

## Extra Writing Time

- You are given extra time to complete your exam.
- On ISSAs and in the IEA outcome email extra writing time will be shown as a percentage, for example **25% extra writing time**.
- The extra time will be based on the exam duration **excluding** any specific reading time. For example; if you have a 3 hour exam with 15 minutes reading time you will be given 3 hours 45 minutes writing time and 15 minutes reading time
- In the exam you will be given a revised finish time. This will be written against your candidate number on the whiteboard in the exam room.
- You are not obliged to take any or all of the extra time agreed.
- The clock does not stop if you have to leave the room to use the bathroom.
- Markers are not made aware of any extra writing time made available to students but it is kept on record (as part of the invigilator reports) by the exams office which can make this information available to sub-boards on request.

## Room Allocation

- You will be allocated to a different room to the main exam. This room will be staffed by specialist invigilators.
- Your exam room may have a number of other students in it, all with different finish times. As such you are expected to leave the room quietly and quickly at the end of your exam so as to minimise the disturbance of other candidates.