
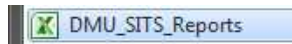


## To open ODBC reports in Windows 7

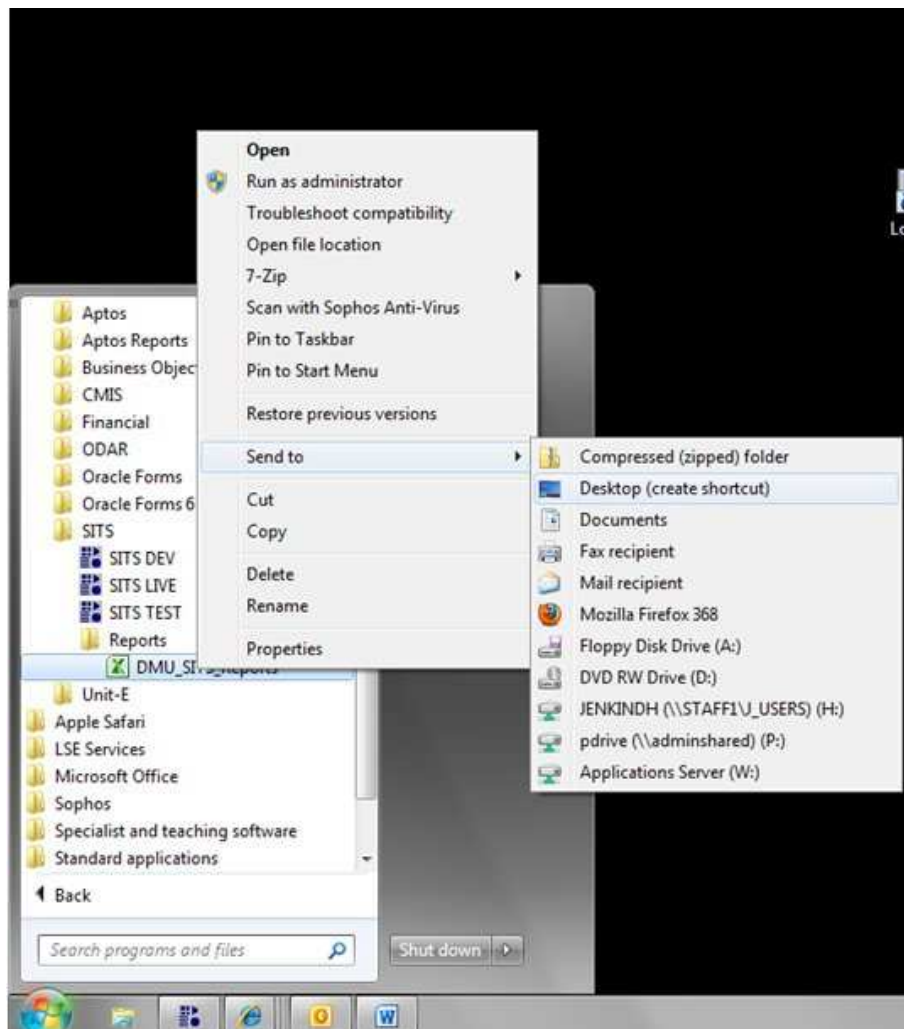
Go to Start  and navigate to the following location: Comment:

All Programs → Administrative Applications → SITS → Reports

Right click the menu option



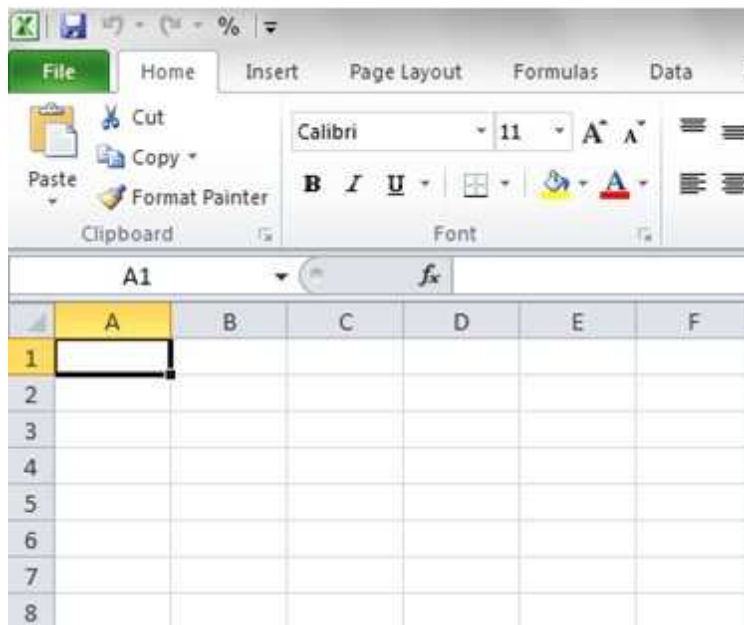
Go to Send to → Desktop (create shortcut)



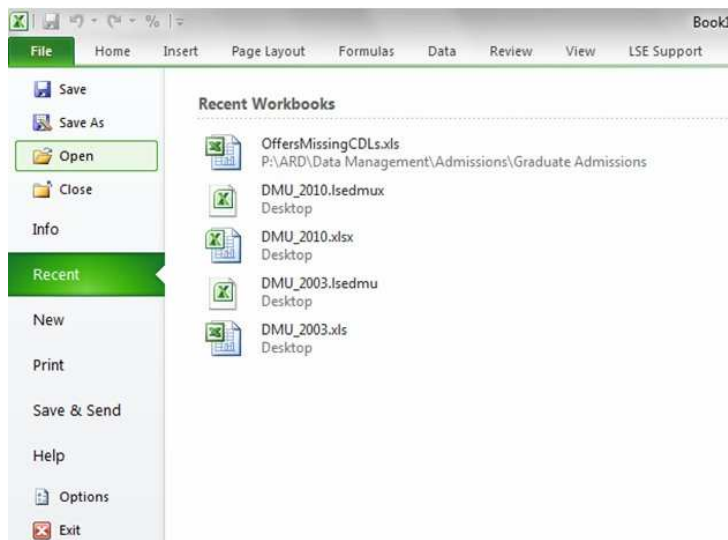
Open Excel by clicking on the new desktop icon you just created



Excel will open a blank workbook



Open the required excel spread sheet by going to File → Open



Click on the Refresh button in your report to refresh it.

