# Appendix 1

# NMH Central Database Template - Master

**Section 1 –** The information below will be displayed on the DSA QAG website

|  |  |
| --- | --- |
| **Name of NMH Provider** | London School of Economics |
| **Address** | Houghton Street WC2A 2AE |
| **Contact Name(s)** | Sue Haines |
| **Telephone Number(s)** | 0207 955 7767 |
| **Email Address(s)** | [s.haines@lse.ac.uk](mailto:s.haines@lse.ac.uk) |
| **Website** | <http://www.lse.ac.uk/home.aspx> |
| **Rates last updated** | 2014 |

**HEI Only:**If your institution has a single NMH quote for a designated supplier(s) authorised/agreed by SFE, please complete the details below.

|  |  |
| --- | --- |
| **NMH Provider (s)** |  |
| **Authorised by SFE Contact Name** |  |
| **Date of SFE Authorisation** |  |

**Section 2 –** Below is the standard NMH service and rates table to be displayed by NMH providers.

**Note:** Please enter the NMH Support Rates **per hour** in the table below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Band 1 Support Assistants** | **Note contracted NMH provider** | **Net** | **VAT** | **Total** |
| Practical Support Assistant |  | £18.00 | N/A | £18.00 |
| Library Support Assistant |  | £18.00 | N/A | £18.00 |
| Reader |  | £18.00 | N/A | £18.00 |
| Scribe |  | £18.00 | N/A | £18.00 |
| Workshop / Laboratory Assistant |  | £18.00 | N/A | £18.00 |
| Sighted Guide |  | £18.00 | N/A | £18.00 |
| Proof Reader |  | £18.00 | N/A | £18.00 |
| **Band 2 Enhanced Support Assistants** |  |  |  |  |
| Study Assistant |  | £20.00 | N/A | £20.00 |
| Examination Support Worker |  | £20.00 | N/A | £20.00 |
| Manual Note Taker |  | £20.00 | N/A | £20.00 |
| **Band 3 Specialist Enabling Support** |  |  |  |  |
| Communication Support Worker |  | £42.00 | N/A | £42.00 |
| Electronic Note taker |  | £42.00 | N/A | £42.00 |
| Specialist Transcription Services |  | £42.00 | N/A | £42.00 |
| Mobility Trainer |  | £42.00 | N/A | £42.00 |
| **Band 4 Specialist Access and Learning Facilitators** |  |  |  |  |
| Specialist Mentor |  | £65.00 | N/A | £65.00 |
| Specialist One to One Study Skills Support |  | £65.00 | N/A | £65.00 |
| BSL Interpreter |  | £65.00 | N/A | £65.00 |
| Language Support Tutor for deaf students |  | £65.00 | N/A | £65.00 |
| Assistive Technology Trainer |  |  |  |  |

**\*Please grey out any service that is not offered by your organisation.**

For more information on the above bandings, please click on the below link:

<http://www.practitioners.slc.co.uk/media/705785/non_medical_help_manual_v6.pdf>