

ADVICE NOTE: ANTI FRAUD AND BRIBERY



In accordance with the School's [Ethics Policy](#), the School has a zero tolerance approach to fraud and bribery. In essence, the School will investigate all allegations of fraud and bribery. A Fraud Investigation Panel is appointed for full investigations and, given the serious nature of allegations of fraud and bribery, the School reserves the right to suspend an employee while an investigation is being conducted.

WHAT CONSTITUTES BRIBERY?

Under the Bribery Act 2010, the following are offences:

1. A person is **guilty of bribing** where the person offers, promises or gives a financial or other advantage to another person, intends the advantage (i) to induce a person to perform improperly a **relevant function** or activity, or (ii) to reward a person for the improper performance of such a function or activity.
2. A person is **guilty of being bribed** if the person requests, agrees to receive or accepts a financial or other advantage intending that, in consequence, a **relevant function** or activity should be performed improperly.

A **relevant function** is any function of a public nature; any activity connected with a business, trade or profession; any activity performed in the course of a person's employment; or any activity performed by or on behalf of a body of persons whether corporate or unincorporated.

EXAMPLES OF BRIBERY

Bribes, or advantages, can take many forms, but commonly take the form of:

- Money
- Discounts
- Vouchers
- Loans
- Gifts
- Travel
- Accommodation
- Hospitality
- Preferential treatment
- Business advantage

REPORTING

If you have a reasonable suspicion of actual or attempted bribery or fraud, you must submit a written report to the School Secretary, the Director of Finance and Facilities or the Finance Director. A register of the incidents of fraud and bribery is recorded.

If you are reporting suspected bribery or fraud in relation to another individual, the School will consider the protection of any complainant's identity and any wishes to remain anonymous. However, this cannot be guaranteed.

FURTHER INFORMATION

For advice, guidance and support in relation to ethics at LSE including anti-fraud and anti-bribery, contact ethics@lse.ac.uk.