

CONFIDENTIAL

Medical Evidence Form for students requesting Individual Examination Adjustments (IEAs)

In order to ensure that comparable and equitable consideration may be given to each request for Individual Examination Adjustments, it would be appreciated if the medical practitioner asked to support such requests could complete this form. Please note that this form relates only to examinations for students at LSE. **PLEASE SEE THE REVERSE FOR GUIDANCE NOTES.**

Full Name of Student		Date of Birth	
This student has presented with the following condition(s):			
The diagnosis dates from:			
Duration & stability of condition – please state whether the condition(s) may be deemed to be temporary or permanent , and if it is stable or likely to fluctuate :			
Medication(s) - please give details of any prescribed medication and the impact of any possible side effects:			
Condition details – please indicate the severity and complexity of the condition(s) and provide an account of how the condition(s) affect(s) him/her on a day-to-day basis:			
Impact of condition in exams – please indicate how the condition may affect him/her during formal assessment, i.e. exams with a duration of up to 3 hours taken in an exam hall			
Signature:	Name:	Date:	
In what capacity are you signing this form? (e.g. G.P. / Consultant):			

Please validate this form with your official stamp or state your title, name, address, telephone number, facsimile number & email address in case of a query.

Guidance Notes for the completion of the Medical Evidence Form for students requesting IEAs

Students who request Individual Examination Adjustments (IEAs) on medical grounds are required to provide medical evidence in support of their requests. Medical practitioners who provide this evidence should consider the following:

Details about the condition:

- **Please give a diagnosis AND indicate the type, severity and complexity of the condition.** A diagnosis alone may not be sufficient to guide the IEA Panel in granting examination arrangements. For example, a statement of a diagnosis of 'Cerebral Palsy' does not indicate the severity or complexity of the condition as experienced by the student. Cerebral Palsy may not always interfere noticeably with the ability to undertake an exam; however, in some instances the level of impairment is severe and the ability to undertake exams without adjustments is substantial.
- **Please indicate for how long the student has had the condition or the symptoms related to the condition and whether the condition is temporary or permanent.** Many conditions can cause severe impairment and yet be expected to desist either spontaneously or in response to treatment.
- **Please indicate if the condition is stable in nature or if it is likely to fluctuate.**
- **Impact of medication:**
- **Please indicate what possible impact any medication prescribed to the student may have upon the ability to undertake academic tasks, particularly exams.** It is known that some medication prescribed for certain conditions can make students feel drowsy and sluggish first thing in the morning, whilst other medication may impact upon the efficiency with which a student processes information.

Individual Examination Adjustments:

Individual Examination Adjustments may include, but are not limited to:

- Rest breaks – where students experience fatigue, anxiety or other symptoms which are resolved or minimised with rest.
- Extra writing time – where a student's writing capacity is reduced as a result of illness or impairment.
- Supportive aids – such as a writing slope, wrist rest, a pc, a scribe (amanuensis), enlarged font exam scripts, an ergonomic chair.
- Alternative venues or location requirements – where students experience anxiety or have symptoms that may be discomforting to themselves or others, or where a student needs to be located close to toilets, or in a location as free from distractions as possible.

If you have any queries regarding this document or the provision of IEAs at LSE, please contact Sarah Slater, Disability and Wellbeing Service Manager and Deputy Head of Student Wellbeing, on s.slater1@lse.ac.uk