

# Space Entitlement (As Approved by DMT June 2010)

Accommodation Type	Cellular office	Open Plan Cellular office shared	Timetabled access to desk space	Space Norm	Comments
<b>Academic Departments</b>					
Professor	✓			13.5 - 15M <sup>2</sup>	Depending upon building grid and fenestration pattern
Reader	✓			9 - 12M <sup>2</sup>	
Senior Lecturer	✓			9 - 12M <sup>2</sup>	
Lecturer	✓			9 - 12M <sup>2</sup>	
LSE Fellows	✓			9 - 12M <sup>2</sup>	
Visiting profs*		✓		4.5 - 6M <sup>2</sup> p/p	
Visiting Lecturer		✓		4.5 - 6M <sup>2</sup> p/p	
Visiting fellows*					
Dept Managers	✓			7 - 9M <sup>2</sup>	Depending upon building grid and fenestration pattern
Dept Admin		✓		4.5 - 6M <sup>2</sup> p/p	
GTAs		✓	✓	4.5 - 6M <sup>2</sup> p/p	
Emeritus Professors*		✓		4.5 - 6M <sup>2</sup> p/p	
<b>Central Administration</b>					
Central Admin Band 10**		✓		4.5 - 6M <sup>2</sup> /p	
Central Admin		✓		4.5 - 6M <sup>2</sup> /p	
<b>Research</b>					
Research Centre Directors	✓			9 - 15M <sup>2</sup>	Depending upon building grid and fenestration pattern
Prof research fellows	✓				
Senior research fellows		✓		4.5 - 6M <sup>2</sup> p/p	
Research fellows		✓		4.5 - 6M <sup>2</sup> p/p	
Research Officers and assistants		✓		4.5 - 6M <sup>2</sup> p/p	
Centre managers		✓		4.5 - 6M <sup>2</sup> p/p	
Admin staff		✓		4.5 - 6M <sup>2</sup> p/p	

## Notes:

\* Only if externally funded or making a substantial contribution to teaching

\*\* Depending on function, a process will be established to consider exceptions that may merit cellular offices

- The above table shows the maximum entitlements by category of staff and applies to the full time employees. Only in exceptional circumstances will a part time member of staff be allocated an individual office.
- These are maximum entitlements per categories of staff. Should a department/division wish to they may allocate to the right of each norm in the table above.
- No member of staff has entitlement to 2 or more offices across campus