





[illegible]

Task Mode

Task Name

27 Apr '15

04 May '15

11 May '15

18 May '15

25 May '15

01 Jun '15

08 Jun '15

15 Jun '15

22 Jun '15

29 Jun '15

06 Jul '15

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Task Name	Mode
1 Implementation planning	
2 First project board meet	
3 Production of action list	
4 Production of draft comms plan	
5 Second project board meeting	
6 Production of draft action plan	
7 Action plan finalised, circulated	
8 Assessment review	
9 Degree regs, e.g. progression, deferral, condonement	
10 Timing of exam-setting/scrutiny process	
11 Circulate draft exam schedule, timing of sub-boards	
12 Peacock Theatre	
13 Timing of graduation ceremonies	
14 Timing of Orientation	
15 Timing of Student Recruitment events	
16 Timing of Summer School	
17 TLC 'shopping list' of departmental reading week learning activities	
18 Lent Term 'Week O' exam capacity	
19 Implementation with depts	
20 Extra term-time week	
21 TLC begins co-ordination with depts re: to scope possibilities for learning activities in Week 6 reading week	
22 Timetables advises departments on how to make 'non standard' Week 6 room requests	
23 Departments begin submitting to Timetables their 2015/16 teaching space requirements, including confirmation about whether they will use their rooms to host learning activities in Week 6	
24 Departmental extra term-time week plans finalised	
25 Student-facing info at School and dept level updated (websites, handbooks, etc)	
26 Lent Term 'Week O' exam capacity	
27 Departments declare early interest in holding MT 2015 half-unit exams in LT 2016 'Week O' exam period	
28 Student Services finalise LT 2016 'Week O' exam modelling exercise; determine capacity/logistical requirements, and required amendments to degree regulations; outcomes conveyed to departments	
29 Departments to confirm half-unit exams to be scheduled in LT 2016 'Week O' exam period; required degree regulation amendments to committee	
30 LT 2016 'Week O' exam timetable	
31 Lent Term 'Week O' exam capacity	
32 Organise logistical arrangements for exam	
33 School regs, 15/16 Calendar	
34 Impact on/changes to School regs	
35 Timing and cycle of committee business	
36 Submit proposals for committee approval	
37 Produce ECGs, Calendar	
38 2015/16 Calendar finalis	
39 Impact on Honorary Fellows procedure	
40 Accommodation issues	
41 Timing of FSO operations and services	
42 Timing of HR services	

Project: AYR project v2.23.9.14.m  
Date: Tue 23/09/14

Legend:

- Milestone (Blue diamond)
- Summary (Dotted blue line)
- Project Summary (Black diamond)
- External Tasks (Black arrow)
- External Milestone (Grey diamond)
- Inactive Task (Grey bar)
- Inactive Summary (Dotted grey line)
- Inactive Milestone (White diamond)
- Duration-only (White arrow)
- Manual Task (Green bar)
- Manual Summary Rollup (Green bar with dots)
- Manual Summary (Light green bar)
- Start-only (Blue bar with dot)
- Finish-only (Blue bar with dot)
- Deadline (Black square)
- Progress (Black bar)

[illegible]