

REPEAT TEACHING APPLICATION

Notes:

Please refer to lse.ac.uk/repeatteaching for full instructions before completing this form.

- Please attach any relevant supporting evidence (such as medical certificates).
- You will be notified of the outcome via your LSE email address.
- Please note you may only apply for Repeat Teaching **OR** Exceptional Progression.

Please complete this form and email it to your Departmental Tutor for approval copying in ssc.repeatteaching@lse.ac.uk. Your Department Tutor will then pass this to the Repeat Teaching Panel for consideration.

Section 1: Student Details

Last Name

First name(s)

Student ID Number

Programme of Study (eg BSc in Economics)

LSE Email Address

Telephone Number

Signature

Date

Section 2: Course Selection

Please list below the courses you wish to receive repeat teaching in. If it is permitted by your programme regulations you may be able to replace a failed course with an alternative one. Please indicate the new choice and the course it replaces:

PAPER NUMBER	COURSE CODE	COURSE TITLE	UNIT VALUE
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 3: Detailed Reason for Repeat Teaching (please submit additional information where necessary). Applications that do not cover all the points below will not be considered.

1. The reasons you were unable to benefit from teaching in the previous academic year

2. Explanation for any class absences or missed coursework. Attach all appropriate supporting evidence. Alternatively an explanation of why repeat teaching is required if classes and coursework were not missed

Section 3: Detailed Reason for Repeat Teaching - Continued

3. The steps you will be taking to be in a position to take advantage of the repeat teaching year

4. How you plan your studies next year and what additional support you will access to ensure the plan will work and in case of the problems you encountered this year will surface again.

Section 4: (to be completed by Departmental Tutor)

1. Departmental Tutor's name

Signature

Date

2. Recommendation: Support ☐ Do not support ☐

3. What student support services do you recommend for this student

Disability and Well Being Services ☐ Teaching and Learning Centre ☐ Counselling ☐

4. Reason for decision and other comments:

☐ I confirm sight of student evidence and that this is attached

Section 5 Formal Approval – (SSC use only):

Approved By

Registers:

Interruptions:

EC's:

Evidence:

Signature

eVision:

A&R Recorded:

Date