

INTERRUPTION OF STUDIES

Notes:

Please refer to lse.ac.uk/interruption for guidance before completing this form.

- Please attach any relevant evidence (such as medical certificates) to support your request.
- Your request will normally be processed within 3-5 working days and you will be notified of the outcome via your LSE email.
- This form is not for PhD students or Executive Programmes.

Please return this form after completion AND with the support of your Department to the Student Services Centre, via email to ssc.advice@lse.ac.uk or LSE, Houghton Street, London. WC2A 2AE

Section 1: Student Details

Last Name

First name(s)

Student ID Number

Programme of Study (eg BSc in Economics)

LSE Email Address

Telephone Number

Signature

Date

Section 2: Details of Interruption and Details of Return

Please indicate the date on which the interruption should start:

Date of Interruption:

Date of return: 201__ / __ MT / LT

You will be interrupted for **one** academic year from this date.

Evidence Attached ☐ 1st or 2nd Interruption

Section 3: Visa Information (for completion by holders of a student visa only)

- We strongly recommend that you get advice regarding your immigration status from the International Student Visa Advice Team (lse.ac.uk/ISVAT) before returning this form to the Student Services Centre.
- Please note that:
 - If you have a student visa, you will not be able to remain in the UK while on interruption.
 - You cannot study at degree level with a student visa in the UK for more than five years. This may include periods of interruption.
 - As required by UK law, if you hold a Tier 4 student visa, the LSE will provide details of any changes to your student status to UK Visas and Immigration. LSE is also required to submit details of your plans to leave the UK such as flight details and date of departure. Please provide this information below if you can.

Please tick the box that applies below:

☐

I have sought advice from ISVAT team

☐

I have NOT sought advice from ISVAT team

Section 4: Reason for Interruption (please submit additional information where necessary)

Main reason for interruption: Health ☐ Financial ☐ Other ☐ Personal ☐

Details:

Section 5: Academic Support for Request (This section must be completed before the form is returned to the SSC)

1. Supervisor's (graduate) or

Academic Adviser's (undergraduate) name

Signature

Date

☐ I confirm sight of the evidence and that this is attached

2. Programme Director's (graduate) or

Departmental Tutor's (undergraduate) name

Signature

Date

Section 6: Complete if Repeat Teaching is required

Paper numbers:

Additional comments:

Section 7: Formal approval (SSC use only – Interruption will not be finalised until completed by the school)

Approved by

A&R Recorded: ☐ eVision: ☐

Signature

Date

Registers Attached: ☐ SLC: ☐

Date submitted to Registry

Date processed by Registry