**REQUEST FOR ADVANCEMENT OR DEFERRAL**

**OF INTERIM REVIEW AND / OR MAJOR REVIEW OF LECTURERS**

This form should be used by the Head of Department to request an advancement / deferral of Interim Review and / or Major Review of Lecturers. This form together with the candidate’s CV on the *CV Template G/2*, should be submitted in electronic format to **Human Resources,** [**HR.Reviewandpromotion@lse.ac.uk**](mailto:HR.Reviewandpromotion@lse.ac.uk), to be received no later than **HoD Deadline 1 (Monday 10 October 2016)**.

Heads of Department are referred to the **Guidelines for Interim Review and Major Review of Lecturers** for further information on the circumstances of **advancement or deferral of Interim Review and / or Major Review of Lecturers**.

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| **Candidate’s Name:** |  |
| **Candidate’s Department:** |  |
| **Candidate’s Job Title:** |  |

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| **Request Submitted For** (please tick the appropriate box):  **Advancement of Interim Review**  **Deferral of Interim Review**  **Advancement of Major Review**  **Advancement of Interim and Major Review in the same session**  **Deferral of Major Review** |

**Departmental Recommendation**

The Head of Department should state the reasons for requesting the Lecturer's Advancement or Deferral below.

Signed Date

**Electronic Signature of the Head of Department**