

Minutes of the Undergraduate Student-Staff Liaison Committee Michaelmas Term Meeting
Wednesday 15 October 2008, Room E509, 11am

Present:

Students: Yisum Heneghan, Adi Jhaveri, Adrian Rogstad

Staff: Nigel Ashton, Andrea Mason

1. *Review of induction process for new undergraduates*
No specific concerns were mentioned. The induction process is considered to have run smoothly.
2. *Elections of representatives to the Library User Group and Undergraduate Student Forum, representing the International History Department on these committees.*
Louisa Evans stood for the position of Library User Group representative *in absentia* and was elected unanimously.
Adi Jhaveri stood for the position of Undergraduate Student Forum representative and was elected unanimously.
3. *Election of a General Course representative, representing the Department's General Course students' interests on the committee.*
As no General Course students were present at the meeting, no elections took place. An e-mail will be sent round to the General Course students in the Department encouraging someone to run and also for any concerns to be e-mailed to the Chair.
4. *Election of an IR department liaising representative, being the link to the IR Department for any concerns particular to those students pursuing a combined IR/History degree.*
Yisum Heneghan stood for the position and was elected unanimously.
5. *Any Other Business*
 - a. Nigel Ashton informed the Committee that due to his part absence from the last Departmental Meeting, the minutes from the Committee's Summer Term Meeting will be discussed in the forthcoming Departmental Meeting.
 - b. It was decided that the Department, amongst other ways via the Committee, should focus earlier in the year on recruiting student mentors for the next academic year, to avoid the low recruitment of mentors for the current first year students
 - c. Nigel Ashton informed that the proposed changes to HY314: Representing the Past, Historiography and Historical Method, as mentioned in detail in the minutes from the Committee's Summer Term Meeting, are still in the process of being considered by the appropriate instances, and will be brought before the Committee again should any significant developments occur.
 - d. Nigel Ashton informed that new course proposals for the next academic year will be announced at the Committee's Lent Term Meeting.
 - e. Yisum Heneghan enquired as to whether the Department reimburses students for language courses undertaken in other University of London colleges. Andrea Mason informed that they do, but only in cases where the course taken is not offered at the LSE, and that the maximum reimbursement remains £103. She also emphasised that any students wishing to be reimbursed have to notify her of their intention to take a certificate language course.
 - f. The tentative date of the Committee's Lent Term Meeting was set to Wednesday 21 January 2009 at 11am, in E509.

Adrian Rogstad
Chair