



## Master's in Management Summer Reading List

In the following list you will find readings that have been recommended by the course leaders of all MiM first year core courses, as well as the teachers of the pre-sessional courses.

These readings are suggestions and are **not** compulsory. However, you may find that they do provide a good foundation for the teaching on their respective courses. Please bear in mind that the books detailed below are **not** necessarily text books for the courses themselves and that it is entirely up to you to decide if you would like to purchase them. We recommend borrowing from a library if possible.

### Pre-sessional course

**Accounting** Boakes, K. (2010), *Reading and Understanding the Financial Times*. Second Edition. FT Prentice Hall

**Mathematics** Chapter on "Business Maths, functions and graphs" from Trevino, R. (2008), *PreMBA Analytical Primer: Essential Quantitative Concepts for Business Math*. Palgrave Macmillan

**Quantitative Analysis** Huff, D. (2009), *How to Lie with Statistics*. Penguin Business

### in Management

**Writing** Wallace, M. and Wray, A. (2011) *Critical Reading and Writing for Postgraduates* (SAGE Study Skills Series) 2<sup>nd</sup> Edition. SAGE Publications Ltd.

### MiM Year 1 courses

#### MG431 Managerial Economics

Saul Estrin et al., *Microeconomics*, Prentice Hall, 2008 or Pearson, 2012

#### MG434 Organisational Behaviour

Robbins, S.P. and Judge, T.A. (2014). *Essentials of Organisational Behavior* (12<sup>th</sup> Global Edition). Harlow, Essex: Pearson.

#### MG458 Foundations of Management I

See suggestion for 'writing' under pre-sessional course above.

#### MG459 Foundations of Management II

Kaplan, R.S, Atkinson, A.A. (2013) *Advanced Management Accounting*, Prentice Hall International. (1998 or 2009 editions are also fine)

Kahneman, D. (2012), *Thinking, Fast and Slow*. Penguin.

#### MG461 Quantitative Analysis in Management

See suggestion for 'Quantitative Analysis' under pre-sessional course above, and

<http://www.bloomberg.com/news/articles/2003-11-23/bostoncoach>

#### MG462 Qualitative Analysis in Management

Zuboff, S. (1989) *In the Age of the Smart Machine: The Future of Work and Power*, Basic Books

#### MG488 MiM Capstone Course - Management in Action

Bolman, L. and Deal, T.E. (2013), *Reframing Organizations: Artistry, Choice and Leadership*