

Estates Facilities Management Newsletter

November 2014

Volume 3, Issue 29

London School of Economics and Political Science
Facilities Management
Estates Division

Estates news Sustainability RE:FIT

What is RE:FIT?

RE:FIT is the Mayor of London's Building Retrofit Programme designed to help Public Sector organisations to improve the energy and water performance of their buildings, thereby reducing their carbon footprint and utility costs.

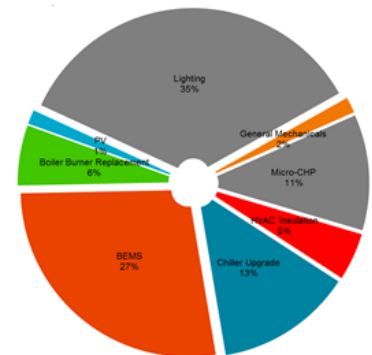
RE:FIT is primarily a ready-to-use, OJEU compliant framework that allows organisations to appoint an Energy Service Company to implement a broad range of energy conservation measures in selected buildings. The originality of the scheme is that the annual energy savings are guaranteed by the Service Provider over an agreed period.

RE:FIT for the LSE

The Estates Division started to work on **RE:FIT** early in 2013. Following a comprehensive tender exercise, Bouygues was selected as the preferred supplier in the summer of 2013. Ever since, Maintenance and Capital Development have worked closely with Bouygues to develop a proposal that should save a minimum of £235,834 and 1,146 tonnes of carbon per annum, i.e. more than 8% of our carbon footprint. In total 72 energy saving measures, from lighting upgrades to BMS optimisation, are to be implemented from January 2015 in the following buildings:

Academic Buildings—New Academic Building, Clement House, Columbia House, Lionel Robbins Building, Old Building and the Towers

Residential Buildings—Bankside, Butler's Wharf, Passfield Hall and Rosebery Hall.



Carbon Savings
(by type of projects)

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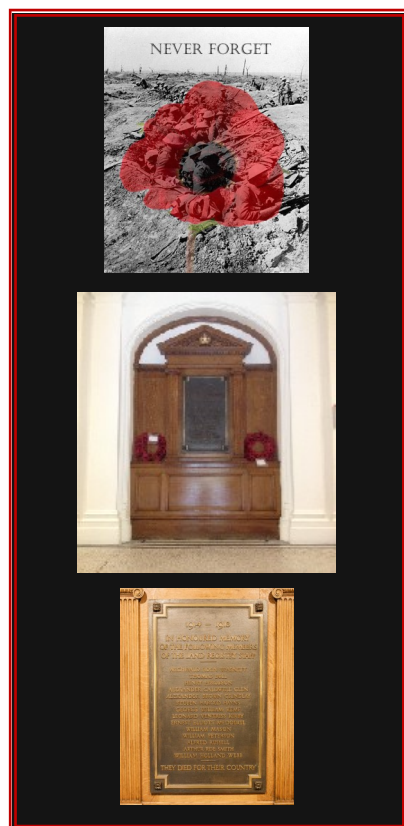
Special points of interest

- Sustainability and RE:FIT
- Land Registry Remembrance Service 32LIF
- Keeping Up With Technology
- Old Building Art Installation



LSE

This newsletter is distributed by email and available on the internet to subscribers and regular users of Help Desk. We very much hope you like reading it, however should you like to unsubscribe from this newsletter please reply to the original email with 'unsubscribe' in the headline.



Land Registry Remembrance Service 32 Lincoln's Inn Fields

The Land Registry Service held their annual Remembrance Service at the War Memorial at 32 LIF on Tuesday 11th November.

The Chief Executive and former Chief Executive read a short poem and laid poppy wreaths at the two memorials just ahead of the two minutes silence at 11:00 am. They were extremely pleased that they were able to hold their service at 32 LIF.

*Allan,
Thank you so much for arranging for us to
hold our Remembrance Service at 32 LIF again
this year.*

*As ever, your team made us very welcome and
did a sterling job in keeping the area quiet
during the service. I do appreciate this isn't
easy, so I'm very grateful to them.*

*Many thanks
Natalie*

Contact us or provide feedback

If you would like to provide feedback on the content of this newsletter or report some news or event that you think should be included in future issues, please email me at j.sidhu@lse.ac.uk.

Dear Jas

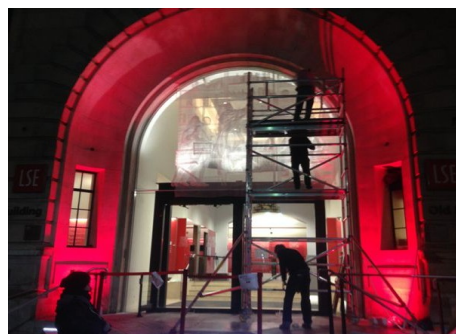
Please let me say thank you to your team. Your colleague who picked up my telephone request this morning was very helpful to ensure she placed an urgent request to one of your locksmiths, as neither my colleague or myself could get access to an office which has a salto key lock. – Office CLM6.11

Then your locksmith, I didn't get his name, arrived and was very helpful. He did a great job and was very very understanding and helpful. The problem has now been resolved.

Please help us thank your team. You have a great team. I have worked at other universities/ education institutes and have found staff here at LSE very helpful, pleasant and professional.

Thank you again.
Gabrielle

Old Building Art Installation



A beautiful piece of 3D artwork, created by Andrey Blokin and Georgy Kuznetsov from the Recycle Art Group, has recently been installed in the archway above the entrance of the Old Building on Houghton Street. The sculpture is in 5 sections

and is made of recycled plastic mesh. It weighs approximately 45kg and is constructed so that it is not duly affected by the wind. The sculpture is fixed with 30 50 x 50 mm screws in conjunction with 6mm raw plugs. This allows the sculpture to bend around the arch while still maintaining the integrity of the profile.

Pat Causley worked tirelessly in conjunction with Halime Ozdemir from Gazelli Art House to ensure that the sculpture was installed safely. It took 3 technicians over 8 hours to put up this masterpiece.

What's New in Facilities & Estates

Keeping Up With Technology

This month, the in-house electricians spent the day at CP Electronics to look at the brand new lighting control products currently being installed throughout the LSE. The electricians got to see first hand the whole process from manufacture to installation.

CP Electronics helps companies reduce their operating costs and carbon footprint through cost effective lighting, heating and ventilation control systems. Their high quality energy saving controls are all manufactured in the UK to ISO 9001:2008 standard and carry the CE mark where relevant.

CP Electronics' energy management products help companies comply with Part L of the Building Regulations and reduce the impact of the Climate Change Levy.

We are building a good working relationship with CP Electronics who provide lighting control design service, technical support and training.

Planned Works

- We are planning to replace the hand towel dispensers in Old Building with state of the art Dyson V hand dryers. The library has already seen the replacement of hand towel dispensers along with Towers 1, 2 and 3. The Dyson dryer costs up to 69% less to run per year than other hand dryers, and up to 97% less than paper towels.
- We are currently in the process of creating a new BMS Control Centre in the Basement of the Old Building. This will create a space in which our technicians and our BMS contractors can work together. The BMS area is expanding due to more buildings being linked to the BMS system. All works are being done in-house and will be great working experience for our apprentice.
- The Sardinia boiler project is near completion. This involves the replacement of the inefficient old oil fired boilers and the introduction of new gas fired boilers with BMS controls. Works are being undertaken by ERGRO and will be completed by the end of November. This work is running concurrent with the upper phase 3 refurbishment works which is due for completion on 19th December, 2014 by Charter Construction.
- On 12th January 2015, we will be commencing with the lower floor Phase 4 refurbishment works in Sardinia House which includes an upgrade of the existing passenger lift (new doors and controls but the car and guides remaining). The main contractor has not been appointed but the lift installation will be carried out by Precision.
- The Economic and International History departments will be moving during the weekend of 17-26 April 2015, which will conclude the full refurbishment of Sardinia House.

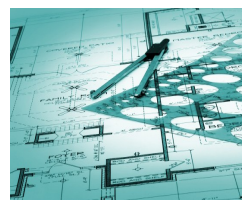


Dear Richard,

I just wanted to follow up on our event last Friday and give a massive thanks to you (and your team). I am very grateful for your patience and your "can do" attitude, as my Alliance colleague said last month. Literally, our event could not have been what it was without you.

If you ever need feedback regarding your services, I will be more than happy to provide it.

Grateful,
Jacqueline





WORKING TOGETHER TO MAKE THE CAMPUS A BETTER PLACE

If you need a repair or notice a fault with our facilities, e.g. lights not working, dripping taps, leaks, blocked toilets/sinks, trip hazards, broken locks, lift out of service, unsafe practice etc.:

**PLEASE CONTACT ESTATES HELP DESK
OR REPORT IT TO ANY MEMBER OF THE ESTATES STAFF**

Estates Help Desk - Mon-Fri 8.30am-5.00pm

emergency: ext. 2444, communal phones dial #6244; DD: 020 7831 8713

Submit a request via the web link: Estates-Help Desk- Service Request Forms

general enquiries: ext. 7956 or ext.6415

email: estates-help-desk@lse.ac.uk;

www.lse.ac.uk/EstatesDivision/HelpdeskAndServices/Helpdesk

Security: ☎ Weekends, Holidays and Out of hours: ext. 2000

Where possible we will assist you, if we cannot – we will tell you why.
All jobs are prioritised based on merit and SLAs are subject to emergencies, workload & staff availability.

Emergencies / Urgent

Contact Help Desk
Ext. 2444

Out of Hours Contact
Security
Ext. 2000

Contingency Procedure
Please visit the Estates
Help Desk web page for
forms and user notes

Submit a service request

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Forms

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**Contact the Customer
Services Manager**
Ext 7778
J.Sidhu@lse.ac.uk
Feedback Form

Visit our web page
Response Times
Quick Reference
News

LSE Estates Division

For more information please visit our web page at:

<http://www.lse.ac.uk/EstatesDivision/HelpdeskAndServices/Helpdesk/home.aspx>

Estates Staff News



We would like to welcome **Tony Lobo** to the Estates Division. Tony joins the Capital Development team as Project Manager. He sits next to Gabija on 5th Floor TW1 and can be contacted on 020 7106 **1171** or a.lobo2@lse.ac.uk. Tony has extensive Client side Project Management experience, most recently employed at The London Clinic working on large and small medical projects for 13 years and previously for 2 years at PMP Architects working on retail projects. Prior to that, for 8 years Tony worked at Queen Mary & Westfield College and was responsible for the in-house design and project management of some of their major refurbishments. Tony began his career working for an Architectural practice, then moved into working on the Client side and has worked for three retail organisations in their in-house surveying and design departments.



Roisin Mulcahy is a new member of the Security team, she is the friendly face you will find if you have reason to visit the Lost Property Office in OLD B.23

After leaving school she completed a diploma in Skin and beauty therapy at Bromley college. Roisin has since worked in the catering and retail sector. In her spare time she likes going to the Gym, spending time with friends and eating out!

In her new role Roisin is enjoying the daily interaction with staff, students and others - lots of people with many and varied questions.

Roisin can be contacted on 020 7955 **7988** or r.mulcahy3@lse.ac.uk



Aleksandra Mirowicz joined Capital Development today as a Graduate Intern. Aleksandra is here for six months and will be working with Emeline Sztrakos. She will assist in controlling the energy consumption from the School buildings, in order to reduce the School's carbon footprint. The role will mainly be focused on implementing and populating a new energy monitoring and targeting software package and assisting with the annual reporting.

Aleksandra recently graduated from an MSc programme in Social Policy and Planning at the School. Over the years she has worked on various research projects for private, public and non-governmental clients. She is passionate about international affairs, social justice and global sustainability, the topics she has explored writing for the SULSE London Globalist magazine in her spare time. She is excited about the opportunity to bring positive impact to the School, and is looking forward to getting to know the team better.

You can find Aleksandra in TW1 5th floor (sitting next to Emeline) and she can be contacted by email a.k.mirowicz@lse.ac.uk

The Estates Facility Management Newsletter is compiled and edited by the Customer Service Manager and is published monthly.

For any related queries please contact: j.sidhu@lse.ac.uk