



Sociology



Student Handbook 2016/17

BSc SOCIOLOGY

Contents

Significant Dates	2	LSE Careers	21
Department of Sociology Welcome	3	LSE's Widening Participation (WP) Team	22
Programme Welcome	4	International Student Visa Advice Team	22
About the Department	5	Fees	22
History and Research Profile	5	Certificate of Registration	22
Department Contact Information	6	Student Study Advice	22
Location of Department Facilities	6	Off Campus Support Scheme	22
Key Departmental Staff	6	Services for Disabled Students	22
Staff Directory	7	The Language Centre	23
Staff Research Interests	8	Teaching and Learning Centre (TLC)	23
Programme Details	11	LSE LIFE	23
SO302 The Sociological Dissertation	12	Welfare Services	23
Referencing	12	Dean of Undergraduate Studies	23
Teaching	14	LSE Students' Union	24
Organising Your Time	14	Faith Centre	24
Assessments	15	Student Counselling Service	24
Assessment Types	15	Peer Support	24
Assessment Criteria	15	LSE Day Nursery	24
Word Length	16	Student Services Centre	24
Submission of Assessed Work	16	Financial Support	25
Late Submission	16	LSE for You	25
Interruption / Deferral / Withdrawal	17	IT Support	25
Feedback	17	Quality Assurance	25
Plagiarism	17	Equality, Diversity and Inclusion	25
Academic Advisers	18	Business Continuity Management	26
Study Guidelines and Support	19	Graduation and Alumni Association	27
New Arrivals and Welcome Week	19	Results and Transcripts of Results	27
Programme Registration	19	Presentation Ceremonies	27
Course Choice	19	Degree Certificates	27
Email and Communication	19	Hobhouse Memorial Prizes	27
Class Changes	19	LSE's Alumni Association	27
Change of Address	19	Sociology Alumni Network	27
Course Readings	19		
Reading Weeks	20		
Timetables Office	20		
UG Staff-Student Liaison Committee	20		
Moodle	20		
The Library	20		
Finding Your Way around LSE	20		
Paid Employment during Your Studies	20		
Public Lectures	20		
Undergraduate Common Room	20		
Evaluation	21		
Requesting Written References	21		
Fieldwork Safety	21		
School and Academic Regulations	21		
Codes of Good Practice	21		

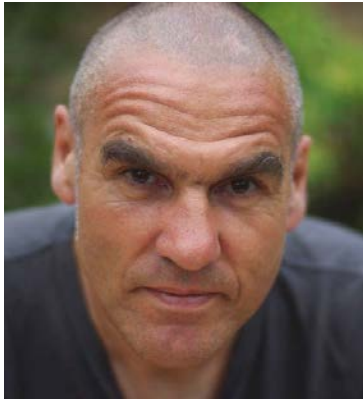
Significant Dates

Start of Michaelmas Term	22 September 2016
Start of Teaching	26 September 2016
Undergraduate Staff-Student Liaison Committee	12 October 2016, S219
Michaelmas Term Reading Week	31 October – 6 November 2016
Undergraduate Staff-Student Liaison Committee	30 November 2016, S219
Candidate Examination Numbers Allocated	Early December 2016
End of Michaelmas Term	9 December 2016
Start of Lent Term	9 January 2017
Undergraduate Staff-Student Liaison Committee	18 January 2017, S219
Lent Term Reading Week	13 – 19 February
Undergraduate Staff-Student Liaison Committee	1 March 2017, S219
End of Lent Term	24 March 2017
Announcement of Examination Timetable	End of Lent Term
Start of Summer Term	24 April 2017
Undergraduate Staff-Student Liaison Committee	3 May 2017, S219
Sat Examination Period	May to June 2017
End of Summer Term	9 June 2017
Sociological Project Due	Second Thursday of ST
Graduation Ceremonies	Mid-July 2017

The School will be closed on public holidays as follows:

Christmas Closure	Thursday 22 December 2016 – Monday 2 January 2017
Easter Closure	Thursday 13 April – Wednesday 19 April 2017
May Bank Holiday	Monday 1 May 2017
Spring Bank Holiday	Monday 29 May 2017
Summer Bank Holiday	Monday 28 August 2017

Department of Sociology Welcome



To all new students

Welcome to the Department of Sociology at the LSE. We are delighted that you'll be studying with us, and committed to making your time here intellectually rewarding, exciting and memorable.

At LSE Sociology we seek to engage with the central issues confronting the world today, such as inequality, economic and political instability, financialisation, globalisation, urbanisation, technological change, crime and social order. We strive to give all of our students rigorous training in both theoretical and methodological sociology, and we encouraged them to think critically and independently. We aim to inspire our students with the passion of sociological inquiry and convey the significance of current disputes in the discipline. Rigorous, critical, independent thought is the most transferable skill of all, and the overarching objective of what we seek to provide to our students. As a department we are committed to public sociology, and therefore seek to engage not only with the broader academic community but with wider publics too.

As a relatively small department consisting of 30 full-time academics and teaching fellows, 17 Graduate Teaching Assistants and around 400 students, we hope that you will come to feel part of a community of sociologists at the LSE. Throughout the year you will receive invitations to major public events, department seminars, workshops, lunches and parties. We very much hope that you take every opportunity to come along to these events and get to know us, besides engaging with us as teachers and academic advisers. As students, you will be an integral part of the department during your time here, so please let us know about any concerns you may have about your experience here as soon as they arise.

I hope to meet all of you during the next few weeks. Along with all of my colleagues, I wish you every success in the coming year, and very much hope that you will enjoy your studies at the LSE.

Professor Nigel Dodd,
Head of Department

Programme Welcome



Prof. Fran Tonkiss

Dear Incoming Student,

Welcome to the BSc Sociology and to what we hope will be three exciting and challenging years of learning, exploration and discovery.

The BSc Sociology is perhaps the most critical degree offered by the Department of Sociology: throughout a combination of lectures, seminars, workshops and numerous activities, we hope to inspire in you a passion for the discipline and the possibilities of the sociological imagination. The degree is challenging: you will have to deal with new types of knowledge, collaborate with your peers in novel ways, and critically assess some of the most profound taken-for-granted assumptions of the modern world. It is, however, also a rewarding experience: you will learn to create, collaborate and think in new and critical ways.

You have been selected from a large pool of applicants. We have chosen you not only because of your academic ability but also because of the skills you might bring to the degree. At LSE, you will be part of a relatively small cohort of students and will be in close proximity to our faculty and staff. We expect you to work closely with us and your peers and to exhibit the highest standard of integrity and dedication to the degree. This is a fascinating adventure, but it is one that requires work and dedication.

To assist you in making the best of the Department's resources, and to guide your programme of study, the following pages document what you will need to know. More detailed answers to your questions will be available to you on our Moodle web-pages and, as needed, via class or Academic Adviser meetings. If you have any questions which are not answered here, please speak to the Sociology Administrative team or contact your Academic Adviser.

I wish you the best in your experience at LSE.

Professor Fran Tonkiss
Undergraduate Programme Director

About the Department

History and Research Profile

The Department of Sociology at LSE was the first to be established in Britain and has played a key role in establishing and developing the discipline - nationally and internationally - since 1904. The Department has around 25 teaching staff, and a number of research fellows, visiting professors and visiting scholars from all over the world.

The Department is committed to empirically rich, conceptually sophisticated, and socially and politically relevant research and scholarship, building upon the traditions of the discipline, and playing a key role in the development of the social sciences into the new intellectual areas, social problems, and ethical dilemmas that face a globalised society.

Research in the Department is organised in clusters around four priority areas:

Economy, Technology and Expertise

This cluster unites scholarship associated with economic sociology, science and technology studies (STS) and the sociology of risk regulation, and our work has particular strengths in addressing research questions that require a combination of concepts and methods from these sub-disciplines. We draw upon a range of classical and contemporary social theory to explore topics such as the social life and politics of money, the history of financialization, the impact of digital technologies on time poverty and speed, consumption, marketing and creative industries, and formation of art markets. Our economic sociology is concerned with how technologies and cultures of expertise shape institutions, cultures, money and markets. We explore risk regulation in the light of broader concerns for organizational processes and techniques of governance. In addition, we draw on economic sociology and STS in order to investigate phenomena such as digital money, everyday technologies and labour. Lastly, we study scientific fields and practices, particularly in the areas of bioscience and medicine.

Politics and Human Rights

This cluster builds on a strong intellectual tradition in LSE Sociology. Research focuses on: the social bases of political parties and movements; the theory and practice of human rights; democracy and participation in states, firms and civil society organisations; political ideologies, including liberalism and neo-liberalism, socialism, conservatism secularism and cosmopolitanism; political violence, including war and its opponents, transitional justice, trauma and the investigation of atrocities; and the politics of cities and housing. Colleagues use

comparative, historical, case-based, ethnographic, critical, post-colonial, and institutionalist methods and approaches. The cluster is associated with the interdisciplinary Centre for the Study of Human Rights, regular research seminars, dedicated postgraduate degrees in both Political Sociology and Human Rights, and a lively program of public events.

Social Inequalities

This cluster brings together colleagues working on multiple dimensions and crystallisations of social inequality, including class, race and ethnicity, gender, and age, to critically analyse contemporary challenges across the globe. Driven by an awareness of the dramatic increase in economic inequality in recent decades associated with contemporary neo-liberal capitalism we seek to develop new paradigms and methodologies for the sociological analysis of inequality. We are especially attracted to developing relational perspectives on inequality which draw on intellectual currents including field analysis, social network analysis, science studies, material culture studies, feminism, and critical race theory. Our research uses both quantitative and qualitative methods, including ethnography, social network analysis, and multiple correspondence analysis. We directly collaborate with colleagues in the Economic sociology cluster on the theme of 'Inequalities, Culture and Expertise' as well as with the LSE's International Inequalities Institute.

Urban Sociology

The Department of Sociology has a distinctive cluster of urban sociologists and ethnographers, who work alongside urban designers and planners to address the dynamism of urban transformations. Processes of urbanisation are examined in relation to global systems of power and regulation, cultural hierarchies and subversions, and forms of association and exclusion. Current research interests include pronounced conditions of urban inequality, the role of housing in an era of dispossession, the practice of new media and technology in global contexts, cross-disciplinary explorations of architecture and cultural space, and the configurations of migrant urbanisms. The LSE Cities research centre, located within the Department, brings together interdisciplinary and applied research and teaching activities. LSE Cities' core focus is on space and society, the environment and climate change, and urban governance, and it employs innovative social, spatial and visual approaches to analyse contemporary urban conditions and to conceptualise urban futures.

Department Contact Information

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Location of Department Facilities

Most of the teaching staff of the Department have offices on the first, second and third floor of the St Clement's Building (rooms prefixed with 'S').

Key Departmental Staff

The Head of Department is Professor Nigel Dodd.

The Departmental Manager is Louise Fisher.

The Undergraduate Programme Director is Professor Fran Tonkiss.

Clara Lyons is the Undergraduate programme manager. She is located in room S116 (first floor of the St Clement's Building).

Please refer to the next page for contact details.



LSE Campus Map

Staff Directory

Name	Email	Office
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Prof. Judy Wajcman	J.Wajcman@lse.ac.uk	STC S203
Dr Leon Wansleben	L.J.Wansleben@lse.ac.uk	STC S208

Staff Research Interests

Dr Fabien Accominotti

Assistant Professor. His research interests include economic sociology, the sociology of culture, historical sociology, social networks, and the study of status and inequality. Currently, Dr Accominotti studies how the management of status by economic actors impacts economic outcomes such as prices, reciprocity in informal exchange, and the production of innovation.

Dr Suki Ali

Associate Professor. Dr Ali's interests include feminist cultural studies, postcolonial theory, psychoanalysis, research methods, visual culture, theories of identity and embodiment, processes of racialisation with specific regard to 'racial science' and technologies, kinship and postcoloniality. Her work focuses on the interplay between gender, sexualities, 'race' and class.

Dr Robin Archer

Associate Professor (Reader). Dr Archer's interests include the comparative study of social movements, especially labour movements; political culture, especially the influence of liberalism, religion and race in the United States; comparative political economy, especially the development of industrial relations and welfare states; political institutions; and social and political philosophy.

Dr Tina Basi

Dr Basi's research interests include gender, identity, postcolonial theory, qualitative methods, and ethnographic methods. She is interested in the intersection of technology and society which she has explored through the experiences of women working in call centres in India's BPO industry, the ageing experience across Europe, and user engagement in product and service development.

Professor Chetan Bhatt

Director of the Centre for the Study of Human Rights. In addition to extensive work on human rights, discrimination and social justice, Professor Bhatt's research interests include modern social theory and philosophy, early German Romanticism, philosophical idealism, the religious right and religious conflict, nationalism, racism and ethnicity.

Professor Ricky Burdett

Director of LSE Cities. Professor Burdett's research interests focus on the interactions between the physical and social worlds in the contemporary city, and the effects of urbanisation on social and environmental sustainability. He was Chief Adviser on Architecture and Urbanism for the London 2012 Olympics and architectural adviser to the Mayor of London.

Dr Ayça Çubukçu

Assistant Professor in Human Rights at the Department of Sociology and the Centre for the Study of Human Rights. In conjunction with the history and critique of international law, Dr Çubukçu's research interests are in the fields of social and political theory, human rights, cosmopolitanism, secularism, postcolonial studies and transnational social movements.

Professor Nigel Dodd

Professor Dodd's research interests span the sociology of economic life, money and financial markets, consumerism, and classical and contemporary social theory. He is currently working on a research monograph on the conceptualization of time in the social theory of Walter Benjamin and Michel Foucault. Professor Dodd is the editor in chief of the British Journal of Sociology.

Dr Rebecca Elliott

Assistant Professor. She received her PhD in sociology from the University of California, Berkeley and her research interests span economic sociology, political sociology, environmental sociology, and knowledge production and science studies. She is particularly interested in how the environmental impacts of climate change are confronted as economic problems.

Dr Liene Ozolina-Fitzgerald

Course Tutor. Her research interests include political sociology, social theory, theories of political subjectivity and the state, as well as Science and Technology Studies. Her doctoral thesis, entitled 'The Ethics of the Willing: An Ethnography of Post-Soviet Neoliberalism', examines reconfigurations of state-citizen relationship in post-Soviet Latvia.

Dr Janet Foster

Associate Professor. Dr Foster's work has spanned a number of different areas within Criminology (including offending, crime prevention and policing) and Sociology (urban change, communities and social exclusion). In recent years she has focused on policing – particularly police cultures, neighbourhood policing, diversity and murder investigation.

Dr Sam Friedman

Assistant Professor. Dr Friedman has an interest in the study of cultural taste. His book *Comedy and Distinction* examines the relationship between social class and the consumption of comedy. It explores what comedy people like (and dislike), how comedy taste lubricates everyday interaction, and whether some comedy tastes are valued higher than others in society.

Dr Carrie Frieze

Associate Professor. Dr Frieze's research interests include genetics, assisted reproductive and genetic technologies, and qualitative methods. She is particularly interested in the role of animal models in biomedical developments, which she explores at the intersections of medical sociology, science and technology studies, animal studies, and feminist theory.

Dr Ioanna Gouseti

Course Tutor. Ioanna's research interests lie at the intersection of criminology, sociology and research methodology, including attitudes to crime and justice, public communication of crime, social research methods, social categorization bias, gender and crime. Currently, Ioanna's work explores whether particular types of crime information processing 'cool off' fear of crime.

Dr Suzanne Hall

Assistant Professor. Dr Hall is an urban ethnographer and has practised as an architect and urban designer in South Africa. Her research interests are foregrounded in local expressions of global urbanisation, particularly social and spatial forms of inclusion and exclusion, urban multicultural, city design, and ethnography and visual methods.

Dr Ursula Henz

Associate Professor. Dr Henz's research has been concerned with longitudinal aspects of compulsory and post-compulsory educational participation, poverty, labour market participation, family dynamics and informal caregiving. Her work addresses the interrelationship between the spheres of the family and the labour market and pays special attention to gender differences.

Dr Nazia Hussein

LSE Fellow. Dr Hussein's PhD thesis is entitled 'Negotiating Boundaries of Respectable Femininity: the 'New Women' of Bangladesh'. Her research interests include femininity, class, gender and normative conceptions of womanhood. She has extensive teaching experience in the area, and publications under review in 'Gender, Work and Organisation' and other leading journals.

Professor Bridget Hutter

Professor Hutter's research interests are in the sociology of regulation and risk governance; the regulation of economic life; organisational risk management and social control; risk regulation, resilience and natural disasters. Her book on risk regulation and crisis will be published in 2017 and her current research is engaging with issues of risk, resilience, inequality and environmental regulation.

Dr Kay Inckle

Course Tutor. Dr Inckle's work focuses on user-led approaches to self-injury, critical disability studies, embodiment, gender and sexuality, and qualitative and creative research methods. She has published two books about self-injury and articles in journals including *Disability & Society*, *Feminist Review*, *Men & Masculinities*, *Social Work in Mental Health*, *Sociological Research Online*.

Dr David Madden

Assistant Professor. Dr Madden works on urban studies, political sociology and social theory. He has conducted qualitative, ethnographic and historical research in New York City, London and elsewhere, addressing topics including urban politics, gentrification, cultural development, public housing, public space, urban theory and planetary urbanisation.

Dr Patrick McGovern

Associate Professor (Reader). Dr McGovern specialises in economic sociology, especially the sociology of work and labour markets; and international migration. He is currently working on a multi-disciplinary comparative project, which involves the creation of a database of national immigration policies and will develop measures of the relative restrictiveness of government controls relating to migration.

Dr Lisa McKenzie

LSE Fellow. Dr McKenzie's research interests focus upon class inequality; space; place and community; the changing shapes of community, family, and belonging in contemporary Britain; and the theoretical and ethnographic work of Pierre Bourdieu. She has worked with Professor Savage on the Great British Class Survey.

Dr Michael McQuarrie

Associate Professor. Dr McQuarrie's research interests focus on changing modes and practices of urban governance, the changing meaning and practice of "participation" and "community", the theoretical use of organizations to better understand the city, methods for meso-level organizational and institutional analysis, and cities of the global south.

Dr Claire Moon

Associate Professor. Her research is framed by a socio-legal perspective and addresses topics such as transitional justice, truth commissions, post-conflict reconciliation, apologies, reparations, war trauma, human rights reporting, and forensic knowledge in human rights. She is currently working on a book on the governance of social suffering.

Professor Mike Savage

Professor Savage is an expert in the sociology of stratification, and in the cultural aspects of social inequality. Much of his work explores the overlaps with urban and historical sociology. He is interested in both quantitative analysis and qualitative and historical sources, as well as in digital data sources, including work with the BBC as adviser to their 'Great British Class Survey'.

Dr Don Slater

Associate Professor (Reader). Dr Slater's research interests falls into three broad areas: the sociology of economic life (consumer culture and market society); the sociology of new media, particularly in the global South; and material and visual cultures (lighting and design; photography). Most of his work has been informed by a commitment to ethnographic research.

Professor Charis Thompson

Professor Thompson's research is in the areas of Science and Technology Studies and feminist theory. She is interested in science, medicine, and environmental policy, and in mixed methods appropriate for addressing recalcitrant social challenges in these areas. She is currently writing a book on psychology and models of the brain.

Professor Fran Tonkiss

Professor Tonkiss's research is in the fields of urban and economic sociology. Her interests in urbanism include cities and social theory, urban development and design, urban inequalities, spatial divisions and public space. In economic sociology, her research focuses on markets, globalisation, trust and social capital.

Professor Judy Wajcman

Professor Wajcman's research interests focus on the sociology of work and employment, science and technology studies, sociology of information and communication technologies, gender theory, and organizational analysis. Her current major empirical project explores the impact of mobile communication technologies on time poverty and work-family balance.

Dr Leon Wansleben

Assistant Professor. Dr Wansleben's research interests include the sociology of knowledge (sociology of classifications, institutions, knowledge and expert cultures); economic sociology (history and sociology of markets, sociology of calculation); and financial market and money sociology (social studies of finance, political economy).

See lse.ac.uk/sociology/whoswho/academic for more extensive descriptions of staff research interests and publications.

Programme Details

We aim to equip you with the intellectual tools and methodological competences to:

- Understand our rapidly changing world;
- Critically evaluate claims and arguments about societies and social change; and
- Conduct rigorous sociological investigations of key issues.

You have the opportunity to study a wide range of substantive topics and theoretical and methodological approaches, and to explore critically the interrelations and tensions between them. The programme is organized developmentally over the three years, through a combination of carefully structured core courses, related in each year to a selection of specialist optional courses. Within the programme we aim to use a range of teaching and assessment methods which are carefully tailored to specific courses.

Programme Structure

Year 1 (4.0 Course Units (CU)): The first year aims to provide a foundation. All students take SO100, SO102, SO110 and at least one Level 1 course from inside or outside the Department. These courses provide a platform for more specialised work in later years. Furthermore, the average of the three best papers in the first year count towards your final degree classification, so it is essential to work hard at these courses.

All first year students are required to take the interdisciplinary course LSE100 which is taught over two terms: the Lent term of your first year and the Michaelmas term of your second year. Marks for LSE100 appear on your transcript but do not affect your degree classification. See lse.ac.uk/LSE100 for more information.

Year 2 (4.0 CU): In the second year, students build upon their foundational knowledge by taking two compulsory courses, SO201 and SO221. In addition, they take 1.0 - 2.0 CU of specialist Sociology courses from a list of options (see below). Students can, if they wish, take an outside option of 1.0 CU but this should be discussed with their Academic Adviser. Students will need to think ahead and take the pre-requisite courses for the third year courses they wish to follow.

Year 3 (4.0 CU): The third year allows students to specialise further, and to pursue independent research in the form of a 10,000 word dissertation in The Sociological Dissertation (SO302). Besides this, the main aims of the third year are for students to fully develop their own specialist interests. They take a further 2.0 CU Sociology courses from a list of options, in addition to another 1.0 CU option which can be taken either inside or outside the Department.

Courses by Year

Year 1

- SO100 Social Theory
- SO102 Statistics in Society
- SO110 Power, Inequality, and Difference: Contemporary Themes in Sociology
- PS102 Social Psychology **OR** an approved level 1 course taught outside the Department **OR** a course taught outside the Department subject to the approval of your Academic Adviser and the Department Tutor.
- LSE100 Understanding the causes of things

Year 2

- SO201 Key Issues in Sociological Analysis
- SO221 Researching London: Methods for Social Research
- Approved Year 2 or Year 3 Sociology option(s) to the value of 1.0 CU
- Approved Year 2 or Year 3 Sociology option(s) **OR** approved Year 2 or Year 3 outside option(s) to the value of 1.0 CU
lse.ac.uk/resources/calendar/programmeRegulations/undergraduate/2016_outsideOptions.htm
- LSE100 Understanding the causes of things

Year 3

- SO302 The Sociological Dissertation
- Approved Year 2 or Year 3 Sociology option(s) to the value of 2.0 CU
- Approved Year 2 or Year 3 Sociology option(s) **OR** approved Year 2 or Year 3 outside option(s) to the value of 1.0 CU
lse.ac.uk/resources/calendar/programmeRegulations/undergraduate/2016_outsideOptions.htm

Recommended Optional Courses

1st year*

- AN100 Introduction to Social Anthropology
- IR100 Concepts of International Society
- PH103 Reason, Knowledge and Values: An Introduction to Philosophy
- PS102 Social Psychology
- An approved level 1 course taught outside the Department **OR** a course taught outside the Department subject to the approval of your Academic Adviser and the Department Tutor.

2nd and 3rd year

- SO203 Political Sociology
- SO208 Gender and Society
- SO210 Crime, Deviance and Control
- SO211 Sociology of Health & Medicine
- SO224 The Sociology of Race and Ethnicity
- SO230 Digital Technology, Speed and Culture
- SO231 Knowledge, Power and Social Change (half unit)
- SO308 Personal Life, Intimacy and the Family
- SO309 Atrocity and Justice (half unit)
- SO310 The Sociology of Elites (half unit)

- SO311 Law and Violence (half unit)
- SO312 Work, Inequality and Society (half unit)
- Approved Year 2 or 3 outside option(s) listed on lse.ac.uk/resources/calendar/programmeRegulations/undergraduate/2016_outsideOptions.htm. You may choose a first year language course but not in your native language, and subject to your Academic Adviser's approval.

Course Guides and Programme Regulations

Find out more about the above courses and read the programme regulations in detail at lse.ac.uk/resources/calendar/programmeRegulations/undergraduate/BScSociology.htm. See lse.ac.uk/resources/calendar/courseGuides/undergraduate.htm for guides for all courses.

Please note that, because the list of options is long, sometimes timetable clashes may occur. You might therefore find that you are unable to take some combinations of courses. It is a good idea to consult with your Academic Adviser, Year Tutor or Department Tutor about your choices.

SO302 The Sociological Dissertation

The third-year dissertation should address a sociological topic developed in consultation with your Academic Adviser. The purpose is to allow you to study in depth a sociological interest of your own choosing. Many approaches are possible in the work for the dissertation, including both original fieldwork and secondary analysis, and both qualitative and quantitative approaches.

The topic must be within the general field of sociology and should be identified in consultation with your Academic Adviser; however, it need not be chosen from those areas of sociology which are at present taught within courses in the Department. Students may follow up a theme suggested to them by their previous coursework, but the topic must allow the material and arguments to be developed in greater depth than is possible in the lectures and seminars for the course.

Project workshop and supervision

The Dissertation Workshop meets formally during the first and second terms. The course convenors will make themselves available for individual consultations with students during office hours. Students should consult their Academic Advisers throughout the year in order to self-assess progress and resolve general issues related to their projects. The dissertation is an independent piece of work, and the role of the Academic Adviser is not to give detailed instruction, but to suggest ways of tackling or limiting a topic, lines of enquiry and preliminary reading. Academic Advisers can be expected to offer advice on preliminary reading, research design, ethical and risk considerations, data collection and analysis, and on organisation of the dissertation. They can also read and comment on an outline of the

dissertation, or on draft sections. Academic Advisers are not permitted to read or comment on a final draft of the whole dissertation.

Research ethics

The School attaches great importance to high ethical standards in research undertaken by staff and students. As part of the dissertation process, you and your Academic Adviser are required to review and complete the LSE Research Ethics Checklist. See the ethics guidance and checklist at lse.ac.uk/intranet/researchAndDevelopment/researchDivision/policyAndEthics/ethicsGuidanceAndForms.aspx

Format and style

You must demonstrate a thorough knowledge of the academic and professional literature relevant to the research topic and a critical awareness of the contribution of different writers or schools of thought. This will usually take the form of a literature review presented early in the dissertation.

The dissertation should be no more than 10,000 words (excluding title, abstract, contents page, tables, diagrams, bibliography and appendices, but including footnotes/ endnotes). Five marks will be deducted for essays that exceed the word limit, and examiners are not required to read any material in excess of the word limit. Include a declaration of word-length on the title or contents-page of your essay. The manuscript should be printed in double spacing using 12-point type, single or double sided, with page numbers. The finished product must be bound.

Please attach great importance to proper notation, grammar, spelling, footnotes and referencing, and adopt a consistent set of conventions.

Referencing

Proper referencing is an important academic skill. You may use any recognised system, so long as you do so correctly and consistently. Your teachers and examiners will be evaluating whether you are referencing fully and accurately, not judging which system of referencing you use. We recommend – but do not require – that you use the Harvard system of referencing.

There are numerous online guides to using Harvard – minor conventions may vary, but this system always uses the author/date citation in the text, and the author/date/publication/publisher format in the reference list. We would encourage you to consult with your Academic Adviser and class teachers to help you develop referencing skills and to clarify any problems.

References should be inserted into the text as close as possible to the relevant point as is consistent with clarity and legibility. The usages contained in the following examples should be followed as appropriate.

- As Dollard (1988) argues, . . . ; Dollard's (1988) classic study; (Perrineau 1985)
- (Messina 1989, pp. 23–6) – use the minimum number of digits in page-numbers, except between '10' and '19'
- (Banton 1987a; 1987b) – two or more references to works by the same author published in the same year should be distinguished in this way
- (Banton 1983; 1987a) – omit the author's surname after the first reference if you are citing more than one text by the same author
- (Banton 1987a; Anthias 1992) – order multiple references by year of publication rather than alphabetically. If the texts by different authors are published in the same year, then list these alphabetically (Anthias 1998; Banton 1998)
- (Butler and Stokes 1974; Himmelweit et al. 1981) – works by up to three co-authors should cite the surnames of all co-authors, while those with four or more co-authors should be cited using only the surname of the first, followed by 'et al.'

Note: you should always try to access and read the original texts that you wish to cite, but if it is not practical to do so then you must make clear when you have read about a certain text in another book or article (i.e. you have not read the original text directly). In this case, you should cite the work you have *actually* read, both in the body of your essay and in your list of references:

- Floya Anthias has argued 'that "race" categories belong to the more encompassing category of ethnic collectivity' (Anthias 1992, p.421, cited in Jenkins 2008, p.77).

The purpose of referencing is to situate your own argument in relation to existing research and debate, to demonstrate your reading, and to allow your readers to identify and follow up these sources. The corresponding list of References should be included at the end of the essay or dissertation. The list should be alphabetical by surname of author or first co-author and in the style of the following examples. It is important to include, where they exist, issue-numbers as well as volume-numbers of cited journals and inclusive page-numbers of material from journals and edited collections. It is also important to provide any subtitle of a book or an article, as well as the initials and/or forenames of authors. You should also take care that only those references you have cited in your work appear in the list of References and vice versa. (General bibliographies should not normally be given.) Also, avoid citation mania – the tendency to provide citations for the most banal assertions.

- Anthias, F. (1992) 'Connecting "race" and ethnic phenomena', *Sociology*, 26(3), pp. 421–38.

OR

- Anthias, Floya (1992) 'Connecting "race" and

ethnic phenomena', *Sociology*, 26(3), pp. 421–38.

- Banton, M. (1983) *Racial and Ethnic Competition*. Cambridge: Cambridge University Press
- Butler, D. and Stokes, D. (1974) *Political Change in Britain: The Evolution of Electoral Choice*, 2nd edn. London: Macmillan.
- Dollard, J. (1988) *Caste and Class in a Southern Town*, 4th edn. Madison, WI: University of Wisconsin Press.
- Engbersen, G. and van der Leun, J. (1998) 'Illegality and criminality: the differential opportunity structure of undocumented immigrants', in K. Koser and H. Lutz (eds), *The New Migration in Europe: Social Constructions and Social Realities*. Basingstoke: Macmillan, pp. 199–223.
- Himmelweit, H. T., et al. (1981) *How Voters Decide: A Longitudinal Study of Political Attitudes and Voting Extending Over Fifteen Years*. London: Academic Press
- Jenkins, R. (2008) *Rethinking Ethnicity: Arguments and Explanations*, 2nd edn. London: Sage.
- Sombart, W. (1976) *Why Is There No Socialism in the United States?*, London: Macmillan [first published in German in 1906]

Give only the first-named place of publication if more than one is listed on the title-page of a book. It is now conventional that the names of US towns or cities are followed by the two-letter abbreviation of the state concerned; e.g., Cambridge, Massachusetts, is identified as 'Cambridge, MA'.

Publications with up to three co-authors should be referenced as in the Butler/Stokes example; those with four or more co-authors should be referenced as in the Himmelweit example.

Internet references should be given in the text as in the following examples, normally, though not necessarily in every case, identifying simultaneously the holder of the website.

- 'The website of the Commission for Racial Equality [www.cre.gov.uk] is merely one source for...'. However, note: 'There are several Internet sources providing basic information about current legislation on racial discrimination in employment (e.g. www.cre.gov.uk/rights)...'.

All Internet references should also be listed at the end of the article after the textual References and with the title 'Internet references'. They should be listed in alphabetical order of holder of the website, giving the date on which each was accessed, and website address.

- Commission for Racial Equality, www.cre.gov.uk/rights. Accessed 7 May 2016.
- Higher Education Statistics Agency, www.hesa.ac.uk. Accessed 16 May 2016.

Teaching

Teaching normally begins in the first week of Term. Details of lecture times and locations are available at lse.ac.uk/collections/timetables. Undergraduate courses are taught via lectures and classes, with research methods courses also using workshops. Students take four course units each year and are assessed in these subjects throughout the Lent and Summer Term.

Lectures

Lectures are usually one hour long. They provide a crucial guide to the subject and a framework for your own reading. Try to follow the arguments made by the lecturer while taking outline notes. You should not (and in practical terms cannot) try to note down everything the lecturer says; the point of the lecture is to focus on listening and to make notes that will help guide your approach to the readings, class discussions and coursework exercises.

Classes

Classes are an essential element of the educational process, which is why they are compulsory. Classes are made up of small groups of about 15 students. They provide a forum for discussion and debate, sometimes led by a student presentation. The class teacher will expand on lecture topics and can explain more fully difficult concepts or arguments, but the focus of the class is on discussion within the student group. Class teachers might ask you to prepare and give oral presentations of pre-prepared papers, or to participate in debates. If there are issues you do not understand in the lectures or in your reading, you should seek clarification in the classes. Classes aim to help students resolve academic problems, and develop oral and written presentation skills. Classes are interactive meetings between students and staff and you are expected to contribute to these sessions.

Student attendance and performance is regularly recorded and failure to attend classes or to complete written work is reported to Academic Advisers; persistent non-attendance may result in students being ineligible to enter for the written examinations. At the end of each term class teachers write reports on class participation and formative assessments. Students should discuss these reports with their Advisers at the beginning of the following term. These reports form a permanent record of performance, and also provide a basis for academic and professional references in the future.

Organising Your Time

Time-management skills are crucial to the independent learning involved in a university degree. The following offers an idea of the amount of time we think you should be allocating

to your programme. The guidance given is based on a typical selection of courses, so slight variations can arise.

Formal Contact Hours

- 4 one-hour lectures per week during the Michaelmas and Lent Terms
- 4-6 hours of classes per week
- 6-7 meetings with your Academic Adviser *spread over the three Terms*. This totals about 165 hours of formal contact over the year in both classes and lectures. For a full-time student, this means more than 700 hours are available for private study and individual work (i.e. *over four hours of independent reading and private study for every formal contact hour!*). During this time you will need to complete set and further readings, prepare essays and assessed pieces of work. During the Easter Vacation and Summer Term you will need to prepare for the examinations and revise course materials.

What You Will Be Required To Produce

- You will be required to produce 1-2 pieces of formative work each term for each course, which will be marked and returned to you with feedback. Completion of this formative work is a requirement for entry into the summer examinations.
- Summative coursework (i.e. contributing to your final mark on the course) is required on most core and optional courses. Depending on the length and format of the course, this involves 1-3 pieces of written coursework.
- Examinations: a number of courses are assessed in whole or part by written examinations in May or early June

What is expected of you? Getting a good degree is not a one-way process. Merely turning up at lectures and classes is not enough. There has to be commitment on your part to:

- Work in your own time between lectures, classes and workshops so as to achieve a full-time working week during term-time and 10 to 20 hours per week during the teaching breaks. (N.B. The teaching breaks are not vacation periods but breaks from 'formal' teaching to allow you dedicated time to read, reflect and work on your own).
- Prepare thoroughly for classes, make sure that you have done the necessary reading and have questions or comments ready to contribute.
- Make the most of advice, guidance and feedback provided by academic staff.
- Manage your own work schedule and produce your work according to the deadlines.

Assessments

Assessment Types

You are usually expected to do two types of assessment. Class or course work is submitted to the class teacher for *formative assessment*. These are exercises or essays that do not count towards your final mark. Their purpose is to help you develop your analytical and writing skills and to provide you with feedback ahead of formally assessed essays and examinations. This is an opportunity to try out different ideas and approaches without the pressure of being 'examined'. Formative assessments are handed in to your class teachers. You will also be expected to participate in class presentations and discussions.

In addition, you are also required to produce assessed essays and projects and take written examinations for *summative assessment*, designed to evaluate your level of academic achievement (for grading). Each course will be summatively assessed as specified in the course guide. In planning for your summative assessment, please be aware that teaching staff are not available during the winter and spring teaching breaks. Queries and advice on assignments should therefore be obtained during term-time classes and office hours.

Towards the end of the Michaelmas Term you will be allocated your candidate examination number by LSE Registry, which organises examinations. This number must be used for both summative essays and exams. Examination entry forms have to be returned to the Registry, located in the Student Services Centre, by mid-January. Information on dates and location of examinations will be announced on the website. An external (non-LSE) examiner participates in all stages of the examining process, including vetting examination papers and essay questions, scrutinising exam scripts, dissertations and coursework, and ensuring that assessment standards are being applied appropriately and consistently across the degree – this is standard practice in all British universities.

Assessment Criteria

The Undergraduate Mark Frame is what the examiners work with when marking papers:

First Class Honours (70-100%) This class of pass is awarded when the essay demonstrates clarity of analysis, engages directly with the question, and shows an independent and critical interpretation of the issues raised by it. The essay shows exemplary skill in presenting a logical and coherent argument and an outstanding breadth and depth of reading. The essay is presented in a polished manner, and all

citations, footnotes and bibliography are rendered in the proper academic form. (>80%) Answers in the upper range will be outstanding in terms of originality, sophistication and breadth of understanding of relevant themes and material.

Upper Second Class Honours (60-69%) This is awarded when the essay attempts a systematic analysis of the issues raised by the question and demonstrates independent thought. The essay shows appropriate skill in presenting a clearly reasoned argument, and draws on a good range of relevant literature. The essay is well-presented and citations, footnotes and bibliography are rendered in the proper academic form.

Lower Second Class Honours (50-59%) This class of pass is awarded when the essays shows an understanding of the issues raised by the question, and demonstrates some engagement with relevant literature. The discussion may rely more heavily on description than on independent analysis. There may be some inconsistencies, irrelevant points and unsubstantiated claims in the argument. Presentation and referencing is adequate but may contain inaccuracies.

Third Class Honours (40-49%) This class of pass is awarded when the essay shows a limited understanding of the question and demonstrates a partial familiarity with the issues raised by it. The essays contain a minimal attempt at analysis and argumentation and demonstrates limited knowledge of the relevant literature. Presentation may be poor and referencing incomplete.

Fail (20-39%) The essay shows little understanding of the subject and does not adequately address the question. It may be based entirely on lecture material, poorly structured and contain significant errors of fact. The essay may be poorly presented with inadequate referencing, and fail to demonstrate knowledge of the relevant literature.

Bad Fail (0-19%) A bad fail is awarded to essays that demonstrate no understanding of the question nor of the relevant literature. The essay may be incomplete, and is likely to be poorly presented with little or no referencing.

Degree classification schemes

The undergraduate classification scheme is applied by the Boards of Examiners at their meetings in July and November. Please see lse.ac.uk/intranet/LSEServices/TQARO/Calendar/SchemeBA_BSC_InOrAfter2007-08_OtherThanFourYear.pdf for details. Staff in the Student Services Centre can provide you with guidance on the School's academic regulations and degree classification schemes.

General Course students should observe that

marking criteria at LSE may differ from their home institutions. A mark of 75%, for instance, may cause a bit of an initial shock! In this sense, they should bear in mind the following equivalences between the LSE marking criteria and, for instance, American grading conventions.

<i>Degree</i>	<i>% mark</i>	<i>equals</i>
First	75+	A+
First	70-74	A
Upper Second	65-69	A-
Upper Second	60-64	B+
Lower Second	55-59	B
Lower Second	50-54	B-
Third	45-49	C+
Third	40-44	C
Fail	39-	F

Word Length

Assessed coursework must not exceed its applicable word length (excluding title and sub-title, abstract and contents page, tables, diagrams, bibliography and appendices, but including footnotes/endnotes). Five marks will be deducted for coursework that exceeds this limit, and examiners are not required to read any material in excess of the word-limit.

Submission of Assessed Work

Two hard copies of all formally assessed work, including the Dissertation, must be submitted to the Sociology administration office S116. A third copy must be uploaded to Moodle the same day. Please refer to specific course guides for the precise deadlines.

Hard copies of assignments should be stapled, and in the case of the dissertation spiral bound. On both dissertation copies, the front cover should be transparent to allow the title and your candidate number (but not your name) to be read without opening. The title page must include the word count. Submitted copies must be identical in every respect. Submitted hard copies will not be returned to you.

When you submit your two hard copies, you must complete and attach the *Summative Assessment Submission Form* and also ensure you have ticked the Declaration on Plagiarism/Academic Dishonesty. This form can be found on Moodle. You will receive an email acknowledging receipt of your assignment within two working days of submission.

Late Submission

Missing an assessed coursework or dissertation deadline is treated identically to missing an exam: just as an exam date cannot be moved, the deadline for essay submissions is fixed.

If you miss a deadline, the relevant exam board considers the reasons offered and documented by you (your 'mitigation') and decides whether or not the mitigation offered allows the Board to waive the normal penalties. Normally, these are only waived where there is evidence of either medical issues (relating to mental or physical health) or critical situations amongst very immediate family or friends (e.g. bereavement) that can be directly connected to the failure to meet the deadline. All late submissions are considered confidentially and anonymously by the Exam Sub-Board so as to ensure that all students are treated fairly and consistently, rather than assessing these on an individual basis at the point of different assessment deadlines. Decisions made by the BSc Sociology Examination Sub-Board are ratified at a meeting of the LSE's Undergraduate Board of Examiners, to ensure that practice is consistent across departments and programmes.

If you cannot meet your deadline, you must immediately raise the matter with Clara Lyons, the Undergraduate Programme Manager, and Professor Fran Tonkiss, the Chair of the Examinations Sub-Board. Normally this will include at a minimum an exceptional circumstances form submitted via the Student Services Centre, a cover letter explaining your circumstances and documentary support (e.g. a medical certificate).

If you fail to submit coursework by the set deadline, and the Exam Sub-Board is not satisfied that there are mitigating circumstances accounting for the lateness, five marks out of 100 will be deducted for each 24-hour period (working days only) until the coursework is submitted. After five working days, coursework will only be accepted with the permission of the Chair of the Exam Sub-Board. Bad time management, software or hardware issues do not count as mitigation. School policies and forms on mitigating circumstances are at lse.ac.uk/intranet/students/registrationTimetablesAssessment/examinationsAndResults/exceptionalCircumstances/exceptionalCircumstances.aspx

These procedures are not narrowly bureaucratic but are matters of equity and fairness: no student should get an unfair advantage over their peers by being allowed an extra few days.

There is one exception to these policies: if you have been granted an Inclusion Plan (IP) by the Disability and Well-being Service this allows the Department to make appropriate adjustments of both coursework deadlines and examination conditions in view of chronic health issues. In this case, the Chair of the Examinations Sub-Board is empowered to move the deadline to an extent appropriate to the condition covered by the IP.

Interruption / Deferral / Withdrawal

If you experience any difficulties during your time at LSE you should make sure that you keep in regular contact with your Academic Adviser who will be able to help signpost you to appropriate services within the School so that you receive the support to enable you to continue studying successfully. However, if this isn't the case, you may wish to consider the following options:

- Interruption: with approval from your department you can interrupt your programme by taking a break, normally from the end of one term and for one calendar year.
- Deferral: if you complete the teaching year but have difficulties during the exams then in exceptional circumstances you can apply to defer an examination(s) to the following year.
- Withdrawal: withdrawing means that you are leaving the programme permanently. Before withdrawing you may want to consider interruption so that you have some time to consider your options.

Please see lse.ac.uk/registrationchanges for more information.

Both interruptions and deferrals require a formal submission to the Chair of the Exam Board, who must decide whether deferral or interruption is warranted. The grounds for this decision are the same as in the case of late submissions but with the additional criteria that the issues invoked are longer-term or chronic. For more information, see lse.ac.uk/deferrals

Feedback

Feedback is fundamental to learning. It is best seen as a process of dialogue – putting your ideas, arguments, evidence and sources forward and seeing how others see them. Feedback also helps you to understand what standard of work you need to achieve to progress and ultimately pass your programme.

Feedback on formative coursework

You will receive feedback on formative coursework, including ongoing dissertation work, as follows:

- Verbal feedback during office hours, supervisions, class presentations and dissertation workshops;
- Written feedback in hard copy, or via e-mail, Moodle or LSE for You.

Dissertation feedback in the form of qualitative comments will be provided before the undergraduate examination board meeting.

The Department's policy is to provide feedback within four weeks of submission of formative coursework or draft written material.

Feedback on summative coursework

Please note that the provision of qualitative

feedback is a separate process from the formal marking process for coursework, which is completed by two internal examiners and moderated by an external examiner.

You will receive written feedback on all summative coursework in the form of qualitative comments and an indicative mark range. The Department aims to provide feedback within four weeks of the essay submission deadline.

Plagiarism

Any work you submit for assessment must be your own. If you try to pass off the work of others as your own, whether deliberately or not, you will be committing plagiarism.

Any quotation from the published or unpublished works of other persons, including other candidates, must be clearly identified as such, being placed inside quotation marks, and a full reference to their sources must be provided in proper form. A series of short quotations from several different sources, if not clearly identified as such, constitutes plagiarism just as much as does a single unacknowledged long quotation from a single source. All paraphrased material must also be clearly and properly acknowledged.

You must not employ a "ghost writer" to write parts or all of the work, whether in draft or as a final version, on your behalf. For information and the School's Statement on Editorial Help, see lse.ac.uk/intranet/LSEServices/TQARO/Calendar/StatementOnEditorialHelp.pdf. Any breach of the Statement will be treated as plagiarism.

A piece of work may only be submitted for assessment once. Submitting the same piece of work twice will be regarded as an offence of "self-plagiarism" and will also be treated as plagiarism.

However, we recognise that it is not only common but desirable for students to build on material, arguments and ideas that they have developed throughout their degree and trialled in earlier essays. The key point is that later submissions should show substantial development of the earlier work and should not reproduce sections of the earlier work verbatim.

Examiners are vigilant for cases of plagiarism and the School uses plagiarism detection software to identify plagiarised text. Work containing plagiarism may be referred to an Assessment Misconduct Panel which may result in severe penalties.

The Regulations on Plagiarism can be found at lse.ac.uk/intranet/LSEServices/TQARO/Calendar/RegulationsAssessmentOffences_Plagiarism.pdf. If you are unsure about the academic referencing conventions please refer to the above referencing guidelines or consult your Academic Adviser.

Academic Advisers

Your main 'contact person' for the course is your Academic Adviser. If he or she cannot deal with your question/problem, you should contact the Department Tutor.

Your Academic Adviser is a member of the Department's full-time teaching staff. He or she is academically responsible for you during your course of study, although he or she is clearly not the only person with such a responsibility; your course lecturers and class teachers have such duties too. The Academic Adviser is the person to whom you should turn for academic advice on issues other than those arising directly from the courses that you are studying. You may also discuss pastoral issues with your Academic Adviser.

A list of Advisers and students will be displayed on the Departmental notice boards and emailed to you during the second week of the Michaelmas Term. As soon as you know the name of your supervisor, please make contact with them and arrange an appointment. It is important to do this as soon as possible, especially if you are uncertain about the options course that you wish to take.

It is your responsibility to make sure you see your Academic Adviser regularly. You will usually meet with your Academic Adviser 6-7 times in the year. As the major objective of the advisory meeting is to help individual students with their learning needs, there is no set pattern with

regard to their content. You can make an appointment to see your Academic Adviser via email or LSE for You. The meetings with your Academic Adviser are intended as 'advice and feedback meetings'. These regular meetings provide you the opportunity to receive feedback on your progress through the term.

You have the right to expect your Adviser to be available to see you during term-time but not outside term-time. You cannot expect your Academic Adviser to read, or offer extensive comments on, your final dissertation draft.

While your Academic Adviser is your first point of contact for academic support in the Department, we encourage you to consult with other colleagues (including your lecturers, class teachers and other academic experts in the Department) in relation to more specific advice on particular courses, assessments and research areas. All academic staff have regular weekly office hours which are open to all students. These are posted on their office doors and outside the Departmental office; you can also book office hour appointments directly using the Office Hour function in LSE for You. Academic staff are happy to arrange appointments for supervision and discussions to be held at other, mutually acceptable, times. If you are unable to access office hours (for example, due to a timetable clash), you can contact staff via email to arrange meetings outside these times.

Study Guidelines and Support

New Arrivals and Welcome Week

The website lse.ac.uk/yourFirstWeeks provides comprehensive information to help you settle in to life at LSE. These pages will refer you to information regarding what to expect after you arrive, how to open a bank account, what to do if you arrive early or late, crucial health information, how to set up your LSE IT account, School support services and much more.

The Welcome Week page lse.ac.uk/welcomeweek contains information about events taking place at the start of the academic year, including those specific to your department, and the Students' Union Freshers' Fair, as well as central School Orientation events.

Programme Registration

At the start of the academic year you are required to formally register on your programme of study. New students need to do this in person, whilst most continuing students will be able to do so online. Each programme / department is allocated a time slot in which to register. At registration, you will be asked to provide proof of your eligibility to study in the UK in order to receive your School ID card. This card will, amongst other things, allow you to access your library account. See lse.ac.uk/registration for more information and registration schedules.

Course Choice

The deadline for course choice for undergraduate students is 10 October 2016. Courses will be available for selection if they fall within the programme regulations. If a course is unlisted, you can request it via the 'request unlisted course' button within LFY. Unlisted courses will require additional approval by the Departmental Tutor. All course choices are subject to the approval of your department. If you wish to amend your course choice after the online system has been switched off, you will need to request this via a 'late course change' form (available from the Student Services Centre). See lse.ac.uk/registration for more information.

To choose your courses first visit lse.ac.uk/coursechoice. Here you will find links to the programme regulations which outline your available course choices and a course guide for each of them. You will also find tutorials on how to select courses, including information on how to select courses that are not listed in your programme regulations.

Email and Communication

You are expected to check your email regularly

using your LSE email address, since both academics and administrators routinely use this medium to communicate with you. The email program Microsoft Outlook is available on all student PCs on the LSE network. You can also access e-mail off-campus using webmail and remote desktop or on the move, using email clients for laptops and mobile phones. For instructions please visit lse.ac.uk/intranet/LSEServices/IMT/remote.

Notices of interest will also be placed on the departmental notice boards.

Class Changes

Classes are automatically allocated via the School's timetabling software. In order to request a change to a scheduled class, you should apply using the LSEforYou 'class change request' function. Online change requests are not available for LSE100, due to the small size and group work element of classes.

If you have circumstances which prevent you from attending your scheduled class, you should include in your request full details of the dates and times that you are unavailable. Your request will then be considered by the department responsible for teaching the affected course. You may be asked to provide documentary evidence in support of your application. Once a decision has been made, you will be notified via your LSE email account. If your request has been approved, it will be reflected in your LSEforYou personal timetable within three working days of the date of approval. For more information please see lse.ac.uk/programmeregistration

Change of Address

If you change your term-time address you must inform the Registry (via LSE for You). Your address will not be disclosed to a third party without your permission unless it is for reasons of official School business. Please keep us informed of your private address and telephone number.

Course Readings

All books marked as essential reading on reading lists can be found in the Course Collection in the Library. The books in this section can be borrowed for 3 days and are restricted to LSE staff and students. Please be aware that your account will be blocked if books are overdue and will not be unblocked until books are returned or renewed. Most current journal articles can be accessed online. It is worth checking if articles on your reading lists are available this way, since printing these is cheap and straightforward. In addition to

the Library main collection and course collection, many teachers will have created online versions of important chapters or articles. You can find the link to these materials in your reading list.

Reading Weeks

Students have a reading week in week 6 of both Michaelmas and Lent Term in which they can undertake intensive reading and prepare formative work. No undergraduate classroom teaching will take place during this week.

Timetables Office

The Timetables Office is responsible for scheduling and allocating rooms to all of the School's taught courses. The Timetables web page includes information for students and staff. lse.ac.uk/intranet/diaryAndEvents/timetables/

UG Staff-Student Liaison Committee

The Undergraduate Staff-Student Liaison Committee (USSLC) meets twice a Term to discuss issues of interest to undergraduate students. There are a minimum of two student representatives drawn from each year of the undergraduate degree and at least one from General Course students. Each representative is able to bring up issues at the USSLC that their fellow students have raised with them. Each year should ensure representatives are elected within the first few weeks of session. This Committee reports to the Departmental Meeting.

The role of an USSLC representative is central to ensuring that courses and programmes in the School work efficiently; and those elected or chosen as a representative will be given training. The USSLC also elects one representative to attend the relevant School level Students' Consultative Forum. More information on this can be found at lse.ac.uk/studentrepresentation.

Moodle

Moodle is LSE's Virtual Learning Environment that may contain a range of teaching resources, activities, assignments, information and discussions for your course. The content of Moodle is the responsibility of your teacher and so it will vary from course to course.

You can access Moodle from any computer on and off campus. Go to moodle.lse.ac.uk/ and use your LSE user name and password to log in. This page also has links to help and advice on using Moodle. You will also find links to Moodle from a number of web pages, including the webpage for 'Staff & Students'. If you have any technical problems with Moodle you should contact the helpdesk at it.helpdesk@lse.ac.uk.

The Library

Your LSE student card is also your Library card. Additional registration with the Library is not required. All the information you need to get started is on the Library website at lse.ac.uk/library. This is also where you access Library Search, your gateway to the Library's print and electronic resources.

Ellen Wilkinson (e.wilkinson@lse.ac.uk) and Andra Fry (a.e.fry@lse.ac.uk) are your department's Academic Support Librarians. They can help you use the Library's resources effectively, as well as offering guidance on referencing and managing information. Get in touch for advice or to arrange a consultation.

The Library also offers training sessions on literature searching, reference management, finding data and much more. You can sign up for a course at apps.lse.ac.uk/training-system

Follow the Library at twitter.com/LSELibrary. You can also contact the Library by emailing library.enquiries@lse.ac.uk or visiting the Enquiries Desk on the ground floor.

Finding Your Way around LSE

The geography of the School can seem complicated at first, but you will find direction signs spread around the buildings, and maps and diagrams in various School publications. Find maps at lse.ac.uk/resources/mapsAndDirections

Paid Employment during Your Studies

Paid employment will not normally be accepted by examiners as a mitigating circumstance in the event of a performance at a lesser level than could otherwise have been expected. If you have no choice but to take some paid employment, under School regulations the total hours cannot exceed 20 per week for a full-time student.

Public Lectures

Throughout the year there are special School lectures, which are open to everyone. Upcoming lectures are advertised on the large computer screens around the School and on the School homepage under 'Events'. You can also keep up to date with the latest information through the LSE Events email information service which enables you to receive email notification of new events and public lectures at LSE when they are announced. See lse.ac.uk/publicEvents.

Undergraduate Common Room

The Undergraduate Common Room (STC S202) is a space for the exclusive use of our undergraduate students. It is a space for you to share, to relax and meet up in an informal setting. The room is furnished with sofas, tables and

bean bags. It is open Monday to Friday between 9.30am and 5.30pm.

Evaluation

We want you to get the best out of your programme, and evaluation is an important element of this. At key stages during the year we will ask you to complete anonymously course evaluations. The information provided from these is invaluable in terms of developing the course for future years. You do not need to wait for evaluations however to express your feelings about the course (either good or bad!) and we will do our best to respond to your comments.

Please also inform your year representative so that any comments can be raised at the USSLC.

Requesting Written References

Senior members of staff write many references each term. If you are asking them to write a reference for you, please give them at least three weeks' notice. Provide all the information needed to write the reference preferably in a single email and ensure that you have filled out your part of any form you submit. Don't put down someone's name as a referee without asking them first.

Sometimes an application requires a reference from the programme convenor. If so, the usual practice is for your Academic Adviser to produce a draft which the programme convener will sign.

By putting your CV on the CV builder on LSE for You, your referee will be able to see your work experience and extra-curricular activities, so enabling them to write a fuller reference for you.

Fieldwork Safety

If you are planning fieldwork or any other off site activity please complete a risk assessment on lse.ac.uk/intranet/LSEServices/healthAndSafety/policy/FieldworkOffsiteVisits.aspx

If you wish to carry out fieldwork in areas of the world that are subject to social or political unrest, high threat of kidnap and ransom or to areas with Foreign and Commonwealth Office Warnings, we can help provide specialist county or area threat assessments to help you make an informed decision about the viability of traveling to your destination of choice. We can also provide specialist training and equipment to help keep you safe. Please note that the Health and Safety Team may not cover the costs of additional specialist control measures and you may have to secure your own funding.

Please read the Fieldwork Health and Safety Guidance document for further information: lse.ac.uk/intranet/LSEServices/healthAndSafety/pdf/Fieldwork-H&S-Guidance-May-2014.pdf. For any further information or advice, please contact the Health and Safety Team on 020 7852 3677 or

email Health.And.Safety@lse.ac.uk

School and Academic Regulations

The School has Regulations and Codes of Conduct covering many aspects of student life and it is a good idea to familiarise yourself with the policies. Some of the regulations explain the organisation and conduct of your academic study and you are advised to refer to the General Academic Regulations and Programme Regulations. These include information about the structure of programmes, assessment, graduation and what to do if illness affects your studies.

The General Academic Regulations can be found at lse.ac.uk/intranet/LSEServices/TQARO/Calendar/GeneralAcademicRegulations.pdf. Please also refer to the following regulations:

- [Regulations for First degrees](#)
- [Regulations for the consideration of appeals against decisions of boards of examiners](#)
- [Regulations on assessment offences: other than plagiarism](#)

The following link gives you an A-Z list of relevant regulatory documents where you can find further details lse.ac.uk/intranet/LSEServices/policies.

Codes of Good Practice

The Codes of Practice explain the basic obligations and responsibilities of staff and students. They set out what you can expect from your Department – and what Departments are expected to provide – in relation to the teaching and learning experience. The Codes cover areas like the roles and responsibilities of Academic Advisers and Departmental Tutors; the structure of teaching; and examinations and assessment. They also set out your responsibilities, i.e. what the School expects of you. See lse.ac.uk/intranet/LSEServices/TQARO/Calendar/CodeOfGoodPracticeUndergraduate.pdf

We recommend that you also read the School's [Student Charter](#) and [Ethics Code](#). The Student Charter sets out the vision and ethos of the School, while the Ethics Code highlights the core principles of LSE life.

LSE Careers

LSE Careers offers a wide range of seminars, employer presentations, fairs and face-to-face career discussions to help you at every stage of your career planning process - from deciding what you want to do to preparing for interviews and settling into your first job. LSE Careers also works with your department to deliver events and services tailored to you.

LSE attracts top recruiters in many sectors who use our vacancy board to advertise hundreds of internships, voluntary, part-time and graduate positions. You can access the vacancy board and

book career discussions and events through LSE CareerHub at careers.lse.ac.uk.

The LSE Careers website lse.ac.uk/careers and blog are also full of tips, advice and information about every stage of the careers process from CV writing to interviews, and information about a wide range of employment sectors.

You can also browse the Graduate Destinations website (lse.ac.uk/GraduateDestinations) to find out what LSE graduates have gone on to do.

For up-to-date information about events, booking, resources, news and vacancies follow us on Facebook facebook.com/lsecareers and Twitter [@LSECareers](https://twitter.com/LSECareers).

The *LSE Volunteer Centre* can help you to develop new skills and friendships while making an impact through volunteering. It advertises volunteering opportunities at different charities across London and internationally, with positions ranging from one-off opportunities to part-time internships. The annual Volunteering Fair at the beginning of Michaelmas term is a great opportunity to meet a wide range of charities and get a feel for the work they do. You can find out more, as well as tips and advice about volunteering, at lse.ac.uk/volunteercentre or [@LSEVolunteering](https://twitter.com/LSEVolunteering)

LSE's Widening Participation (WP) Team

WP aims to raise aspiration and attainment in young people from London state schools. We deliver a number of projects that encourage young people from under-represented backgrounds to aim for a university education. We need enthusiastic LSE students to be inspiring role models and to contribute to the success of our programmes. For more information visit lse.ac.uk/wideningparticipation or email widening.participation@lse.ac.uk.

International Student Visa Advice Team

ISVAT provide immigration advice for International Students on their website which is updated whenever the immigration rules change. They can advise you by e-mail (fill out the web query form on the ISVAT website) or at the drop-in service in the Student Services Centre reception. ISVAT run workshops for students applying to extend their stay in the UK; and in complex cases, they will make individual appointments. For more information including drop in times and workshops go to lse.ac.uk/isvat

Fees

You can pay your fees either in full prior to Registration or by Payment Plan one third of your fees in October, January and April. If you do not know your fees, please see the [Table of Fees](#) at lse.ac.uk/feesoffice. For full fee information,

including how to pay, see [lse.ac.uk/intranet/LSEServices/financeDivision/feesAndStudentFinance/Paying%20fees/How to Pay.aspx](https://lse.ac.uk/intranet/LSEServices/financeDivision/feesAndStudentFinance/Paying%20fees/How%20to%20Pay.aspx).

Certificate of Registration

A certificate of registration provides proof to organisations, such as the Home Office, council tax offices and banks, that you are registered as a current student at the School.

Once you are formally registered with the School you will be able to print out your certificate instantly via LSE for You under the 'Certificate of Registration' option. If you require this certificate to be signed and stamped, staff at the Student Services Centre will be happy to do this for you.

If you require a certificate with information beyond what is on the Certificate of Registration, please see lse.ac.uk/registrydocuments

Student Study Advice

The LSE Teaching and Learning Centre offers study advice, with specialist provision for undergraduate and taught Masters students. There is a series of lectures and workshops throughout the academic year covering essay writing, time management, preparing for exams, dealing with stress, etc. A limited number of one-to-one appointments can also be booked with a study adviser to discuss strategies for quantitative/qualitative subjects or with the Royal Literary Fund Fellow to improve writing style. Email studentsupport@lse.ac.uk for further details.

Off Campus Support Scheme

The Off Campus Support Scheme connects new students who are not living in LSE halls of residence with an experienced LSE student to act as a Mentor. It also connects them to the other students in their mentoring group.

Mentors help new students to settle in at LSE. They are allocated a group of 8-10 mentees, usually in the same department as them, and send them an email towards the end of the summer to welcome them to LSE and answer any questions. Mentors will then arrange to meet with their mentoring group during Welcome Week, a couple of times during the rest of Michaelmas Term and occasionally throughout the first academic year. Visit lse.ac.uk/intranet/students/supportServices/offcampusSupportScheme.aspx for details.

Services for Disabled Students

LSE acknowledges that disabled students have often overcome additional barriers in order to gain a university place, and is committed to eliminating further unnecessary obstacles and to facilitating equal access to study and university

life. The Disability and Well-being Service (DWS) runs three specialist services, all of which are free and confidential:

- The Disability Service, for students with physical/sensory impairments and those with long-term or chronic medical conditions
- The Neurodiversity Service, for students with dyslexia, dyspraxia, Asperger syndrome and other neurodiverse conditions
- The Mental Health and Well-being Service, for students with mental health concerns

The DWS can also set up Inclusive Plans (IPs), outlining reasonable adjustments such as extended library loans, negotiated deadlines and rest breaks in exams. It runs several interest and support groups, for example the Neurodiversity Interest Group and the Circles Network. See lse.ac.uk/intranet/LSEServices/disabilityAndWellBeingService for further information or email disability-dyslexia@lse.ac.uk.

The Language Centre

As well as degree options the LSE Language Centre provides a comprehensive programme of support if English is not your first language and a range of extra-curricular courses designed for students of the social sciences. The Language Centre also offers an extra-curricular programme in a range of languages for a fee. Please see lse.ac.uk/languages for information.

Teaching and Learning Centre (TLC)

TLC provides a range of events, resources and services that will complement your study and help you to make the most of your time here.

LSE Study Toolkit: A brand new web resource, lse.ac.uk/studytoolkit is designed to help you tackle LSE-style study with confidence. Four areas – justifying your arguments, studying independently, communicating your ideas and honing your quantitative skills – are addressed with short films and expert guidance that provide the tools for effective and rewarding study.

Learning development events: There is a year round series of workshops and lectures on topics such as effective reading strategies, exam preparation and participating in classes and seminars. You can just turn up, but booking guarantees you a place. More information at lse.ac.uk/tlc/development.

One to one advice: Study advisers are available to offer free advice on aspects of both quantitative and qualitative subjects. LSE also hosts two Royal Literary Fund Fellows who can advise on writing style and structure. For details on all of these, see lse.ac.uk/tlc/taughtstudents

LSE LIFE

LSE LIFE is a centre for academic, professional

and personal development and can help you find your own best ways to study, think about where your studies might lead you, and make the most of your time at LSE. LSE LIFE offers:

- Guidance and hands-on practice of the key skills you'll need to do well at LSE: effective reading, academic writing and critical thinking
- Workshops related to how to adapt to new or difficult situations, including development of skills for leadership, study/work/life balance, and preparing for the working world
- A place to meet and work with your peers on interdisciplinary group projects and research
- Support in making the transition to (or *back to*) university life;
- Advice and practice on working in study groups and on cross-cultural communication
- Ideas and inspiration about academic pursuits and pathways into professional life

LSE LIFE is located on the ground floor of the library. The LSE LIFE team, together with advisers and specialists from LSE Careers, LSE Library, the Language Centre and other parts of the School, will be on hand to answer your questions. Sign up for a workshop, come by for help with your homework, or just drop in. For more information please visit lse.ac.uk/lselife

Welfare Services

The Student Counselling Service (see below) lse.ac.uk/counselling

The Disability and Well-being (see above) lse.ac.uk/intranet/LSEServices/disabilityAndWellBeingService

The Students' Union has an Advice and Support Centre which provides legal advice on housing, immigration, visa extensions, employment problems, welfare benefits, grants, fee status and disability rights. sesu.com/support

The Faith Centre is available to all students of any faith, or none, to confidentially discuss anything and everything. lse.ac.uk/faithCentre

Nightline is a free and confidential listening service run by students for students from 6pm to 8am. nightline.org.uk

St Philips Medical Centre is an on campus NHS medical practice available to students living locally to the School. lse.ac.uk/medicalCentre

Dean of Undergraduate Studies

The role of the Dean of Undergraduate Studies is currently under review. In the interim period, students can contact the Student Services Centre for guidance (ssc.advice@lse.ac.uk) who will ensure that appropriate support, guidance or onward referral is provided.

The Dean of the General Course is Mark Hoffman. He is available to see any General Course student

who wishes to raise a problem, academic or otherwise, including course selection, credit transfers to home universities, and accommodation issues. In particular, he is available to counsel individual students who may be encountering difficulty adjusting to academic life at LSE. He is also able to provide advice to the General Course students wishing to transfer and complete their degree at LSE. To arrange an appointment please contact Gc.dean@lse.ac.uk.

LSE Students' Union

www.lsesu.com. We believe that LSE has one of the most active student communities at any university, and is being led by students. The Student's Union is independent from the School. We'll help you out if you get into trouble, tell you how you can meet students with similar interests and views, and provide opportunities to have the sort of student experience you want.

Here are some of the ways in which we do it:

- Student activities – the Union funds and supports over 200 societies, sports clubs, Media Group societies and Raising and Giving charitable fundraising
- Campaigns and democracy – getting students together to take action on and influence the issues they care about within the School and wider society
- Representation: led by a Student Executive, working with representatives across the School, you influence and shape the decisions and direction of the School
- Welfare and student support – our independent, legally-trained advice workers offer free, confidential advice when things go wrong or you need help
- The Union runs a bar, some shops and the only gym on campus.

You will be part of one of the most important chapters in our history, where we go now and what happens next for your union is up to you.

Faith Centre

The Faith Centre in the Saw Swee Hock Building offers multi-faith facilities for prayer, worship and faith society meetings as well as providing a contemplative space on campus. The Chaplain is also available to provide pastoral support to anyone seeking non-judgemental conversation or advice and to support religious life and cohesion within the wider School community. See lse.ac.uk/faithCentre for details.

Student Counselling Service

This free and confidential service aims to enable you to cope with any personal or study difficulties that may be affecting you while at LSE. As well as one-to-one appointments, there are group sessions and workshops throughout the year on

issues such as exam anxiety and stress management. For full details, please see lse.ac.uk/counselling.

Peer Support

The Peer Support Scheme provides students with an informal space to talk to fellow students about anything that is troubling them. Peer Supporters are not counsellors, but have been formally trained in listening, questioning and responding skills to ensure they are able to help other students to reach their own solutions. They are also able to provide students with information and point them in the direction of further help. For further information, or to contact a Peer, see lse.ac.uk/collections/studentCounsellingService/peersupport or facebook.com/LsePeerSupport

LSE Day Nursery

lse.ac.uk/nursery The LSE Day Nursery is registered under the Early Years sector; and our Ofsted registration allows us to provide care and learning for 63 children aged between 3 months and 5 years.

We are located in the basement of an LSE Hall of Residence on Wild Street. We primarily serve students and staff of the LSE. We offer full-time and part-times spaces. We base our curriculum on the Revised Early Years Foundation Stage Framework (EYFS). The nursery was rated Good on the last Ofsted Inspection in January 2012.

The nursery has four main rooms: two baby rooms, which can take up to 23 babies aged 3 months to 2 years. We can accommodate up to 26 toddlers aged between 2 to 3 years, and 16 pre-school children aged between 3 to 5 years.

The nursery is opened from 8:45am-6:15pm. It is open for 50 weeks of the year, except for bank holidays and a week at both Christmas and Easter. There are always places available and we welcome enquiries from interested parents, both students and staff.

The Nursery welcomes viewings any week day at 10.30am or 3.00pm by appointment, please email nursery@lse.ac.uk or call 0207 107 5966.

Student Services Centre

The Student Services Centre is located on the ground floor of the Old Building. It provides advice and information on the following services:

- Admissions
- Certificates of Registration
- Course choice and class changes
- Examinations and results
- Fees – process fee payments and distribute cheques (drop-in service)
- Financial Support – Advice on scholarships, awards, prizes, emergency funding and studentships (drop-in service)

- Information for new arrivals
- Programme Registration
- Graduation Ceremonies
- Transcripts and Degree certificates
- Visa and immigration advice (drop-in service)

The SSC provides a general enquiry service for between 11am and 4pm every weekday. You can also contact us by telephone. See lse.ac.uk/ssc for more information.

Financial Support

The Financial Support Office is responsible for the administration and awarding of scholarships, bursaries, studentships and School prizes. It is located in the Student Services Centre with a daily drop in session during term time between 1pm and 2pm (Mondays, Wednesdays and Fridays during vacations). No appointment is necessary.

FSO provide information about funds such as the Student Support Fund, LSE Access Fund and the Postgraduate Travel fund. Full details and application forms are available at lse.ac.uk/intranet/students/moneyMatters/financialSupport

LSE for You

LSE for You is a personalised web portal which gives you access to a range of services:

- View or change your personal details
- Reset your Library and network passwords
- Monitor and pay your tuition fees online
- Check your exam results

You can also access online tutorials on how to navigate and personalise LSE for You via its login page. Use your LSE network username and password to login at lse.ac.uk/lseforyou

IT Support

Student IT Help Desk (first floor, Library): Contact the IT Help Desk (it.helpdesk@lse.ac.uk) for support for School-owned hardware and software on the LSE network, network and email account issues, and general IT queries.

Laptop Surgery (first floor, Library): Visit the Laptop Surgery for advice and hands-on help with problems connecting to LSE resources from personally-owned laptops and mobile devices.

LSE Mobile: Download the LSE Mobile app to access your course timetable, library information, maps, guides and more. Search 'LSE Mobile' on the App Store or Google Play to download.

IT Support for students with disabilities: PCs and printing facilities for students with disabilities are provided in the Library. We also provide one-to-one support for students with disabilities who wish to become familiar with assistive technologies and software. Please email

its.disabilities.support@lse.ac.uk.

Social Media: The School has outlined guidance on the use of social media, which can be found at lse.ac.uk/intranet/LSEServices/policies/pdfs/school/guidSocMedStu.pdf

For contact details and further information see lse.ac.uk/intranet/LSEServices/IMT

Quality Assurance

The Teaching Quality Assurance and Review Office (TQARO) conducts two School-wide surveys each year to assess students' opinions of teaching, one in each of the Michaelmas and Lent Terms. They give you the opportunity to give feedback on lectures, classes and seminars and provide academics with important information about the perceived quality of their teaching, and the School with a measure of general teaching standards. They are conducted via paper questionnaires which are distributed in classes and lectures.

Teaching scores are made available to individual teachers, heads of departments, course convenors, the Director of the Teaching and Learning Centre and Pro-Director (Teaching and Learning). In addition to producing reports for individual teachers, TQARO produces aggregated quantitative data for departments and the School. These can be found at: lse.ac.uk/intranet/LSEServices/TQARO/TeachingSurveys/Results.

Equality, Diversity and Inclusion

To uphold the School's commitment to equality of respect and opportunity, as set out in the [Ethics Code](#), we will treat all people with dignity and respect, and ensure that no-one will be treated less favourably because of their role at the School, age, disability, gender (including gender identity), race, religion or belief, sexual orientation, marriage and civil partnership, pregnancy and maternity and social and economic background. In practice, this means we expect you to:

- Treat all members of the School community fairly and with respect;
- Act courageously and openly, with respect for the knowledge and experience of others;
- Play your part in creating an environment that enables all members of the School community to achieve their full potential in an environment characterised by equality of respect and opportunity; and
- Actively oppose all forms of discrimination and harassment, including challenging and/or reporting unacceptable behaviour.

For further advice or information, please visit the School's Equality and Diversity website (lse.ac.uk/equityDiversityInclusion), see our blog,

and follow us on Twitter [@EDI_LSE](https://twitter.com/EDI_LSE).

Business Continuity Management

This is concerned with planning for recovery from major incidents (e.g. the loss of a building) or managing less serious events (such as pandemics, power failures, severe weather conditions or disruption to travel) with a view of keeping the School running and keeping you informed about what action is being taken.

The main method of communication during all disruptive incidents is the LSE website and it is therefore important that you check the website

regularly. We may also try to contact you by other means, such as LSE mobile, text or e-mail. Departments will be informed of developments and we may advise you to contact staff in your department during these periods.

In any emergency the key messages are to keep calm, follow instructions issued by the School, and to remain in touch with your department. The School seeks to manage all disruptive incidents swiftly so that work can return to normal as quickly as possible.

Graduation and Alumni Association

Results and Transcripts of Results

The School releases confirmed marks once the relevant School Board of Examiners has ratified them (see lse.ac.uk/results for details).

Please note that the School will not release your results if you have any outstanding tuition, halls or library fees. Please check your balance on LSE for You and contact the Fees Office on fees@lse.ac.uk if you have any queries.

Transcripts are issued within five working days of final results being officially published. Continuing students will be able to request an 'intermediate transcript' of results as soon as they are officially published (see lse.ac.uk/transcripts for details).

Presentation Ceremonies

Presentation ceremonies are held in mid-July. See lse.ac.uk/ceremonies for more information.

Degree Certificates

The degree certificate gives your full name, level of award, programme of study, and class of degree or other award obtained. It will be available for collection at the graduation ceremony. If you don't collect it at the ceremony, it will be posted to your home addresses within six weeks. It is therefore essential that you keep your address details up-to-date on LSE for You. Please see lse.ac.uk/degreeCertificates for details.

Hobhouse Memorial Prizes

These prizes have traditionally been given to the highest performing student in each year and the highest performing student in SO302 The Sociological Dissertation. The prizes are normally in the form of book tokens. Winning the Hobhouse Prize makes a valuable addition to your CV, especially if you plan to compete for places on postgraduate programmes. Being a Hobhouse Prize winner is also noted on your official transcript.

LSE's Alumni Association

LSE's Alumni Association is the official voice of LSE's global alumni community, comprising more than 130,000 people in over 200 countries, nearly 100 regional groups, and 11 special interest groups. Its primary role is to support the alumni programme coordinated by the LSE Alumni Relations team by a) developing and supporting the network of international and special interest alumni groups and contact networks, and, b) representing the voice of the alumni community within the School.

You automatically become a member upon graduation. Membership is free. By registering with the [LSE Alumni Online](https://lse.ac.uk/alumni) community, you will be able to stay connected with former classmates and the School after your graduation. You will also receive the monthly *LSE Alumni Echo* e-newsletter and the annual *LSE Connect* alumni magazine.

LSE alumni also have access to:

- Alumni Professional Mentoring Network
- LSE Careers for up to two years after graduation
- An email forwarding address to continue using an LSE email address
- The Library's printed collections on a reference basis, and can borrow free of charge

For more information about the benefits and services available to alumni, please contact the Alumni Relations team on alumni@lse.ac.uk.

Sociology Alumni Network

You can keep in touch with us on Twitter [@LSEsociology](https://twitter.com/LSEsociology) where we will share our news and celebrations with you.

We are planning to introduce regular events for Sociology Alumni in future. If you would like to join these, as well as receive updates on public lectures and other events hosted by the department, please provide your private email address before graduation.

There is also a Facebook group for LSE Sociology alumni, where you can catch up with students from your year, network with people from other years, and share events and job opportunities. In order to gain access to the Alumni Facebook Group, please:

- Login to your Facebook account and search "LSE Sociology Alumni".
- Ask to be added to the group.
- We will confirm your pending request and add you to the group.

We also have an alumni webpage at lse.ac.uk/sociology/study/Alumni%20and%20careers/LSE%20Sociology%20alumni.aspx. If you would like to add your details, once you are working or have gone on to further study, please contact us at sociology.alumni@lse.ac.uk.

Department of Sociology

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lse.ac.uk/sociology

Twitter: **[@lsesociology](https://twitter.com/lse sociology)**

Facebook: **facebook.com/lse sociology**