



Save energy
Recycle more
Less flying
Sustainable local food



Green Impact

The London School of
Economics and Political Science

Lighting and equipment responsibility plan

Equipment	Location	Action	Responsibility	Frequency
Lights	Toilets and kitchen	switch off at end of day	The last person to leave the room	When needed
Lights	Research lab	Switch off when the room is empty and you are leaving room for longer than 5 min.	The last person to leave the room	When needed
Lights	Offices	Switch off when leaving the room for longer than 5 min.	The last person to leave the room	When needed
Printer	Kitchen	switch off at end of day	The last person to leave at night	At the end of the working day
Printer	Research lab	switch off at end of day	The last person to leave at night	At the end of the working day
Computers	Offices	switch off at end of day	Individuals in offices	At the end of the working day
Computers	Research lab	switch off at end of day	Individuals in research lab	At the end of the working day
Computer monitors	Offices	switch of when out of use for more than 5 minutes	Individuals in offices	Switch off when leaving the room for longer than 5 minutes
Computer monitors	Research lab	switch of when out of use for more than 5 minutes	Individuals in research lab	Switch off when leaving the room for longer than 5 minutes
Fridges	Kitchen, Webb room	Defrost	Green Impact team	Whenever there is ice build-up of more than 1"
Fridges	Individual offices (CS, DJ, JW)	switch off at the plug when not in use	Carla Seesunkur, Debra Ogden and John Wilkes	When individuals are on leave & when school buildings closed
Mobile phone chargers	Individual offices	Switch off at the plug when not in use	Individuals using chargers	When needed

