

ADMISSION AS AN INTERCOLLEGIATE STUDENT

For office use:

SITS: ☐ CMIS ☐ H/OS Fees

ID card ☐ Student Number

Please refer to the notes on the reverse for guidance before completing this form

Section 1: Student Details

Surname

Forename(s)

Title

Gender

Date of Birth

Email Address

Home Address

Term Time Address

Signature*

Date

*By signing this form you agree to abide by the **Conditions of Registration** and by the **Regulations of the School** (including the Rules and Conditions of the Library and Information and Technology Services. Please refer to the Calendar (lse.ac.uk/calendar) for further information).

Section 2: Home College Details

University of London College

Faculty/School

Degree Title (e.g. BA History)

Year of Study

Full/Part-Time

Section 3: Details of the LSE course you wish to study (current year only)

Course Code

Course Title

If you have taken a course at LSE in the past, or are resitting a previously failed course, please provide information below:

Course Code

Academic Year

LSE Student ID Number

Section 4: Agreement of the LSE academic responsible for the course This section must be completed before the form is returned to the Student Services Centre

Name

Signature

Department

Date

Section 5: Current Academic Commitments (undergraduate students only)

To enable LSE to allocate you to a class that will not clash with teaching at your home college, please indicate the times when you are **not** available to attend classes at LSE, by placing a cross in the appropriate box below.

	9-10	10-11	11-12	12-1	1-2	2-3	3-4	4-5	5-6	6-7
Monday										
Tuesday										
Wednesday										
Thursday										
Friday										

Section 6: Approval of appropriate authority at the home college NB If this section is not completed, the application will not be accepted by LSE (see point 2c and 6 of Section 7 below regarding payment of fees)

Student fee status:

Official stamp
of college:Home/EU ☐ Overseas ☐

Student visa status:

Home/EU ☐ Tier 4 General ☐ Other (please specify)

I approve this application and confirm that the student's fee and visa status is correct as indicated above. I also confirm that we have verified the student's visa status as required and will notify LSE of any changes of circumstances:

Name

Signature

Job Title

Date

Section 7: Notes

Full details relating to intercollegiate registration at LSE are available at lse.ac.uk/IntercollegiateRegistration.

1. Intercollegiate students are required to submit a passport style photograph, either by attaching it to this form or by emailing an electronic version to registry@lse.ac.uk. If submitting an electronic photograph, this must be in JPEG (jpg) format, between 9 and 16 KB and approximately 300 pixels wide by 400 pixels high.

2. As a student from another University of London college, you can register as an intercollegiate student at LSE if you meet the following criteria:

- You are currently registered on a University of London degree and the course you wish to follow at LSE will form part of your degree programme. Visiting students (for example students in their Junior Year Abroad) are not eligible for Intercollegiate registration.
- You have been given permission by the appropriate LSE authority (Section 4).
- You have been given permission by the appropriate authority at your home college (Section 6). By approving this registration, your home university agrees to pay the fee for the course as specified by LSE (see point 6 below). **You do not pay LSE directly.**

3. You will be required to register at LSE for each academic year you attend the School as an intercollegiate student.

4. Your intercollegiate registration at the School is conditional upon satisfactory academic performance and compliance with the School's Regulations. By agreeing to the Conditions of Registration, you also agree that you will notify LSE if you permanently withdraw from your home institution, or take a break in your studies.

5. If you change your course after submitting this form, you must complete a new form (clearly marked 'AMENDMENT') and submit it to the LSE Student Services Centre immediately, and **no later than the third week of the term in which your course is taught.**

6. Fees for the 2016/17 academic year are as follows:

Level / Fee Status / Course Prefix	Full Unit	Half Unit
Undergraduate – Home/EU	£2,250	£1,125
Undergraduate – Overseas	£4,428	£2,214
Graduate – Home/EU students taking courses prefixed AN, DV, EH, GI, GV, GY, HY, LL, LN, MA, MY, PH, PS, SA, SO or ST	£3,126	£1,563
Graduate – Overseas students taking courses prefixed AN, DV, EH, GI, GV, GY, HY, LL, LN, MA, MY, PH, PS, SA, SO or ST	£4,836	£2,418
Graduate – Any student taking courses prefixed EU, IR or MC	£4,836	£2,418
Graduate – Home/EU student taking courses prefixed AC, EC, FM, ID, IS, MG, MN or OR	£6,234	£3,117
Graduate – Overseas student taking courses prefixed AC, EC, FM, ID, IS, MG, MN or OR	£6,360	£3,180