

# Estates Facilities Management Newsletter

Volume 3, Issue 6

October 2012

# LSE

## Estates Division Facilities Management

London School of Economics and Political Science

# Estates Facilities Management Newsletter



## Editor's blog

It was a busy start to the new academic year.

We welcomed our New Director Prof. Craig Calhoun



and our new students at the Orientation week. To make the information readily available to newcomers some of the LSE departments had stands on Houghton Street and Estates was no exception. We had an information screen guiding visitors to our initiatives—the green roofs seem to attract a lot of interest and enquiries about the gym were a close second. To find out more about the facilities on and around campus please check out our



guide at:

<http://www.lse.ac.uk/LSEServices/LSEFacilitiesGuide/facilitiesGuidePDF.pdf>



The annual LSE ReLove Fair made a great return to Houghton Street and Bankside Hall of Residence on the 4<sup>th</sup> and 5<sup>th</sup> of October. Held simultaneously in both locations the distinctive red LSE 'tents' provided a base from which items donated by students in halls at the end of last year were reused.

This year the Sustainability Team worked with the Students Union who helped design the posters and provided additional items dropped off by students to their offices.

ReLove results in many items that would have ended up in landfill being given a 'second life', minimising their environmental impact (reducing waste at source) and providing affordable items on-site for students to reuse through their time at the LSE. The range of items on offer was diverse, with coat hangers and

mini fridges at Bankside proving irresistible to many!

This hive of activity raised **£2129**, beating last year's total. The proceeds of ReLove will be put towards the Sustainability Projects Fund (SPF) which is dedicated to enhancing sustainability across the LSE. Staff and students can apply to the Fund to deliver sustainable projects around campus. The most recent successful project was the Plaza Café Green Roof. The Fund this year stands at £25,000 and will be open soon for applications. Please visit the website to learn more about how to apply for the funds.

A big thank you to the 40 volunteers at Houghton Street and 20 volunteers at Bankside over the two days which provided a massive help in setting up and running the events, we couldn't have done it without you! If you want to get involved with Sustainability Projects at the LSE, contact a member of the Sustainability Team.



Let us never be betrayed into saying we have finished our education; because that would mean we had stopped growing. *Julia H. Gulliver*

You educate a man; you educate a man. You educate a woman; you educate a generation. *Brigham Young*

Education is the most powerful weapon which you can use to change the world. *Nelson Mandela*

This newsletter is distributed by email and available on the internet to subscribers and regular users of Help Desk. We very much hope you like reading it, however should you like to unsubscribe from this newsletter please reply to the original email with 'unsubscribe' in the headline.

### Maintenance work during the summer break.

The summer break gives us a very short window of opportunity (7 weeks), in between the Executive Summer School and Summer School, when we can undertake planned works that cannot be carried out during term time. Here is a small selection of what took place this summer:

- Teaching, study rooms and common areas overhaul— those were inspected for minor faults to lights, furniture, decoration and general repairs and a dedicated team of three technicians worked on these before term started.
- We attended to Re-lamped and/or replaced fittings for more energy efficient alternatives—1st floor classrooms chandeliers and all toilets in Clement House; entrance of Cowdray House; 1st floor of Tower 3; Connaught House chandeliers; all emergency lighting in Clement House corridors; Peacock Theatre loading bay; etc.
- Hand dryers at the end of their life were replaced with modern alternatives in Clement House—the energy reduction is 1.3KW per dryer.
- Boilers in East Building that also serve Clare Market failed and affected the hot water supply to the gym and the heating to both buildings. Only one of the two boilers could be repaired. The second boiler had to be replaced. There was no like for like replacement and an alternative had to be sourced which involved a lot of modifications to make it work. This process was quite involved and normally it would have been planned and designed, however we were working reactively and this resulted in disruption and inconvenience. It was the start of term, however we had no alternative but to take delivery of the new boiler at this busy time and close off part of Houghton Street. To complete the work we also needed to erect scaffolding on the roof which turned up at the same time as the boiler, causing additional complication. Our team had to deal with all the H&S implications that arose. So, this was not the finest example of how things should be done and there are some lessons to be learnt but we are happy to report that the boiler is currently in place awaiting commissioning.

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The electricians came and fixed a flickering fluorescent in a lunch break, only a short time after it malfunctioned. My customers were very pleased with the promptness of the response.

### Review of summer project work carried out by Capital Development

At the beginning of the summer you would have been sent a communication on all the summer works planned by the Capital Development team, their timing and location.

Circa 28 projects were planned for the 2012 summer period. The selection on this page is only a fraction of the works but shows some of the improvements undertaken on campus.

For more information please check:

<http://www2.lse.ac.uk/intranet/LSEServices/estatesDivision/buildingAndConstruction/Summer-works-2012.aspx>



Towers Reception Project



32 Lincoln's Inn Fields New Side Entrance



New Locker Room-Old Building



Navigation Points

## Peacock Theatre— by Sam Gaid, Peacock Theatre Manager

The Peacock Theatre sign has recently been renewed and shines brightly. I would like to thank everyone involved with the renewal of the sign. It is looking great.

For those of you who would like to know the story behind our buildings: The Peacock is a fully licensed theatre with capacity of 1,000. During term time it hosts all the big undergraduate lectures including Economics, Finance and LSE 100. It also hosts other large school events such as the Open and Visit days, Dean's Orientation and the Graduation Ceremonies.

When LSE bought the Peacock theatre in 1995, the theatre was called the Royalty. The name was changed to Peacock Theatre following a substantial donation to the School by Michael Peacock. He felt very proud about the theatre being named after him.

Michael graduated with a degree in sociology from the LSE and in 1955 became the producer of the BBC's first weekly current affairs programme Panorama. Under his editorship the programme became hugely popular, and it was he who masterminded what is still its most remembered story, a world famous April Fool's Day 'Joke' which fooled many viewers into believing that spaghetti grew on trees. He was the first ever Controller of BBC Two and in 1965, he became the Controller of the more mainstream BBC One. This makes Peacock one of only three people ever to have been Controller of both BBC One and BBC Two. Under Peacock, BBC One was at the peak of one of its most successful eras. In 1967 he was head-hunted to be the first Managing Director of London Weekend Television, which he launched in 1968. He has since been MD of Warner Bros TV Ltd in London and Exec VP Warner Bros TV Inc., a founding partner in Video Arts with John Cleese, Antony Jay and Peter Robinson, Chief Exec of Video Arts TV, and later of Dumbarton Films until 1989. He was Chairman of Unique Broadcasting Co. from 1989, and of UBC Media Group plc from 2000- 2005.

## Roof gardens at LSE

The Rooftop Garden's continue to grow from strength to strength with a diverse range of plants, from potatoes and tomatoes to sunflowers now having flowered! The eighteen staff involved in the three sites have been enjoying new wooden planters, generously funded by the [LSE Annual Fund](#). Disused plastic containers have been identified, and are going to be used as storage boxes across the three sites for hand tools. As the summer season draws to a close and the crops are harvested, plans are afoot to grow some winter vegetables (watch out for the Garlic!).

Keep up with the action on the LSE Roof Garden blog and Twitter Accounts:

Twitter is: <https://twitter.com/LSEgardens>

The blog is: <http://lseroofgardens.wordpress.com/>



## LIBRARY CRIMES

Following a series of reported thefts in the Library. In early August a Library visitor was arrested in possession of a stolen laptop. This involved a collective effort involving both Library and School Security staff.

After initially being released with a Police caution the perpetrator was re-arrested at a later date after school security provided a weight of supporting evidence linking him to a number of other thefts from the Library.

He was brought before the courts and admitted to 11 counts of theft from the library over a six month period, all laptops, and was sentenced to 12 months.



Well done to all staff involved in bringing this to a successful conclusion.





**WORKING TOGETHER TO MAKE THE CAMPUS A BETTER PLACE**

If you need a repair or notice a fault with our facilities, e.g. lights not working, dripping taps, leaks, blocked toilets/sinks, trip hazards, broken locks, lift out of service, unsafe practice etc.:

**PLEASE CONTACT ESTATES HELP DESK  
OR REPORT IT TO ANY MEMBER OF THE ESTATES STAFF**

**Estates Help Desk - Mon-Fri 8.30am-4.30pm**

**emergency:** ext. 2444, communal phones dial #6244; DD: 020 7831 8713

**general enquiries:** ext. 7956 or ext. 6415

**email:** [estates-help-desk@lse.ac.uk](mailto:estates-help-desk@lse.ac.uk); Estates **web Service Request Form**

**www.lse.ac.uk/EstatesDivision/HelpdeskAndServices/Helpdesk**

**Security:** **Out of hours:** ext. 2000

Where possible we will assist you, if we cannot – we will tell you why.  
All jobs are prioritised based on merit and subject to emergencies, workload & staff availability.



Emergencies / Urgent	Submit a service request	Queries / Feedback / General Information
<b>Contact Help Desk</b> - Ext. 2444	<b>Contact Help Desk</b> - Web Service Request Forms	<b>Contact Help Desk</b> - Ext. 7956 - Estates follow-up-jobs@lse.ac.uk
<b>Out of hours contact - Security</b> - Ext. 2000	<b>Contact Help Desk (if the web page is down)</b> - Ext. 7956 - Estates-help-desk@lse.ac.uk	<b>Contact the Customer Services Manager</b> - Ext. 7778 - <a href="mailto:A.Ahjem@lse.ac.uk">A.Ahjem@lse.ac.uk</a> - Feedback Form
<b>Contingency procedure</b> - Visit the Estates Help Desk web page for forms and user notes		<b>Visit our web page</b> - Response Times - Quick Reference - News

For more information please visit our web page at:

<http://www.lse.ac.uk/EstatesDivision/HelpdeskAndServices/Helpdesk/home.aspx>

## Staff news

Training that took place this month:

1. Hydraulic Platforms—Operating Mobile Elevating Work Platforms—Working at heights
2. Manual handling
3. Legionella for managers and supervisors.
4. Operation of Mobile Scaffolding Systems
5. Still in the pipeline is the Customer Services Training

Congratulations to Julian Robinson, Director of Estates and his group of friends who successfully completed the London to Amsterdam Cycle Challenge between 20/09/2012 and 23/09/2012—185 miles! This was in aid of Haven House Children's Hospice, a charity who care for children and young people from birth to 19 years old who have life limiting conditions and are unlikely to reach adulthood. Every penny raised goes straight to this fantastic and much needed facility. They have collected over £10,000 and counting. To donate please visit: <http://www.justgiving.com/HHcycleteam> Charity Registration No. 1044296



We also had a fundraising event in the office to collect funds for Macmillan cancer support. Colleagues baked the most delicious and attractive cakes and cookies which we were only too happy to taste. We raised £142.25. Special thank you to Mandy C, Mandy H, Emma, Alex and Lola for their fantastic baking!

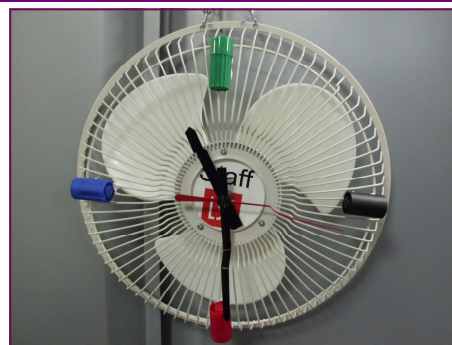
We also collected money for Jeans for Genes day. Staff were asked to come to work in jeans and pay £1 for the privilege. We collected £41.52.

Thanks to Francesca Harding for organizing the above two events.

**WE ARE  
MACMILLAN.  
CANCER SUPPORT**



## A working clock by Kal Berzangi



The Estates Facility Management Newsletter is compiled and edited by the Customer Service Manager and is published monthly.

For any related queries please contact Beni Ahjem on ext 7778 or by email [a.ahjem@lse.ac.uk](mailto:a.ahjem@lse.ac.uk)

