

EXECUTIVE PROGRAMME INTERRUPTION

Notes:

Please refer to lse.ac.uk/interruption for guidance before completing this form.

- This form is for **Executive Programmes** only.
- Please attach any relevant evidence as applicable (such as medical certificates) to support your request.
- Second interruption requests will need additional approval from the Dean of Postgraduate studies and will likely require (additional) documented evidence
- It is vital that you obtain advice regarding your immigration status from the International Student Immigration Service (lse.ac.uk/ISIS) before returning this form to the Student Services Centre.

Please return this form after completion AND with the support of your Department to the Student Services Centre, via email to ssc.advice@lse.ac.uk or LSE, Houghton Street, London. WC2A 2AE

Section 1: Student Details

Last Name

First name(s)

Student ID Number

Programme of Study

LSE Email Address

Telephone Number

Signature

Date

Section 2: Details of Interruption and Details of Return

Please indicate the date in which the interruption should commence:

Date of Interruption:

Expected date of return (start of teaching block or term)

MM__ / YY__

Courses already completed:

Course Code/Name

Courses to complete:

Course Code/Name

Section 3: Reasons for Interruption

Section 4: Academic Support for Request (This section must be completed before the form is returned to the SSC)

1. Supervisor or Equivalent other
Name

Signature

Date

2. Programme Director/Executive Director
Name

Signature

Date

☐

Evidence Submitted and attached

☐

Approved without need for evidence

Section 5: Formal approval (SSC use only – Interruption will not be finalised until completed by the school)

Approved by

A&R Recorded:

☐

eVision:

☐

Signature

Date

Date submitted to Registry

Date processed by Registry