSE CAS, your visa will entitle you to study at LSE and LSE only. You cannot use a visa issued for another university to study at LSE.

If you are already studying in the UK at a different institution, you will have to apply for a Tier 4 visa for LSE before you can register and start attending your programme. You can only begin your studies at LSE if you have a Tier 4 application in progress using an LSE CAS.

You cannot apply in the UK if you have studied at a Further Education or Private College.

Maintenance costs and financial requirements

If you are a new student to the UK, you will have to prove that you have:

- tuition fees for the first year of your programme, plus
- maintenance for up to nine months of your programme. The maintenance level is set at £1,265 per month. 9 x £1,265 = £11,385 max (subject to change).

Important notes: You are required to have held the funds in your bank account continuously for at least 28 days from the closing balance of your bank statements before you apply for a visa. This must be a personal cash account (not stocks, shares, savings, investments, credit cards or overdrafts). The Home Office will only accept specific documentation and it is essential that you read our guidance and the policy guidance from the Home Office to ensure that you obtain the appropriate documentation. The most common reason LSE students’ were refused a Tier 4 (General) student visa was because they did not meet the financial requirements. This is easy to avoid if you do your preparation and understand if you meet the rules. If you are correctly refused you will have to apply again and you will not get a refund for the first application. A CAS number can only be used once. If you are refused your visa, you will only receive your new CAS once you have been advised by ISVAT and they confirm you are able to submit a new application.
Money paid towards tuition costs

LSE will update the Home Office CAS database with details of any tuition fee payments you make. This enables the Home Office to take such payments into account when calculating your ability to finance your studies and living costs. We will make updates to the Home Office approximately 48 hours after the money has arrived in our bank account. You must wait for an updated CAS statement from us before applying if you need to show that you have paid money to LSE.

Important note: It is important to note that it can take up to two weeks for payments to clear. You should not make a payment for accommodation or fees if you have a visa appointment within the next two weeks as it is likely that we will be unable to issue you with an updated CAS statement before your appointment.

Payments made towards accommodation fees will not be shown on the CAS. You will need to obtain an official receipt from Residence.

Fees@lse.ac.uk if you wish to claim evidence of accommodation payments. You can only claim a total of £1,265 of accommodation costs for your visa application so we advise against paying more. You cannot claim for payment made towards private accommodation, including some halls of residence, so you must check ISVAT’s guidance.

English language requirements

The Home Office currently requires sponsoring institutions to verify that students have achieved the necessary level of English proficiency. LSE will assess your English language qualification(s) and inform the Home Office as appropriate. If you are taking the IELTS or Pearson test we would encourage you to sit the exam as early as possible, as test dates can be fully booked by mid to late summer.

The Home Office will not accept IELTS results that are more than two years old. If your results are dated prior to 1 September 2017, you will need to re-sit the test.

Important note: These policies are currently under review. LSE will inform applicants of any changes if relevant.

Frequently Asked Questions

Do I need a visa (entry clearance) before I travel to the UK?

If you are a non-European Union (EU/European Economic Area (EEA)) national and you want to come to the UK as a student, you must obtain a Tier 4 (General) student visa (officially referred to as “entry clearance”) before you leave the country where you live to travel to the UK. It is not possible to request entry as a Tier 4 (General) student at the airport.

If you hold dual EU/overseas citizenship, you may not need to apply for a Tier 4 visa. Contact ISVAT for further advice.

EU/EEA nationals still benefit from the right of free movement and do not currently need to apply for immigration permission to study in the UK. However, this may be subject to change dependant on the agreements made should Brexit take place. You can find information for EU/EEA nationals on the ISVAT web pages.

Can I come to the UK as a visitor (tourist) and apply there for a student visa?

No. You cannot switch from a visitor visa to a Tier 4 (General) visa inside the UK. Your application would be refused and you would be unable to register for your programme at LSE.

Can I apply for my student visa if I am already studying in the UK?

If you are already studying in the UK you may be able to apply for a new Tier 4 (General) student visa from within the UK. There are restrictions on who can apply inside the UK so do check the guidance on the LSE ISVAT and Home Office websites listed on the previous page.

Where do I apply for my visa?

You can apply at a Visa Application Centre or the British Embassy nearest you. To find out where and how to apply from your country, go to the “country finder” section of the Home Office website: gov.uk/find-a-visa-application-centre

What type of visa do I need?

You should apply for entry clearance or further leave to remain as a Tier 4 (General) student under the Points-Based System. If you are aged between 16 and 18 you should still apply as a Tier 4 (General) student but you will need to provide additional documentation.

What are the requirements for obtaining a Tier 4 (General) student visa?

To qualify for a Tier 4 (General) student visa you need a total of 40 points.

• 30 points for a valid CAS number and the documents listed on your CAS;
• 10 points for meeting the financial requirements.

There are many details that you need to check based on your own circumstances. We advise you to read the detailed guidance on the ISVAT webpages and contact them if you have any questions.

Important note: To study at LSE you must obtain a student visa using the CAS number issued by LSE. Each year a number of students are unable to start their studies with us because they did not prepare their Tier 4 application in time to register at LSE. Please prepare early.

Do I need to pay for healthcare?

Tier 4 applicants will need to pay the Immigration Health Surcharge as part of the Tier 4 visa application process. Further details are available in the ISVAT guidance.

EU/EEA nationals must obtain a European Health Insurance Card (EHIC) from their country of nationality before travelling to the UK. If you are a dual national planning to study on your EU passport and cannot obtain an EHIC card, you must obtain medical insurance before travelling.
Opening a bank account

You are not required to open a UK student bank account but many students find that it is helpful. Depending on your circumstances this can be a quick and easy process but in some cases it can take time to get an appointment and then further time for the account to be opened.

It is, therefore, important that you bring enough funds to cover your expenses until you are able to open a UK account, especially if you plan to move to London before your designated registration date. However, please do not carry a large amount of cash with you and instead consider a travel money card or pre-paid sterling card.

Choosing a bank and account

You should start by researching which bank, and account, will be best for you. For example, you may want to consider fees, offers and incentives, interest rates, overdraft facilities and the type of payment cards available. You should also find out whether you need to be fully registered as a student or just hold an offer to open the account.

If you are an overseas or EU student you may also want to check if your home bank has a branch in London. If not, check the exchange rates and fees for sending and receiving money from overseas as these can vary substantially.

For most UK banks you can conduct business at any branch irrespective of where you opened the account. You may therefore want to think about opening your account at a branch further away from LSE as they may be quieter at the beginning of term.

We have compiled a list of bank branches close to LSE which can be found at: lse.ac.uk/bankAccounts

Opening an account

1) Find out if you need to book an appointment for your chosen bank and/or branch
   a. If you do, you may be able to book your appointment before you arrive in London. Slots in September can fill up quickly so book early if you can!
   b. If you need to be fully registered as a student to open your account, schedule your appointment for after your programme registration date (remember that we cannot register you early)
   c. If you’re going to be living in LSE accommodation some banks will insist on knowing your room number. If this is the case, schedule your appointment for after you are due to move in because we cannot tell you your room number before you arrive.

2) Know what documents you need to open your account. The requirements vary between banks and branches so make sure you check with the bank directly. Typically banks will need to see your passport, visa and a letter confirming that you are a student which shows your home and London addresses. If you are planning on studying with a Tier 4 visa you will need to have collected your BRP card from the post office before opening your account.

3) If required, collect your bank letter from the Student Services Centre. Be sure that you have updated your address in LSE for You (with your room number if you live in LSE accommodation) at least one hour before you come to collect your letter. We can print letters once you hold an unconditional offer and have submitted all your documents but remember that your bank may require you to be fully registered. You will need your LSE student card, pre-registration pass or offer letter to collect a bank letter.

There are more details about what you will need to do to open an account and how to get a bank letters at lse.ac.uk/bankAccounts
The Saw Swee Hock Student Centre has transformed the student social experience by providing state of the art facilities in an exciting and iconic building at the heart of LSE. Of particular note are the sports facilities, including a dance studio and fitness centre/gym which includes an impressive range of dynamic equipment and a high performance weights area. The building has been awarded the highest possible rating for sustainable building design, construction and operation and has been designed to have an open and welcoming atmosphere.

The work does not stop there. With an investment of almost £350m, the School has embarked on the largest and most ambitious redevelopment programme in its 123 year history. Michaelmas Term 2019 will see the opening of the latest new addition to our campus; a sustainable, flexible, state of the art academic and teaching building designed by world-renowned architects Roger Stirk Harbour + Partners. Known as the Centre Buildings, this £125m development will contain state of the art facilities including:

- faculty and research accommodation
- student learning commons and café
- teaching and learning hub including three lecture theatres
- events space for 200
- alumni centre
- roof terraces
- public square.

Closely following the Centre Buildings, will be the creation of the Marshall Building. Located on our northern boundary on Lincoln’s Inn Fields, this will replace an old laboratory building with much needed sports, arts, social and academic accommodation. This will be our biggest ever construction project. Demolition of the old building has recently completed with the £145m project planned for completion in 2021.

Every stage of the construction process has been carefully planned with the wellbeing of current staff and students in mind. We aim to keep disruption to an absolute minimum for everyone.

A variety of measures are in place to minimise noise and to maximise pedestrian safety. Clear signage is in place to make it easy to find your way around the site as an exciting and impressive new centre for the study of the social sciences takes shape on Lincoln’s Inn Fields.

Our Estates Division will keep everyone up to date with regular online bulletins in Student News and via the Student Hub App, on the progress of the building work – for more information visit lse.ac.uk/estates.

Elsewhere, our commitment to sustainability continues with policies to ensure minimum waste and energy use, champions for sustainability in our student residences, the student society Sustainable Futures and the Green Impact competition across the School. To find out more or to get involved, search online for Sustainable LSE. You could even find yourself as an urban beekeeper (Twitter @LSEBees)!
The Library

LSE Library, founded in 1896 as the British Library of Political and Economic Science, is the major international library of the social sciences. We are recognised by Research England as one of only five National Research Libraries in the country and our collections have been given designated status by the Arts Council England for being of outstanding national and international importance.

We have over 165,000 ejournals as part of our electronic information provision and we hold over four million separate printed items. The collections cover the social sciences in the widest sense, with particular strength in economics, sociology, political science and social, economic and international history. There are rich international collections of government publications and a wealth of statistical materials, as well as important collections of manuscripts, archives and rare books. Primary materials supporting original research are one of our greatest strengths.

Support

The Enquiries Team are based by the entrance of the Library and they will help you with any questions, finding the answer for you, or making an appointment with your Academic Support Librarian. They also provide roaming support and tour the building to support users; for example, to help you find a missing book.

Each department has a professional Academic Support Librarian, a subject expert offering both one-to-one and group training to help you locate and access information resources on any topic. This support ranges from basic help in identifying key resources to high level systematic literature searching for researchers. They also provide expert help in managing references.

We also have a Data Library, with expert staff, providing one-to-one support to students and researchers in the use of the wide range of datasets that we hold.

Study resources

You can explore the collections via Library Search, our online search system, with the Course Collection containing multiple copies of reading list books. But the Library is much more than its extensive collection of books and journals; it is a great place to study, with over 2,300 study spaces and 510 PCs, laptop points, i-Roam laptop loan service, wireless internet access via eduroam, group study rooms and photocopying and printing facilities.

As an LSE student you will also have access to most libraries of other colleges of the University of London, as well as many other academic libraries in the Greater London area and nationwide, and can use an inter-library loan service to obtain material not held at LSE.

Study environment

The Library is a focal point of the School and is used extensively by both students and academics. We are open seven days a week during term time and vacations and 24 hours daily from the beginning of the Lent term until the end of the examination period.

The recently refurbished ground floor is home to LSE’s flagship academic skills development centre, LiFE. This service provides academic and career support skills through one-to-one help and workshops.

The “Escape” area in the Library entrance lets you take a break from your studies, talk with friends and have something to eat. There are also different zones in the Library for group and silent study. The Library Gallery near the main entrance is a state of the art facility used for regular exhibitions that are open to all and showcase the best and most interesting items from the Library’s collections.

There is also a separate collection of general literature housed in a more informal setting in the Shaw Library in the Old Building, a relaxing space where concerts are often held.

Further information about the Library, including staffed hours and Library Search, can be found on our website: lse.ac.uk/Library

Contact the Library

LSE Library, 10 Portugal Street, London WC2A 2AE
Tel: +44 (0)20 7955 7229
Web: lse.ac.uk/library
This degree has allowed me to learn the applicability of economics to the real world. It strikes the perfect balance between quantitative and qualitative thinking, and has helped me appreciate the different perspectives and approaches to socio-economic and political matters. LSE's public lectures have also allowed me to keep an open mind and gain a better understanding of current international issues.

Raquel Gallardo
Bad Homburg, Germany
BSc Economics and Economic History

Information Management and Technology

This information is correct at the time of going to print but is subject to change before October 2019. For the latest information, please visit the Information Management and Technology (IMT) website at lse.ac.uk/IMT.

IT facilities on campus

There are over 1,000 PCs available for students to use in open access areas and computer classrooms around the School, including over 450 in the Library.

Log on to any networked PC for access to common desktop applications and specialist software, including:

- Microsoft Office (Word, PowerPoint, Excel, Access)
- Microsoft Outlook
- Internet Explorer, Mozilla Firefox and Google Chrome
- Skype
- Quantitative analysis software (eg, SPSS, SAS and Stata)
- Qualitative analysis software (eg, ATLAS.ti, NVivo)
- Geographical and Mapping Software (eg, ArcGIS)
- Computer-Based Training (VTC video tutorials).

There are printing facilities in all open access areas and computer classrooms on campus (see lse.ac.uk/IMT/printing). Before you can print, you will need to credit your printing account.

You can do this online via the Papercut service, with coins or contactless payment using one of the "value loaders" located on campus, or in person at the Copy Shop in the Walk in Centre on the first floor of the Library.

The cost of printing is 3.5p per side for black-and-white prints and 10p per side for colour.

There are also laptops available to students to borrow and use in the Library. The laptops will provide access to personal file space (H: space), office software and the internet.

More information can be found at lse.ac.uk/i-roam. For full details about IT facilities, please visit lse.ac.uk/IMT/facilities.

IT facilities for disabled students

Specialist facilities are available for disabled students, including dedicated computer workstations and printing facilities, and screen reading and voice recognition software for blind and visually impaired students. You can also book a one-to-one appointment to discuss disability-related requirements. Further details can be found at: lse.ac.uk/IMT/accessibility

IT facilities in residences

All residences are wired for direct connection to the School network and students may use their own computer in their study bedroom or in the wireless zones, located in the social and recreational areas in residences. There are also a small number of open access PCs as well as printing facilities in each residence's computer room.

Using your own computer

If you bring your own computer to the UK from overseas, it must be able to handle the UK power supply (220-240 volts), or you will need to purchase a voltage converter. You will also need an adaptor for the 3-pin UK power sockets.

There is an extensive wireless network across campus – connect to the eduroam network to benefit from seamless wireless access wherever eduroam is available, including at other universities across the UK. You can also connect and print to LSE public printers on the main campus and in halls of residence from your laptop.

When using personal devices, please make sure they are protected with antivirus software. IMT provides Sophos for free for Mac, PC and Linux computers and laptops. To download visit: lse.ac.uk/IMT/antivirus.

All students at LSE are also eligible for free copies of Microsoft Office software for the duration of your time at LSE. You can download Microsoft Office on up to five desktops and five mobile devices. Visit lse.ac.uk/IMT/office365proplus for more information.

Laptop surgery

The Laptop Surgery, located in the IMT Walk In Centre, on the first floor of the Library offers advice and hands-on assistance to students with problems connecting to LSE resources from laptops and mobile devices. The surgery operates on a drop-in basis on weekdays during term-time only.

IT support

IT Help Desk

The IT Help Desk, located in the IMT Walk In Centre is the first point of contact for taught students with IT related queries who need information and help with IT facilities, common desktop applications and specialist software, and with student IT accounts.

Email: IT.Helpdesk@lse.ac.uk
Phone: 020 7107 5000 (x5000) (24 hours)
Disability and Wellbeing Service

The Disability and Wellbeing Service (DWS) provides information, advice, guidance and support to students with physical and sensory impairments, long-term medical conditions, mental health difficulties and Specific Learning Difficulties, such as dyslexia and dyspraxia.

LSE is committed to enabling all students to achieve their full potential in an environment characterised by dignity and mutual respect and aims to ensure that all individuals are treated equitably. To this end, the School’s Disability and Wellbeing Service, part of the wider Student Wellbeing Service, provides a free, confidential service to all LSE students and is a first point of contact for all disabled students, prospective and current. A team of specialist advisers are available to see students on a one off or ongoing basis and cover the following:

- physical/sensory impairments, long-term medical conditions
- Specific Learning Difficulties, such as dyslexia and dyspraxia
- mental health difficulties.

Offer holders are encouraged to make early contact with the service and, where possible, to make a preliminary visit to the School. The DWS can be contacted by telephone on +44 (0)20 7955 7767 or by emailing disability-dyslexia@lse.ac.uk and there is more information at lse.ac.uk/disability

Facilities and services at LSE include:

- assistance in the Library including specialist software, lockers, a book fetch service and photocopying assistance
- IT support and assistive technology
- a number of accessible and adapted rooms in most halls of residence
- infra-red hearing support systems in all lecture theatres and some classrooms
- readers, note takers and support assistants
- a community service volunteer (CSV) who can provide practical assistance
- a rest room, with a bed and easy chairs
- an Inclusion Plan that records recommended “reasonable adjustments” for individual students and is circulated with the student’s consent on a need to know basis
- information about Individual Exam Adjustments (IEAs)
- help (for UK students) with accessing Disabled Students’ Allowances (see below).

UK students may be eligible for Disabled Students’ Allowances (DSA) to fund disability related costs of study. Further details are available at direct.gov.uk/studentfinance. It is advisable to start the process as early as possible. Please inform the DWS if you are already in receipt of the DSA.

Our partnership with DisabledGo is helping us to be proactive in improving the accessibility of our buildings, at a time when the LSE estate is undergoing major physical change. Access guides to all the School’s buildings and residences are available at lse.ac.uk/disabledgo

LSE is committed to strengthening our commitment to equity, diversity and inclusion, as outlined in our 2020 Strategy. For further information see lse.ac.uk/equitydiversyinclusion

Contact us

Disability and Wellbeing Service
TW3 3.02, Houghton Street,
London WC2A 2AE
Tel: +44 (0)20 7955 7767
Email: disability-dyslexia@lse.ac.uk
Web: lse.ac.uk/disability

Walk In Centre opening hours

Term time
Monday – Friday: 9am – 7pm
Saturday and Sunday: 11am – 6pm

Vacations
Monday – Friday: 9am – 7pm
Saturday and Sunday: 11am – 6pm (Easter only)

Your responsibilities

As a member of LSE, you are bound by the School’s Policy Statement on the Use of Information Technology and the Conditions of Use of IT Facilities at LSE. In particular, you must not distribute or access offensive material, illegally copy software, breach copyright or send mass unsolicited email messages. Misuse may result in the withdrawal of your access rights. For more information, see: lse.ac.uk/IMT/conditions-of-use

For more details on IT @ LSE please visit: lse.ac.uk/IMT/newstudent

Contact Information Management and Technology
IMT Walk In Centre
Library 1st Floor, 10 Portugal Street
London WC2A 2AE
Tel: +44 (0)20 7107 5000
Email: IT.Helpdesk@lse.ac.uk
Web: lse.ac.uk/IMT
Twitter: @LSEITNew
Health and wellbeing

**National Health Service (NHS)**

The National Health Service (NHS) is the world’s largest publicly funded health service. You are typically eligible for free treatment on the NHS if you fall into one of the following categories:

- You are a UK resident
- You have a Tier 4 visa and have paid the immigration health surcharge
- You applied for your current visa before the immigration health surcharge was introduced in April 2015
- You are an EU/EEA student with an European Health Insurance Card (EHIC).

NHS primary care is provided by a doctor, commonly known as a General Practitioner (GP). In an emergency you should dial 999 to call the police, fire service or an ambulance. You can also visit the accident and emergency (A&E) department of your local hospital. Less severe injuries can be treated in minor injuries services and NHS walk-in centres, which treat patients without an appointment.

**Overseas students**

The provisions of the Immigration Act 2014 mean that students and their dependents on a Tier 4 visa are likely to be charged £350 per year of stay for NHS treatment, payable at the point the visa application is made.

However, if you have a long-term medical condition and/or receive regular prescribed medication, there is no guarantee that you will be able to get the same medication as prescribed to you in your home country. In order to get medication in the UK, you need to be assessed by a doctor who will decide what medication you need. Information about the NHS and how to register and make use of its services is available on our healthcare webpage: [info.lse.ac.uk/current-students/student-wellbeing/healthcare-in-the-uk](http://info.lse.ac.uk/current-students/student-wellbeing/healthcare-in-the-uk)

Even if you are eligible for NHS treatment you may have to pay for prescription medicines. Your doctor or local pharmacist can advise you. You may decide to take out private health insurance during your stay in the UK. There are many companies who provide a range of private services. LSE is unable to make recommendations about the best private health insurance provider for your needs.

For more information about healthcare in the UK please visit:


**European Economic Area (EEA) nationals**

It is a requirement that EEA students and their family members have Comprehensive Sickness Insurance (if they are not also here as a worker or as a self-employed person). The UK government has said that it will accept one of the following as evidence of this:

- European Health Insurance Card (EHIC) – if the stay is not intended to be permanent. This is issued by an EEA member state other than the UK.
- Comprehensive private medical insurance
  - Form S1
  - Form S2
  - Form S3

It is recommended that all non-UK, European Economic Area (EEA) nationals and their family should obtain a European Health Insurance Card (EHIC) before coming to the UK. This is a free card that gives access to medically-necessary, state-provided healthcare during a temporary stay in any of the 28 EU countries, Iceland, Lichtenstein, Norway and Switzerland, under the same conditions and at the same cost (free in some countries) as people insured in that country.

If you are covered by a state social security system in one of the countries listed, you are eligible to apply for a card. You must apply for the card in your own country before arriving in the UK. Please see [ec.europa.eu/social/main.jsp?catId=559](http://ec.europa.eu/social/main.jsp?catId=559) for full details of eligibility and exclusions and information on how to apply.

Please be aware that EHIC is not an alternative to travel insurance, and does not cover any private healthcare or costs such as a return flight to your home country or lost/stolen property.

**Registering with a doctor**

We recommend that all students register with an NHS doctor’s surgery; this will allow you to access medical care quickly and easily whilst you are living in London. You might be asked to provide proof that you are a student when registering with a GP; this can be obtained from the Student Services Centre. Most health issues can be treated by the GP, but if you need to see a specialist, the GP will refer you to an appropriate hospital department. GPs operate under a catchment system, and to find a local GP, please visit [nhs.uk/Service-Search/GP/ LocationSearch/](http://nhs.uk/Service-Search/GP/ LocationSearch/).


**Vaccinations**

Students who study at UK universities are strongly advised to have certain vaccinations before (or as soon as possible after) arriving at university. It is especially important to confirm that you have been vaccinated against: Tetanus, Diphtheria, Polio and Meningitis. Most students will have received these vaccinations from their own doctors during the course of their childhood or schooling. The exception to this is the Meningitis ACWY vaccination. Many countries do not routinely offer this vaccination to their population. It is recommended that all students be vaccinated against Meningitis ACWY before they come to LSE. The vaccine is safe and will effectively protect an individual against several strains of meningitis bacteria. Remember that all these vaccines will reduce the chances of contracting an infectious disease in the UK (and elsewhere).

The above vaccines are usually available free of charge at NHS doctor’s surgeries. Please contact a GP as soon as possible after arrival in the UK if you require any further advice or help with vaccinations.

**Sexual health and safety**

Most NHS doctor’s surgeries offer a number of services, including emergency contraception, and cervical screening. There are also a number of local walk-in clinics which can offer advice on all areas of sexual health, including preventing, testing for and treating sexually transmitted infections and HIV – [sexualhealth.cnwl.nhs.uk](http://sexualhealth.cnwl.nhs.uk) and [brook.org.uk](http://brook.org.uk) for more information.

**Osteopathy/acupuncture/ sports massage**

The LSE Treatment Clinic is located in Fawcett House and offers diagnosis and treatment for back, neck, joint, disc, muscle, nerve and ligament pain, tension headaches, RSI, sports injuries, insomnia, stress, anxiety, and smoking cessation. The clinic is open 08.30am to 6.30pm, Monday to Friday. Consultations can be booked online at [lsetreatmentclinic.co.uk](http://lsetreatmentclinic.co.uk).

**Dental service**

The Sardinia House Dental Practice is an independent dental practice that has been providing dental treatment at discounted rates for staff and students of LSE for the past twenty years. The practice also offers the following:

- Implant treatments
- Invisalign and orthodontic treatments
- “Zoom” tooth whitening and home whitening
- Cosmetic treatment
Studying at LSE

Studying at LSE is a stimulating and rewarding experience. An undergraduate education at LSE is designed for students who are keen to engage critically with their chosen discipline and who want to apply their learning to real world situations.

You'll be taught core theory related to your programme of study alongside specialist disciplinary and research skills, and have opportunities to use those skills in real world contexts as you progress through your degree.

You'll be exposed to state-of-the-art social sciences research, often through teaching from the very academics that have carried out that research, and you'll have opportunities to participate in projects, discussions and events that are part of LSE's daily intellectual life. Whichever degree programme you choose, you'll have access to a range of support, both within your department and beyond, that will enable you to make the most of your LSE education and help equip you, professionally and personally, for whatever you do after you graduate.

The purpose of this section is to get you thinking about how to prepare for your studies, so that you can hit the ground running. It will give you a flavour of what to expect, suggest strategies for study that other students have found helpful and point you in the direction of people who can give you support and guidance should you need it.

How are LSE degrees structured?

Most LSE undergraduate programmes involve you in the equivalent of four courses per year. You'll be able to select these courses, according to the regulations for your degree programme, via LSE for You from early September to around mid-October. Most LSE degrees allow you to combine study in more than one subject; either for joint honours, such as BSc International Relations and History, or with one major subject and one minor, such as BSc Geography with Economics.

Almost all degrees require or allow you to choose at least one “outside” option in any other subject to enable you to approach your main area of study in a more inclusive and holistic way. Other degrees draw on different subjects to provide an interdisciplinary approach to a particular topic, such as Management.

All first year undergraduate students take LSE100, which introduces students to the elements of thinking as a social scientist.

Most of the teaching at LSE takes place over two terms, Michaelmas (autumn) and Lent (spring).

In the Summer Term you will be working primarily on your own, preparing for and taking exams. It is worth noting right from the start that the majority of LSE undergraduate courses are assessed by unseen examinations. There are other forms of assessment used by a few departments, and full details of how each course is assessed are outlined in the LSE course guides. Each of the three years is likely to follow this basic pattern.

Independent study

We expect that in addition to formal contact time, you will spend at least double the amount of contact time pursuing your own research. A typical undergraduate timetable involves 9 to 15 hours of teaching per week, but the associated reading and writing of essays, projects and other course work assignments make up a full working week.

The majority of your study time is yours to manage. For each course, anticipate setting aside at least seven hours of independent study each week – so at least 28 hours for your full set of courses. Obviously this will vary – some readings will take some students longer to complete and you should be prepared for some flexibility in your weekly schedule. Around six per cent of LSE students have a condition such as dyslexia or another learning difficulty or disability and may also need to spend more time on independent studies. LSE has a range of support services to help, including English for Academic Purposes provision in the Language Centre and support for disabled students and students with neurodiverse conditions in the Disability and Wellbeing Service (page 35).

Counselling

The Student Counselling Service is a free and confidential service for all LSE students, which aims to help them cope more effectively with any personal or study-related difficulties. The service offers around 100 one-to-one sessions each week, delivered by a team of qualified and experienced counsellors, as well as group sessions and workshops on themes such as writing psychology, overcoming perfectionism, mindfulness and stress management. Further detailed information and links to self-help resources for students can be found on the website: lse.ac.uk/counselling.
Lectures and classes

In each course, teaching consists of a mixture of lectures and classes, running in parallel, in which you will work through questions and problems raised in the lectures and present and discuss your own papers or essays. Lectures are attended by all those taking the course and on a popular course there could be as many as 300 students in a lecture. Much of the time in lectures you’ll be listening, but even in very large lectures some lecturers may ask questions. Your answers are not “graded” – but you’ll find lectures much more interesting if you are actively involved.

Lectures are not compulsory but are strongly recommended. Classes, however, are obligatory and you will be expected to prepare and fully participate in every class you attend.

Classes are much smaller, with usually no more than 15 students. The format for classes varies considerably depending on the subject and level but you are usually expected to submit two written pieces of work per course during the year. Class teachers report each term on your attendance, work in class and written work submitted for the class. Your academic adviser will receive these reports and although they do not contribute to your final degree result, they can affect whether you are allowed to continue on the course and to take the examination.

In quantitative courses – most Mathematics and Statistics courses, and many of those in Economics and Accounting and Finance – classes are typically used to go over the weekly problem set. The teacher is there to encourage students to participate, confirm answers and correct errors, and explain difficult points – the purpose being not to provide ready-made answers, but to equip students with an understanding of the ideas and techniques they’ll need to address similar tasks in future.

Occasionally, classes in quantitative courses may also be used to discuss questions that don’t have any “right” answers.

Classes in qualitative subjects have no set format, and you will experience plenty of variety. You may well have a teacher who will ask you direct questions, invite you to give a presentation or ask you to be the reporter for a small group task.

You may spend time in class working on set questions or reviewing work that you’ve done through the week. Sometimes you may have whole class discussions and debates, other times you may be set to work on tasks on your own or in pairs. Hopefully you will experience some interesting variety and it will help you focus on important and interesting aspects of your course.

Your class teacher will keep a record of your attendance at class on LSE for You – you have access to this and can check that the data is accurate. If it isn’t, talk to your class teacher to get it changed. Your class teacher will also keep a record of any assignments you submit – showing whether or not you have done the work, and what grade you achieved. Whilst your grades here for the most part do not contribute to your final year grades (these in most cases are based on your examination performance), it is important that you keep up with the work set. If you miss class often, and/or fail to hand in assignments, then you may be barred from the final examination. Your progress through the year may also have an effect on the options open to you should you fail an exam. So the basic advice here is to keep up with the work set and, if you find yourself in difficulty, speak to someone early on rather than waiting to raise problems.

In some courses, the two functions of lectures and classes may be combined in seminars or small group tutorials: this may depend on the numbers taking the course, and on the subject being studied.

Office hours

All lecturers have “office hours” – times when they are available in their offices for you to call in and ask questions. No one will make you attend office hours, so make use of them as you need.

When studying maths, we are constantly reminded of the many real-world uses of what we study in social sciences, both in the obvious areas of applied maths but also in some more surprising, theoretical fields. Likewise, the economics courses available on my programme are supported by a (not excessively strong!) helping of maths which brings a real sense of science to the subject and reliability of its conclusions.

Connor Russell
Newcastle upon Tyne, UK
BSc Mathematics and Economice
them. Don’t feel embarrassed to go and ask a question. A good strategy is to sit down soon after each lecture and review your lecture notes.

If there is something that you don’t understand, ask a friend first, but if you are still confused, then it’s worth making use of the office hour. Office hours aren’t just a chance to catch up, but to meet one-to-one with tutors to discuss the topic further and develop your ideas.

If you are really interested in a subject and want to stretch yourself further, you may want to talk to the lecturer about possible ideas for your own research.

Examination and assessment

Like our teaching methods, LSE has a traditional approach to examinations and assessments, which reflects a wish to develop your sense of self-reliance and ability to perform under pressure.

Consequently in almost all degrees you will be examined at the end of each year in the courses taken in that year. In line with our increasingly diverse curricula, however, there is a growing use of alternative ways of assessing progress, such as in-year essays and projects that complement exams and contribute to end-of-year grades.

Through the year, you will be set a number of assignments. Normally, this will be two pieces of work for each course per term – but again, this varies. For many of the quantitative subjects, you may be expected to do weekly problem sets. Some teachers will ask you to hand these in, others use online exercises, and others just expect you to bring the work you’ve done along to class and review it there. In some departments, they may expect only certain assignments to be handed in for marking and feedback. In subjects such as Government, Sociology, History or Law you will be more likely to be asked to write essays, or work on cases and problems, or review the literature related to a given area of the course. Many courses will expect you to prepare short presentations to discuss in class. All these assignments should help you learn and achieve the course objectives. They will also provide useful preparation for the end of year examinations.

Academic support at LSE

There is a wide range of academic support available at LSE, both within your department and outside it.

In your department… You’ll have an academic adviser who is usually a permanent member of the department’s academic staff and your first point of contact for academic guidance, helping you to make course choices and other decisions as you progress through your degree. Lecturers and class teachers also hold “office hours” for students to discuss any course-related academic matters as well as broader academic issues.

Across the campus… LSE LIFE has a team of student advisers who are available every day to talk with you and point you in the direction of further advice or events for your academic development. LSE Library, the Language Centre and LSE Careers (see relevant sections of this guide) also all have specialist staff and resources to support your academic studies.

LSE LIFE

LSE LIFE is the academic, personal and professional development centre for undergraduate and master’s students at LSE. Housed in specially designed space on the ground floor of the Library, it hosts an extensive programme of one-to-one, small group and workshop-style events designed to help you acquire and develop skills that will complement your academic studies and equip you for whatever you choose to do after LSE. Find out more at page 41.
Study abroad

LSE is committed to producing global citizens and providing students with opportunities to enhance their degrees. We believe that a year abroad exchange enhances students’ LSE experiences by instilling increased confidence, and providing a different academic perspective and better understanding of another culture. In short, an international study experience makes students more productive and engaged citizens at home and abroad.

The School has year-long university-wide exchanges with Sciences Po, a leading social science university in France, and the University of California, Berkeley, in the USA. You can apply during the second year of your undergraduate degree, with ten places available at each institution. Please note that year-long exchanges are additional to LSE's academic requirements so you must return to LSE after your year abroad to study the final year of your undergraduate degree programme.

**Key features of our partner institutions**

**Sciences Po**
- Seven campuses in France, one in Paris and six regional campuses focusing on different regions of the world
- All campuses offer classes in French and English, as well as languages relevant to their respective regional focus
- Sciences Po will award its Certificate in Social Sciences and Humanities to students who meet certain criteria
- Support from Sciences Po housing services in arranging housing near campus
- The academic year comprises two semesters, ie, late August to December and January to early May

**Berkeley**
- Internship opportunities available during the year abroad
- Courses offered in a range of subjects, some of which are unique to Berkeley’s location, eg, American Studies, Ethnic Studies, Native American Studies
- Students will be eligible to apply for a range of housing, both on and off campus
- The academic year comprises two semesters, ie, mid-August to mid-December and early January to mid-May

**Other Exchanges and Study Abroad Options**

In addition to our university-wide exchanges, we also have a variety of exchanges available within specific degree programmes. Current opportunities include:

**BA/BSc Social Anthropology or BA Anthropology with Law** exchanges with the University of Melbourne, Australia; Fudan University, China; the University of Tokyo, Japan; the National University of Singapore; and the University of Cape Town, South Africa.

**BA International Relations and Mandarin** exchange with Fudan University, China.

**BSc Language, Culture and Society** exchanges with Fudan University, China; Sciences Po, France; Humboldt University, Germany; the Academy of Humanities of St Petersburg, Russia; and the Universidad de Valladolid (UVA), Spain.

**BSc Management exchanges** with HEC Paris, France; the HKUST Business School, Hong Kong; Bocconi University, Italy; the University of St Gallen, Switzerland; the University of Michigan Ross School of Business, USA; and the Wharton School at the University of Pennsylvania, USA.

Our partner universities are widely recognised as amongst the best in the world and offer complementary expertise in the social sciences to enhance the LSE student experience.

**LSE Summer Schools in China and South Africa**

LSE students and students with an offer to study at LSE are also eligible to attend our intensive, two-week summer schools in China and South Africa to add additional global dimensions to their LSE studies. The LSE-PKU Summer School, delivered in collaboration with Peking University, was established in 2004 and provides students with the ability to explore issues relating to China or Asia from within the dynamic city of Beijing. The LSE-UCT July School was established in 2013 and similarly provides a focus for study about issues relating to South Africa and Africa more broadly, in collaboration with the prestigious University of Cape Town, close to Table Mountain. These summer schools are offered in addition to degree programmes, are fully taught and assessed in English, can be taken in any year of an LSE degree and also include a mix of external students and professional participants from outside LSE to broaden networking opportunities. Another advantage of these programmes is that students have the flexibility either to choose to deepen existing academic knowledge in more detail or to explore new subject areas entirely.

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**Contact Academic Partnerships**

Academic Partnerships Office
Houghton Street
London
WC2A 2AE

Email: academic_partnerships@lse.ac.uk
Your time at LSE will be busy. So it’s important to make the most of it — whether that means discovering your own best ways to study and learn independently at university, applying your classroom learning to real world contexts, making new friends, or thinking about where your studies might lead you in the future. You can do all of this at LSE LIFE.

**What is LSE LIFE?**

LSE LIFE is the place to come to discover and develop the skills you’ll need to make the move to university and reach your goals at LSE — academic writing and reading, critical thinking, communication, research skills, time management, and more.

**What can I do there?**

- We run talks and workshops throughout the year where you can get hands-on practice of the skills you’ll need to do well inside and outside the classroom.
- We also offer ample, flexible, open-plan study space. Come to work on a group project or do homework with your classmates or by yourself. Move the tables to suit you and use the whiteboards to illustrate your point!

**How about one-to-one advice?**

- Sessions with LSE LIFE study advisers are available every day. During these 30-minute sessions, we can talk about any aspect of your studies, ideas for research, or how you plan your work and organise your time. If we don’t have the information you’re looking for, we’ll help you find someone who does.
- Our partners from around the School hold drop-in sessions in LSE LIFE. Meet with a librarian to ask how to reference a source; speak with a career adviser about your CV or job interviews; ask a research specialist how to manage ethical issues in your dissertation, or see an English language teacher about expressing your ideas more clearly.
- You can meet with professional writers who work with students specifically to develop writing skills, our Royal Literary Fund (RLF) Fellows. Meetings last 50 minutes, and you send your writing in advance, so the RLF Fellow can review it beforehand.

**Where and when can I find you?**

We’re on the ground floor of the Library and open Monday to Friday, between 10am and 6pm. You’ll find us online, too. You can get workshop materials, slides, recordings, and other resources on our Moodle page. You can also find out what’s on and book appointments or places at our events at our website, lse.ac.uk/lselife

All events and appointments at LSE LIFE are free of charge.
LSE100

LSE100 is designed to help you get the best of LSE. LSE has a long history of engaging with critical social issues, and the School was founded with the explicit aim of contributing to "the betterment of society". LSE100 takes an interdisciplinary approach to analysing the ways in which knowledge is produced and used to address issues of critical social, political and economic importance. The complexity of social issues means that few can be fully understood when analysed through a single lens, so LSE100 draws on a range of disciplinary perspectives and methodological approaches to analyse complex social questions.

LSE100 develops your understanding of the core methodological concepts of evidence, explanation and theory, and builds and reinforces critical research, communication, and analytical skills. In class, you will analyse different types of evidence, critically assess particular explanations and draw your own conclusions, developing your arguments in writing and debating the positions taken. Learning how to evaluate evidence, how to assess positions and to think critically, how to structure arguments in writing and how to argue persuasively are fundamental parts of the course.

All undergraduates take LSE100 in the second term of their first year and the first term of their second year. In each of these terms you will participate in a ten-week module, which explores a case study from a variety of disciplinary perspectives. Each week you will draw on contributions from leading academics across the School and attend 80-minute, MSc-style seminars, where you will have the opportunity to collaborate with students from a wide range of departments to explore and debate the causes of and potential solutions to salient social issues.

The current LSE100 module is: "Is there a path to global food security? | A case study of wicked problems". In this module we will explore food security as an example of a 'wicked problem' - a class of social challenges characterised by causal complexity, global interconnection, and widespread disagreement about both the nature of the problem and the potential solutions. We will explore the globally interconnected food system, the complex interplay of individual, national and global interests, and the interdependence of food security with environmental degradation, conflict and inequality.

This module will also introduce all students to cutting-edge data visualisation software which we will use to interrogate datasets and produce compelling narratives using visual representations of data. Students will have the opportunity to learn essential data science skills which are increasingly valuable in the 21st century workplace.

LSE100 is assessed using a series of pieces of coursework that are designed to develop your methodological, information and communication skills. Building on a variety of formative work that you will complete both in and outside of class, summative assessments will include written essays, group projects, and weekly questions related to a diverse range of texts, which are designed to improve the efficiency and effectiveness of your reading, and to facilitate more sophisticated and challenging in-class discussions. Your final mark and grade for LSE100 will appear on your transcript. You will be given more information about LSE100 during LSE Welcome, and you will see it listed on your timetable on LSE for You.

You can read more about LSE100 on the website lse.ac.uk/LSE100, and follow us on Twitter @TheLSECourse. If you have any questions before you arrive at LSE, please email the Course Office: LSE100@lse.ac.uk. We look forward to meeting you.
LSE is a centre for the study of the social sciences and this is reflected in its Language Centre. Our courses focus on language and society, encouraging you to learn how to use language in the contexts you would like to live, study and work in. We teach people to speak languages, but also teach about language (socio-linguistics/intercultural communication) and offer a range of courses on literature and society.

**English pre-sessional programme**

If your first language is not English and you already have an unconditional offer from LSE you want to make sure your English is ready for academic purposes. We offer a short 2 week intensive course in English in September each year and early application is recommended. You will receive detailed feedback on written and spoken tasks and will have weekly one-to-one tutorials to help you improve your academic English.

**Important note:** the course is not accepted as a replacement for an English language qualification which may be a condition of your offer.

**English for Academic Purposes: in-sessional support programme**

Once you begin your degree programme, the Language Centre will still be on hand to give you advice and support throughout your time at LSE. The support is provided via LSE LIFE, is free and starts as soon as your main programme begins. For more information, visit lse.ac.uk/lselife

**Undergraduate degree course options**

The Language Centre offers a range of degree options in Literature, Linguistics and Foreign Languages that you can take as a fully assessed part of your degree. This is subject to programme regulations; you should check departmental requirements for further details.

Did you know that you can receive a language specialism attached to your degree certificate and transcript?

Details on the non degree language programme can be found on the website. There is also information on current prices and how to register for classes.

**Translation of documents**

You may need to provide officially translated documents to prove you have met the conditions of your offer, or for other purposes.

If your documents are not in English, the LSE Language Centre can provide a translation service. Full details are available at lse.ac.uk/language and the charge for this service will be at the rate for LSE members.

**Contact the Language Centre**

LSE Language Centre  
Ground Floor, 20 Kingsway  
Houghton Street  
London, WC2A 2AE  
Tel: +44 (0)20 7955 6713  
Email: languages@lse.ac.uk  
Web: lse.ac.uk/language  
Twitter: @lselangcentre
Student Services Centre

The Student Services Centre (SSC) is located on the ground floor of the Old Building. We can offer advice on course selection, exams, student status documentation, visa compliance, change of circumstances, Erasmus and exchanges, Registration and when the time comes – results, progression and graduation. We can also produce Student Status Documentation such as Certificates of Registration and Transcripts.

We are also a great first point of contact to find out more about the support services available at LSE, if we cannot help you we will certainly know who can.

In addition to this we host specialist drop-in sessions for the International Student Visa Advice Team (ISVAT), Fees Team, and Financial Support Office. Visit the lse.ac.uk/ssc for details of drop-in times.

**LSE Off Campus Support Scheme**

The LSE Off Campus Support Scheme provides new students who are not living in LSE Halls of Residence with targeted support and guidance on settling in. All incoming first year students, who are living off-campus, will be allocated a mentor, usually a second or third year student, from the same department (whenever possible). They will be part of a small mentoring group of approximately eight other off-campus students.

Once you have a confirmed place at LSE you will be allocated a student mentor, who will make contact with you through your personal and LSE email account just before LSE Welcome. More information can be found online at lse.ac.uk/offCampusSupportScheme.

**Academic Advisers**

Each student has an academic adviser, who receives regular reports from class teachers and meets with the student during the course of the year to discuss their academic progress. The academic adviser is also there to help with any academic, administrative or personal questions where the student may not be sure which person or office is responsible.

The School also has an adviser for female students who generally deals with more personal and often private matters. The current Adviser to Women Students is Dr Bingchun Meng (b.meng@lse.ac.uk, extension 5020)

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**Equity, Diversity and Inclusion**

With students and staff from over 160 countries around the world, diversity is integral to LSE. The School’s dynamic mix of people and ideas underpins our global reputation for excellence in the social sciences, and makes studying and working at LSE a unique and enriching experience.

In support of the ongoing success of LSE students, staff and the wider School community, LSE is committed and accountable for advancing equity, diversity and inclusion in all its forms as defined in the Equity, Diversity and Inclusion Strategy 2017-2022. We believe that diversity is critical to maintaining excellence in all of our endeavours.

At LSE you will find peers from all over the world who engage with each other in serious dialogue between cultures, nations, races, ethnicities, religions, and personal backgrounds. We do this with mutual respect and open-mindedness, and by valuing the multicultural and diverse community we share. This approach is central to the preparation the School provides students with for a life and career in the 21st century.

To uphold our commitment to equality of respect and opportunity, as set out in the Ethics Code, all members of the School community commit to treating all people with dignity and respect, and ensuring that no-one will be treated less favourably because of their role at the School, age, sex, disability, gender identity, race, religion or beliefs, sexual orientation, marriage and civil partnership, pregnancy and maternity and social and economic background.

**Volunteer Centre**

Do you want to have an impact on society whilst developing new skills and meeting new people? The LSE Volunteer Centre is here to inspire and empower the LSE community to volunteer for causes you are passionate about. We work with over 400 charities and NGOs each year, promoting 1,000 opportunities for students to get involved. These range from advocating for refugees to mentoring local school children to helping a fellow student settle in to London and LSE.

We also organise events such as volunteering fairs, seminars and charity stalls on campus, and offer an extensive one-off volunteering programme.

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**Contact the EDI team**

Equity, Diversity and Inclusion

5th Floor, Lionel Robbins Building

10 Portugal Street, WC2A 2HD

Email: edi@lse.ac.uk

Twitter: @EDI_LSE

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**Contact the Volunteer Centre**

LSE Volunteer Centre

Floor 5, Saw Swee Hock Student Centre

1 Sheffield Street, London, WC2A 2AP

Tel: +44 (0)20 7955 6519

Email: volunteer@lse.ac.uk

Website: lse.ac.uk/volunteercentre

Twitter: @LSEvolunteering

Instagram: @LSEVolunteering

Facebook: LSE Volunteer Centre
LSE Careers

LSE Careers is here to help guide and support you throughout your time at LSE. We can help at every stage of your career planning, from thinking about your career for the first time to applying for jobs. We also provide opportunities where you can meet employers you’re interested in working for.

Our services cater for the diverse LSE student makeup, keeping undergraduates in mind as well as UK and international students. And no matter where you want to work, we can support you. We also offer bespoke services for students with disabilities including dedicated careers consultants.

Career planning

The career planning section of our website (lse.ac.uk/careers), will give you some tips on how to begin planning and will point you to the most appropriate information and resources for whatever stage you’re at.

Once you’ve registered at LSE you’ll be able discuss your options with one of our friendly and dedicated careers consultants in a one-to-one careers appointment. And don’t worry, if you’re unsure about what you want to do - we can still help!

Experience and employability

If you want to gain some work experience, learn and develop your skills or earn some money whilst you’re studying, our varied programme of skills seminars can help.

We also advertise opportunities including internships and part-time jobs which fit in with your studies.

Throughout the year we also run sector-specific careers fairs and employer networking events and presentations where you can talk to and gain insight from recruiters and company representatives.

There’s also the opportunity to get involved in volunteering during your time at LSE. As well as being a great way to give back to the community, it can be beneficial to both your personal and professional development. The LSE Volunteer Centre can help you find the right role for you and also advertises one-off and long-term opportunities in the UK and abroad.

If you’re looking for entrepreneurship activities visit LSE Generate, the home of innovation, social impact and enterprise at LSE. LSE Generate’s yearly programme includes events, masterclasses and funding competitions for student ventures and ideas.

What LSE alumni go on to do

Popular careers chosen by LSE graduates include: NGOs and development, consultancy, research and education, finance, journalism, publishing, and the public sector and government.

If you’re researching a course you’re passionate about but aren’t too sure where it could lead, our graduate destinations page can give you some great ideas. Take a look at what students who studied in your prospective department have gone on to do, or search by degree course.

As an LSE alumni you still have access to LSE Careers for up to five years after you complete your course.

Contact LSE Careers

LSE Careers online:
Website: lse.ac.uk/Careers
Blog: http://blogs.lse.ac.uk/careers/
Twitter: @LSECareers
LinkedIn: LSECareers
Facebook: LSECareers

Contact LSE Careers:
Opening times:
Monday-Friday 9:30am-5pm
Thursday 9:30am-8pm
Call: 020 7955 7135
Email: careers@lse.ac.uk
Making contacts and keeping in touch

Now that you are holding an offer of a place at LSE there are a number of ways in which you can keep in touch with the School and find out more about life on campus.

**Newsletters for offer holders**

The Undergraduate Admissions Office sends out regular newsletters via email to offer holders, from January through to Registration. These newsletters will provide you with helpful tips and reminders about the admissions process, and also give an insight into School news and events.

Copies of our newsletters can also be found on the offer holders section of our website at lse.ac.uk/ugofferholder

**Meet LSE**

LSE staff visit higher education fairs, schools and colleges in both the UK and overseas, and meet with offer holders visiting the School.

To find out more, please see our website at lse.ac.uk/meetlse

You can also meet staff and students at the Offer Holders’ Day in April.

**Destination LSE events**

Each summer, our alumni volunteers also coordinate Destination LSE events for students joining LSE.

These events provide an opportunity to network with others who are about to embark on the same adventure and to meet with alumni and current LSE students. Offer holders will be able to find out what studying at the School is really like and can learn more about living in London, careers and employment after LSE, and your particular LSE course or programme.

To find out if there is a Destination LSE event in your area, please check the events calendar from May 2019 at: alumni.lse.ac.uk/destinationlse

**Student blogs**

The Students@LSE blogs feature current students writing about their own experiences of life at LSE. For a first-hand account of the work load, lectures and classes or the social scene at LSE and in London, visit lse.ac.uk/studentblogs

**Alumni groups**

The international LSE alumni community comprises more than 148,000 alumni in almost 200 countries. Over 90 regional and special interest groups led by alumni volunteers in Africa, Asia-Pacific, the Middle East, Europe, Latin America and the Caribbean, and North America help to maintain lasting connections between this vibrant global network and the School. Our alumni volunteers are also LSE’s international ambassadors and a useful source of information about the School to you; they can offer hints and tips about studying at LSE, living in London, and talk about the careers that their studies have helped them to pursue.

To find out about your local alumni group or a special interest group in your area of interest, please visit the LSE Alumni website at alumni.lse.ac.uk/groups

Contact Alumni Relations
LSE Alumni Relations
LSE Advancement
Houghton Street,
London WC2A 2AE
Tel: +44 (0)20 7955 7361
Email: alumni@lse.ac.uk
Web: alumni.lse.ac.uk
Facebook: LSE Alumni
Twitter: @LSEalumni

Contact Student Marketing and Recruitment
Student Marketing and Recruitment
TW1 6.01
The London School of Economics and Political Science
London, WC2A 2AE
Tel: +44 (0)20 7955 6613
Email: Stu.Rec@lse.ac.uk
Web: lse.ac.uk/study
Twitter: @studylse
LSE Students’ Union

LSE Students’ Union is a charity run by students, for students, that exists to make your time at LSE the best it can be. LSESU’s Sabbatical Officers are your elected representatives. They campaign for your rights and seek to improve all aspects of university life by supporting over 200 societies and 40 sports clubs, offering an active Media Group and charitable fundraising activities, providing a professional advice service, and running a range of student-friendly bars, shops and cafés.

The Students’ Union also runs its own welcome events, which are held at the start of the academic year. For information on these events and activities — including the Welcome Fair, wellbeing drop-ins, club nights, tours, live music and Give it a Go sessions — visit lsesu.com/welcome

As an LSE student you are automatically a member of LSE Students’ Union, and as a member you can participate at any level, from running for election, or submitting policy to be debated at the weekly Union General Meetings, to campaigning on the issues affecting you or enjoying an activity run by fellow students.

WEEKLY NEWSPAPER and termly journal

RADIO STATION, TV SHOW AND STUDENT FILM GROUP

Active LifeStyle programme

200+ SOCIETIES

40 SPORTS CLUBS AND SPORTS AMBASSADORS

GYM, EXERCISE STUDIO, TRAINING GROUNDS AND CLASSES

INEXPENSIVE BARS AND CAFÉS with profits invested into student activities

FREE academic, personal and financial advice

CHARITABLE FUNDRAISING OPPORTUNITIES

Employability and Development training programme

LSESU supports hundreds of student activities, campaigns and events across the academic year. As an LSE student, you will enjoy access to our expert advice service, non-profit cafés and bars, and much more.

lsusu.com
Famous campaigning history

In the 1960’s the Students’ Union became renowned for political protests, and its strong campaigning ethic continues today. Recent campaigns have focused on nursery provision and rent levels in halls of residence, greater student mental health support and additional funding for student activities. Upcoming initiatives will focus on making the LSE culture inclusive for all.

A student-led organisation

Our Executive Team is made up of Student Representatives who are elected annually by their peers to represent and run the Union. Four of these students are full-time Sabbatical Officers – the General Secretary, Education Officer, Community and Welfare Officer and Activities and Development Officer. We also elect a part-time Postgraduate Officer to specifically focus on our largest student group at LSE. Further Part-time and Liberation Officers are also elected alongside the Sabbatical Officers. Any student can run for office, whatever their course or study level.

Societies, sports clubs, Media Group and RAG

LSESU supports more than 200 student-led societies and 40 sports clubs, as well as the Media Group comprising a weekly newspaper (The Beaver), television network, and journal. Raising and Giving (RAG) is the fundraising arm of the Students’ Union and run our incredible LSE Welcome club nights, with all money raised going to a good cause. Our student clubs and societies welcome all new members; sign up in person at the Welcome Fair or join in online at lsesu.com/join-in.

Entertainment

LSESU offers an array of entertainment, from live music and dance to student-run conferences, student talks with high-profile speakers and more. Most of these are hosted in the LSESU Venue, the 1,000-capacity social space in the Saw Swee Hock Student Centre. Selected Fridays during term time, the LSESU Venue transforms into London’s biggest student night-LIFT- featuring incredible live acts and some of the biggest DJs.

Services

The Students’ Union runs a range of services for students, including the LSESU shop, the Three Tuns student bar, the LSESU Denning Learning Café and LSESU Weston Vegan Café and the LSESU Gym. We are a non-profit organisation, so every penny you spend with us goes into funding student activities. We also run a free and independent Advice Service which offers financial hardship funding and confidential advice on both academic and housing issues.

Contact LSESU

LSE Students’ Union
Saw Swee Hock Student Centre
1 Sheffield Street
London WC2A 2AP

Tel: +44 (0)20 7955 7158
Email: su.info@lse.ac.uk
Web: lsesu.com
Twitter: lsesu
Facebook: facebook.com/lseus
Instagram: lsesu
Whether you’re an avid footballer or a keen swimmer, there’s a huge range of opportunities to get active and enjoy sports while you’re living in London.

**Sport facilities**

On campus, you can find squash courts, badminton courts and an exercise studio. This is in addition to our gym, boasting a wide range of Techno-gym and Olympic standard strength performance equipment. There are also opportunities to attend a wide range of lessons, should this take your fancy!

Further from campus, LSE has 17 acres of playing fields in New Malden, Surrey. Amenities include football and rugby pitches, cricket squares and a tennis court.

**Clubs and societies**

The LSE Students’ Union has around 50 sports clubs, including a very active Athletics Union, with over 3,000+ members. The AU aims to provide sports for all, no matter your ability level; so if you are interested in getting involved with sports at LSE, you should be sure to visit their stall at the Welcome Fair!

LSE sports teams play regular competitive matches in the BUCS leagues, and since the AU hosts a wide range of clubs from football to floorball, karate to kite surfing … there’s sure to be something for everyone.

**Gaming**

If you’re more into gaming than sports (or both if you have enough free time!), LSESU also have a Gaming Society and a Board Game Society.

Whether you play Magic: The Gathering, love a bit of Risk, or fancy taking part in a Halo tournament, there is bound to be something for you! Joining societies is one of the best ways to make friends with similar interests to you, so check out the LSESU Societies list and begin planning what you will be signing up for when you get here.

**Beyond LSE**

London boasts a huge range of state-of-the-art sports facilities, many of which provide discounts for students. Visit the 2012 Olympic Park and take advantage of the excellent facilities, previously used by Olympic athletes. You can also take the opportunity to ride the ArcelorMittal Orbit!

Alternatively, summer is the perfect time to visit London’s many famous and affordable outdoor lido swimming pools.

**Venues**

Regular sporting events take place throughout the year in London, and if you’re a sports fan, you might like to consider going to a game. Many famous sports venues also offer tours, or discounted tickets for students. You might want to explore these further:

- London World Championships
- Tennis at Wimbledon
- Cricket at Lord’s
- Premier League Football
- Rugby at Twickenham
- NFL at Wembley
If you are new to London, the information below will provide you with the various travel options that are available. The prices quoted are correct at time of print, but please check the websites listed below for up-to-date prices and timetables.

**Flights to London**
If you are flying to the UK from overseas you are likely to arrive at either Heathrow or Gatwick, two of the world’s busiest international airports. Each is approximately 25-30 miles (30-40 kilometres) from the city centre, but each is convenient, with good public transport links to central London.

If you are flying to the UK from Europe, you may also arrive at London Stansted, London Luton or London City Airport. Travel times from these airports vary; see below for more information.

**Travelling to London from Heathrow Airport**
**By tube (London Underground)**
You can take the Piccadilly Line from Heathrow Airport into central London. Journeys take approximately 50-60 minutes depending on time of day but this is also the cheapest form of transport into central London. A single ticket costs £6 in cash or slightly less on an Oyster Card, Transport for London’s cashless ticketing system. You can also now use contactless cards, Apple Pay, Android Pay, Samsung Pay and Barclays contactless mobile to pay for your tube travel which can reduce the cost of your fare. Please see tfl.gov.uk/fares-and-payments/ for more information.

Tube services are regular and do not require pre-booking. Visit the Transport for London (TfL) website at tfl.gov.uk for more information.

**By train**
Heathrow Express runs an airport transfer service to Paddington Station. Trains depart every 15 minutes. Single fares are £27.00 if bought on board, less if bought online. For more information or to pre-book your tickets visit heathrowexpress.com

Once you arrive at Paddington station you can continue your onward journey by taxi, bus or by the tube on the Circle, Hammersmith and City, District and Bakerloo lines.

**By coach**
National Express operates a frequent coach service from Heathrow Airport to central London throughout the day. Visit nationalexpress.com/coach for more information.

**Travelling to London from Gatwick Airport**
**By train**
Gatwick Express runs an airport transfer service from Gatwick Airport to Victoria station. Trains run every 15 minutes and a single journey takes around 30 minutes. A standard ticket costs £17.80 if bought online or £19.90 if bought from the station. Southern Railway and Thameslink also run trains from Gatwick Airport to Victoria, London Bridge and Blackfriars stations. The journey takes longer but it usually costs less than a journey on the Gatwick Express. Visit thetrainline.com for more information.

At Victoria Station you can continue your onward journey by tube on the Circle, District and Victoria lines. At London Bridge station you’ll have access to the Jubilee and Northern Lines and at Blackfriars you’ll have access to the Circle and District lines. All three stations have access to bus services, but only Victoria and London Bridge have taxi ranks.

**By coach**
National Express and easyBus operate frequent coach services to central London destinations throughout the day. Visit nationalexpress.com/coach or easybus.co.uk for more information.

**Travelling to London from Stansted Airport**
**By train**
Stansted Express runs an airport service from Stansted Airport to Liverpool Street station four times an hour. The journey takes approximately 45 minutes and standard single tickets cost £17.00, less if booked in advance. Visit stansteadexpress.com for more information.

At Liverpool Street station you can continue your onward journey by taxi, bus or by tube. Liverpool Street station is located on the Circle, Metropolitan, Central, and Hammersmith and City lines of the London Underground.

**By coach**
National Express and easyBus operate frequent coach services to central London destinations throughout the day. Visit nationalexpress.com/coach or easybus.co.uk for more information.

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This degree is dynamic and enmeshes the studies of the past and present. Its modern and global focus has widened my awareness of historical and contemporary events, As well as being structured and academically stimulating, the courses offer the chance to work with charismatic and thought-provoking academics, at the forefront of their field.

Uday Mehra
Amsterdam, The Netherlands
BSc International Relations and History
Travelling to London from Luton Airport

By train
Thameslink and East Midlands Trains offer services from Luton Airport Parkway station to London St Pancras International station. You can then continue your onward journey by taxi, bus or tube. King’s Cross St Pancras is located on a number of tube lines, providing easy access to other central London destinations. A ticket purchased for your journey from Luton Airport Parkway to St Pancras is valid for travel on both Thameslink and East Midlands Trains.

The Luton Airport shuttle bus will take you to Luton Airport Parkway station. The shuttle fare is included on all train tickets where Luton Airport is stated as the origin station. If your train ticket lists Luton Airport Parkway as the origin station, the shuttle fare is not included in the price of the train ticket. You will need to pay for this separately.

See thetrainline.com for travel times and to book rail tickets in advance.

By coach
National Express and easyBus operate frequent coach services from Luton Airport to central London destinations throughout the day. Visit nationalexpress.com/coach or easybus.co.uk for more information.

Travelling to London on Eurostar
You can travel to London from Europe on the Eurostar. You will arrive at London St Pancras International station, where you can continue your onward journey by taxi, bus or by a number of lines on the London Underground. Details on Eurostar journeys can be found at eurostar.com

Travel in central London

Travel on the Underground, Overground, Buses or DLR
Information on travel services in inner and outer London can be found on the Transport for London website at tfl.gov.uk

Full-time students are entitled to cheaper fares on London’s public transport. See page 53 for more details.

Travelling by taxi
London’s iconic black cabs operate throughout the Greater London area and to Heathrow Airport. However, taking a cab — especially from the airport — could prove very expensive; you pay by distance and time (there are no fixed fares from the airport in a black cab) and if the traffic is congested you could face a very large fare between £48 and £90.

You do not need to book a black cab in advance and if you share a cab journey with friends then it can be much more affordable. Ask the driver for the estimated cost before you get in and make sure you have sufficient cash, or ask if you can pay by credit card.

Minicabs and private hire vehicles can be booked in advance and will offer set fares to London, so if you are going to travel by cab this may be the better option.

Staying safe when using a taxi:
• Only use licensed taxis and minicabs, do not travel with an unlicensed driver
• Never get into an unbooked minicab
• Always book a minicab with a minicab company
• Agree a minicab fare in advance
• Ask a minicab driver to confirm your name and destination before you get in the car, and check the driver’s photo ID
• Always sit in the back seat.

For further information on travelling safely, visit tfl.gov.uk/campaign/safer-travel

For further information on travelling by tube, visit tfl.gov.uk/modes/dlr/ for more information.
Directory

Academic matters

Academic advisers
See page 44.

Lectures and classes
See page 38.

Library
See page 33.

Moodle
Moodle is LSE’s virtual learning environment, and will be used in your classes and throughout your studies at LSE. For more information on Moodle see page 38.

Printing facilities on campus
See page 34.

Food and drink

London has too many restaurants to list in this guide. However, we can provide you with suggestions and a list of popular choices amongst LSE students. For general guidance and restaurant reviews see Open Table at opentable.co.uk, Time Out London at timeout.com/london/restaurants, Harden’s at hardens.com and bookatable.co.uk

On campus

LSE restaurants There are a large number of restaurants and cafés on campus, selling a variety of hot and cold food. See lse.ac.uk/restaurantsandcafes for more details.

LSE SU shops and Café The LSE Students’ Union shop is located in Lincoln Chambers, 2-4 Portsmouth Street.

Wrights Bar Located right next to the main entrance on Houghton Street, this is the most popular café on campus. Queues often stretch out of the door during peak times. Food is basic but good value for money and the service is friendly.

Surrounding areas

Fleet Street A number of pubs, bars and restaurants can be found all the way along Fleet Street, which is the main street south of the campus leading up to St Paul’s Cathedral.

Kingsway A number of cafés and restaurants to suit every budget and taste line Kingsway, which is the street west of the main campus. These include Costa Coffee, Eat, Leon, Prêt a Manger, Pod and more.

Speciality food shops

The following is a list of shops and areas of London where you can buy international food products.

African/Caribbean
Brixton Market
Brixton Station Road, London, SW9 8JR
brixtonmarket.net

Ridley Road Market
Ridley Road, Dalston, London, E8 2NP
hackney.gov.uk/ridley-road-market

Shepherds Bush Market
London, W12 8DE
shepherdsbushmarket.co.uk

Areas to shop – Brixton, Peckham, Dalston

American
American Food Store
2 Ladbroke Grove, Notting Hill
London W11 3BG
usafoodstore.co.uk

Partridges
2-5 Duke of York Square, Sloane Square
London SW3 4LY
partridges.co.uk

Areas to shop – West Kensington, Dalston

Chinese
Loon Fung
Four branches across London
loonzfungs.com

Wing Yip
Branches in London and an online delivery service
wingyip.com

Areas to shop – London’s Chinatown chinatownlondon.org

French
Paul
Branches across London
paul-uk.com

French Click
Online shop
frenchclick.co.uk

A detailed list can be found on franceinlondon.co.uk

German
German Deli
Online and at various markets across London
germandeli.co.uk

Greek
Andreas Michli & Son
405-411 St Ann’s Road, N15 3JL

Athenian Grocery
16A Moscow Road, London, W2 4BT
atheniangrocery.co.uk

Areas to shop – Paddington, Tottenham

Halal
Halal Monitoring Committee
halalhmc.org

A list of Halal butchers
allinlondon.co.uk/directory/1310.php

Indian/Pakistani/Bangladeshi
VB and Sons
Branches across NW London
facebook.com/VBandSons

Taj Stores
Brick Lane E1 6RL
tajstores.co.uk

Areas to shop – Brick Lane, Green Street, Tooting, Wembley and Southall

Italian
Lina Stores
18 Brewer Street, London W1F 0SH
linastores.co.uk

Fratelli Camisa
61 Old Compton Street, London, W1D 6HS
camisa.co.uk

Areas to shop – Soho

Japanese
Arigato Japanese Supermarket
48-50 Brewer Street, London W1F 9TG

The Japan Centre, 212 Piccadilly
Mayfair, W1J 9HG

35B Panton Street
London SW1Y 4E
japancentre.com

Kosher
Kosher Pages
kosherpages.com

Latin American
La Bodeguita
Elephant and Castle shopping centre
labodeguita.co.uk

Areas to shop – Elephant and Castle
Middle Eastern
Damas Gate
81-85 UXbridge Road, London, W12 8NR
damsgate.co.uk
Areas to shop – Edgeware Road, Kensington and Chelsea, Shepherds Bush, Bayswater

Portuguese
Funchal Bakery
141-143 Stockwell Road, London, SW9 9TN
Lisboa Patisserie
54 Golborne Road, London, W10 5NR
Areas to shop – Stockwell, Kensington

Scandinavian
Scandinavian Kitchen
61 Great Titchfield Street, W1 7PP
scandikitchen.co.uk

Spanish
R Garcia and Sons
246 Portobello Road, London, W11 1LL
rgarciaandsons.com

Turkish
Turkish Food Centre
Branches across London
tfcsupermarkets.com
Areas to shop – Dalston, Hackney, Stoke Newington, Newington Green, Green Lanes

Further information
The Visit London guide to multicultural London has further culturally specific information including places to worship, restaurants and entertainment. Visit the guide online at visitlondon.com

Getting around

Cycling
Santander Cycles
Santander Cycles are a self-service, bike sharing scheme, which Londoners typically call “Boris bikes”, after the former Mayor. Users can access bikes either on a daily basis or with an annual pass. Access fees range from £2 for 24 hours to £90 for an annual pass. The first 30 minutes are free, after which you will then need to pay a usage charge dependent on duration of use. There are four docking stations in close proximity to the School, including a station on campus at Houghton Street. More information is available on the Transport for London (TfL) website tfl.gov.uk/modes/cycling/santander-cycles

Using your own bicycle
LSE has a Cycling Society and holds a Bike Week visited by ‘Dr Bike’ experts who will look over your bike free of charge and fix any minor problems on the spot. The police also come along every few months, and you can get your bike tagged and registered with the national BikeRegister. There are a number of bike racks on campus. Showers are available in the NAB, East Building, Old Building and elsewhere on campus.

Cycle Skills
Transport for London fund free, tailored courses for first-time riders or regular cyclists looking to improve their skills. Anyone considering cycling in London should visit tfl.gov.uk/modes/cycling/cycling-in-london/cycle-skills for further information

London Transport
You can pay for public transport in London (including Tube, bus, London Overground, tram, Docklands Light Railway (DLR), TfL Rail and most National Rail services) using a cashless Oyster card (obtained at most major Tube stations for a £5 deposit) or a contactless payment card, and fares for these payment methods are often cheaper than they are for paper tickets, which are also still in use. In addition, all buses in London are now cashless, so paper tickets cannot be purchased on board.

TFL also offer a special Student Oyster card with discounted fares (at the time of going to print, the discount is 30 per cent off adult-rate travel cards, bus passes and tram passes). Once you have registered in October, you can apply for your 18+ Student Oyster photocard on the TFL website at tfl.gov.uk/fares-and-payments/adult-discounts-and-concessions. You will need your student ID card, a passport photograph and a debit or credit card to register. You should be aware that it may take a few weeks for your Student Oyster card to be processed, so it’s worth applying as soon as you know your UK address.

More information on transport in London can be found on the TfL website at tfl.gov.uk/. You can get a variety of tickets; the best one for you will depend on the number of journeys you make, and which zones you use.

We also advise that you familiarise yourself with the Student Guide to Travelling in London which can be found at tfl.gov.uk/campaign/student-travel

On foot
London is a very walkable city, and many areas are more closely linked than you would think – especially if you are using a tube map for guidance. Not only is walking cheaper than using public transport, it is also a healthier and greener way to travel.

Transport for London has recently introduced a new campaign to get the capital walking.

For more information about the programme and walking in London, visit tfl.gov.uk/corporate/about-tfl/what-we-do/walking

Green spaces
London has a surprising number of green spaces for the public to enjoy – whether you prefer an energetic game of football or a leisurely amble among the well-tended flower beds. See the Royal Parks website for information on activities, events and seasonal highlights at royalparks.org.uk

Health and wellbeing

Disability and Wellbeing service
See page 35.

Gym/Fitness
Within the LSE campus you will find squash courts, badminton courts and the LSE Gym. The LSE Gym is located in the Saw Swee Hock Student Centre, with state of the art equipment and facilities. The gym is well equipped with cardiovascular and resistance machines and fully qualified staff. Membership for LSE students is very reasonable. For more information see lse.ac.uk/intranet/LSEServices/LSEFacilitiesGuide/sportsFacilities.aspx

A short distance away are the facilities of the University of London Union (ULU) which also includes a swimming pool. Both the LSE Students’ Union (LSESU) and the ULU have a variety of sporting clubs and teams who welcome members at all levels up to and including high level inter-university competition. For more information, see lsesu.com/activities/sports
NHS and local medical services
See page 36 for information on health and wellbeing and medical services provided on campus.

Life in London

Climate
The climate of London is generally temperate. During the winter months rainfall can be fairly regular, but more often than not you should expect drizzle or showers rather than heavy or long downpours. It sometimes snows but snow generally does not settle more than a few millimetres deep in the city. Evening temperatures in the winter can often fall below freezing, but daytime freezing is rare. During the summer months you should expect temperatures in the low to mid 20s (in degrees Celsius), apart from the occasional heatwave. In the summer the Underground can be very warm, so it’s advisable to carry a bottle of water. Weather conditions are changeable in the UK, so you should be equipped with suitable clothing to cover every eventuality, and wear layers when possible.

Historic buildings
If you turn left from Houghton Street you will walk past the Royal Courts of Justice. This was opened by Queen Victoria in 1882 and was the original home of the Supreme Court. Opposite the Royal Courts of Justice you will find Inner Temple – one of London’s four medieval Inns of Court. Many Inns of Court still function as offices for barristers. Within the grounds of Inner Temple is the Temple Church, familiar to anyone who has read Dan Brown’s The Da Vinci Code. A short walk along Fleet Street will take you past the historic homes of some of the best known British newspapers and periodicals (now mostly offices for barristers). Daytime freezing is rare. During the summer months you should expect temperatures in the low to mid 20s (in degrees Celsius), apart from the occasional heatwave. In the summer the Underground can be very warm, so it’s advisable to carry a bottle of water. Weather conditions are changeable in the UK, so you should be equipped with suitable clothing to cover every eventuality, and wear layers when possible.

Museums
The Tate Modern, the National Gallery, the British Museum, the Courtauld Institute of Art and the Museum of London are all within a short distance of the LSE campus. Slightly further away in Knightsbridge you will find the Victoria and Albert Museum, the Science Museum and the Natural History Museum. Many of London’s museums have free entry.

Postal service
The nearest Post Office to the LSE campus is situated on Aldwych next door to Clement House, (see the campus map on the inside back cover). General information about services provided by the Post Office can be found at postoffice.co.uk

Pubs, bars and clubs
There are a number of pubs and bars on campus, including the George IV, the White Horse and the Three Tuns, as well as LSESU’s weekly club night, Saucy. LSE’s central London location means that it is only a short walk to the bright lights of the West End, Soho and any number of places to see and be seen. There are many student deals which will help to make your money go further; see timeout.com/london and lsesu.com for more information.

Safety
London is generally a safe place to live. As with any city, it is sensible to be aware of your personal safety and to take simple precautions. Lock your door/window(s) when leaving your room, even for a short time, and keep valuable personal items out of sight. Keep your personal information, credit cards, mobile phone, etc, safe, and be aware of your valuables when out and about.

If you own a bicycle, wear appropriate protective/high visibility clothing, use lights when cycling at night and invest in a quality “D-Lock” and double loop cable. Double locking is suggested for extra security.

On a night out, never leave your drink unattended or accept a drink from a stranger. Don’t take risks getting home – never use an unlicensed minicab.

Transport for London’s minicab service (see page 51) will help you find licensed minicabs/taxis in your area. When walking at night, stick to well-lit and populated areas as much as possible and plan your route in advance.

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Money matters

Bank accounts
See page 31.

Cost of living
See page 24.

Employment while studying
See page 23.

Financial support and scholarships
See page 20.

Insurance

Insurance cover is a good idea if you intend to bring expensive belongings with you. There are many types of cover available dependent on the length and amount of cover required. Generally, you should look to purchase a policy covering your personal possessions, money and documents, as well as medical expenses and personal liability.

If you are an overseas student you will also need to arrange travel and health insurance. Many companies offer policies tailored to students;

Mobile phones

If you choose to buy a new mobile phone when you get to the UK we recommend you shop around to get the best deal on a contract phone as this option means you will pay no upfront cost for the phone. “Pay as you go” (prepaid) phones can be purchased for as little as £10. When purchasing a pay as you go phone, be mindful of selecting the correct deal as any charges outside your prepaid bundle may be at considerably higher rates. Contract tariffs usually provide the most generous deals when it comes to calls, texts and data allowance. Note that prepaid phones do not require a UK bank account or address, so may be easier to purchase if you are still waiting to open a bank account.

Paying your LSE tuition fees
See page 18.

sQuid

The sQuid service on your LSE ID card allows you to conveniently and safely pay for food, drink and other items across campus using an eMoney payment system. You can view a statement of your transactions and top up your funds through your online account at squidcard.com/LSE

Student discounts / NUS

Living in London does not have to be overly expensive; there are many activities which are free, and many suppliers offer considerable discounts to students. A quick internet search will reveal a number of websites, including studentbeans.com, wealthystudent.co.uk and nus.org.uk which have lots of information about special offers for students.

Details of free activities can also be found on londonforfree.net, including London’s Cheapest Bus Tour where you can see many of London’s famous sights and landmarks using standard Transport for London buses. The route includes the Number 15 bus which passes LSE and is one of only two routes where the famous Routemaster buses are used.

Applying for an NUS card will give you access to further discounts on books, clothes, sports equipment, CDs, travel, computer equipment, gigs, eating out and more. The Students’ Union will provide further details about applying for a card.

Alternatively, visit the NUS website and apply online at nus.org.uk

The area around LSE is also rich in student discounts – our proximity to other London universities means that many places are competing for student business. Look out for window stickers in shops and cafés, and make the most of facilities offered by LSE, the LSESU, and the University of London.

Tax

Students in the UK are liable to pay Income Tax and National insurance contributions on their earnings, just like everyone else. If you’re a student and you’re working, you can be taxed on casual, part-time and temporary work. Almost everyone who works legally in the UK is entitled to receive the National Minimum Wage, currently £5.60 per hour for workers aged 18 to 20 (from 1 April 2017). If you intend to work during your studies, you should consult gov.uk/student-jobs-paying-tax for advice on all aspects of the UK tax system as it applies to students.

Utilities

If you are renting private accommodation, you should make sure it is clear in your lease which utilities you will be responsible for. You should get a gas/electricity meter reading on the date you move in and out, and should make sure you know which company currently supplies the property. If you wish to change your supplier, there are a number of comparison websites which allow you to choose the right provider/ tariff for you. The LSESU Advice Centre can help with all housing related issues, and it is worth visiting them if you are unfamiliar with renting accommodation in the UK. You can find more details on their website at lsesu.com/advice

Student life

The Faith Centre

The Faith Centre is the new home for LSE's diverse religious activities, the interfaith programme, and a reflective space for all staff and students. See lse.ac.uk/faithcentre for further information.

Contact the Faith Centre

LSE Faith Centre
Saw Swee Hock Student Centre,
Room 2.01
Tel: +44 (0)20 7955 7965
Email: faithcentre@lse.ac.uk
Web: lse.ac.uk/faithcentre
Twitter: @LSEFaithCentre
Facebook: facebook.co.uk
lsefaithcentre
Blog: blogs.lse.ac.uk/faithcentre

Places of worship in London

Buddhist – The Network of Buddhist Organisations
nbo.org.uk

Christian – Find a church of any denomination
findachurch.co.uk

Hindu – A list of temples in the UK
nchtuk.org

Jewish – Find a local synagogue
jewishgen.org/jcr-uk/London.htm

Muslim – Find a local Mosque
mosquedirectory.co.uk

Sikh – The Network of Sikh Organisations
nsouk.co.uk

LSE LIFE

See page 41.
LSE Nursery

The LSE Nursery is located very close to the main campus and is open on weekdays throughout the year except for School closure periods and public holidays. The nursery provides care and learning for up to 63 children and primarily serves LSE students and staff. For more information see the Nursery website.

Contact the Nursery
LSE Nursery
8a Wild Street
London WC2B 5TB
Tel: +44 (0)20 7107 5966
Email: nursery@lse.ac.uk
Web: lse.ac.uk/nursery

LSE Students’ Union
See page 47.

Shopping

London is a shopper’s paradise. Covent Garden, with its famous Piazza and market stalls is only a few minutes’ walk from LSE. London’s other famous shopping destinations – Knightsbridge or the area around Oxford Circus – are only a few stops further on the Underground. At weekends you can enjoy London’s many markets in different parts of the city selling a wide variety of goods from fresh fruit and vegetables and hand crafted pastries to vintage clothing, crafts and antiques.

Opening hours
Opening hours are usually 9am – 6pm depending on the type of shop. Many shops are open seven days a week usually opening at around midday on Sundays. Some stay open late on Thursdays.

Buying books

Shops Most core text books will be available at the branch of Waterstones situated on Clare Market on campus. Other major bookshops in London include Foyles, Stanfords and Blackwells. Search online to find your nearest branch. There is also a second-hand bookshop, Alpha Books, at 1 Portsmouth Street.

Online If you buy books online via Amazon you may be able to get a student discount with your NUS card, see the NUS website at nus.org.uk/en/nus-extra for further information.

Cigarettes and alcohol

Although alcohol can be legally bought from the age of 18, shops and bars can be very strict; be prepared to produce identification confirming your age if asked. Cigarettes are legally sold to anyone above the age of 18.

Clothes

Where you buy your clothes depends largely on personal taste and budget. Covent Garden and the area around Oxford Circus are two major shopping destinations and are located within a short walk or bus ride from the LSE campus. Remember, student discounts are available at some shops, so check before buying.

Household items

There are lots of options for buying household items. You can purchase most things from any of the major department stores (many located near Oxford Circus), but this can be quite expensive. You will save money by shopping around, and can often find bargains in shops like Wilkinson or Poundland. Three popular choices with students are:

Argos This general-goods retailer sells most items you would find in a department store, but by catalogue. You can arrange for delivery or collect your purchases from your local branch. Stores are located all over London, including Holborn and The Strand. You can find them online at argos.co.uk

Ikea This large Swedish superstore stocks items for the home, from basic household items to furniture. Branches are located on the outskirts of London in Tottenham, Croydon, Lakeside, and Wembley. Visit ikea.com for more details.

Robert Dyas Founded in London in 1872, Robert Dyas provides a range of household items and small electrical appliances. Branches are located throughout London, including on Fleet Street, The Strand, and High Holborn. They’re also online at robertdyas.co.uk

Shopping on campus

The LSESU shop in Lincoln Chambers on Portsmouth Street and stocks a range of stationery, drinks and snacks, newspapers and magazines and greetings cards, among other things. The SU shop also has a wide range of LSE-branded merchandise.

Supermarkets

Many people do their weekly food shopping in supermarkets. Tesco, Sainsbury’s, Waitrose, Morrisons and Asda are the supermarkets most commonly found in and around London. You may also find branches of popular discount chains Iceland, Aldi, and Lidl.

Many supermarket chains offer a delivery service for a small charge. Some larger supermarkets will also stock a range of international food items.
Annex A: Departmental contacts

Each academic department has a departmental administrator who is able to answer any programme-specific questions that you may have before arriving at LSE. You are welcome to contact these individuals if you would like further information about course choices, exam schedules and programme content. All queries relating to your offer and/or your qualifications should still be directed to the Undergraduate Admissions Office.

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<thead>
<tr>
<th>Department</th>
<th>Website</th>
<th>Contact Details</th>
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<td>Accounting and Finance</td>
<td>lse.ac.uk/accounting</td>
<td>Sandra Ma</td>
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<td><a href="mailto:s.s.ma@lse.ac.uk">s.s.ma@lse.ac.uk</a></td>
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<td>Anthropology</td>
<td>lse.ac.uk/anthropology</td>
<td>Tomas Hinrichsen</td>
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<td>Economic History</td>
<td>lse.ac.uk/economichistory</td>
<td>Helena Ivins</td>
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<td>Sarah Burton</td>
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<td>International Relations</td>
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<td>Mathematics</td>
<td>lse.ac.uk/maths</td>
<td>Jackie Everid</td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="mailto:maths.info@lse.ac.uk">maths.info@lse.ac.uk</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Philosophy</td>
<td>lse.ac.uk/philosophy</td>
<td><a href="mailto:philosophy-dept@lse.ac.uk">philosophy-dept@lse.ac.uk</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Psychological and Behaviour</td>
<td>lse.ac.uk/PBS</td>
<td>Chris Hunt</td>
</tr>
<tr>
<td>Science</td>
<td></td>
<td><a href="mailto:c.j.hunt@lse.ac.uk">c.j.hunt@lse.ac.uk</a></td>
</tr>
<tr>
<td>Social Policy</td>
<td>lse.ac.uk/socialpolicy</td>
<td>Clare Gorman</td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="mailto:socialpolicy.ug@lse.ac.uk">socialpolicy.ug@lse.ac.uk</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sociology</td>
<td>lse.ac.uk/sociology</td>
<td>Clara Lyons</td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="mailto:c.lyons@lse.ac.uk">c.lyons@lse.ac.uk</a></td>
</tr>
<tr>
<td></td>
<td></td>
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<tr>
<td>Statistics</td>
<td>lse.ac.uk/statistics</td>
<td>Steve Ellis</td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="mailto:s.j.ellis@lse.ac.uk">s.j.ellis@lse.ac.uk</a></td>
</tr>
<tr>
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</tr>
</tbody>
</table>

This information is correct at the time of going to print but is occasionally subject to change.

Standard office hours are 9.30am – 5.30pm Monday – Friday but please be aware that some administrators work part-time.

You can also find links to all departmental websites at info.lse.ac.uk/Staff/Departments-and-Institutes
Annex B: Registration and Welcome Presentations

The details for Registration and Welcome 2019 are still being finalised so please check lse.ac.uk/yourfirstweeks regularly in the run up to the new term starting. You should also make sure you check your emails regularly and inform us immediately of any changes to your contact details. This will allow us to keep you up to date and make sure that you receive confirmation of the below dates in August. Main registration will take place on the ground floor of Clement House and Welcome Presentations will take place in the Peacock Theatre.

What to expect at Registration:
There will be a large number of students registering at the same time as you. You are likely to need to queue for around 30 minutes but it may be more. You can help speed up the process for you and everyone else in the queue by doing the following things;

1. If you require a visa to study collect your Biometric Residence Permit (BRP) before you arrive to register. We can register you without your BRP but only if you have attempted to collect it. If we register you without your BRP it will take longer and you will need to come back once you have collected your BRP.
2. Submit your Financial Undertaking Form (FUF) and Student Verification Form (SVF) before arriving for Registration. You can do it on the day, but it will take longer for you to register.
3. When you arrive for Registration a queue organiser will make sure you are in the right place and that all your documents are in order for registration before you start queueing.
4. Please only come to register during your allocated time slot. If you try to register early you will be turned away.

Finally, time passes quickly when you have company or you have something to do while queueing, so why not chat to the people next to you in the queue!

What to expect during your Welcome Presentation:
LSE's Welcome Presentations take place in the School's largest lecture theatre which seats 1,000 students at a time. The presentations are your opportunity to learn more about what it is to be part of the LSE community and our opportunity to welcome you to it. The presentations are fairly formal in style and will have a range of speakers. They will provide a lot of information about the school and the support that is available to you.

<table>
<thead>
<tr>
<th>Department</th>
<th>Programme</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finance</td>
<td>BSc in Finance</td>
<td>Monday 23 September</td>
<td>11:00am – 11:30am</td>
<td>TBC</td>
</tr>
<tr>
<td>International Relations</td>
<td>BSc in International Relations</td>
<td>Monday 23 September</td>
<td>11:30am – 12:00pm</td>
<td>TBC</td>
</tr>
<tr>
<td>Language Centre</td>
<td>BSc in International Relations and Chinese</td>
<td>Monday 23 September</td>
<td>11:30am – 12:00pm</td>
<td>TBC</td>
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<tr>
<td>Mathematics</td>
<td>BSc in Mathematics and Economics</td>
<td>Monday 23 September</td>
<td>12:00pm – 12:45pm</td>
<td>TBC</td>
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<tr>
<td>Mathematics</td>
<td>BSc in Mathematics with Economics</td>
<td>Monday 23 September</td>
<td>12:00pm – 12:45pm</td>
<td>TBC</td>
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<tr>
<td>Statistics</td>
<td>BSc in Actuarial Science</td>
<td>Monday 23 September</td>
<td>12:45pm – 1:30pm</td>
<td>TBC</td>
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<tr>
<td>Mathematics</td>
<td>BSc in Financial Mathematics and Statistics</td>
<td>Monday 23 September</td>
<td>12:45pm – 1:30pm</td>
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<tr>
<td>International History</td>
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<td>Monday 23 September</td>
<td>1:30pm – 2:15pm</td>
<td>TBC</td>
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<tr>
<td>International History</td>
<td>BSc in International Relations and History</td>
<td>Monday 23 September</td>
<td>1:30pm – 2:15pm</td>
<td>TBC</td>
</tr>
<tr>
<td>Sociology</td>
<td>BSc in Sociology</td>
<td>Monday 23 September</td>
<td>2:15pm – 2:30pm</td>
<td>TBC</td>
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<tr>
<td>Language Centre</td>
<td>BSc in Language, Culture and Society</td>
<td>Monday 23 September</td>
<td>2:15pm – 2:30pm</td>
<td>TBC</td>
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<tr>
<td>Economics</td>
<td>BSc in Econometrics and Mathematical Economics</td>
<td>Monday 23 September</td>
<td>2:30pm – 3:00pm</td>
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<tr>
<td>Geography and Environment</td>
<td>BSc in Environment and Development</td>
<td>Monday 23 September</td>
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<tr>
<td>Geography and Environment</td>
<td>BSc in Environmental Policy with Economics</td>
<td>Monday 23 September</td>
<td>2:30pm – 3:00pm</td>
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<tr>
<td>Geography and Environment</td>
<td>BA in Geography</td>
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<td>Geography and Environment</td>
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<td>Monday 23 September</td>
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<tr>
<td>Program</td>
<td>Title</td>
<td>Date</td>
<td>Time</td>
<td>Location</td>
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</tr>
<tr>
<td>Social Policy</td>
<td>BSc in Criminology</td>
<td>Monday 23 September</td>
<td>3:00pm – 3:30pm</td>
<td>TBC</td>
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<tr>
<td>Social Policy</td>
<td>BSc in International Social and Public Policy</td>
<td>Monday 23 September</td>
<td>3:00pm – 3:30pm</td>
<td>TBC</td>
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<tr>
<td>Social Policy</td>
<td>BSc in International Social and Public Policy and Economics</td>
<td>Monday 23 September</td>
<td>3:00pm – 3:30pm</td>
<td>TBC</td>
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<tr>
<td>Social Policy</td>
<td>BSc in International Social and Public Policy with Politics</td>
<td>Monday 23 September</td>
<td>3:00pm – 3:30pm</td>
<td>TBC</td>
</tr>
<tr>
<td>Philosophy, Logic and Scientific Method</td>
<td>BSc in Philosophy and Economics</td>
<td>Monday 23 September</td>
<td>3:30pm – 4:00pm</td>
<td>TBC</td>
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<tr>
<td>Philosophy, Logic and Scientific Method</td>
<td>BSc in Philosophy, Logic and Scientific Method</td>
<td>Monday 23 September</td>
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<td>TBC</td>
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<tr>
<td>Philosophy, Logic and Scientific Method</td>
<td>BSc in Philosophy, Politics and Economics</td>
<td>Monday 23 September</td>
<td>3:30pm – 4:00pm</td>
<td>TBC</td>
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<tr>
<td>Anthropology</td>
<td>BA in Anthropology and Law</td>
<td>Tuesday 24 September</td>
<td>9:30am – 10:00am</td>
<td>TBC</td>
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<tr>
<td>Anthropology</td>
<td>BA in Social Anthropology</td>
<td>Tuesday 24 September</td>
<td>9:30am – 10:00am</td>
<td>TBC</td>
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<tr>
<td>Anthropology</td>
<td>BSc in Social Anthropology</td>
<td>Tuesday 24 September</td>
<td>9:30am – 10:00am</td>
<td>TBC</td>
</tr>
<tr>
<td>Psychological and Behavioural Science</td>
<td>BSc in Psychological and Behavioural Science</td>
<td>Tuesday 24 September</td>
<td>9:30am – 10:00am</td>
<td>TBC</td>
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<tr>
<td>Economics</td>
<td>BSc in Economics (Sumnames A-M)</td>
<td>Tuesday 24 September</td>
<td>10:00am – 10:45am</td>
<td>TBC</td>
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<tr>
<td>Economics</td>
<td>BSc in Economics (Sumnames N-Z)</td>
<td>Tuesday 24 September</td>
<td>10:45am – 11:30am</td>
<td>TBC</td>
</tr>
<tr>
<td>Economic History</td>
<td>BSc in Economic History</td>
<td>Tuesday 24 September</td>
<td>11:30am – 12:00pm</td>
<td>TBC</td>
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<tr>
<td>Economic History</td>
<td>BSc in Economic History and Geography</td>
<td>Tuesday 24 September</td>
<td>11:30am – 12:00pm</td>
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<tr>
<td>Economic History</td>
<td>BSc in Economic History with Economics</td>
<td>Tuesday 24 September</td>
<td>11:30am – 12:00pm</td>
<td>TBC</td>
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<tr>
<td>Economic History</td>
<td>BSc in Economics and Economic History</td>
<td>Tuesday 24 September</td>
<td>11:30am – 12:00pm</td>
<td>TBC</td>
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<td>Economics</td>
<td>BSc in Economics with Economic History</td>
<td>Tuesday 24 September</td>
<td>11:30am – 12:00pm</td>
<td>TBC</td>
</tr>
<tr>
<td>Law</td>
<td>Bachelor of Laws (LLB)</td>
<td>Tuesday 24 September</td>
<td>12:00pm – 1:00pm</td>
<td>TBC</td>
</tr>
<tr>
<td>Government</td>
<td>BSc in Politics</td>
<td>Tuesday 24 September</td>
<td>1:00pm – 1:30pm</td>
<td>TBC</td>
</tr>
<tr>
<td>Government</td>
<td>BSc in Politics and Economics</td>
<td>Tuesday 24 September</td>
<td>1:00pm – 1:30pm</td>
<td>TBC</td>
</tr>
<tr>
<td>Government</td>
<td>BSc in Politics and History</td>
<td>Tuesday 24 September</td>
<td>1:30pm – 2:00pm</td>
<td>TBC</td>
</tr>
<tr>
<td>Government</td>
<td>BSc in Politics and International Relations</td>
<td>Tuesday 24 September</td>
<td>1:30pm – 2:00pm</td>
<td>TBC</td>
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<tr>
<td>Government</td>
<td>BSc in Politics and Philosophy</td>
<td>Tuesday 24 September</td>
<td>1:30pm – 2:00pm</td>
<td>TBC</td>
</tr>
<tr>
<td>Accounting</td>
<td>BSc in Accounting and Finance</td>
<td>Tuesday 24 September</td>
<td>2:00pm – 3:00pm</td>
<td>TBC</td>
</tr>
<tr>
<td>Management</td>
<td>BSc in Management (Sumnames A-L)</td>
<td>Tuesday 24 September</td>
<td>3:00pm – 3:30pm</td>
<td>TBC</td>
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<tr>
<td>Management</td>
<td>BSc in Management (Sumnames M-Z)</td>
<td>Tuesday 24 September</td>
<td>3:30pm – 4:00pm</td>
<td>TBC</td>
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<tr>
<td>Management</td>
<td>BSc in Management (Incoming Exchange)</td>
<td>Tuesday 24 September</td>
<td>3:30pm – 4:00pm</td>
<td>TBC</td>
</tr>
<tr>
<td>Statistics</td>
<td>BSc in Mathematics, Statistics and Business</td>
<td>Tuesday 24 September</td>
<td>4:00pm – 4:30pm</td>
<td>TBC</td>
</tr>
</tbody>
</table>
Annex C: Getting around LSE

Key

95A  95 Aldwych
ALD  Aldwych House
CBR  Centre Building
      Redevelopment
CLM  Clement House
COL  Columbia House
CON  Connaught House
COW  Cowdray House
FAW  Fawcett House
KGS  King’s Chambers
1KW  1 Kingsway
KSW  20 Kingsway
LAK  Lakatos Building
LCH  Lincoln Chambers
5LF  5 Lincoln’s Inn Fields
32L  32 Lincoln’s Inn Fields
35L  35 Lincoln’s Inn Fields
MAR  The Marshall Building
      (44 Lincoln’s Inn Fields)
50L  50 Lincoln’s Inn Fields
LRB  Lionel Robbins Building,
      Library and The Womens Library
NAB  New Academic Building
OLD  Old Building
PAN  Pankhurst House
PAR  Parish Hall
PEA  Peacock Theatre
PEL  Pethick-Lawrence House
POR  1 Portsmouth Street
QUE  Queens House
SAR  Sardinia House
SAR  Saw Swee Hock
      Student Centre
SHF  Sheffield Street
STC  St Clement’s

All buildings have wheelchair access and lifts, except 95A, KGS, KSW*, 5LF, 50L, POR* and SHF.
*KSW 20 Kingsway (Language Centre only), *POR 1 Portsmouth Street (Shop only).

Disabled Access

After 6.30pm, please call Security Control on 020 7955 6200 to ensure that any disabled access doors are open.
Also see: Accessibility map [PDF] For access to 20 Kingsway, please call security staff on 020 7955 6200 to set up the portable ramp in the entrance foyer.
Annex D: Map of LSE and intercollegiate residences
Annex E: LSE/LSESU student charter

LSE has a long and rich educational tradition of which all its students and staff can be proud. Since opening its doors to students for the first time in 1895, the School has sought to advance its founding vision of a fairer society through the study and analysis of the social sciences. Now, 34 world leaders, 18 Nobel Prize winners and many thousands of contributions to society later, it welcomes you – one of a new generation of scholars whose intellectual curiosity and socially engaged thinking will help to shape the twenty-first-century world.

This Charter has been written by LSE students and staff with the aim of introducing you to the School community. It sets out how LSE’s mission and ethos are reflected in the education you can expect to receive here, and in the diverse, equitable and inclusive community that all students and staff can take pride in, contribute to, and value. It is not a contract and should therefore be read in conjunction with the School’s formal policies and procedures, which include details of the institution’s and students’ obligations and disciplinary sanctions that can apply when they are breached.

Our mission

LSE was founded in 1895 to create and share knowledge addressing major social challenges and to shape a better world. The School works through research, education, creative intellectual debate and public engagement. Our mission is to advance knowledge in social science and a range of related fields so as to inform public policy, economic, decision-making, and social welfare both nationally and globally. This means nurturing creative thought and intellectual exploration and educating students from all backgrounds, regardless of age, sex, gender identity, religion, sexual orientation or personal circumstances; and to upholding the principles of respect and opportunity for students and staff.

Your education

An LSE education is designed for students who are keen to engage critically with their discipline and real world challenges, and who want to equip themselves, professionally and personally, for the world into which they will graduate. The following principles will enable all students – undergraduate, taught master’s and research – to make the most of their LSE education.

Students receive teaching and supervision underpinned by world-leading research and have opportunities to do applied research either within their degrees or through interdisciplinary projects hosted at and beyond LSE.

Students have access to curricula that seek to reflect the diversity of the discipline they are studying. More broadly, the School is working towards fully reflecting the diversity of the social science disciplines overall among its student body, faculty and professional services staff.

Students are offered high quality advice from academic departments, individually and collectively, and are taught in inclusive learning environments, which facilitate opportunities for everyone to develop knowledge, understanding and skills.

Students have opportunities, through participation in surveys, committees and focus groups, to contribute feedback about their experiences, which will be welcomed and addressed as education at LSE evolves.

Students are encouraged to help build an active, inclusive and respectful learning community by contributing to life at the School, participating fully in lectures, seminars and workshops, and valuing the input of peers and staff.

Students are expected to work to high academic standards and are encouraged to expand their wider intellectual interests, through both in-School and independent routes.

Students are encouraged to contribute to their own learning by taking advantage of opportunities in their department and the wide-ranging support and events on offer across the School – in LSE LIFE, the PhD Academy, the LSE Library and LSE Careers among others – from which they can secure the skills, networks and experiences needed for further studies or employment.

Students are encouraged to identify and communicate any concerns they have in a timely fashion, and to make use of the academic and pastoral support services available at the School.

Our community

The LSE community is shaped by its diverse and talented students and staff, its location in a vibrant international city, and its loyalty to an institution whose mission has inspired path-breaking research and a prestigious reputation. We nurture that community through a set of shared understandings.

Our community values its diverse and international membership. We are committed to providing an inclusive, accessible and safe environment, which supports learning, wellbeing and the pursuit and dissemination of knowledge and ideas.

We expect all members of our community to work and conduct their business peacefully, in a welcoming and truly inclusive environment that promotes freedom of thought and expression in a framework of collegiality and respect for the rights and dignity of others.

Our community is committed to promoting equality of respect and opportunity for students and staff from all backgrounds, regardless of age, sex, disability, race, nationality, ethnic or national origin, gender identity, religion, sexual orientation or personal circumstances; and to upholding the principles expressed in LSE’s Ethics Code and UK law.

Our community aims to promote and respect the health and wellbeing of all its members, through a range of dedicated professional services and a supportive working environment.

Our community aims to maximise LSE’s opportunities for positive global impacts (through teaching, research and community engagement) while minimising our negative environmental impacts by managing our resources and operations effectively and by respecting the physical environment of the institution and that of our neighbours.

Our community seeks to nurture debate and dialogue, conducted with mutual respect, open-mindedness and consideration for all those involved. We value citizens who contribute and who take up opportunities, both in the School and the wider community, to volunteer, attend events and participate in educational and social activities.

Our community includes the LSE Students’ Union, an independent, student-led democratic organisation which focuses on improving the lives of LSE students by providing them with academic, social and welfare support and offering them opportunities to enhance skills through sports clubs, societies and services. Your membership to this organisation is automatic when you become a student at LSE.

Your future – our future

When you graduate from LSE you become part of a celebrated alumni community whose membership is made up of those making important contributions to governments, communities and businesses. The alumni network spans the globe and provides you with access to almost 100 international and special interest groups, mentoring, careers advice and the thought leadership that LSE is renowned for, no matter where you choose to work or live.

LSE alumni are committed to protecting and sharing the value of an LSE education and to building the strength of our scholarly community for future generations. Whether donating their time, their expertise or by making a financial contribution, alumni continue to support and enhance the LSE experience for the students who come after them.

Thank you for being part of LSE and for contributing actively and positively to the unique educational experience that inspired our founders: to undertake learning and enquiry for the betterment of society.

This Charter will be reviewed formally once every three years. There will be more regular opportunities for informal review, and staff and students are encouraged to use it in focus groups, SSLCs and other fora to create an ongoing dialogue about LSE education and the dynamic learning community it aims to foster.

This edition published May 2017

Signed
Professor Julia Black, LSE Interim Director
Busayo Twins, LSESU General Secretary

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1. See LSE policies: ise.ac.uk/intranet/LSEServices/policies/home.aspx and School Calendar: ise.ac.uk/resources/calendar/
2. See student channel, LSE website: ise.ac.uk/intranet/students/home.aspx
3. See EDI policy statement: ise.ac.uk/intranet/LSEServices/policies/pdfs/school/polStaEQuDiv.pdf
4. See LSE Ethics Code: ise.ac.uk/intranet/LSEServices/policies/pdfs/school/ethCod.pdf
5. See LSE Students’ Union website: lsesu.com/
Annex F: Conditions of registration 2019/20 entry

The School regulations relating to your programme are set out in your LSEforYou account and the School Calendar (lse.ac.uk/resources/calendar/bees). The regulations are based on the Ethics Code, Rules of the Library, Conditions of Use of IT Facilities, and all other School regulations.

Please note that the School may make minor changes to its regulations, rules, codes and conditions after you have accepted your offer of a place. Please check online for the most recent version of these conditions in advance of accepting your offer. Your acceptance of the terms and conditions on the Student Verification Form binds you to abide by all of these and to the following Conditions of Registration:

1. You agree to your relationship with the School being governed by English Law and to the English Courts having exclusive jurisdiction over any legal matter.

2. You agree to stay in London or within reasonable distance of the School during term time and also for any summative assessment periods, for courses on which you are registered, which may fall outside the term dates. This includes but is not limited to examinations in the week preceding Lent Term and for the duration of the dissertation period for Master’s students. Term dates are published in the School Calendar. If you need to be absent from the School during term time, for reasons other than illness, you will first consult your academic advisor/supervisor. If you are to be away for more than a fortnight, you agree to inform your academic department in writing before you go. Email notification is acceptable.

3. You agree that if you are away from the School through illness, you will inform your academic advisor/supervisor. If you are away for more than a fortnight, you will send a medical certificate to the Student Services Centre.

4. If you are a non-EEA national studying in the UK with student immigration permission, you must abide by the terms of your visa, as defined by the UK Visas and Immigration service (UKVI).

5. You agree that if you change your permanent home address and/or your term-time address, you must inform the School via your LSEforYou account of your new address details at once.

6. Your status as a Home/EU or Overseas student for fee purposes is determined by the relevant Admissions Office on the basis of information that you have provided. This status cannot normally be changed after you have registered.

7. Undergraduate students are not allowed to register on a part-time basis unless you have been given permission to partially repeat a year of study.

8. You agree that you are liable for fees while you are in registration at the School, including any fees which a sponsor has agreed to pay on your behalf. You agree that if you decide to withdraw from, or interrupt your studies, no refund of fees can be made until you have notified the Student Services Centre of your decision in writing. If you withdraw from, or interrupt, your programme, you will be charged fees up to the Friday after the last day of attendance.

9. You agree that if you change your registration status (eg, move from full-time to part-time study, interrupt your studies or withdraw from your programme), fees will be charged on a pro rata basis as appropriate according to the date on which official permission for the change was given.

10. You agree that if you register for a programme lasting more than one year, or you interrupt your studies and return to complete them later, the fees charged for subsequent years will be at the rate applicable for that current academic year in question and not at the rate for the academic year in which you first registered.

11. You agree to pay tuition fees in full or in installments as arranged with the Fees Office (lse.ac.uk/intranet/LSEServices/financeDivision/feesAndStudentFinance/Home.aspx). You accept that if you fail to pay tuition fees by the due date, this will invalidate your registration. You accept also that if you are in debt to the School for tuition fees the School may end your registration and/or withhold official certification about your progress at the School, information about your results and any academic award made to you.

12. You accept that LSE collects and processes certain information on its students for essential administrative, academic and health and safety reasons. This information is treated in strict confidence, and is covered by the Data Protection Act. In particular, the School will use your personal information for its approved purposes only, and will not pass it to unauthorised third parties without your explicit consent. It will form the basis of records of registered students supplied to the Higher Education Statistical Agency (HESA), which is owned and managed by the universities to provide statistics for the Higher Education Funding Councils and the universities. Further details are set out at lse.ac.uk/intranet/LSEServices/Legal20Team/dataProtection/Home.aspx

13. Your LSE email account will be used for a variety of essential communications, including information on payment of your tuition fees. The School will assume that you open, read and act upon these emails.

14. On all matters connected with School and University regulations, you should contact the Student Services Centre for guidance. If you are in any doubt about any information provided orally, you should ask for written confirmation. In particular, you should always ask for written confirmation of any information relating to your tuition fees.

15. You should not expect academic advisors/supervisors to be familiar with all regulations. You should seek clarification from the Student Services Centre on any regulatory issue.

16. You should not expect academic advisors/supervisors or other service divisions to pass on to the Student Services Centre information about your plans or, where applicable, about exceptional circumstances relating to your exam performance. It is your own responsibility to do so within the published deadlines.

17. As a member of LSE's Students' Union, you are also a member of the University of London Union (ULU), which is the union that represents all students studying at a college within the University of London. You agree that the School can pass on your name and LSE email address to ULU for the purpose of registering you to vote in the ULU elections.

18. You agree to conduct yourself in an orderly, responsible, and sober manner and at all times to respect the rights and views of others. Failure to do so is a breach of the Conditions of Registration and an offence under the Disciplinary Procedure. You agree that you will not:

18.1 engage in any act that will, or is likely to, disrupt teaching, study, research or administrative work of the School.

18.2 cause, or threaten to cause, injury to, or endanger the safety of, a member of staff or student of the School, or a visitor to it;

18.3 behave dishonestly, which includes submitting incorrect or misleading information to the School;

18.4 engage in any form of conduct or communication, including that on social media, that can reasonably be considered to be bullying or harassment of a member of staff or another student, as it is defined by the School’s Harassment Policy;
18.5 engage in any act that will, or is likely to, damage or deface property of the School;

18.6 engage in any conduct or communication that will, or is likely to, bring the School into disrepute or unjustifiably harm the reputation of a member of it;

18.7 breach one or more of the School’s terms or conditions, policies or procedures, or rules and regulations, which includes but is not limited to, these Conditions of Registration, the School’s Ethics Code and any sanctions or measures that have been put in place under the School’s disciplinary or any other procedure;

18.8 commit a criminal act, which may or may not be punished in a court of law, on any of the premises that the School owns, leases or in any way administers;

18.9 use any of the School’s facilities improperly and / or breach the Conditions of Use of IT Facilities at LSE;

18.10 use the School’s name or address in a public statement, or business or other venture, without making clear your status as a student and the name of the group or society for which you may be acting;

18.11 use any of the School’s registered trademarks without seeking permission from a relevant person in the School’s central administration;

18.12 record a lecture, meeting or other LSE event, or use such a recording, without the permission of the lecturer or person or group who organised the event;


19. The School considers academic integrity to be of the utmost importance. You agree that all your assessed coursework, ie, essays, projects, field reports, literature reviews, dissertations etc. may be analysed by plagiarism detection software.

20. You accept that while any assessment offence allegation made against you remains outstanding, the School may withhold official certification about your progress at the School, information about your results and any academic award made to you.

21. The School will have the power to terminate your registration if any of the following conditions apply:

21.1 you complete your programme of study for which you were registered;

21.2 you voluntarily withdraw from your programme for which you were registered;

21.3 you fail to satisfy the academic requirements for your programme, including but not limited to failing to meet completion or progression criteria, lack of industry or failing to enter for an element of assessment after completing the normal course;

21.4 you fail to satisfy the requirements for registration or re-registration;

21.5 you are expelled under the Disciplinary Procedure for Students, the Regulations on Assessment Offences: Plagiarism or the Regulations on Assessment Offences: Offences Other Than Plagiarism.

21.6 any other good academic cause;

21.7 you fail to pay all fees and charges due to the School or to have provided guarantees of such payment satisfactory to the School.

22. Neither the School nor you will be liable for failure to perform any obligations to each other if it arises from force majeure, including acts of God, war, terrorism, industrial disputes (including disputes involving the School’s employees), pandemic, fire, flood, tempest and national emergencies. If either the School or you seek to rely on this clause, they shall ensure that disruptions are kept to a minimum.

Notes

1 Copies of all papers submitted to the software will be retained as source documents in the iParadigms reference database solely for the purpose of detecting plagiarism. Use of the Turnitin UK service shall be subject to such Terms and Conditions of Use as may be agreed between iParadigms and LSE from time to time and posted on the Turnitin UK website.
Annex G: Consumer rights for students

The Competition and Markets Authority (CMA) has published updated guidance on your consumer rights as a student.

The guide covers three key consumer law issues for students:

- **Information provision** – universities need to provide up front, clear, intelligible, unambiguous and timely information.
- **Terms and conditions** – universities’ terms and conditions that apply to students need to be fair and balanced.
- **Complaint handling processes and practices** – universities need to ensure their complaint handling processes and practices are accessible, clear and fair to students.

The advice focuses on compliance with the following consumer legislation:

- Consumer Protection from Unfair Trading Regulations 2008 (CPRs)
- Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013 (CCRs)
- Unfair terms legislation (at the date of publication, the relevant legislation is the Unfair Terms in Consumer Contracts Regulations 1999 (UTCCRs))

Please find full details of this guidance at the following address: gov.uk/government/publications/higher-education-guide-to-consumer-rights-for-students

Information about changes to courses and programmes for 2019/20 can be found at lse.ac.uk/resources/calendar/CourseAndProgrammeInfo/updatedUGProspective.htm. Changes may include, but are not limited to, the following categories of ‘material information’.

More information about each of these categories at info.lse.ac.uk/staff/services/Policies-and-procedures/Your-consumer-rights-as-a-student.

(i) Programme title
(ii) Entry requirements/criteria
(iii) Core modules/optional modules
(iv) Information about the composition of the programme
(v) Methods of assessment of the programme
(vi) The award obtained upon successful completion of the programme
(vii) Location of study
(viii) Length of programme
(ix) Programme regulation
(x) Programme accreditation
(xi) Total course costs

In addition to these categories, you will also find links to the School Calendar, Fees Policy, Complaints Procedure and our Student Charter. You should ensure you check these pages before accepting your offer. You will also find information detailing how to withdraw from any financial commitments that you may have undertaken.
The information in this handbook can be made available in alternative formats, on request.

Please contact the Undergraduate Admissions Office.

The School seeks to ensure that people are treated equitably, regardless of age, disability, race, nationality, ethnic or national origin, gender, religion, sexual orientation or personal circumstances.

Freedom of thought and expression is essential to the pursuit, advancement and dissemination of knowledge. LSE seeks to ensure that intellectual freedom and freedom of expression within the law is secured for all our members and those we invite to the School.

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