THE LONDON SCHOOL OF ECONOMICS AND POLITICAL SCIENCE

WELCOME TO LSE

DEPARTMENT OF INTERNATIONAL DEVELOPMENT

MSc Student Handbook

Welcome to International Development

Dear Students,

I want to extend a warm welcome to the Department of International Development and to the LSE. We very much hope that you find the department a friendly and intellectually stimulating home for the next year – and perhaps longer!

You have done amazingly well to be selected for your respective programmes. Few applicants make it here, and you should rightly be proud of yourselves. You are the 27th group to join our community. There are by now well over two thousand ID graduates across the world, and in many different professions. The first class of all, that of 1991/92, includes the Policy Director for UN Women, a senior economist in the European Bank for Reconstruction and Development, another in the World Bank, a professor in Japan, and yet another in Australia. Other graduates hold important positions in the United Nations, in development and emergency based NGOs, and in bi-lateral development agencies like the UK's Department for International Development. Yet others are in international banking and finance, as well as private sector consultancy and project management companies. We have also had a Member of Parliament, an Ambassador and the head of an international NGO amongst our alumni. You have an enormous and diverse community of alums willing you to do well and to join them.

We are hugely proud of the fact that our students are happy while they are in the department and, upon leaving, believe strongly that their time has been well spent. We are even more proud of the things they go on to do upon leaving LSE. The ideas that you are exposed to and the experiences you have this year will be life changing. Please make the most of this special time in your life.
Everything we do in the department is underpinned by the LSE's Student Charter (https://info.lse.ac.uk/Current-Students/student-charter). I strongly advise you to look at what is, for us, a foundation of our ethos. We are committed to the educational aims embedded in this, and we hope you will too.

This guide should help you to find your way around the department and the School, and to plan your own programme. Your Academic Mentor in ID will help you, too, and we are all extremely fortunate in having a first class administrative team in the Department, in Peter Campbell, our Department Manager, and Drucilla Daley-Nelson (Deputy Department Manager), Roxane Ray (MSc Programme Manager), Katharine Adnitt (MSc Course Administrator), Maria do Prado (MSc Course Administrator), Dipa Patel (Communications and Events Officer), Sarah Neuenschwander (Student Experience Officer) and Nina Craven (Research Programme Manager) in the General Office - all of whom work well beyond the call of duty.
So, welcome. I hope very much that you will all find your time here rewarding – and, importantly, fun.

Professor Ken Shadlen
Head of Department

ID Welcome / Orientation Week
Monday 24 – Friday 28 September, 2018

Monday 24 September
10am Welcome Week 'browsing period' opens for International Development courses on LSE For You
9am-12.30pm Pre-sessional Economics Workshop (Old Theatre)
2pm-5.30pm Pre-sessional Economics Workshop (Sheikh Zayed Theatre)

Tuesday 25 September
12.30pm-2pm Welcome Presentation for International Development students (Peacock Theatre)
3-6pm Pre-sessional Economics Workshop (Sheikh Zayed Theatre)

Thursday 27 September
9am-12pm Department of International Development Introductory session (Peacock Theatre)
1-2.30pm Induction in MSc African Development (CON.6.18)
2-3.30pm Induction in MSc International Development and Humanitarian Emergencies (OLD.4.10)
3.30-5pm Induction in MSc Development Studies (CLM.5.02)
3.30-5pm Induction in MSc Health and International Development (STC.S08)
3.30-5.30pm Induction in MSc Development Management Part 1 (CLM.4.02)
5pm-8pm ID Welcome Reception, 4th Floor Restaurant, Old Building

Friday 28 September
10am Course Selection Period opens on LSE For You

Registration for all ID programmes will take place in the Hong Kong Theatre
10.00-10.15am Registration: MRes in International Development
10.15am-10.45am Registration: MSc Development Studies
10.45am-11.30am Registration: MSc African Development & MSc Development Management
11.30am-12pm Registration: MSc International Development and Humanitarian Emergencies
12pm-12.30pm Registration: MSc Health and International Development

11am-2.30pm Induction in MRes/PhD Programme (CLM.2.05)
11:30am – 1pm Induction in MSc Development Management Part 2 (CLM.6.02)
1.45pm – 4.45pm Introductory lecture - Concepts in Development Studies (Peacock Theatre)

Michaelmas Term (MT)
Thursday 27 September – Friday 14 December, 2018

Welcome / Orientation Week
 Monday 24 – Friday 28 September 2018
   (See calendar above)

Course Selection
Friday 28 September
   10am MT Course selection system opens
Monday 15 October
   5pm MT Course selection system closes

Dissertation
Friday 14 December
   5pm 1000-word Dissertation Proposal 1 due

Cumberland Lodge
Friday 19 – Sunday 21 October
   **MSc Health and International Development & MSc
     IDHE**
   Registration opens: Thursday 27 September
   Registration closes: Friday 5 October
Friday 2 – Sunday 4 November
   MSc Development Management
   Registration opens: Monday 1 October
   Registration closes: Monday 8 October

Taught Graduate Students' Consultative Forum (VAR)
Monday 22 November, 12pm

Student /Staff Liaison Committee Meetings 2018/19
Wednesday 10 October
   3pm-5pm MT SSLC- MSc Development Management and
   MSc Development Studies (CON.7.05)
Wednesday 17 October
   12.30-2pm MT SSLC part two –MSc African Development,
   MSc IDHE and MSc Health & International Development
   (CON.7.05)

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Reading Week
Monday 5 – Friday 9 November

Christmas Closure
Friday 21 December – Tuesday 1 January

Lent Term (LT)
Monday 14 January – Friday 29 March, 2019

Course Selection
Monday 14 January
   10am LT Course Selection system opens
Friday 25 January
   5pm Course Selection system closes

Dissertation
Friday 1st March
   Deadline for Dissertation Proposal 2 form with title
   to be evaluated by Academic Mentor
Monday 25th March
   Deadline for Dissertation Proposal 2 followup to be
approved by Academic Mentor.
Friday 26 April
   5pm Draft of 3000-word Dissertation Proposal 2
   (for formative feedback) due

Cumberland Lodge
Friday 25 – Sunday 27 January
   **MSc Development Studies and MSc African
   Development**
   Registration opens: Monday 19 November
   Registration closes: Friday 23 November

Student /Staff Liaison Committee Meetings 2018/19
Wednesday 16 January
   2pm-4pm LT SSLC MSc Development Management and
   MSc Dev Studies (CON.7.05)
Thursday 24 January
   2pm-4pm LT SSLC part two- MSc African Development,
   MSc IDHE and MSc Health & International Development
   (NAB.8.01)

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Reading Week
Monday 18 – Friday 22 February

Easter Closure
Thursday 18 April – Wednesday 24 April

Summer Term (ST)
Monday 29 April – Friday 14 June, 2019

Dissertation
Monday 29 April – Friday 3 May
   ST1 Dissertation Workshops
Monday 13 May
   5pm Final 3000-word Dissertation Proposal 2 (for summative assessment) due
Friday 14 June
   5pm Dissertation ethics reviews (everyone) and risk assessments (dependent on plans) due
Friday 19 July
   MY410 Fellows office hours end for dissertation advice.
Friday 19 July- Friday August 9
   Slots available for Skype sessions with MY410 Fellows

Summer 2019

Dissertation hand in
Monday 19 August
   12pm Final 10,000 word dissertation due

Student /Staff Liaison Committee Meetings 2018/19
Wednesday 8 May
   2pm-4pm ST SSLC- all programmes (CON.7.05)

Contents

1 KEY INFORMATION

1.1 Where We Are

The Department of International Development is located on the 6th, 7th and 8th floors of Connaught House, Aldwych.

The main administrative office is where you can find: Roxane, Katharine, Maria, Dipa and Sarah in CON.8.16, Drucilla CON.8.18 and Nina CON.8.17 on the 8th floor of Connaught House. The official opening time for CON.8.16 is between 10:00-13:00 and 14:00-17:00, Monday – Friday.

1.2 Who's Who

Head of Department	**Professor Ken Shadlen**
Deputy Head of Department (Teaching)	**Dr Diana Weinhold**
Co-Programme Director, MSc Development Management Deputy Head of Department (Research)	**Professor Jean-Paul Faguet**
Programme Director, MSc Development Studies	**Professor James Putzel**
Co-Programme Director, MSc Development Management	**Dr Mahvish Shami**
Programme Director, MSc International Development and Humanitarian Emergencies	**Dr Stuart Gordon**
Programme Director, MSc African Development	**Dr Eyob Gebremariam**
Programme Director, MSc Health and International Development	**Professor Ernestina Coast**
Director of Research Programme	**Dr Elliott Green**
Department Manager	**Peter Campbell**

1.3 Staff Contact Information

PROFESSIONAL SERVICES STAFF		
Name	**Room**	**Telephone and email**
Peter Campbell Department Manager	CON.8.08	020 7955 6235 p.campbell1@lse.ac.uk
Drucilla Daley-Nelson Deputy Department Manager	CON.8.18	020 7955 7425 d.daley@lse.ac.uk

Roxane Ray MSc Programme Manager, MSc Development Management	CON.8.16	020 7955 2626 r.ray2@lse.ac.uk
Maria do Prado MSc Course Administrator, MSc IDHE and MSc Health and International Development	CON.8.16	0207 955 6252 m.a.do-prado@lse.ac.uk
Katharine Adnitt MSc Course Administrator, MSc African Development and MSc Development Studies	CON.8.16	020 7955 7828 k.adnitt@lse.ac.uk
Dipa Patel Communications and Events Officer	CON.8.16	020 7955 6565 d.patel20@lse.ac.uk
Sarah Neuenschwander Student Experience Officer	CON.8.16	020 7955 6565 S.M.Neuenschwander@lse.ac.uk
Nina Craven Research Programme Manager	CON.8.17	020 7852 3728 n.craven@lse.ac.uk
CONFLICT AND CIVIL SOCIETY RESEARCH UNIT (CCS):		
Anna Mkhitaryan Programme Manager	50L	a.mkhitaryan@lse.ac.uk
Amy Crinnion PA to Professor Kaldor and Research Unit Administrator	50L	0207 955 6419 a.crinnion@lse.ac.uk
Azaria Morgan Uptake and Communications Officer	50L	020 7107 5711 a.morgan2@lse.ac.uk
PROFESSIONAL SERVICES STAFF (JOINT DEGREES)		
Louise Millar MSc Environment and Development	STC.4.02	020 7955 6061 l.c.millar@lse.ac.uk
Eliot Hoving & Camilla K Harper MSc Anthropology and Development	OLD.6.04A	020 7107 5037 anthro.admin@lse.ac.uk
Mark Jenkin MSc Urbanisation and Development	STC.S406	020 7955 7496 m.jenkin@lse.ac.uk
Tracy Keefe MSc Political Economy of Late Development	SAR.6.03	020 7955 7860 t.j.keefe@lse.ac.uk
Michelle Batten MPA in International Development	SAR.G.12	0207 955 7286 mpa@lse.ac.uk

ACADEMIC STAFF		
Name	**Room/phone/email**	**Research interest**
Prof Tim Allen Professor of Development Anthropology Head of Africa Centre	TW3.8.02A 020 7955 6430 t.allen@lse.ac.uk	International criminal justice, HIV/AIDS in Africa, complex emergencies; ethnic conflict; forced migration; local conceptions of health and healing; East Africa, especially Sudan, Uganda and Kenya; development/aid agencies; ethics of aid; transitional justice and humanitarianism.
Dr Eyob Balcha-Gebremariam LSE Fellow, DV435	CON.6.18A e.b.gebremariam@lse.ac.uk	Politics of Development, Developmental States, Citizenship, Youth, Regional integration in Africa.
Ms Ewa Batyra Guest Lecturer DV456	CON.8.17 CON.8.11 (office hours) e.batyra@lse.ac.uk	Demographic analysis, quantitative research methods, analysis of census and survey data in low and middle income countries, fertility trends, timing of childbearing, sexual and reproductive health, contraceptive use and pregnancy intentions.
Prof Catherine Boone Professor of Comparative Politics and African Political Economy Convenor DV435 ***On sabbatical 2018/19***	020 7107 5153 c.boone@lse.ac.uk	Comparative political economy; territorial politics; state-building and class formation; African politics and political economy; West Africa; East Africa; property rights; land politics and land tenure institutions; economic and political development; New Institutional Economics in Political Science; comparative research design and methods
Prof Teddy Brett Visiting Professor Co-Convenor DV445 Lecturer DV431	e.a.brett@lse.ac.uk	The political economy of development; institutional and organisational reform; problems of crisis and reconstruction in Africa, and especially in Uganda, Zimbabwe and South Africa.
Prof Ernestina Coast Programme Director MSc Health and International Development Convenor DV457	CON.8.15 020 7955 6335 E.Coast@lse.ac.uk	Sexual and reproductive health and policies; abortion; contraception; HIV/AIDS; sub-Saharan Africa; household definitions and surveys; gender; mixed methods.
Mr Nimesh Dhungana LSE Fellow MY410 (Methodology Department)	CON.6.19 (MT only) n.dhungana@lse.ac.uk	International development, interplay of disaster and development, community mobilisation, and social and political dimensions of accountability movement in the Global South.
Prof Tim Dyson Professor of Population Studies Convenor DV411	CON.8.04 020 7955 7662 t.dyson@lse.ac.uk	Fertility and mortality trends – their determinants and consequences; changes in population size and age and sex composition; world food prospects and all conditioning factors; population and development interactions; the demography of the Indian subcontinent, past, present and future; HIV/AIDS and urbanization; global warming and climate change; causal relations in social science; the demographic basis of democratization.

Prof Jean-Paul Faguet Professor of Political Economy of Development Deputy Head of Research Programme Co-Director MSc Development Management Co-Convenor DV431	CON.8.06 020 7955 6435 j.p.faguet@lse.ac.uk	Political economy; new institutional economics; comparative politics; development economics; public economics; comparative subnational institutions in the colonial and republican eras; Closed-to-open-access transitions; is there structural power?; decentralisation; endogenous culture; economics and politics of Latin America, especially Bolivia, Colombia, Argentina and Chile; "Q2" methods of social research.
Dr Tasha Fairfield Associate Professor in Development Studies Convenor DV460	CON.6.02 020 7955 6343 t.a.fairfield@lse.ac.uk	Democracy and inequality and redistribution; taxation; development; business politics; Latin America, especially Chile, Argentina and Bolivia.
Prof Tim Forsyth Professor in Environment and Development Convenor DV413	CON.8.05 020 7955 6836 t.j.forsyth@lse.ac.uk	Political approaches to environment and development with special reference to theories and institutions of environmental governance. Specific topics include implementing global environmental policy at the local scale in developing countries: climate change, poverty and adaptation; civil society; public-private partnerships; contested knowledge and expertise (using science and technology studies); technology transfer; and deliberative and inclusionary policy processes. I have mainly worked in South and southeast Asia.
Dr Arjan Gjonca Associate Professor DV444	OLD.2.45 020 7955 7663 a.gjonca@lse.ac.uk	Health and mortality in developing countries; health transition in developing and transitional societies; ageing in developing and transitional societies, and more recently the sex imbalances at birth and female disadvantages in health and mortality in developing countries.
Dr Stuart Gordon Associate Professorial Lecturer in Managing Humanitarianism Programme Director MSc IDHE Convenor DV428, DV453	CON.8.10 020 7849 4655 s.gordon1@lse.ac.uk	Humanitarian action in conflict; state building in conflict; stabilisation and the peace building discourse; Afghanistan/Iraq; the military as 'development' actors; health and conflict.
Dr Duncan Green Professor in Practice, Convenor DV445, DV455	CON.7.11(MT only) d.j.green@lse.ac.uk	How Change Happens, including power analysis, systems approaches, and the evolving role of states and civil society organizations; role of international NGOs, including use of research, advocacy and programming; globalization, inequality, and redistribution.
Dr Elliott Green Associate Professor in Development Studies Director of Research Programme Convenor DV442	CON.8.07 020 7852 3632 e.d.green@lse.ac.uk	Political demography (especially urbanization and migration); ethnic conflict and ethnic politics; political economy of ethnicity; nationalism; decentralisation, local government and federalism; land tenure and reform; patronage and clientelism; Africa (especially eastern and southern Africa).

Dr Lloyd Gruber Assistant Professor in Political Economy of Development Convenor PP448 (former DV448)	CON.6.03 020 7955 6224 l.gruber@lse.ac.uk	Globalization, inequality, and redistribution; international and comparative political economy; global governance; development and education; European integration; and U.S. foreign economic policy.
Prof Kathryn Hochstetler Professor in International Development Convenor DV415	CON.7.12 020 7955 6892 k.hochstetler@lse.ac.uk	Environment and development ; environmental movements ; global environmental negotiations; development finance ; South America ; emerging powers
Prof Jude Howell Professor of International Development Convenor DV432	CON.8.02 020 7955 7360 j.a.howell@lse.ac.uk	Civil society, development and security; civil society and governance issues in China; labour issues in China; politics of aid policy; country expertise in China, India, Kenya, Afghanistan
Prof Naila Kabeer Professor of Gender and Development Department of International Development and LSE Gender Institute, DV454	CON.6.15 020 7955 7602 n.kabeer@lse.ac.uk	Feminist economics, development and change, gender, poverty, social exclusion, labour markets and livelihoods, social protection, citizenship.
Dr Sohini Kar Assistant Professor DV442	CON.6.14 020 7955 7406 s.kar1@lse.ac.uk	Economic anthropology, anthropology of finance, microfinance & insurance, bottom of the pyramid & financial inclusion, gender, South Asia, ethnographic methods
Prof David Keen Professor of Conflict Studies Convenor DV420	CON.7.15 020 7955 6359 d.keen@lse.ac.uk	Famine; civil war; human rights; Sudan; Sierra Leone; "war on terror"; ex-combatants; peace.
Dr Thomas Kirk DV455 Guest Teacher	50L T.Kirk@lse.ac.uk	Political and legal empowerment, and social accountability in conflict-affected regions with particular reference to Afghanistan, Pakistan, Timor-Leste and the DRC. Development programming practices, debates in aid and ways of working politically.
Dr Tiziana Leone Assistant Professor in Demography Convenor DV456 *On sabbatical 2018/19*	CON.8.11 020 7955 7515 t.leone@lse.ac.uk	Reproductive maternal health and health systems in low-income countries. Women's health in LIMCs with particular reference to middle age ageing and interrelationship between reproductive life and ageing. Geographical focus on SSA, Brazil and India.
Dr Stephanie Levy Guest Lecturer DV490, DV491	CON.8.06 s.levy@lse.ac.uk	Local economic impact of social protection, including cash transfers and graduation packages, the complementarity between rural development policies and social transfers and the impact of financial shocks and stresses on household behaviour.

Dr Jon Lunn DV420 Guest teacher	j.r.lunn@lse.ac.uk	Conflict and peace-building; transitional justice processes; NGOs and social movements; power/knowledge; African political economy.
Dr Shirin Madon Associate Professor in ICTs and Socio-Economic Development Convenor DV483, MG460	CON.8.13 020 7955 7647 s.madon@lse.ac.uk	ICTs and socio-economic development, telecentres and community development, e-governance, village governance structures for primary healthcare accountability, India and Tanzania.
Dr Laura Mann Assistant Professor, DV418 ***On sabbatical MT 2018/19***	CON.6.19 020 7955 6744 l.e.mann@lse.ac.uk	Political economy of development in Africa, market expansion and state formation, labour and higher education, ICTs and economic growth and change, Sudan, Kenya, Rwanda, Egypt and South Africa.
Dr Sonja Marzi LSE Fellow MY410 (Methodology Department)	CON.6.19 (MT only) s.marzi@lse.ac.uk	Mobilities and Migration, Social and Spatial Mobility and Immobility, Space and Place, Racism and Exclusion, Social Navigation, Neighbourhood Effects, and Young People and their socialisation.
Dr Kate Meagher Associate Professor in Development Studies Convenor DV433 ***On research leave in MT***	CON.7.11 020 7849 4652 k.meagher@lse.ac.uk	Informal economies, social networks, informal institutions, hybrid governance; informal associations and political voice; vigilantism and non-state security; religion and informal enterprise; inclusive markets and formal-informal linkages; labour informalization; Nigeria, West Africa; East Africa, Southern Africa.
Prof Thandika Mkandawire Chair African Development Convenor DV418	CON.6.16 020 7955 7563 t.mkandawire@lse.ac.uk	Development theory; social policy and development; political economy of development in Africa.
Dr Philipa Mladovsky Assistant Professor, Convenor DV421	CON.6.13 020 7955 7298 p.mladovsky@lse.ac.uk	Global health; comparative health systems analysis; financing health care; social and community health insurance; financial crisis; migrant and ethnic minority health; social capital; qualitative methods; mixed methods; focus on West Africa (especially Ghana and Senegal), India and Europe.
Dr Joana Naritomi Assistant Professor, Convenor DV492 ***On sabbatical LT 2018/19***	CON.6.12 020 7849 4656 j.naritomi@lse.ac.uk	Public economics; development economics; political economy; applied microeconomics.
Prof James Putzel	CON.8.03 020 7955 6743	Politics and development, with recent research on states under stress, post-war state reconstruction,

Professor of Development Studies Programme Director MSc Development Studies Convenor DV400 Co- Convenor DV445	j.putzel@lse.ac.uk	and a new research interest in China's development experience and aid programme. He has research experience in Sub-Saharan Africa and Southeast Asia, has worked extensively on the political economy of agrarian reform and is an expert on the government, history and economy of the Philippines.
Dr Alessandra Radicati LSE Fellow DV428	CON.8.17 A.Radicati@lse.ac.uk	Cities and Urban Development; Asian Urbanisms; Mobility; Class and Capitalism; Infrastructure and Logistics; Ethnographic Methods; South Asia (Sri Lanka); Middle East (Turkey).
Dr Iavor Rangelov Senior Research Fellow DV434	50L. I.P.Rangelov@lse.ac.uk	Transitional justice; international criminal justice; civil society; human security; Balkans, Afghanistan and Syria.
Dr Portia Roelofs LSE Fellow DV400	CON.6.18.A p.roelofs@lse.ac.uk	Nigerian politics; governance and the politics of public sector reform; public-private partnerships; populism; normative politics and the role of ideas in development; northeast Nigeria and the Boko Haram conflict; gender; patronage and informal politics; postcolonial and critical approaches to development
Dr Jerome Roos LSE Fellow DV400, DV424	CON.8.18A j.e.roos@lse.ac.uk	Study of sovereign debt and default, crisis management, state-finance relations, social movements and the quality of democracy
Dr Florian Schäefer LSE Fellow DV431	CON.6.18A F.schaefer@lse.ac.uk	Political economy of industrialisation and agrarian change, the development of entrepreneurship and labour markets; empirical research methods; skill development and labour dynamics; development of high-value export agriculture; Ethiopia.
Dr Moritz Schmoll LSE Fellow DV431	CON.8.17 m.schmoll@lse.ac.uk	Comparative politics/Comparative political economy; Middle East politics; Political economy of development; Taxation; States and public administrations in developing countries
Dr Sandra Sequeira Assistant Professor in Development Economics Convenor DV491 *On sabbatical in MT 2018/19*	CON.7.09 020 7849 4914 s.sequeira@lse.ac.uk	Development economics; applied economics. Her research applies a combination of experimental and quasi-experimental methods to three main themes in development economics: infrastructure and growth, private sector development in developing countries and the economic costs of bureaucratic corruption.
Prof Ken Shadlen Professor in Development Studies Head of Department Convenor DV424	CON.7.08 020 7852 3681 k.shadlen@lse.ac.uk	Latin American politics and political economy; democratization and democratic quality; state-business relations; international institutions and developing world; politics of international debt and finance; intellectual property rights and development; international and domestic politics of patent and copyright regimes in Latin America; politics of regional and bilateral trade agreements.

Dr Mahvish Shami Assistant Professor in Development Studies Co-Director MSc Development Management DV431	CON.8.12 020 7852 3639 m.shami@lse.ac.uk	Rural development (with particular focus on unequal power relations and their impact on development outcomes); patron-client networks; patronage politics (with emphasis on the role they play in influencing public spending decisions); interlinked markets; collective action.
Dr Rajesh Venugopal Assistant Professor in International Development and Humanitarian Emergencies Co-Convenor DV400	CON.8.09 020 7955 6125 r.venugopal@lse.ac.uk	Conflict and peace-building, nationalism, neoliberalism, development theory, politics of South Asia.
Prof Robert Wade Professor of Political Economy & Development Convenor DV423	CON.7.07 020 7955 7351 r.wade@lse.ac.uk	Global inequalities; capital markets and financial crises; industrial policies; East Asia and China's relations with its neighbours; US hegemony; global economic governance, including multilateral organisations, especially the World Bank; the politics and bureaucratic organisation of environmental protection and other global public goods; The Market as God.
Dr Florian Weigand Guest Teacher DV434	50L F.Weigand@lse.ac.uk	Armed conflict, insurgencies, international interventions, (in)security, legitimacy & authority, borderlands, crime, Afghanistan, South & Southeast Asia.
Dr Jonathan Weigel Assistant Professor in International Development DV431	CON.8.14 0207 955 7455 j.weigel@lse.ac.uk	Political economy and development; taxation, corruption, and state building; formalization and land titling; political economy of Africa; the evolution of culture and institutions; social norms of bureaucrats; field experiments in governance.
Dr Diana Weinhold Associate Professor in Development Economics Deputy Head of ID Teaching Sub Exam-Board chair Convenor DV490	CON.7.10 020 7955 6331 d.weinhold@lse.ac.uk	Growth and development; applied econometrics; environmental economics.

1.7   Finding your way around LSE

You can find an LSE map online **here**

Please note that there is building work taking place at the moment – some of the throughways on campus are therefore closed temporarily, as shown on the map.

2.   ADMINISTRATIVE INFORMATION

2.1   Not Registered with the School yet?

There will be late registration arrangements for students who, due to unavoidable circumstances, are unable to attend their scheduled session. Please check the **Orientation** pages of the LSE website for more information: We strongly suggest you attend as early as possible as you will not be able to access course choices/ material unless you are registered.

Visit the **Late Arrivals** website page for tips on settling in if you miss your scheduled Registration time:

If for any reason you are unable to register on any of these dates, please contact the Student Services Centre at registry@lse.ac.uk

2.2   Academic Staff Office Hours

All staff will hold office hours throughout term time. During the first two weeks of term, extended hours will be available to discuss your course choices.

Most staff use the electronic 'Office Hours' system which allows students to book and cancel appointments with individual academic staff via LSE For You. If you cannot find office hours listed on LSE For You for a particular member of staff, please check their office door for a sign-up sheet.

It is the responsibility of the student to keep in contact with their Academic Mentor. However, you are free to contact ANY member of staff if your Academic Mentor is not available, or if you wish to discuss an issue related to their particular area of research interest.

2.3   Course Surveys

In the last week of each of the teaching terms, the department distributes its own course survey which students are asked to complete, rating all aspects of the courses they are taking. This is in addition to the LSE School Surveys and will inform future debate and decisions at staff meetings.

2.4   DESTIN Student Society

This is a student-run society for students interested in development issues. In previous years, the Society has arranged talks (by students, alumni and outside guests), social events, film nights, and fundraisers. Please see the website for further details: **https://www.lsesu.com/activities/societies/society/6472/**

How to set up the society:

A meeting will be organised where you will need to elect a Chair, Secretary and Treasurer. You may elect other officers (e.g. Social Co-ordinator, Academic Talks Organiser) as well, but the three required positions must be filled before you can access Student Union funding or book rooms.

Students who wish to put themselves forward for an official position should come prepared to speak briefly about why they wish to be elected.

2.5   Forms for Students

All International Development forms, e.g. Essay Cover Sheet, Self-Assessment Form, will be available on Moodle on either the "International Development" or individual course sites. **Some courses have specific essay / report / project cover sheets so make sure you check the individual Moodle page for each course.**

2.6   Interrupting Study, Deferring Assessment and Withdrawing

If you experience any difficulties during your time at LSE, please keep in regular contact with your Academic Mentor. He/she will be able to direct you to appropriate services within the School so that you receive the support to continue studying successfully.

However, if this isn't the case, you may wish to consider the following options:

Interruption: with approval from your department you can interrupt your programme by taking a break in your studies, normally from the end of one term and for one calendar year.

Deferral: if you complete the teaching year but have difficulties during the exams then in exceptional circumstances you can apply to defer an examination(s) (or essay course, dissertation etc.) to the following year.

Withdrawal: withdrawing means that you are leaving the programme permanently. Before withdrawing you may want to consider interruption so that you have some time to consider your options.

For more information, please see **lse.ac.uk/registrationChanges**

2.7   Joint Degree Students

If you are on a joint degree programme, your administration (e.g. programme regulations, dissertation submission, letter writing, supervision, etc.) is handled by your "host" department. You are, however, always welcome to see ID staff and will be included in job postings and events.
It is important for Joint Degree students to note that our academic staff operate an 'open door' policy. Although you may not have an allocated mentor in the International Development department, any member of academic staff will be happy to discuss aspects of your study or dissertation with you. Please book to see them using office hours in LSE For You.

2.8   LSE For You

LSE For You is a personalised web portal which gives you access to a range of services. For example, you can:

- Make optional course choice selections
- View or change your personal details
- Reset your Library and network passwords
- Monitor and pay your tuition fees online
- Check your exam results

You can also access online tutorials on how to navigate and personalise LSE For You via its login page. Use your LSE network username and password to login via **lse.ac.uk/lseforyou**

2.9   LSE Student Hub

The LSE Student Hub will join up your day-to-day activities, help you find out all that the School has to offer and help you connect you with others in the community in a way that suits you. You can:

- Sync the Hub calendar with your GoogleCal, iCal, or other planners

- Book sessions with advisors in LSE LIFE and other people at the School

- Get notifications about when your timetable changes, upcoming deadlines, and other important reminders and information

- Follow news, events, channels, people and pages that you're interested in to find out about what's going on at LSE on your own terms

- Provide quick links so you can easily access information that you need, when you need it

- Create groups to connect with other students in your class, societies, or your friends. You may find groups useful as a way to shares ideas in your Consultancy Project group, collaborate on your seminar presentations or to chat about Cumberland Lodge ahead of the trip. The groups are a space just for students; staff will not have access. Please bear in mind that the Hub is an LSE study space and make sure to get consent from anyone you include in a group

You can download the app from 24th September at **studenthub.lse.ac.uk**

Find out more about the Student Hub **here**

2.10   Moodle

Moodle is LSE's Virtual Learning Environment (VLE). Moodle is a password protected web environment that the department uses for a range of teaching resources, activities, assignments, readings, information and discussions relating to your courses here. The content of Moodle is the responsibility of your teacher and will vary from course to course. The department provides links to essential lecture and seminar readings for each of our courses where possible.

Moodle can be accessed from any computer connected to the internet, on and off campus. To access Moodle go to **moodle.lse.ac.uk/** and use your LSE user name and password to log in. This page also has links to help and advice on using Moodle.

The Department of International Development uses the 'Announcements' Section of Moodle as the main communication tool between staff and students about academic matters. If you choose not to subscribe to daily or weekly email alerts you must check these sections regularly, on the Moodle page of each optional course you are taking, as well as on the general International Development Moodle page.

2.11   Part-Time Students

If you are studying part-time, please do participate as much as your time allows in Departmental and student activities - we want to make sure that you're included in everything that goes on.

If you need assistance please drop by the ID Office. We will endeavour to help part-time students get their first choice seminar, but cannot always guarantee this. The earlier you let us know which seminars you want to attend, the more chance we have of helping.

We can also put you in touch with other part-time students in the department – many students have said that talking to people in the same situation has been extremely helpful.

You should normally take your core modules in your first year and your dissertation in your second year. We recommend splitting your remaining units equally over your 2 years to make your time more manageable if you are working as well. This is of course up to you, but please do talk to your Programme Director or Academic Mentor about it if you are uncertain or want further advice.

Your student card should be valid for two years, but sometimes this may not be the case. If you have any issues with this, please see the Student Services Centre.

2.12   Postgraduate Course Choice, Seminar Sign Up and Personal Timetables

LSE Course Finder https://apps.lse.ac.uk/coursefinder will help you to choose which courses to take within your programme regulations. Course Finder allows you to browse available courses by unit value, keyword, department, and assessment type. You can build a shortlist of courses and compare the Lecture Timetable for that shortlist. Course Finder is available from **Friday 24 August 2018** for students who have submitted all their admissions paperwork only.

Once you have selected your shortlist, you must choose all of your courses, including any compulsory courses and your dissertation, in LSE for You.

Course choice opens for browsing during Michaelmas Term on **Monday 24 September** so that you can get used to the system however you will not be able to make any choices during this period. The system opens fully from 10 am on **Friday 28 September 2018** to students who have submitted all of their admissions paperwork and set up their IT accounts. The deadline for course choices for postgraduate students is 5 pm on **Monday 15 October 2018**. The system will re-open at the beginning of Lent Term so you can make any changes that are needed for Lent Term.

Full information on how to select course can be found at **lse.ac.uk/coursechoice.** Here you will find links to the programme regulations which outline your available course choices and a course guide for each of them.

Some graduate courses have been designated as 'controlled access' due to limited places and/or prerequisites that are required in order to study the course. You will need to apply to the department teaching the course for permission to take it using the course choice system. These courses are highlighted in the course choice system. You will be notified of the outcome of your request to take a controlled access course by email. If you have been offered a place on a controlled access course, you must use the course choice system to indicate whether you would like to accept or decline the offer within two working days of receiving the offer email. After this time the offer will expire. Your overall selection of courses is also subject to the approval of your home department.

Some academic departments allocate places to seminars centrally whilst others permit you to choose using the seminar signup facility in LSE for You. You can see which method is used for each of your registered courses in the seminar sign-up system. If you wish to change your seminar you should contact the department teaching the course for more information.

Once you have successfully registered for your courses and seminars in LSE for You, your personal timetable will be automatically for you. There is usually around a delay - up to three days - between successful course registration and your timetable being updated.

All course choices are subject to the approval of your home department. If you wish to change your course choice after the online system has been switched off, you can request this via the department's office (CON.16) no later than **Friday 26 October**. No late course change request can be processed after this date.

Please note that courses **AC491** Financial Accounting, Reporting and Disclosure and **MY451** Introduction to Quantitative Analysis are not permitted to be taken by International Development students, other than in exceptional circumstances.

For more information please see **lse.ac.uk/coursechoice**

2.13   Problems?

For information on interrupting your study, deferring one or more assessments, or withdrawing from your programme please see section 2.6 in this guide.

We hope that you enjoy your studies in the department and that you are pleased with the teaching and support you receive. However, if you have any problems, concerns or suggestions please do not hesitate to let us know.

Your Academic Mentor should be the first person you see about any problems you may have. He/she will be able to direct you to appropriate services within the School so that you receive the support to continue studying successfully.

If, for any reason, you have a problem with your Academic Mentor, your first port of call is your Programme Director. Professor Ken Shadlen, the Head of the Department, will post regular office hours open to all students should you wish to discuss any problem with any aspect of our programmes.

If you feel that you cannot or do not want to approach a particular member of the academic staff you may speak to Dru or Roxane who will raise the issue anonymously for you. See also the **LSE website** (type in "problems" as the search term) and **Student Union** for further services.

If you would like to raise an issue or make a general suggestion you can also speak to your elected student representative (see the section below on SSLC meetings).

2.14   Reference Requests

Please note that all reference requests made to staff should give at least one week's notice, preferably more. The student should also supply an up-to-date CV, their student number, plus a list of courses taken at LSE.

Requests made out of term time may be subject to more delay.

2.15   Student Contact Details

Please make sure that you register any change of contact details with the School. You can do this via **LSE For You.**

Important correspondence is sent to the address on record – including those all-important transcripts and certificates – so make sure you keep it up to date.

2.16   Student - Staff Liaison Committee (SSLC)

The Department of International Development has an MSc Student/Staff Liaison Committee (SSLC), which comprises representatives from each of the MSc programmes (including joint degrees).The **Committee meets** once a term (minimum) to provide a forum for students to discuss courses and programmes with staff, and to make suggestions or raise constructive concerns.

Termly meetings for 2018/19 are in the Department Calendar at the beginning of this guide.

Programme representatives will be elected during the core course seminars at the start of the Michaelmas. The representatives will be expected to attend the SSLC meetings to convey interests, questions, and concerns to other representatives and staff.

At the first SSLC meeting, a student representative will be asked to volunteer as chair for the whole academic year. A student representative will be asked to volunteer to take the minutes at the start of each meeting. Minutes should be emailed to Roxane Ray (r.ray2@lse.ac.uk) for circulation to the representatives for approval and then to staff and

students. A set of minutes will also be registered with the Taught Graduate Consultative Forum. If desired, students may request that further meetings be held.

The meeting agenda is entirely up to students. It is expected that the agenda will include items which provide the opportunity for students to discuss all aspects of teaching and their research. This can include comments on the quality of teaching in lectures and classes, as well as Library, IT or other support services. It can include positive comments, criticisms or suggestions for improvement.

Please note that issues relating to individual student cases are outside the scope of the meeting.

I'm a representative – what do I do? As your programme's representative we ask you to canvas your group prior to meetings and bring to the agenda any points, good or bad, which group members, ask you to raise on their behalf. You may also report back personally to the group as a supplement to the previous minutes which are circulated.

3.   OFFERED BY THE DEPARTMENT

3.1   Career Information, Job Vacancies and Internships

In conjunction with LSE Careers, the department has arranged for sessions to be held throughout the year for International Development students on topics including how to get into International Development and how to write CVs and application forms. Alongside this, LSE Careers runs **Discover International Development**, an events programme which includes panel events with alumni currently working in the sector, insights sessions, themed talks and the annual International Development Volunteering Fair. All of these events can be found and booked via **LSE CareerHub**, where you can also find an online vacancy board listing voluntary, part time, internship, graduate and experienced hire opportunities.

The department will send information through Moodle regarding dates and times of these events and circulate information about careers fairs, special events, and job mailing lists by email directly to each student.

We often receive vacancies for internships, occasional, part-time, and full-time positions which we circulate to students as we receive them. We work hard to build links with organisations to encourage them to advertise to International Development students first, and we are happy to say that on several occasions employers have contacted us exclusively with a vacancy because they have been so impressed with a previous graduate working for them.

What do Our Graduates Do?
Graduates from the International Development postgraduate programmes at the LSE have a strong track record of finding employment. The typical first destinations for graduates have included NGOs, multi-lateral organisations, consultancies, and think tanks. In addition, a number of graduates go on to undertake further research.

Organisations our graduates work in:

- International Monetary Fund
- World Bank
- ActionAid
- Oxfam
- Save The Children
- United Nations Development Programme
- Government of Canada, Citizenship and Immigration
- Singapore Economic Development Board
- USAID
- Ministry of Foreign Affairs
- DFID
- VSO
- German Development Organisation
- Cherie Blair Foundation for Women
- International Labour Organisation
- Overseas Development Institute (ODI)
- Chatham House
- Government of Japan
- CARE International
- World Trade Organisation
- China International Capital Corporation
- Transparency International
- Aga Khan Rural Support Programme
- Centre for Peace and Conflict Studies

- Environmental Justice Foundation
- International Rescue Committee
- *and many more!*

Examples of **the initial types of careers** and further study that graduates have moved onto include:

- Research Assistant
- Press Officer
- Government Advisor
- Technical Officer
- Government Affairs Analyst
- Research Fellow
- Development Consultant
- Project Officer
- Campaigner
- Programme Officer
- Demographer
- Project Coordinator
- PhD Student
- Advocacy Assistant

Development graduates leave the LSE with a portfolio of **transferable employability skills** that equip them to cope with complex problems in many different walks of life. These skills include:

- Ability to **apply theoretical frameworks** in applied situations

- Ability to **reason critically and evaluate data** from a wide variety of sources

- Ability to **think across different disciplines** and source material

- Ability to **understand different cultures** and see the world from a different viewpoint

- Ability to **think clearly and independently**

Careers Sessions for Development students

LSE Careers has a team of Careers Consultants who you can book to see for a one to one careers appointment. These appointments can be used to review a CV, cover letter or application form or to discuss your career ideas regardless of what stage you are in your thinking. The Careers Consultant who works with the Department of International Development is Livi Shaw (o.shaw1@lse.ac.uk). LSE Careers is located on the 5th Floor of the Saw Swee Hock Student Centre. Careers appointments are booked online via **CareerHub.**

Careers Service Links

- LSE Careers website: **lse.ac.uk/careers**
 Find career resources and guides, interview tips and CV/cover letter guide

- LSE CareerHub: **careers.lse.ac.uk**
Search for internships, book appointments with an LSE Careers Consultant, book careers events, search online vacancy board

- LSE Volunteer Centre: **lse.ac.uk/volunteerCentre**
Information, advice and guidance on volunteering & one to one appointment servic

- LSE Parliamentary Internship Scheme **https://info.lse.ac.uk/current-students/careers/services/parliamentary-internships** Part-time internships with Members of Parliament (MPs) from House of Commons, peers in the House of Lords and in parts of the Palace administration

- LSE Santander Internship Scheme **https://info.lse.ac.uk/current-students/careers/services/santander-internships**

  Paid internships within the charity sector

Internships/Volunteer Posts

The department often receives details about internships and/or volunteer posts from alumni and other contacts built up over the years. These are circulated via the Department of International Development site on Moodle.

Details of other posts are held at www.lse.ac.uk/collections/LSEInternships. Please note that you should always balance your hours – be aware of how much time you need to study vs. the time you can commit to outside work.

Generally, the School does not recommend that you spend more than 15 hours per week on outside work, whether paid or unpaid. Students who needed a visa to enter the UK should also be very careful not to breach the terms of the visa. Please contact the **LSE International Student Visa Advice Team (ISVAT)** for clarity

3.2   Cumberland Lodge

International Development students have the opportunity to attend a workshop at Cumberland Lodge. There are three workshops, dedicated to individual programmes, as follows:

- **19-21 October 2018: MSc Health and International Development & MSc IDHE**

- **2-4 November 2018: MSc Development Management**

- **25-27 January 2019: MSc Development Studies and MSc African Development**

We regret that, due to limitations on group size and a lack of availability we cannot offer workshops to Joint Degree students unless there are places left.

The St Catherine's Foundation, Cumberland Lodge, Windsor Great Park, was set up in order to provide a relaxed and quiet atmosphere where students and teachers could meet in order to discuss matters of interest to them. It is hoped that students who attend will gain ideas and inspiration from listening to seminars given by invited speakers and from the debate that follows.

Cumberland Lodge is a spacious 17th century house set in superb grounds: **https://www.cumberlandlodge.ac.uk/.** Student accommodation is in twin-bedded rooms. There are facilities for outdoor and indoor sports and rooms for parties. There will be seminars given by guest speakers during the workshop, but there is also time to relax and enjoy the house and grounds. Places are limited so early booking is advisable. You will receive email notification when booking opens. The full cost is **£100.00** which includes food, but not bar bills. **Please note that full payment must be made at the time of booking through the LSE e-shop – further details will be circulated nearer the time.**

NB: Cumberland Lodge is an historic and very beautiful house, and the cost of upkeep is extremely onerous. Consequently, there is a strict policy of no smoking or food/drink consumption in any of the bedrooms. Fines of £100 will apply to any academics or students if a bedroom has been soiled in any way.

Refunds

Students are not entitled to a refund. Refunds will only be offered if the original ticket holder finds an eligible student to take their place. The department can offer assistance in finding a replacement if necessary. The transfer of funds is the responsibility of the students concerned.

Please contact the administrator of your programme with any questions about this event:

MSc HID & IDHE: Maria do Prado (**m.a.do-prado@lse.ac.uk**)
MSc Development Management: Roxane Ray (**r.ray2@lse.ac.uk**)
MSc Development Studies and MSc African Development: Katharina Adnnit (**k.adnitt@lse.ac.uk**)

Students with Disabilities

Students with disabilities who wish to attend the workshop should contact their respective Programme Administrator as soon as possible so that arrangements may be made with the staff at Cumberland Lodge to accommodate any special requirements.

3.3   Geneva Trip (IDHE and HID students only)

The Geneva Trip has typically been a three day visit to this global humanitarian capital. Students on the MSc International Development and Humanitarian Emergencies and the Health and International Development programmes have visited organisations as diverse as the United Nations High Commissioner for Refugees, the World Health Organisation, the International Committee of the Red Cross, the Red Cross/Crescent Federation, Médecins Sans Frontières and the Centre for Humanitarian Dialogue, as well as enjoying the cultural and historical sites of this fascinating city. The trip is optional and self-funded.

Further information about the trip will be provided during Michaelmas Term by Dr Stuart Gordon.

3.4   Past Dissertations

International Development students are able to view past Distinction dissertations which are accessible via the **DV410 Moodle page**. An archive of past prize-winning dissertations is also available on the main **International Development website**.

Please note that hard copies are not available and online copies are only posted if the author has given his/her permission. Please be aware there may be dissertations listed in the "Titles" document which are not available to view because permission has not been granted.

3.5   Research Centre at International Development

The Conflict and Civil Society unit builds on the work of the Civil Society and Human Security unit and was renamed in 2017 to reflect the changing focus of the research being undertaken. The core concern of the unit remains the desire to better understand the ways in which ordinary people seek to shape the decisions that affect their lives, with a particular focus on those experiencing conflict, prolonged violence, or war.

The unit is leading a major international project examining the drivers of violent conflict in Africa and the Middle East, as well as participating in research aimed at supporting an enhanced EU capability with

regard to civilian-led means of conflict prevention and peacebuilding. Our projects involve collaboration with fellow academics and civil society organisations from across a wide range of countries.

Unit staff come from varying disciplinary backgrounds including development studies, international relations, government and social policy and we also benefit from interaction with other research centres at LSE including the Middle East Centre and the Women, Peace and Security Centre.

We host a number of grants within the unit, of which we currently receive funding from the UK Department of International Development and the EU Horizon 2020 programme. More information on our unit and projects past and present can be found **here**

LSE has a plethora of research centres. You can find more information **here**

3.6   MSc Common Room

The Department of International Development has an MSc Common Room in CON.6.18. The room is accessible to International Development students only and contains individual and group study space, as well as sofas.

Students can access the room with their student ID cards. Please let Dru or Roxane know if your card is not working.

4.   LSE SERVICES

4.1   Accommodation Office

The LSE Accommodation Office can provide advice on finding accommodation in London for you and your visitors.

Web: **lse.ac.uk/accommodation**

E-mail: accommodation@lse.ac.uk

Phone: 020 7955 7531

4.2   Alumni Services

We are currently developing our alumni work within the ID department, and have a **dedicated page on our website.** We have alumni groups on Google Groups and LinkedIn. We also encourage alumni to contribute to our **department blog.** Alumni are also encouraged to **sign up to our Departmental Research newsletter.** Further to this, **t**here is a school-wide alumni department known as LSE Advancement whose information is below.

LSE's over 125,000 alumni drawn from almost 200 countries provide a lifelong network of support to each other and to LSE. They are a key part of the LSE community and serve the School by making available their time, expertise and networks. They participate in Court, Council and School committees, as well as speaking and chairing events in the Public Lectures programme. The alumni also speak and chair at career, departmental, and student society events, helping organise and support LSE's 72 alumni country and special interest groups and networks.

Alumni offer the School financial support through the Annual Fund for unrestricted giving and through major gifts for School projects, such as the New Academic Building. The Annual Fund supports School projects such as departmental initiatives, research and teaching, the Students' Union, student support, events, and campus facilities that would not otherwise receive funding.

If you would like to find out more about LSE's alumni, please contact them at: advancement@lse.ac.uk or **http://www.lse.ac.uk/intranet/LSEServices/Advancement/home.aspx**

4.3   The Chaplaincy and Faith Centre

The LSE Faith Centre is a state of the art multi-faith facility used for worship, prayer, interfaith discussion and hospitality by the diverse student body at LSE. Its purpose is threefold:

1. To meet fully our requirements under the Single Equality Act by providing the spaces necessary for different religious groups to pray, worship and explore their faith together on campus.
2. To be a centre for interfaith dialogue and common endeavour that seeks to address the religious tensions underlying many campus disputes and that increasingly characterise the world into which our students will graduate.
3. To provide a reflective space on a hectic campus where both students and staff can take time out away from noise and the stress of work either individually or in organised meditations, yoga, tai chi and so on.

For further information about events and services see the Chaplaincy website: **lse.ac.uk/chaplaincy** or visit them in the Saw Swee Hock Student Centre, room 2.01.

4.4   Computers and IT Information

General Information

Please go to the Information Management and Technology website **(lse.ac.uk/IMT)** for the latest information on all things computer-wise, including connecting your computer to the LSE network, Wi-Fi, training, software, printing, remote access etc.

It has maps showing Wi-Fi coverage across the School, computer/printer/value loader locations and much more.

IT Help Desk for Students – 1st Floor, Library

For support regarding School-owned hardware and software on the LSE network, network and email account issues and general IT queries.

Email: it.servicedesk@lse.ac.uk| **Phone:** +44 (0) 20 107 5000

Opening hours:
Term time: Mon - Fri: 09:00-19:00; Sat - Sun: 11:00-18:00

Vacation: Mon – Fri: 09:00-19.00; Sat – Sun: 11:00-18:00 (Easter vacation only)

Laptop Surgery

The **Laptop Surgery|** provides assistance connecting to LSE resources from off-site and connecting personally-owned laptop and mobile devices to the LSE network. Opening times can be found on their website.

Email: it.servicedesk@lse.ac.uk **Location:** Walk-In Centre, 1st floor, Library.

4.5   LSE Day Nursery

The **LSE Day Nursery** is registered under the Early Years sector; and our Ofsted registration allows us to provide care and learning for 63 children in total, aged between 3 months and 5 years. We are located in the basement of an LSE Hall of Residence on Wild Street. We primarily serve students and staff of the LSE. We offer full-time and part-times spaces.

We base our curriculum on the Revised Early Years Foundation Stage Framework (EYFS). The nursery was rated *Good* on the last Ofsted Inspection in January 2016.

The nursery has four main rooms. There are two baby rooms, which can take up to 23 babies aged 3 months to 5 years. We can accommodate up to 26 toddlers aged between 2 to 4 years, and 16 pre-school children aged between 3 to 5 years.

The nursery is opened from 8:45am-6:15pm. It is open for 50 weeks of the year, except for bank holidays and a week at both Christmas and Easter.

There are always places available and we welcome enquiries from interested parents, both students and staff.

The Nursery welcomes viewings any week day at 10.30am or 3.00pm by appointment, please email **nursery@lse.ac.uk** or call 020 7107 5966.

4.6   Disability and Wellbeing Service

LSE is committed to enabling all students to achieve their full potential in an environment characterised by dignity and mutual respect and aims to ensure that all individuals are treated equitably. The School's Disability and Wellbeing Service (DWS), provides a free, confidential service to all LSE students and is a first point of contact for all disabled students, prospective and current. Specialist advisers are available to see students on a one-off or ongoing basis and cover a range of conditions, including:

- physical and sensory impairments and long-term medical conditions
- Specific Learning Difficulties, such as dyslexia and dyspraxia
- mental health concerns

DWS can assist students in the following ways:

- Work with students to create an LSE Inclusion Plan, the inclusion plan records agreed "reasonable adjustments" for individual students and is circulated with the student's consent on a need-to-know basis.
- Assist students to apply for Individual Exam Adjustments (IEAs)
- Signposting additional support within LSE
- accessing funding for disability-related support

Students are welcome to visit the Disability and Wellbeing Service at any time during their time at LSE to discuss their own situation in confidence, even if they have not previously disclosed a disability.

For further information please visit **lse.ac.uk/disability** or email disability-dyslexia@lse.ac.uk.

What is an Inclusion Plan (IP)?

An IP is the LSE's system of recording the adjustments and resources which have been deemed necessary to meet the individual needs of a student with disabilities and/or dyslexia, based on formal documentary evidence, copies of which will be kept in the Disability Office. The IP will be copied, with the consent of the student, to relevant School personnel and reviewed as necessary.

Please note that it is the STUDENT's responsibility to attach their Letter of Notification to any work they submit.

4.7   Student Counselling Service

This free and confidential service aims to enable you to cope with any personal or study difficulties that may be affecting you while at LSE. As well as one-to-one appointments, there are group sessions and workshops throughout the year on issues such as exam anxiety and stress management. For full details, please see **lse.ac.uk/counselling**

All counselling sessions need to be booked in advance, but there are also a number of 20 minute Drop-In sessions available Monday to Friday at 3.00 pm. You do not need to book an appointment for these. (please see the **website**). You can make appointments by email (**student.counselling@lse.ac.uk**) or phone (020 7852 3627) or by coming in Person to the Counselling Service on the 4th Floor of Pethick-

Lawrence House (access via Fawcett House). You must fill out a registration form prior to making an appointment. This can be found on the Counselling website.

Please check **lse.ac.uk/counselling** for a full list of events throughout the year.

Other Contacts

Senior Adviser

The Senior Adviser is available to advise all taught students at LSE. The role is currently under review by the School. In the interim period, students are encouraged to contact the Advice Team in the Student Services Centre for guidance. The Adviser to Female Students (further down the page) can also offer support.

Email: **ssc.advice@lse.ac.uk**
Telephone +44 (0) 20 7955 7849

Dean of the General Course

The Dean of the General Course has responsibility for all matters relating to those students attending the General Course programme. They are available to see any General Course student who wishes to raise any problem, academic or otherwise, including course selection, credit transfers to home universities, and accommodation issues.

In particular, they are available to counsel individual students who may be encountering difficulty adjusting to the academic life at LSE. They are also able to provide advice to the General Course students wishing to transfer and complete their degree at LSE. The Dean will see students by appointment or during open office hours as published outside their office.

Email: **gc.dean@lse.ac.uk**

Advisor to Women Students – Dr Bingchun Meng

The Adviser is available to discuss issues of concern to women students in the School and to offer advice and support to female students with personal problems.

Office: TW2.7.01H
Email: **b.meng@lse.ac.uk**
Telephone: +44 (0) 20 7107 5020

Disability and Wellbeing Service

The **Disability and Wellbeing Service** provides a first point of contact for students and can give advice and information about disability issues. The Neurodiversity Services Manager provides advice, advocacy and support for students with dyslexia, according to individual needs.

The Disability and Diversity Consultative Forum meets once a term and provides an opportunity to discuss disability issues at LSE. It is chaired by the Dean of Graduate Studies and attended by staff from around the School. All students with a disability, special needs or dyslexia are

welcome to attend. Contact the Adviser if you are interested in attending or would like to suggest agenda items.

Students' Union

Saw Swee Hock Student Centre, 1 Sheffield Street, LSE campus, 020 7955 7158, **su.info@lse.ac.uk,** and **lsesu.com**.

Term time opening hours: Mon-Thurs 09:00-17:00; Fri 09:30-17:00 (Reception Desk); Saw Swee Hock Student Centre: Mon-Sun 07:00-22:30

Mentoring Schemes

Off Campus Support Scheme

A scheme providing peer support for students who are not living in LSE-owned halls of residence, run by the Student Services Centre

Peer Support

A student led, informal and confidential scheme offering assistance to all LSE students who would like some emotional support, help and re-assurance. Run by the LSE Student Counselling Service

4.8 Fee Information

The School offers two options for payment of fees. They can either be paid in full **before or at registration or** by Payment Plan (one third of your fees on the **28th October 2018, 28th January 2019 and 28th April 2019)**. If you do not know the cost of your fees, please see the **Table of Fees** on the 'Money Matters' area of the LSE website.

How to pay your fees

You can pay by cheque either by posting your cheque to the Fees Office or by using the drop-box in the Student Service Centre.

You can pay by credit/debit card either by using the fees page on LSE For You or via the **Payment Portal**

You can pay by Bank Transfer; the full details of the **bank transfer options** are on the Finance Division website.

Please visit the Fees Office website for more information at **lse.ac.uk/fees**

4.9 Financial Support

The Financial Support Office is responsible for the administration and awarding of scholarships, bursaries, studentships and School prizes. It is located within LSE's Student Services Centre, on the ground floor of the Old Building, and has a daily drop in session during term time between 1pm and 2pm (Mondays, Wednesdays and Fridays only during vacations). No appointment is necessary.

Full details and application forms are available from **lse.ac.uk/financialSupport**

4.10 Language Centre

If English is not your first language, the Language Centre is on hand to give you advice and support throughout your time at LSE. The support is free and starts as soon as your main programme starts. There are specific classes for academic units, and information sessions are held during the first days of term to advise you on the most appropriate classes to take. Please see **lse.ac.uk/languages** for information on the English for Academic Purposes (EAP) In-sessional Support Programme.

For foreign language courses go to **lse.ac.uk/ModernForeignLanguages Please note that the ID department cannot offer financial support towards foreign language courses.**

EAP In-sessional Support Programme

When you begin your studies the Language Centre will be on hand to give you advice and support throughout your time at LSE. The support is free and starts as soon as your main course starts! Please read through this information as it is important to register as soon as possible.

Students in the Department of International Development can enrol on **LN995 Academic Writing** as well as Academic language and skills options **http://www.lse.ac.uk/language-centre/english-programmes/english-insessional-programme** . Office hours are also provided in which you can discuss your work with the course tutor.

4.11 The LSE Library

The Library website will answer most questions you have **lse.ac.uk/library**

The Library and International Development

Your LSE student card is also your Library card. Additional registration with the Library is not required.

All the information you need to get started is on the Library website. This is also where you access Library Search, your gateway to the Library's print and electronic resources.

Heather Dawson (**h.dawson@lse.ac.uk**) is your department's Academic Support Librarian. Heather can help you use the Library's resources effectively, as well as offering guidance on referencing and managing information. Get in touch for advice or to arrange a consultation.

The Library also offers training sessions on literature searching, reference management, finding data and much more. You can sign up for a course at **apps.lse.ac.uk/training-system**.

Follow the Library at **www.twitter.com\LSELibrary**

You can also contact the Library by emailing **library.enquiries@lse.ac.uk** or visiting the Enquiries Desk on the ground floor.

4.12   Graduation Ceremonies

Graduation ceremonies are held in the Peacock Theatre, in Portugal Street, in mid-December each year for twelve-month MSc programmes. Each ceremony is followed by a reception held at the School for students and their guests, giving the opportunity for you to mix with fellow graduates and academic staff from your department.

4.13   Certificate of Registration

A certificate of registration provides proof to organisations, such as the Home Office, council tax offices and banks, that you are registered as a current student at the School. For details about what is contained in a certificate of registration visit **lse.ac.uk/certificateofregistration**

Once you are formally registered with the School you will be able to print out your certificate instantly via LSE For You under the 'Certificate of Registration' option (Please note it can take up to 4 hours for your change in Registration Status to be picked up by LSE For You).

If you require a certificate with information beyond what is on the Certificate of Registration, please email **registry@lse.ac.uk.** Your enhanced certificate should then be available for collection from the Student Services Centre (SSC) within five working days. Additionally, should you require an LSE For You - produced certificate to be signed and stamped, staff at the SSC will be happy to do this for you.

For more information please see **lse.ac.uk/certificateOfRegistration.**

4.14   School Regulations

The School has a wide range of Regulations relating to: academic study; assessment offences; appeals, complaints and disciplinary matters; School services: and student activity. You will find them in a document called the Calendar, which you can find online at: **lse.ac.uk/calendar**

The Calendar is the authoritative collection of the School's Regulations. The School advises you to read these Regulations thoroughly, particularly those Regulations governing examinations.

The Student Services Centre is the main source of authority on many of these Regulations, and especially concerning the School's examination regulations and classification schemes.

You should especially note the Regulations relating to:

- General Academic Regulations
  These Regulations apply to all persons having registered for a course or programme of study at the School.

- Your Programme of Study
  There are separate Regulations for Undergraduate, Masters and Diploma students. "Your Programme of Study" provides information relating to registration, conditions of study, financial matters, working and examinations.

- Assessment offences
  The School has two sets of regulations in this area: one covering plagiarism and one covering all other academic offences (such as exam cheating). The School applies severe penalties to students who are found guilty of assessment offences.

- Appeals

  The grounds for making an appeal are limited. There is no appeal against the academic judgement of the examiners, and no re-marking of papers.

- Complaints and disciplinary matters

  These set out the ways that you can seek to resolve any problems that may arise during your programme of study, and the standards to which the School expects you to keep and makes it possible for an investigation to take place if those standards are breached.

4.15   The Shaw Library (Founders Room)

The Shaw Library (located on the 6th Floor of the Old Building) is a library and common room for the entire LSE community. The aim of the library is to encourage students to widen their interests by handling and reading books on subjects not included in the school curriculum. The library holds a generous stock of English language fiction classics through to modern book prize winners, as well as significant collections on poetry, biographies, plays, art, architecture, sport, music and travel guides. There are also a number of newspapers and serials available for reading in the library.

The library has a pleasant ambience, comfortable armchairs and is a haven of retreat for many (although it is not intended for serious study by students). The library also has a large roof terrace which is great for the summer months. The library can be booked for events although there are restrictions.

The Founders Room where the Shaw Library is based is also used for in-term classical concerts and evening performances. These are an annual series of professional lunch hour concerts, open to the whole LSE community with free admission. Details of which can be found on the **arts** website.

Loans from the Shaw Library

- The Shaw Library stock can be borrowed by LSE staff and students.

- Up to four items may be loaned for up to three weeks.

- Please fill in one of the borrowing slips and place it in the post box: a member of staff will collect them and acknowledge your loan by email.

- When you have finished with an item please just place it in the blue returns box near the borrowing point: a member of staff will process that it has been returned and will re-shelve it.

4.16   Student Services Centre

The **Student Services Centre** is located on the ground floor of the Old Building. It provides advice and information on the following services:

- Admissions
- Course choice and class changes
- Fees
- Information for new arrivals
- Presentation of Awards Ceremonies
- Visa and immigration advice
- Transcripts and Degree certificates
- Programme Registration
- Financial Support
- Examinations and results
- Certificates of Registration

The SSC provides a counter service for students at the following times:

- 11:00-16:00 every weekday (see webpage for planned closure days)

You can also contact us by telephone:

Registry queries: registry@lse.ac.uk, 020 7849 4994
Examination queries: exams@lse.ac.uk, 020 71061249
Visa queries: registry.visa.queries@lse.ac.uk 020 7955 7130
Ceremony queries: ceremonies@lse.ac.uk 020 7955 7966

Details of who to contact and more information on advice can be found on our website **lse.ac.uk/ssc**

International Student Visa Advice Team (ISVAT)

ISVAT provides detailed advice for International Students on their website which is updated whenever the immigration rules change and at the drop-in service in the Student Services Centre reception. ISVAT run workshops to advise students applying to extend their stay in the UK and in complex cases, and can also arrange individual appointments.

ISVAT can advise you on the following (and more):

- Applying to extend your stay in the UK

- Switching immigration categories

- Immigration implications if you need to interrupt your studies or retake your exams

- Correcting the end date of your visa if there has been a mistake

- What to do if your visa application is returned as invalid or is refused

- Registering with the police

- What to do if your passport is lost or stolen

- Travelling in and out of the UK

- Working during your studies

Further details can be found at **http://www.lse.ac.uk/intranet/students/ISVAT/home.aspx**

4.17   LSE Students' Union

lsesu.com

We believe that LSE has one of the most active student communities at any university, and is being led by students. The Student's Union is independent from the School. We'll help you out if you get into trouble, tell you how you can meet students with similar interests and views, and provide opportunities to have the sort of student experience you want.

Here are some of the ways in which we do it:

- Student activities – the Union funds and supports over 200 societies, sports clubs, Media Group societies and Raising and Giving charitable fundraising.

- Campaigns and democracy – getting students together to take action on and influence the issues they care about within the School and wider society.

- Representation – led by a Student Executive, working with representatives across the School, you influence and shape the decisions and direction of the School.

- Welfare and student support – our independent, legally-trained advice workers offer free, confidential advice when things go wrong or you need help.

- The Union runs a bar, some shops and the only **gym** on campus all designed for LSE students.

You will be part of one of the most important chapters in our history: where we go now and what happens next for your Union is up to you.

4.18   LSE LIFE

LSE LIFE provides support to help you find your own ways to study and learn, think about where your studies might lead you, and make the most of your time at LSE.

The LSE LIFE team, together with advisers and specialists from Careers, the Library, the Language Centre, and others can offer you:

- Hands-on, practical workshops where you can get advice on key areas of post-graduate work, including effective reading and note-making, academic writing, critical thinking, managing your dissertation research, and organising your time, among others;
- One-to-one appointments with our team of study advisers to discuss any aspect of your life and work at LSE;
- Drop-in sessions from our partners around the School, covering areas like CV writing, English language advice, finding and referencing academic sources, and statistics support;
- Special events to take advantage of what LSE and London have to offer and to prepare for life after LSE;
- A space where you can meet and work together with students from other courses and departments.

Workshop materials and other resources are available online on the **LSE Life Moodle page**

Find out more at **https://info.lse.ac.uk/current-students/lse-life** just drop by to discover what's going on at LSE LIFE. LSE LIFE is based on the ground floor of the Library, Monday-Friday, and is open from 10am – 6pm.

4.19   Transcripts and Degree Certificates

A transcript and degree certificate is automatically sent to every student at their permanent home address after the exam results have been ratified by the School Board of Examiners. Registered students and alumni can order subsequent transcripts through LSE For You. **Make sure you keep your contact details updated in LSE For You.**

4.20   Widening Participation

The work of the Widening Participation (WP) Team is to remove barriers to higher education access for young people in London state schools and colleges. To achieve these, we deliver a number of schemes that provide opportunities for young people from under-represented backgrounds and geographical areas to engage with a university, explore life in higher education, and learn more about subjects they are interested in. We cannot deliver our activity without the input of enthusiastic LSE students to be inspiring role models supporting the delivery of our work and contributing to the success of our whole programme.

Specifically we require students to work in one or more roles either as: Student Ambassadors, LSE Tutors and/or LSE Mentors. Mentors and Tutors require a weekly commitment over 10 weeks in Lent Term, whilst being a Student Ambassador is flexible, and you can volunteer when you're available over the course of the year.

There are many benefits to working with young people and volunteering your time. These include getting involved and giving back to your local community, strengthening your C.V., and personal satisfaction. We provide a full set of training for each role, reimburse any travel costs you might incur. The student ambassador and mentor roles are also paid.

To find out more come and find our stand at Freshers' Fair. Look out for posters around campus and attend one of our information presentations the week after Freshers'.

Visit our website **lse.ac.uk/wideningparticipation** or email widening.participation@lse.ac.uk

5. ACADEMIC INFORMATION

5.1 Your Responsibilities – Code of Conduct

Extracted from the **Code of Good Practice** – full version available online at **lse.ac.uk/calendar**

Please pay particular attention to **4.2: Students must complete ALL elements of assessed work for each course.**

YOU MUST SUBMIT EVERY SINGLE PIECE OF REQUIRED ASSESSED WORK IN ORDER TO PASS YOUR DEGREE. IN THE PAST THERE HAVE BEEN CASES WHERE A STUDENT, FOR WHATEVER REASON, HAS DECIDED NOT TO SUBMIT AN ESSAY FOR A COURSE AND INSTEAD RELY ON PASSING THE EXAM. **IF YOU DO THIS, YOU WILL FAIL YOUR DEGREE**.

3.1	**Students are required to attend the School for the full duration of each term**. Students who wish to be away for good reason in term time must first obtain the consent of their Academic Mentor. Students away through illness must inform their advisor and seminar chairs and, where the absence is for more than a fortnight, the Student Services Centre.
3.2	**Students with disabilities** which might impact on their studies should contact an Adviser in the Disability and Well-Being Office in good time to negotiate reasonable adjustments. These will be set out in an **Inclusion Plan**. Students must also agree to the extent to which this information will be shared within the School. If the School is not informed about a disability in good time, it may not be able to make the appropriate reasonable adjustments.
3.3	**Students must maintain regular contact with their Academic Mentor to discuss relevant academic and pastoral care issues affecting their course of study**. These should include: • Guidance at the start of the session regarding course choice • Discussion of academic progress • Assistance, advice and guidance on the long essay/project/dissertation
3.5	**Attendance at seminars** is compulsory and is recorded on LSE for You. Any student who is absent on two consecutive occasions or is regularly absent without good reason will be automatically reported to their Academic Mentor.
3.6	**Students must submit all required coursework on time**, whether it is summative coursework (i.e. work that counts towards the final mark) or formative work (that does not count towards the final mark). In submitting coursework, students must abide with the School's policy on plagiarism as set out in the School's Assessment Offences Regulations: Plagiarism and the Statement on Editorial Help.
Examination and Assessment	
4.2	**Students must complete all elements of assessed work for each course.** Methods of examination and assessment for each course are set out in the on-line Course Guide. In submitting course work, students must abide with the School's policy on plagiarism as set out in the School's Assessment Offences Regulations: Plagiarism and the Statement on Editorial Help.
4.4	Any student who requires **specific examination arrangements** must contact an Advisor in the Disability and Well-Being Office so that reasonable adjustments can be made. Applications for specific exam arrangements should normally be made no later than 7 weeks before the date of the student's first examination.

4.5	Any **exceptional circumstances** in the period preceding or during the examinations that may affect a student's attendance at, or performance in, examinations must be communicated in writing to the Student Services Centre with all relevant supporting documentation, such as medical certificates, <u>not later than</u> 7 days after her/his last exam.

5.2   Use of Mobile Phones and Laptops during lectures and seminars

Students **MUST NOT** use mobile phones during lectures and seminars. This interferes with the learning process and is discourteous to fellow students and the lecturer. Equally, students should not be on social media sites such as Facebook etc. during lectures and seminars.

Students are also strongly advised to take **written notes** during lectures and seminars. These are an important way to enhance learning and understanding. Studies show that it is better to take notes **by hand** than on a computer.

5.3   Programme Structure

Full details of degree structures are available online **here**

A degree in International Development consists of **FOUR** units, of which the dissertation counts as one. Different degrees have different numbers of compulsory units*, and therefore a different number of optional units, but all students must complete four units. You may not take more than four units.

Optional courses vary in unit value – most optional courses that only run for one term are worth half a unit. Others that run over two terms may be worth one whole unit.

MSc Development Studies

1.	DV400 (compulsory core course)	1 unit
2.	DV410/MY410 (compulsory research methods and dissertation)	1 unit
3.	Optional courses	2 units
Total		*4 units*

MSc Development Management

1.	DV431 (compulsory core course)	1 unit
2.	DV410/MY410 (compulsory research methods and dissertation)	1 unit
3.	Optional courses	2 units
Total		*4 units*

MSc African Development

1.	DV435 (compulsory core course)	0.5 unit
2	DV418 (compulsory core course)	0.5 unit
2.	A choice of DV400 or DV431 or DV442 and one of either *DV424, DV421, DV420 or DV428)*	1 unit
3.	DV410/MY410 (compulsory research methods and dissertation)	1 unit
4.	Optional courses	1 unit
Total		*4 units*

MSc International Development and Humanitarian Emergencies

1.	DV442 (compulsory core course)	0.5 unit
2.	DV428 (compulsory core course)	0.5 unit
3.	DV453 (compulsory consultancy project incorporating DV428)	0.5 unit
3.	DV410/MY410 (compulsory research methods and dissertation)	1 unit
4.	Optional courses	1.5 units
Total		*4 units*

MSc Health and International Development

1.	DV421 and DV442 (compulsory core courses)	1 unit
2.	A choice of DV411, DV444, DV456, DV457, MY405	1 unit
3.	Optional courses	1 unit
4.	DV410/MY410 (compulsory research methods and dissertation)	1 unit
Total		*4 units*

*The DV-445 Cutting Edges Issues in Development Thinking and Practice is a non-assessed course, compulsory to all ID students

5.5   Choosing and Registering for Optional Courses

Course selection is undertaken using the School's online portal, LSE For You. For DV courses, students must also use LSE For You to **sign-up to a seminar group**. Students must have secured a place on a course before it will be possible to sign-up for the corresponding seminar.

If you are a new student and have not yet completed all of your admissions paperwork (such as your Financial Undertaking Form or confirmation of conditions) then the option to select your courses will not be available to you on LSE For You. Please track your application online for confirmation of receipt of these documents, and allow 1 working day for the 'Graduate Course Selection' option to appear on LSE For You.

Important Dates

The online **course selection** and **seminar sign-up** facilities in LSE For You will be accessible throughout the following periods:

- **Orientation Week 'browsing' period**: 10:00 on 24 September 2018 to 10:00 on 28 September 2018
- **Michaelmas Term**: opens at 10:00 on 28 September 2018 and closes at 5 pm on 15 October 2018
- **Lent Term**: opens at 10:00 on 14 January 2019 and closes at 5 pm on 25 January 2019

During the 'browsing' period you will be able to access the Graduate Course Choice facility to familiarise yourself with its functionality and the options available to you. However, **no course selections will be saved during this period.** If you are logged in when the system switches to live at 10am on 28 September you may need to refresh your browser in order to start making course selections.

You will not be able to select or change courses on LSE for You after 5 pm on 15 October once your final choices have been approved by your home department.

Changes to Lent Term half units can be made when the system is re-activated in January.

Course Choice Advice

We encourage you to shop around when you are choosing your optional courses. Please go to all lectures and seminars for courses you are interested in taking in the first couple of weeks, and talk to the course leader and your Academic Mentor to make sure you are making an informed choice.

Controlled Access Courses

Some graduate courses have controlled access and require department approval to take. Controlled access courses will be noted in the Graduate Course Guides of the **Calendar.** Students may request approval to take restricted access courses through LSE For You. There is an opportunity to include a statement in support of your request. Once the request is submitted, the department will make a decision and you will be notified of the outcome via email. You then have 48 hours to register for that course.

Further information on controlled access courses is available **here**.

Courses in Other Departments

Although the majority of students take all their courses within the department, you may apply to take a courses in another department, subject to their conditions and permission and that of your Academic Mentor. You can browse all post-graduate courses by departments at **lse.ac.uk/calendar**.

International Development students are advised that different departments have their own rules. The International Relations Department, for instance, specifies – as indicated in the Calendar – that students from outside the department may take only one IR option. *We cannot guarantee access to courses outside the Department even in those cases where the programme regulations specify that these courses are approved options to take as part of your degree.* Conversely, students who are not International Development or joint degree students are not guaranteed access to our courses.

Courses Outside of Your Programme Regulations (Outside Options)

An 'outside option' is a course that is not offered within your **programme's regulations**. If you would like to register for an outside option, you can do so online. Please discuss outside options with your Academic Mentor – you MUST have departmental approval to do a course that isn't included in your programme regulations. You are advised to contact the department offering the course to ensure that you are eligible to register for the course. Selecting it online is no guarantee that you will be allowed to attend this course.

You can check which courses fall within your programme regulations here:
lse.ac.uk/resources/calendar/programmeRegulations/taughtMasters/

Courses at different University of London Colleges

In exceptional circumstances students are allowed to take courses offered at other University of London colleges. Students wishing to do so should complete the form entitled **'Request to take a course outside LSE'** (also available in hard copy from the Student Services Centre). The request requires the approval of

your **Mentor** and programme director. **Please ensure that you abide by the other college's registration deadlines, as they may refuse your admission application if submitted late**.

Course Capping

There are a number of reasons that a course may be capped:

Core Courses

Access to MSc courses in the LSE is sometimes restricted for a good number of reasons. There are many specialist MSc programmes, and it is commonly the case that their core courses are restricted to students who are registered for that particular programme (please see the section above on Compulsory Courses for restrictions on DV core courses).

Entry Requirements

In some other cases access is restricted to students who have the necessary skills and knowledge to take the course. In International Development this is the case, as the Calendar says, with DV490 (Economic Policy) for which the teachers concerned carry out a test of aptitude at the beginning of the course.

Capacity Limit

Most other MSc courses are specialised and driven by the research interests of the course teachers, though usually there are at most two people associated with any one course (because of their specialist nature). There are limits to the number of students who can be taught in a professional manner by an individual course teacher.

Several DV courses have a number cap. In all cases if these courses are over-subscribed priority will be given to students from the Department of International Development and its joint degrees (where their regulations permit).

Note that the School has capped the number of students in graduate seminars to 15 (NB: International Development allows a maximum of 16 in DV400 seminars only). You may also be asked to change your seminar choice if part-time students have to take priority, or other students have an unavoidable timetable clash.

5.6   Auditing Courses

Students are welcome to audit the *lectures* of any course they are interested in *if there is space*. As a matter of courtesy, we would ask that you make yourself known to the Course Academic and ask his/her permission. A full list of courses running in each department for 2018/19 can be found via the **LSE Calendar website**

On no account are students to attend the seminars, or complete the coursework, of courses that they are auditing.

5.8   Readings and Course Materials

Reading Lists for all our courses are available on the relevant Moodle sites.

An increasing number of readings are being made available electronically – links to electronic versions of most essential readings, and others where possible, are provided on the relevant course Moodle sites. For reasons of copyright, some readings cannot be made available and you will have to use the Library.

5.9   Self-Assessment Form

In Week 8 of Michaelmas Term we ask you to fill out a Self-Assessment Form and discuss it with your Academic Mentor. By doing this, we hope to be able to offer any further help that you feel you may need and generally make sure that you are satisfied with your progress.

You should download the self-assessment form from the **International Development Moodle site**. It is available under **'Forms for Students'**

5.10   Academic Mentors

Allocation of Mentors

Each student has an Academic Mentor, who receives regular reports from class teachers and meets with the student during the course of the year to discuss their academic progress. The Academic Mentor is also there to help with any academic, administrative or personal questions where the student may not be sure which person or office is responsible.

Students in the MSc Development Studies, MSc Development Management, MSc African Development, MSc International Development and Humanitarian Emergencies and MSc Health and International Development programmes will be assigned an Academic Mentor from the ID department. Joint students will be assigned a mentor in their "respective" department.

At the beginning of the Michaelmas Term you will be asked to register your top five preferred academic mentor via the **International Development Moodle site**. We will ensure that you are assigned to one of your five preferences and you will be informed by email when the list is published. You may not have the same Academic Mentor all year as staff sometimes rotate through teaching and research duties. You will be informed of any changes. However, International Development staff operates an 'open door policy', meaning that you may sign-up to see any member of staff in the department, not just your Mentor.

The system for logging your academic mentor preference will open between Monday 24th September and Friday 28th September 2018 via the ID Moodle page, Academic Mentor tab. The academic mentor's list will be posted by morning of Tuesday 2nd October 2018.

Mentor Availability

Academic Mentors are available to you throughout term-times, but you should not expect to be able to see them outside of term. This particularly applies after the end of Summer Term, when most staff leave the country to undertake primary research in their areas of interest and so are not available to discuss dissertations. It is also unfair to your fellow students if some people are able to see their Academic Mentors at times when others are unable to.

Please also note that we do not assign "dissertation supervisors/mentors" as a separate entity from the above-mentioned Academic Mentor. To discuss your dissertation, please make appointments to see any member of staff you feel may be helpful.

You may make appointments to see ANY member of staff during their Office Hours, but your assigned Academic Mentor is the person who should sign any forms you may require.

NB: it is up to **you** to make appointments to see your Academic Mentor. It is not the job of the Academic Mentor to continually contact you. If you cannot sign up for one of the advertised slots, please email or call the Academic Mentor to make alternative arrangements (see also Academic Staff Office Hours earlier in the Guide).

Problems

If any problem arises in supervision arrangements that cannot be resolved through discussion with the Academic Mentor, students should approach their Programme Director (James Putzel for Development Studies, Jean-Paul Faguet & Mahvish Shami for Development Management, Stuart Gordon for IDHE, Eyob Grebremariam for African Development, Ernestina Coast for Health and International Development) in the first instance. If the Academic Mentor is also the Programme Director, then the Head of Department (Ken Shadlen) should be approached.

5.11 Presentations

Once you begin classes, you may be asked to make presentations. Students are asked either to produce an essay or a short outline of their presentation (depending on the course) for circulation to classmates. Presentation notes should be circulated by posting to Moodle seminar forums, unless otherwise instructed by the Course Academic.

LSE LIFE offers many workshops and events throughout the year on study skills, including one on giving presentations. A full schedule of events is available on the LSE LIFE **information page** as well as the **LSE LIFE Moodle page**

5.12 Assessed Coursework

Candidate Numbers

To ensure fairness all assessed work is blind marked by the academic staff.

All students are allocated candidate numbers which are generated during Michaelmas Term and can be accessed by students through LSE For You from November. **Please note that your candidate number is NOT the same as your student number or the number on your ID card. It is also NOT the first 5 or last 5 numbers of either of these.**

To find your candidate number, please follow these steps:

Log in to LSE For You account
Click on the 'exams' tab
Click on the 'candidate number' tab in the 'exams' tab

Coursework Submission

Assessed work must be handed in to the International Development Office (CON.8.16) and uploaded by the date and time specified (see Moodle and the calendar at the beginning of this guide for individual course deadlines). In **most** cases, coursework for Michaelmas Term courses will be due on the first day of Lent term, and coursework for Lent term courses will be due on the first day of Summer Term. Once a piece of assessed work has been submitted it cannot be amended.

Hard Copies

In all cases (except for DV400, DV444, DV456 and DV457), you must submit **two hard copies** to the ID office. The hard copies must be accompanied by one **cover sheet** which can be downloaded from Moodle.

Electronic Copies

You must upload an electronic copy of your coursework to Moodle which also links to Turnitin Your e-copies should be in Word or a pdf file, in a format that is PC readable.

Essay Formatting Guidelines

All assessed work must contain a header with the course code on the left hand side, page numbering in the middle and your candidate number on the right hand side. We suggest standard margins, an easy to read conventional font and either 1.5 or double line spacing for ease of reading. *You must not put your name anywhere on the essay itself (essays are marked anonymously) – if you do, you will be sent away to reprint.*

Please note that assessed work that not does meet these criteria will be refused!

Special Cases

DV400 operates on a rolling 14 day deadline from date of receipt of feedback on presentation to date of submission of assessed essay (see the course Reading List for further details). Students are not required to submit hard copies of DV400 essays but must upload to Moodle by the deadline. Your DV400 seminar leader will give you further information about this process.

5.13   Projects (DV431 and DV453)

Please see the DV453 course guide for more information about the International Development Consultancy Project. For DV431 there is an evening session in week 3 that gives more information about the Consultancy Project. You will also be briefed by your course leaders on how to go about starting your projects.

If you require assistance with teleconferencing, Skype or video-conferencing for your project presentations please contact the **Audio Visual Services** . Financial support *may* be available for project groups who have incurred costs throughout the duration of their project.

5.14   Dissertations

The Dissertation

The dissertation is a full quarter of your MSc (i.e. one unit) and the whole 'dissertation experience' in ID is designed to be a full-year cumulative process of intellectually-rewarding learning and writing. Dissertations in ID may be based on primary research, secondary (desk-based) research, or a combination of both. ID MSc dissertations constitute an original exploration of existing knowledge by the student and may (but do not have to) include original theoretical and/or empirical insights.

The dissertation experience begins immediately in MT when students meet their Academic Mentors and choose their optional courses. ID students will also be automatically enrolled in our dissertation courses DV410 and MY410, which together provide students a coordinated introduction to research design and a selection of research methods used in development research.

The DV410 Moodle page is where you can find information about the dissertation and where you will, eventually, submit your final 10,000 word dissertation, which will be assessed and is worth 70% of your final full unit dissertation mark. There are three compulsory DV410 lectures in MT.

DV410 information can be accessed **here**

MY410 is our research design course; the MT lectures and seminars provide guidance on how to balance the inevitable trade-offs involved across alternative research methods, both when doing primary research or consuming secondary research for desk-based dissertation designs. The course will also focus on how to generate a research question, and involves developing two research proposals: a first 1000-word proposal due at the end of MT, and a second 3000-word proposal (which may be on a different topic) due in the third week of Summer Term. Both proposals will be assessed, and together the MY410 proposal marks constitute 30% of the full unit dissertation mark.

MY410 information can be accessed **here:**

Students should keep in mind that MY410 is a research design course, not a methods course. Those students who wish to engage in primary research for their dissertation using specialist research methods should consider taking the appropriate optional courses.

In addition to regular meetings with their academic mentor, ID maintains an open-door policy and encourages students to book office hours with other faculty with specialist knowledge. Students are also strongly encouraged to make use of the variety of seminars, workshops, and tutorial services offered by both ID and the LSE more generally.

During the first week of Summer Term ID runs Dissertation Workshops in which students will present their draft 3000-word dissertation proposal 2 to a small group of fellow students and a faculty member. They will receive oral and written formative feedback that they can use to revise their draft proposal, the final version of which is then submitted for summative assessment in ST3 (see key dates below).

Key dates for 2018/2019 to keep in mind in relation to the ID dissertation experience are:

1. MY410 Lectures are MT Fridays 9:00-10:30 in the Old Theatre, starting in MT1.
   - MY410 seminars take place weekly starting in MT2

2. DV410 Lectures are Wednesday 4-6pm in the Old Theatre in MT3, MT8 and MT10 as follows:
   - Wed Oct 10th: Library resources and desk based research
   - Wed Nov 21st: Ethics and data management
   - Wed Dec. 5th: LSE Life dissertation writing, study skills, and other forms of student support

3. Dissertation Proposal 1 (1000-words) due 5pm Friday, December 14th, 2018.
   - To be submitted to the **MY410** Moodle portal.

4. Dissertation Proposal 2 topic form with title to be evaluated and approved by Academic Mentor by Friday 1st March.

5. Deadline for the Proposal 2 follow-up (in case the topic is not approved) is to be handed in to Academic Mentor and approved by Monday 25th March.

6. Draft of 3000-word Dissertation Proposal 2 (for formative feedback) due by 5pm Friday, April 26th.

- To be submitted to the **DV410** Moodle portal.

7. Summer Term Dissertation Workshops: April 29th – May 3rd.

8. Final 3000-word Dissertation Proposal 2 (for summative assessment) due by 5pm Monday, May 13th, 2019.
    - To be submitted to the **MY410** Moodle portal.

9. Dissertation ethics reviews (everyone) and risk assessments (dependent on plans) due by 5pm Friday June 14th, 2019.

10. MY410 Fellows will offer office hours to give dissertation advice until July 19th. From July 19th to August 9th they may not be in residence at the LSE but will offer time slots for dissertation advice by Skype.   After **August 9th 2019** students cannot expect to be able to contact the MY410 Fellows for dissertation advice.

11. Final 10,000 word dissertation due by noon on Monday, August 19th, 2019.
    - To be submitted to the **DV410** Moodle portal.

5.15   Writing Good Essays

Help on writing essays is offered by the **LSE LIFE** and the **Language Centre**.

LSE IT Services also have advice on formatting papers on their website: **lse.ac.uk/intranet/LSEServices/IMT/training**

5.16   Referencing System for Assessed Work

The International Development department **recommends** that students use **Chicago or Harvard style** for both assessed essays and dissertations. This style minimises the number of words used in the text to indicate the source (thus reducing the impact on the word limit) and dictates that the full source be given in the bibliography.

You may use any style you wish, but remember that **all** words in the footnotes count towards your word limit.

5.17   Plagiarism and Self-Plagiarism

It is vital that you cite your references correctly to avoid being accused of plagiarism (see above). You should also be aware of the differences between quoting, paraphrasing and summarizing:

Original Text:

Harry wondered what presents he would get for his birthday. More coaches for his electric train? A big drum? Harry tried hard not to think of the thing he wanted most, because he was sure he could not have it. Most of all, Harry wanted a pony. (Perrin, 1965,1)

Paraphrasing:

Harry thought that he would probably get an "ordinary" toy for his birthday – a drum or more parts for his train set. He didn't want to think about what he really wanted - a pony – because he was sure he wouldn't get it. (Perrin, 1965,1)

This is a good example of paraphrasing

Harry wondered what presents he would get **on** his birthday. More coaches for his electric train? A big drum? Harry tried hard not to think **about what** he wanted most, because he was **certain** he could not have it. Most of all, Harry wanted a pony.

*This is an example of how not to paraphrase and may be considered **plagiarism**.*

Summarizing: Harry really wanted a pony for his birthday but he was very doubtful that he would get one. (Perrin, 1965, 1)

What You Need To Know

At the LSE you will be asked to produce written work - in preparation for classes and seminars - or for exams, dissertations, and assessed coursework.

All of this work must be your own. This means you should not copy material or ideas from other students, books, papers or the internet, unless you reference the material properly. If you do copy work without citing the source, - or if you claim somebody else's work as your own - *this is plagiarism*. It does not matter whether you do this deliberately or not.

Plagiarism is a very serious offense. The LSE has a special department that assesses cases of suspected plagiarism, and if you are found guilty, you may be awarded zero marks for that part of the course. In serious cases, you may have your degree withdrawn.

To avoid plagiarism, you need to cite all sources clearly. You should also use quotation marks where appropriate, or indents around long quotations. See the section above on referencing for how to reference properly. *Please note: changing the odd word of a quotation here and there does not count as writing in your own words.* We require you to read material, and then use your own words to summarise and argue about it.

Collaboration between students (leading to identical answers, in whole or in part) is allowed only in cases where official permission has been given beforehand, e.g. for DV431/DV453 Projects. Course leaders will let you know when this is acceptable.

Most students do not plagiarise, nor want to, but we need to inform you of these rules. If you need more information, please see the **Regulations on assessment offences: Plagiarism applicable to all students**

How We Check for Plagiarism

Assessed work is automatically checked for plagiarism when you upload your essay to Moodle. Faculty will also use their own instincts and experience to spot intentional plagiarism that might not be picked up automatically (for example, text translated from another language).

Look at the example above – the results show that in the box marked 3 in the top right hand corner, the "author" has simply cut and pasted a whole paragraph and changed one word ('the' in the 3rd line). **This is plagiarism!**

In box 6, again the "author" has done a cut and paste job, although a few more words have been changed. **This is plagiarism!**

Students with English as a Second Language

Please note that the School and the department are aware that students working with English as a Second Language or coming from significantly differing academic backgrounds could inadvertently find themselves in possible trouble with regards to plagiarism. We would strongly recommend that if you have any doubts at all, you attend extra sessions at both the **Language Centre** and **LSE LIFE** who both have staff to help.

Self-Plagiarism

Self-plagiarism is also against the rules. You are not allowed to submit the same work twice (or reproduce large sections of previous work in other essays or your dissertation). You may, however, write your dissertation on topics similar to those of earlier essays, so long as the arguments used in your dissertation clearly represent an advance on previous work. In such cases, earlier essays must be properly referenced with your name, course number and submission date. Also, you **MUST** discuss whether any potential overlaps constitute self-plagiarism with your Academic Mentor during term time.

If you are unsure at all, we strongly recommend you consult your Academic Mentor and/or read the LSE guidance on plagiarism.

5.18   Extensions

If you have a good reason why you will not be able to submit a piece of assessed work on time, you must apply for an extension **before the due date**.

Extensions are only granted for medical reasons (a doctor's certificate will be required as supporting evidence), a traumatic event in the family or certain work-related issues. Any supporting evidence submitted must either be in English or accompanied by a translation which corroborates it and is done by a valid organisation, e.g. British Council, Embassy, LSE Language Centre, etc.

The Extension Request form is available to download from the International Development Moodle site. You must submit the form, fully completed and signed by the academic in charge of the course, to the International Development office before the due date. Extensions must be confirmed in writing to the student in order to be valid.

5.19   Penalties: Late Submission and Exceeding the Word Limit

Penalties will be applied to:

   a) Work that is submitted after the stated deadline (5 marks deducted per 24-hour period, or part thereof). This applies to both essays and dissertations and applies to the *time deadline*, not just the date. After five working days, coursework will only be accepted with the permission of the Sub-Board of Examiners.

b) Assessed coursework that exceeds the stated word limit – they will lose one mark for every 100 words or part thereof.

c) Assessed coursework that exceeds the stated page limit: exceeding the page limit will AUTOMATICALLY be penalised, as none of the extra pages will be read, hence not included in the marking.

d) Dissertations that are found to be longer than 10,100 words - they will lose marks as per b) above. Dissertations *only* have a maximum leeway of ONE PER CENT i.e. 100 words.

5.20 Examinations

General Information

Examinations for all courses take place during the summer term (May/June). There are a few exams held outside this period and you will be informed if this applies to any of your courses.

The examination timetable will be available at the end of the Lent Term. You MUST be available to sit your examinations and answer any queries about your script up to the end of the Summer Term.

You can obtain your personal examination timetable via LSE For You from the end of the Lent Term.

To help you prepare effectively for your examinations you should make yourself fully aware of the format and syllabus to be covered in the examinations. Specimen papers and guidelines to any changes are provided where appropriate, and permitted materials specified early in the year. Past papers can be found at **Past Exam Papers** (access restricted to LSE network only).

Students who have failed an exam cannot retake the exam until the following year. Students cannot re-sit any exam that they have already passed.

Handwriting and Exams

With most work being done on computers these days, it is a very good idea to start **practising your handwriting** in the lead up to exams. There are two very good reasons for this:

1. **Your handwriting must be legible if the examiners are to read it**! Please note that if an examination paper is deemed illegible then the student must pay for it to be scribed.

2. Many students complain that their hand physically seizes up when trying to write continuously for three hours.

5.21 Marking and Feedback

The International Development department does not mark "on a curve" (i.e. each year a certain percentage of Distinctions, Merits, etc.). All work is marked strictly on its individual academic merit.

Essays

All courses offer the opportunity to do formative work – i.e. work that doesn't count towards your degree, but allows you to receive feedback in order to get an idea of how you are doing. Different courses operate slightly differently. In some you will submit a "formative" essay which will be returned to you with comments and a predicted grade. You later submit an assessed essay for which you will also receive feedback and a provisional grade e.g. Pass, Merit, Distinction.

In other courses the **formative** work takes place in seminars, and others offer the opportunity for a mock exam. Generally you may expect to have formative work returned to you with comments within 3 weeks. This period may be longer on very popular courses. If you do not receive your work back within this period, please check on the Moodle site for the course for further information, and then check with the administrative office or the Course Academic.

Feedback on **summative** coursework will normally also be within 4 weeks of submission.

Examinations

You will receive feedback for examinations.

Dissertations

You will receive feedback for your dissertation.

Grade Definitions

Distinction: ≥70 (≥80 = outstanding, 70-79 = excellent)

Merit: 60-69 (65-69 = high merit, 60-64 = merit)

Pass: 50-59 (55-59 = high pass, 50-54 = pass)

Fail: ≤49 (40-49 = fail, ≤39 = bad fail)

Please see the full Marking Standards Guide on the International Development Moodle site (in the section called Information and Guidelines) for what is expected of you at each level.

5.22   Making Feedback Work for You: advice for students

The International Development department is committed to providing students with appropriate levels of feedback. In addition to feedback that students receive on written work (formative and summative), students may, in some circumstances, also receive feedback on participation and other class activities. Students are encouraged to seek feedback from their lecturers and class teachers. Engaging with feedback is an essential part of taking independent control of your learning process.

What is feedback?

- It is part of learning – providing you with ideas and information about how to improve your work.
- It is a dialogue – between you and all those other people you come across in your learning who help you develop and understand ideas.
- It is a joint responsibility – you need to be an active player, not a passive recipient!

How can feedback help you?

- It helps you improve the particular assignment you are working on
- It gives you useful pointers for subsequent work
- It helps you understand the criteria that will be used to assess you in essays and exams where the grade counts towards your degree result
- It motivates you to reach your potential

You will get feedback on all sorts of work:

- Course essays
- Class presentations
- Problem sets

- Your contributions to class discussions
- Your participation in Moodle discussion forums
- Questions you raise in lectures or online
- Group projects
- Dissertation outlines
- Mock exams and tests
- Your work overall throughout the term

Feedback comes in many different forms:

- Written comments on work you've handed in
- Direct oral feedback from your class teacher or seminar leader
- Group feedback from your lecturer
- Informal feedback from discussion with fellow students and teachers
- Online feedback

Feedback comes from a variety of sources:

- Your class teachers, seminar leaders and lecturers
- Your Academic Mentor or supervisor
- Fellow students on your courses/programme
- Fellow students in your Hall/flat/house/neighbourhood
- External networks recommended through your programme

Making the most of feedback

1.   *Get ready for feedback*

Find out what sort of feedback you will get on each of your courses and across your programme as a whole. Ask what the feedback opportunities are and read about them in your programme/departmental handbook.

Find out who you can get feedback from, when and how: What time are staff office hours? Do you need to book in advance or turn up? Can you ask questions in lectures, after lectures, via email?

Look at assessment criteria for your courses/programme and ask questions if the criteria are not clear to you.

Agree with some fellow students how you will make the most of each other's experiences – seeing other people's work and reading the feedback they have had can often be really useful.

Think about what you want feedback on and when (e.g. for your essay, on a class presentation, in your meeting with your Academic Mentor/supervisor) – and then specifically ask for that feedback.

2.   *Understand feedback*

See feedback as dialogue – don't just 'accept' it. Arrange to meet with fellow students or teachers to help understand any new ideas and suggestions given.

Read the comments – don't just focus on grade!

Take up any offers to meet with teachers and come to them with questions.

Go back to the assessment criteria – do you understand them better now?

Ask how feedback in this context relates to other forms of assessment – e.g. is this the kind of work you would be expected to do in a formal examination?

3.   Use feedback

Try reworking the piece of work you've just had feedback on.

Use the more general ideas you've been given to improve future work.

See it as a way of improving your writing style, citation and referencing, or your use of English (for these more generic aspects of writing, you may want to consider accessing additional support services - see the back page of this leaflet for details).

Use it as an opportunity for more dialogue and discussion with fellow students and teachers.

Use it to help you refine your ideas/style/approach for examinations or formally assessed essays, projects and dissertations.

4.   Turning feedback into improved performance

Feedback is fundamental to learning. It is best seen as a process of dialogue – putting your ideas, arguments, evidence and sources forward and seeing how others then see them. Feedback through your course also helps you to understand what standard of work you need to achieve to progress and ultimately pass your programme of study. The key to your success is understanding the feedback you receive and putting it into practice in your work. As well as your fellow students, class teachers, seminar leaders, lecturers and Academic Mentors, there are several other sources of support around the School, notably the **LSE Life** see (4.18) and the **LSE Language Centre** (see 4.9).

Feedback Myths

- *Feedback Myth 1* – Feedback just explains your grade… No, it does more than that.
- *Feedback Myth 2* – Feedback is just a set of instructions… No, it's meant to make you think.
- *Feedback Myth 3* – Feedback applies to just one piece of work… No, it can apply to all the work you do.

Published by LSE Teaching and Learning Centre November 2010, based on ideas taken from the ASKe Feedback Academy and 123 leaflet series from Oxford Brookes University.

What Next? Where to get help after receiving feedback

LSE LIFE

- A series of study skills events throughout the year, along with useful resources for study support.
- For more personalised support, a limited number of one-to-one tutorials with experienced study advisors, in both qualitative and quantitative subjects.
- One-to-one advice on written work with the Royal Literary Fund Fellow.
- For one-to-one sessions with a study advisor or the Royal Literary Fund Fellow, you'll need to book in advance. You can book a session by emailing **lselife@lse.ac.uk** (maximum three sessions per term).

LSE Language Centre

- A wide range of English for Academic Purposes (EAP) programmes targeted at particular disciplines as well as more general workshops (e.g. essay writing).
- The Language Centre is located on the ground floor of 20 Kingsway. Alternatively, visit the Language Centre website (**http://www.lse.ac.uk/language/Home.aspx)** and look for the English In-sessional support programmes.

5.23   Results

Students will receive a **provisional grade** (Distinction, High Merit, Merit, High Pass, Pass, Fail) on assessed coursework as indicated in individual course information. Please note you will **not** receive a numerical mark as part of assessed coursework feedback.

Students will receive provisional results during September, this will not however include your dissertation grade as these will be going through the marking process. The International Development Exam Board meets in late September/early October to confirm results. These results must then be ratified by the School Exam Board. After this, your final results will be available via LSE For You, on the date set by the school for 12 month programmes school. **International Development has no control over the timing of this.**

Students who need evidence of examination results before this date, for example to support a job or University application, should send a request to the following email address: **Registry.visa.queries@lse.ac.uk**. Letters will be sent directly to the company/institution, so please ensure you include their contact details.

5.24   Degree Classification

Please see **lse.ac.uk/resources/calendar/taughtMasters** for an explanation of the scheme. The online version is the definitive version at all times.

Note

Early Re-submission of Dissertations

MSc students are permitted to re-submit a failed or submit a deferred dissertation early in order to allow them to be awarded in July, rather than the following November. This provision only applies to those students who:

- submitted and failed their dissertation or deferred their dissertation; and
- only failed/deferred the dissertation element of their programme; and
- were not eligible for an award.

International Development Local Rules

The Department's sub-board local rules can be found here:
http://www.lse.ac.uk/resources/calendar/LocalRules/InternationalDevelopment.htm

6. COURSE DESCRIPTIONS

Note: The **online Calendar** is the definitive guide at all times.

On the ID Moodle page you will find the Lecture and Seminar timetable for all DV courses. NB: There may be changes to times and rooms depending on student demand for any particular course. Any changes will be announced via the Moodle site for the course affected.

Course	MT	LT
DV400 Development: History, Theory, Policy	✓	✓
DV407 Poverty (Not running 2018/19)	✓	
DV410 Research Design and Dissertation in ID	✓	✓
MY410 Fundamentals of Research Design for International Development	✓	✓
DV411 Population and Development: an Analytical Approach	✓	
DV 413 Environmental Problems and Development Interventions	✓	
DV 415 Global Environmental Governance		✓
DV418 African Development		✓
DV420 Complex Emergencies		✓
DV421 Global Health and Development		✓
DV423 Global Political Economy of Development	✓	
DV424 International Institutions and Late Development		✓
DV428 Managing Humanitarianism	✓	
DV431 Development Management	✓	✓
DV432 China in Developmental Perspective	✓	
DV433 The Informal Economy and Development		✓
DV 434 Human Security	✓	
DV435 African Political Economy	✓	
DV442 Key Issues in Development Studies	✓	
DV444 Global Health and Population Change	✓	
DV445 Cutting Edge Issues in Development Thinking & Practice	✓	✓
DV447 Public Affairs, International Development & Gendered Violence (Not running 2018/19)		✓
PP448 (former DV448) Political Economy of Development I	✓	
PP449 (former DV449)Political Economy of Development II		✓
DV453 International Development Consultancy Project	✓	

DV454 Gender, labour markets and social change in the Global South: theory, evidence, public action		✓
DV455 Advocacy, Campaigning and Grassroots Activism		✓
DV456 Population, Health and Development: Evidence and Projections	✓	
DV457 Sexual and Reproductive Health Programmes: Design, Implementation and Evaluation		✓
DV458 Demographic Change and Development (Not available 2018/19)		✓
DV460 Bayesian Reasoning for Qualitative Social Science		✓
DV480 Revolution and Development (Not available 2018/19)		
DV483 Information Communication Technologies and Socio-economic Development		✓
DV490 Economic Development Policy I: Applied Policy Analysis for Macroeconomic Development	✓	
DV491 Economic Development Policy II: Microeconomic Analysis		✓
DV492 Economic Development Policy III: Government Policy Analysis (Not available 2018/19)		✓