

International History Staff-Student Committee
Monday 11th May 2009
International History Department, LSE, London

In Attendance:

Dr. Steven Casey – Masters Tutor
Dr. Antony Best – Programme Director
Henk van-Klaveren – Co-Chair
Nayna Bhatti – Postgraduate Administrator
Milada Fomina – Administrative Assistant
Paul Horsler - Library

Catherine Sendak – MA HIR
Gail NG – MSc Empires

Topics Addressed:

1. Review of Minutes from Last Meeting
 - a. Meeting Minutes from 9th February 2009 were approved
2. Continuing Issues from Last Meeting
 - a. Dr Casey reported due to limited availability of funds the library is restricted to their buying policy and access to books.
 - b. Dr. Casey explained that the Library has requested a list of books in demand and core readings from the department so that more core reading can be purchased.
 - c. Paul Horsler reported the Library had reviewed the subject guide to History.
3. Induction,
 - a. Dr Casey confirmed induction meetings will be shorter in length to 1 hour in the future. A separate Library induction will follow to show students how to make use of the course collection and wider use of the Library in general. There will also be a further Library meeting on how to use the research collection in the Library, which will be tied to HY499.
4. New Course Proposal
 - a. Dr Best circulated a new course proposal for Humanitarian Aid and Development: Germany, Europe, and the World, c. 1945-1990 to be taught next year by Professor Johannes Paulmann, who will be a visiting professor next year. The course fills a gap in the curriculum.
 - b. The course proposal was unanimously approved.
5. Concerns raised by students
 - a. Cleanliness. It was brought to the Committee's attention that the teaching facilities are not always tidy and clean, with litter lying around and a lack of bins. Dr Casey will put these concerns to the Estates division.
 - b. Final exams. There is some confusion among students as to the procedures relating to the sitting of exams. It was asked if the department could send out an email explaining the rules and regulations. Dr Casey will ask Dr Kristina Spohr Readman to clarify these procedures.
 - c. Graduate Student Consultative Forum. Mrs Bhatti will check when the next GSCF will take place.