

### What is a 'Letter of Notification'?

Under time pressure in exams, neurodiverse students can find it hard to demonstrate the full extent of their abilities and knowledge, and they often experience a higher than typical degree of anxiety, which exacerbates their difficulties. When doing coursework, some neurodiverse students will, despite every effort, still have inconsistencies and errors in their writing.

A Letter of Notification is offered to all neurodiverse students as part of their ISSA. Students can opt to use these for course work and exams. A Letter of Notification is a request for sympathetic marking which does not compromise academic standards. This can address the disadvantage that such students are at when writing for assessment.

Guidelines for sympathetic marking are printed on the back of the Letter of Notification.

#### Letter of Notification to Examiners

**Academic Year 2013/14**

**Candidate Number:**

**Course Code:**

This candidate has a Specific Learning Difficulty/Neurodiverse condition (most commonly dyslexia or dyspraxia).

While the School's *Special Examinations Panel* has agreed accommodations in exams (usually 25% additional time) for this student, his/her written expression may be particularly affected by working under timed conditions.

When marking this candidate's work, please be aware that inconsistencies in written expression (possibly in syntax, punctuation, spelling, presentation) may be due to his/her condition. Please see overleaf for guidance on marking the work of neurodiverse students.

Thank you for your understanding and co-operation.

For further information:

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