

**CALL FOR NOMINATIONS FOR HONORARY FELLOWSHIP**

The award of an Honorary Fellowship is one of the most prestigious awards that the School can bestow.

**The LSE Court may elect as an Honorary Fellow any individual who has made an outstanding contribution to the School, over the course of a number of years, beyond that which might reasonably be expected.**

Honorary Fellowship nominees are expected to have a direct link with LSE either as a member of the School, or as someone who has made an outstanding contribution to the School. For the purpose of the award of Honorary Fellowship “Member of the School” can be defined as follows:

* Lay Governors and Emeritus Governors
* Alumni as defined by the Office of Development and Alumni Relations
* Former members of staff including Emeritus Professors, Visiting Fellows and Visiting Professors
* Current students

**Qualifications**

In making recommendations for Honorary Fellowship, the Nominations Committee will take account of any restrictions imposed by the Honorary Award Regulations, potential conflicts of interest or reputational issues. Please note that

* Current staff are members of the School but are not eligible for Honorary Fellowship (whilst members of staff) under the Regulations.
* Lay governors are eligible for Honorary Fellowship provided they are not current members of the Council.

**Who are the Honorary Fellows?**

A full list of the School’s Honorary Fellows can be found at

<http://www.lse.ac.uk/intranet/LSEServices/governanceAndCommittees/honoraryFellows.aspx>

A maximum of six new Honorary Fellows may be elected each year.

**Who can nominate Honorary Fellows?**

Any member of the School can make a nomination. For these purposes, the definition of Member of the School is:

* Lay Governors and Emeritus Governors
* Current students
* Current members of staff
* Honorary Fellows
* Alumni as defined by the Office of Development and Alumni Relations

**All nominations are considered in confidence and those nominated should not be made aware by their nominee that they have been put forward for an award.**

**How and When to Nominate**

The termly call for nominations is publicised via *Staff News*, *Student News* and a Circular to Governors. Nominations should be made on the Honorary Fellows Nomination Form below, which enables you to describe the nominee’s outstanding contribution to the School

**Who makes decisions on Honorary Fellowships?**

Nominations for Honorary Fellowships are usually considered by the Nominations Committee in the Michaelmas Term. The membership of the Nominations Committee includes academic, student and lay governor members. The Committee’s recommendations are laid before the Academic Board for concurrence, and a final decision is taken by the Court of Governors. Successful candidates are invited to receive their awards at the July presentation ceremonies.

The members of the Nominations Committee 2013-14 are:

* Peter Sutherland (Chair)
* Professor Craig Calhoun (Director)
* Professor Janet Hunter
* Dr Ruth Kattumuri
* Professor Martin Loughlin, VCAB
* Professor Susan Marks
* Ms Virginia Beardshaw – Lay Member of Council (Acting Chair)
* Ms Tina Fahm – Lay Governor
* Mr John Hughes – Lay Governor
* Mr Ashley Mitchell – Lay Governor
* Mr Jay Stoll – General Secretary of the Students’ Union

**Diversity in Honorary Fellowships**

The School seeks to encourage a balanced list of nominees, which takes account of the international dimension that characterises the School.

Nominations remain current for three years; if a nominee is not elected to Honorary Fellowship within that time, you may assume the nomination has lapsed.

Nominations can be made by completing the nomination form and returning it to Ms Joan Poole, Tower 1, room 6.01, LSE, Houghton Street, London WC2A 2AE. ([j.a.poole@lse.ac.uk](mailto:j.a.poole@lse.ac.uk))

**Nominations should be received by Friday 5 September 2014.**

Please provide all of the information requested and any additional particulars that will assist the Nominations Committee in their decision. If making more than one nomination please indicate any preference. Not more than two suggestions are permitted from the same person in any one year. If two suggestions are made, one should be the ‘lead’ suggestion and the other a ‘supporting’ one.

**Need advice about a Nomination?**

If you would like to discuss a possible nomination informally before submitting it, you may approach any member of the Nominations Committee or a member of the Governance Team. In the first instance, please contact Joan Poole, on [J.A.Poole@lse.ac.uk](mailto:J.A.Poole@lse.ac.uk) or 020 7955 7825.



**NOMINATION FOR HONORARY FELLOWSHIP OF THE LONDON SCHOOL OF ECONOMICS AND POLITICAL SCIENCE**

**PLEASE PRINT CLEARLY OR TYPE THE FOLLOWING DETAILS:**

**1. I wish to nominate the following person for an LSE Honorary Fellowship.** *Please provide their full title, forename and surname:*

**Is the nominee an alumnus/a of the LSE? YES/NO/DON’T KNOW**

**2. Please describe:**

**the outstanding contribution to the School made by the nominee**

**3. Please state your nominee’s present occupation / job title and / or area of expertise:**

(If a *Who’s Who* entry or other publicly available biography exists for the nominee please attach it to the form)

**4. Where known, please provide the current contact details for your nominee:**

Address (please state whether home or work):

Telephone (please state whether home or work):

Mobile:

Email:

**Please describe your relationship to nominee** (if any)**:**

**5. Name of nominator (please print):**

**Signature of nominator: (electronic signature is acceptable)**

**Date:**

**Please return to Joan Poole, Governance, Legal & Planning Division, Tower 1, 6.01, Houghton Street, London WC2A 2AE** ([j.a.poole@lse.ac.uk](mailto:j.a.poole@lse.ac.uk)) **BY FRIDAY 5 SEPTEMBER 2014. THANK YOU.**