WELCOME TO THE
Department of Gender Studies
So far, I’ve attended three of the LSE LIFE core courses and I would like to say that I think these should be mandatory for all LSE students. I thought I took good notes before, but the tips you provide are very helpful to focus during reading/lectures.
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Connect with the LSE community

[studenthub.lse.ac.uk/welcome](https://studenthub.lse.ac.uk/welcome)
Welcome to the Department of Gender Studies where a thriving community of scholars, administrators and doctoral students is dedicated to delivering stimulating, challenging, and research-led education.

LSE Gender was established in 1993 to serve as an interdisciplinary focus for gender research in the School as well as nationally and internationally. In the last 25 years we have grown to become the largest postgraduate teaching centre in gender studies in Europe, and we take great pride in the ways we have helped shape an international gender studies agenda.

The field you are entering this year is an interdisciplinary and transnational one, and during your time with us you’ll become experts in that field. You’ll be introduced to a range of different theoretical approaches to gender, and you’ll also develop specialist knowledge in line with your degree programme and your own emerging research interests. As well as formal teaching, your programmes include participation in the broad research and cultural life of the Department through our ‘LSE Conversations’ series and through your own engagements with each other. Research and cultural events offer an opportunity for more informal engagement with the Department as well. As an active participant in the life of LSE Gender, you are expected to make use of the multitude of resources available to you.

LSE Gender’s intellectual life starts from the proposition that social, psychic and cultural processes are gendered, and that engaging with ‘gender’ is thus a crucial part of the social sciences and humanities. But what does ‘gender’ mean? How might we engage and explore it, especially if we are interested in transforming the inequalities that continue to result from its naturalisation?

At LSE Gender we take an interdisciplinary and intersectional approach to the study of gender. All faculty believe that gender relations are imbued with power, and that we need to think expansively about how gender operates socially, economically, historically, culturally or inter-personally. We are concerned about how ‘gender’ can (or can’t) be translated across different contexts and times, and the ways in which we inhabit gendered relationships as well as subject them to analysis. And we are interested in the crosscutting relationships among gendered, raced, class and sexual axes of power and opportunity.

LSE Gender is an intellectual space of transformation, and we take this role very seriously. We believe that engaging gender in knowledge production raises particular questions of who we are in the world and what values we take with us into our relationships with others at all levels. Studying ‘gender’ then is never only descriptive; it is also a question of intervention; the field foregrounds questions of social justice. This means that theory is of key importance for understanding the world, and it is a mode of action oriented towards transforming the world and our place within it.

Our faculty and administrators have the very highest expectations of you and are committed to making sure that LSE Gender provides you with the support and encouragement you need to make this a truly rewarding experience.

WELCOME

Wendy Sigle
Professor of Gender and Family Studies
Head of the Department of Gender Studies
# Department of Gender Studies Welcome Activities: Timetable

<table>
<thead>
<tr>
<th>Date &amp; time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tuesday 24 September</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.00-11.30</td>
<td>LSE Welcome Presentations (MSc)</td>
<td>Peacock Theatre</td>
</tr>
<tr>
<td>12.30-13.30</td>
<td>Welcome to the Department of Gender Studies (MSc &amp; PhD)</td>
<td>Old Theatre, Old Building</td>
</tr>
<tr>
<td>13.30-14.30</td>
<td>IT &amp; Communication – Dr Kate Steward (MSc &amp; PhD)</td>
<td>Old Theatre, Old Building</td>
</tr>
<tr>
<td>16.30-17.30</td>
<td>MSc Student Registration</td>
<td>Hong Kong Theatre, CLM</td>
</tr>
<tr>
<td>18.30-20.00</td>
<td>Welcome Lecture – Dr Sadie Wearing (MSc &amp; PhD)</td>
<td>Old Theatre, Old Building</td>
</tr>
<tr>
<td>20.00-21.30</td>
<td>Welcome Party (MSc &amp; PhD)</td>
<td>Shaw Library, Old Building</td>
</tr>
<tr>
<td><strong>Wednesday 25 September</strong></td>
<td></td>
<td></td>
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<tr>
<td>10.00-11.00</td>
<td>Programme Induction: MSc Gender, Policy and Inequalities</td>
<td>32L.LG.08</td>
</tr>
<tr>
<td>10.00-11.00</td>
<td>Programme Induction: MSc Gender, Media and Culture</td>
<td>NAB.1.09</td>
</tr>
<tr>
<td>10.00-11.00</td>
<td>Programme Induction: MSc Women, Peace and Security</td>
<td>32L.G.20</td>
</tr>
<tr>
<td>10.00-11.00</td>
<td>Programme Induction: MSc Gender, Development and Globalisation</td>
<td>NAB.2.16</td>
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<tr>
<td>10.00-11.00</td>
<td>Programme Induction: MSc Gender (Sexuality)</td>
<td>32L.LG.02</td>
</tr>
<tr>
<td>10.00-11.00</td>
<td>Programme Induction: MSc Gender &amp; MSc Gender (Research)</td>
<td>NAB.2.08</td>
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<tr>
<td>12.00-14.00</td>
<td>MSc Course Fair (part 1)</td>
<td>CLM.3.02</td>
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<tr>
<td>16.00-17.00</td>
<td>MSc Course Fair (part 2)</td>
<td>CLM.3.02</td>
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<tr>
<td><strong>Thursday 26 September</strong></td>
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<tr>
<td>9.30-12.00</td>
<td>Individual Academic Mentor Appointments (MSc)</td>
<td>PAN 11.01</td>
</tr>
<tr>
<td>12.00-14.00</td>
<td>Key Services: an introduction – Dr Kate Steward (MSc &amp; PhD)</td>
<td>CLM 3.02</td>
</tr>
<tr>
<td>14.00-17.00</td>
<td>Individual Academic Mentor Appointments (MSc)</td>
<td>PAN 11.01</td>
</tr>
<tr>
<td>14.00-16.00</td>
<td>Drop-in Help Session (MSc &amp; PhD)</td>
<td>PAN 11.01</td>
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<tr>
<td><strong>Friday 27 September</strong></td>
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<tr>
<td>10am+</td>
<td>Course Selection System Opens</td>
<td>Online</td>
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<td>13.00-15.00</td>
<td>Drop-in Help Session (MSc &amp; PhD)</td>
<td>PAN 11.01</td>
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<td><strong>Monday 30 September</strong></td>
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<tr>
<td>12.00-14.00</td>
<td>Programme Induction: PhD</td>
<td>PAN 1.03</td>
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Welcome Activities

LSE Welcome Presentation for MSc students
LSE Welcome Presentations are given by senior LSE staff and representatives from the Students’ Union, and will welcome you to the LSE community, providing you with valuable information about the wealth of support available to you while studying at LSE. These sessions are different from those run by the Department, so please attend both.

Welcome to the Department of Gender Studies
At this session, new students (MSc and PhD) will be led through a short introduction to the Department by faculty and administrative staff. We will also go over the timetable for the rest of the week so you know what sessions are coming up that you should attend. You will also have a chance to ask us questions at this session.

Gender Department IT and Communications Session
At this session, Kate Steward (MSc Programmes Manager) will provide information about the role of the Professional Services team at LSE Gender and the help and support we can offer you. Kate will give a brief introduction to some of the key IT systems you will need to be familiar with – in particular Moodle (LSE’s learning platform) and the course selection system that you will be using on Friday to register for the courses you want to do. Incoming PhD students are welcome to join this session.

Gender Department Programme Inductions (MSc and PhD - various times and locations)
At these sessions, you will join the rest of your Programme cohort for an informal induction with your own programme director. Your director will ask everyone to introduce themselves, will explain and clarify the regulations for your degree programme, and will talk about what it’s like to study at MSc or PhD level at LSE. You will also have the chance to talk about any questions, concerns or comments you may have at that point.

Graduate Programme Registration
In order to become an official LSE student, you must first go through Graduate Programme Registration. When registering, you will be issued with a student ID card which provides, amongst other things, access to your library account. You will not be allowed to attend any classes or lectures until you have registered.

Gender Department Welcome Lecture and Party
The Department has a thriving Events Programme which you are expected to participate in to extend your intellectual journey beyond the classroom by joining departmental staff and students in these wider debates. The first of these events is a lecture by Dr Sadie Wearing and is followed by a Welcome Party where you’ll have a chance to meet faculty, current students and the rest of the MSc and PhD cohorts in an informal and relaxed environment.

Gender Department MSc Course Fair
Faculty will present information about the courses offered by LSE Gender and you will have a chance to ask questions about content, focus, assessment, timetabling etc to help inform your personal course choices.

Academic Mentor Meetings
Every LSE Gender MSc student will be allocated a member of faculty who will act as their academic mentor and provide academic guidance and support throughout your time at LSE. Students are required to meet with their academic mentor before teaching begins to discuss course choices. Students will be notified when their individual appointments will be following registration.

Course Selection
The course selection system opens on Friday morning on LSE For You, so you can log in and select your courses then. Although you can look at the options beforehand, you cannot actually make course selections before this time.

Gender Department General Drop-in Sessions
The Department’s Admin team will be available to help MSc and PhD students with any problems that you haven’t found the answer to in the week’s induction sessions.
I think the unique strength of LSE Gender and therefore a reason to apply for this course, is its interdisciplinary character. Through Gender Studies we get to learn anthropology, post-colonial studies, development, sociology etc. All this means that we comprehend gender theory and practice from very different and useful angles. Overall, the courses are flexible, and the tutors are always open to different ideas. These are great strengths and make for a strong grounding in scholarship.

― LSE Gender 2017/18 Cohort
About the Department of Gender Studies

The Gender Institute, now the Department of Gender Studies, was established in 1993 as a multidisciplinary research centre and serves as a focus for gender research across the School. We run a large master's programme, with seven separate degrees, and a PhD programme. LSE Gender's graduate students come from all corners of the globe, as do a number of academic visitors resident at any one time. We aim to be a lively and friendly place with an international student community in the heart of London, with many links to other departments and institutes within the School.

In addition to its core teaching programme, LSE Gender provides a vibrant research culture with resident research fellows, visiting scholars, public lectures, seminars, workshops and conferences.

The research work of LSE Gender is critical, transnational, and interdisciplinary. Our research is variously positioned in relation to different fields of study within the social sciences and humanities, but in each case, the focus on gender means testing conventional disciplinary boundaries and developing alternative methodologies. All the work addresses, in some way, the tenacity of gender power relations and gendered inequalities in a period of global transformation.

Where We Are

LSE Gender is based on the 11th floor of Pankhurst House

Our contact details are:

Department of Gender Studies
London School of Economics
Houghton Street
London, WC2A 2AE

Email: gender@lse.ac.uk
Tel: +44 (0)20 7955 7602

LSE Gender's offices surround an ‘Open Space’ which is a working area for staff and students. You are welcome to use this space for quiet study when the Department is open. Please note that the Department is closed to MSc students on Wednesdays 12-2pm. Although LSE and LSE Gender are primarily safe spaces, our offices are open so you should never leave valuables lying around.
### Who’s Who in the Department

#### Gender Studies Faculty and Staff

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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</thead>
<tbody>
<tr>
<td><strong>Professor Wendy Sigle</strong></td>
<td>Professor of Gender and Family Studies, Head of the Department of Gender Studies, Doctoral Programme Director, Programme Director, MSc Gender, Policy and Inequalities (MT only)</td>
</tr>
<tr>
<td><strong>Dr Walaa Alqaisiya</strong></td>
<td>LSE Fellow of Gender, Conflict and Sexuality</td>
</tr>
<tr>
<td><strong>Dr Jacob Breslow</strong></td>
<td>Assistant Professor of Gender and Sexuality, Programme Director, MSc Gender (Sexuality)</td>
</tr>
<tr>
<td><strong>Melissa Chacon</strong></td>
<td>Seminar Leader in Gender Theories in the Modern World</td>
</tr>
<tr>
<td><strong>Professor Clare Hemmings</strong></td>
<td>Professor of Feminist Theory (sabbatical 2019/20)</td>
</tr>
<tr>
<td><strong>Dr Marsha Henry</strong></td>
<td>Associate Professor, Programme Director, MSc Women, Peace and Security</td>
</tr>
<tr>
<td><strong>Hazel Johnstone</strong></td>
<td>Department Manager (DM)</td>
</tr>
<tr>
<td><strong>Professor Naila Kabeer</strong></td>
<td>Professor of Gender and Development (sabbatical 2019/20)</td>
</tr>
<tr>
<td><strong>Professor Niraja Gopal Jayal</strong></td>
<td>Jawaharlal Nehru University, LSE Centennial Professor 2019-22 (LT 2020)</td>
</tr>
<tr>
<td><strong>Dr Ece Kocabicak</strong></td>
<td>LSE Fellow of Gender, Development and Globalisation</td>
</tr>
<tr>
<td><strong>Dr Daniel Luther</strong></td>
<td>LSE Fellow of Gender, Film and Media</td>
</tr>
<tr>
<td><strong>Dr Sumi Madhok</strong></td>
<td>Associate Professor of Transnational Gender Studies, Deputy Head of Department (Research), Programme Director, MSc Gender and MSc Gender (Research)</td>
</tr>
<tr>
<td><strong>Tomás Ojeda</strong></td>
<td>Seminar Leader in Gender Theories in the Modern World</td>
</tr>
<tr>
<td><strong>Dr Anouk Patel-Campillo</strong></td>
<td>Assistant Professor of Gender, Development and Globalisation, Programme Director, MSc Gender, Development and Globalisation (LT, ST) (sabbatical MT 2019)</td>
</tr>
<tr>
<td><strong>Lucia Pedrioli</strong></td>
<td>MSc Programmes and Communication Assistant</td>
</tr>
<tr>
<td><strong>Dr Ania Plomien</strong></td>
<td>Assistant Professor of Gender and Social Science, Programme Director, MSc Gender, Policy and Inequalities (LT, ST) (sabbatical MT 2019)</td>
</tr>
<tr>
<td><strong>Priya Raghavan</strong></td>
<td>Seminar Leader in Gender Theories in the Modern World</td>
</tr>
<tr>
<td><strong>Dr Leticia Sabsay</strong></td>
<td>Associate Professor of Gender and Contemporary Culture, Programme Director, MSc Gender, Media and Culture</td>
</tr>
<tr>
<td><strong>Dr Nazanin Shahrokni</strong></td>
<td>Assistant Professor of Gender and Globalisation, Programme Director, MSc Gender, Development and Globalisation (MT only)</td>
</tr>
<tr>
<td><strong>Dr Emma Spruce</strong></td>
<td>LSE Fellow of Gender, Sexuality and Human Rights</td>
</tr>
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</table>
Gender Studies Faculty and Staff continued

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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</thead>
<tbody>
<tr>
<td>Dr Kate Steward</td>
<td>Deputy Department Manager and MSc Programmes Manager</td>
</tr>
<tr>
<td>Dr Aisling Swaine</td>
<td>Associate Professor of Gender and Security</td>
</tr>
<tr>
<td>Dr Sadie Wearing</td>
<td>Associate Professor of Gender Theory, Culture and Film Deputy Head of Department (Teaching and Education)</td>
</tr>
<tr>
<td>Becka White</td>
<td>Engagement Officer</td>
</tr>
<tr>
<td>Hannah Wright</td>
<td>Seminar Leader in Gender Theories in the Modern World</td>
</tr>
</tbody>
</table>

Gender Studies Emerita Faculty

<table>
<thead>
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<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Diane Perrons</td>
<td>Professor Emerita in Feminist Political Economy</td>
</tr>
<tr>
<td>Professor Mary Evans</td>
<td>Research Fellow, Leverhulme Emeritus Professor</td>
</tr>
</tbody>
</table>

Gender Studies PhD Students

We have a small and friendly cohort of PhD students who play a key part in the life of the Department’s intellectual and social life.

- Melissa Chacon
- Jenny Chanfreau
- Zuzana Dancikova
- Billy Holzberg
- Aiko Holvikivi
- Timothy Koths
- Tomas Ojeda
- Niharika Pandit
- Priya Raghavan
- Lindsay Simmonds
- Hannah Wright
- Nour Almazidi
- Alia Amirali
- Lizzie Hobbs
- Alanah Mortlock
- Claire Wilmot
Don’t worry about your English skills – with more than 150 countries represented on campus, you’re not going to be the only one with an accent. It’s rarer to hear someone speak perfect English!

– LSE Gender 2017/18 Cohort
Communicating with the Department

We can’t emphasise enough that you should look at your LSE email inbox regularly, since the school and LSE Gender will not use private email addresses to contact and inform students. If your account gets too full you will not receive emails and therefore you will miss out on information. These emails contain key information about teaching and assessment-related matters during the academic year, so it is very important that you check your emails regularly. You should also register for and regularly check Student Hub as we will disseminate Department information there too.

There are various other communication platforms which the Department uses (Facebook, Instagram, Twitter, LinkedIn, etc) but all key Department information will be shared by email and/or on Student Hub so if you don’t use social media then you will not miss out on key information.

In addition to departmental and LSE information, we will also give you information about external events and opportunities such as funding opportunities, job adverts, etc. While we try to ensure all things that we send to you are legitimate, it is not always possible to check so please note that LSE neither endorses nor accepts any liability for the information we provide about external events and opportunities so you are advised to conduct your own checks on the accuracy of any information and raise any concerns with the third party.

Kate and Lucia encourage you to drop into the Department Reception office if you have any questions or need anything from us. We operate an open-door policy for the Reception ie if our door is open you are welcome to come in and ask us questions. If the door is closed, it is usually because we are busy with another student, so please do not disturb us unless you have an emergency.

The Department is open Monday to Friday, 9.30am to 5.30pm in term time and 9.30am to 3pm during vacations. It is closed to MSc students every Wednesday from 12pm to 2pm. During our opening hours, the Reception is always staffed. On occasion, the Department will be closed for meetings, bank holidays, etc and we will notify you of this beforehand. Please note that we will not routinely reply to emails outside of our opening hours, but if you have an emergency please email us and we will respond as soon as possible.

Events and Social Activities

The Department of Gender Studies has a thriving Events Programme consisting of lectures, research seminars and panel discussions, details of which can be found on our website and on Student Hub. While attendance at these sessions is not compulsory, we strongly encourage you to participate in them to engage more fully in the intellectual and social life of the Department.

In addition to our Events Programme, we help students to organise additional social activities and events. So, if you have an idea of something that you would like the Department to organise, please let Kate and Lucia know and we’ll do our best!

Engenderings

The Department is also home to the Engenderings blog, run by a collective of our own PhD students. Engenderings is a blog about the role of gender in cultural, social and political life. It brings together a broad range of perspectives to engage with ideas about gender as it operates in local and global culture and society. At the core of Engenderings is the idea that gender is everywhere, shaping not only the way we move through the world – organising human bodies, sexualities, identities – but also the way we relate to the world and to each other, in thought and in action, from political representation to cultural production. Engenderings is about the inflections of gender in everyday life. It is interdisciplinary in approach and subject matter, with material originating from a range of fields including social and political science, cultural and media studies, literary criticism, arts, philosophy, environmental studies and technology. Engenderings is committed to an open and critical engagement that is responsive to different points of view and is invested in exploring gender as an analytical category. The collective would very much welcome all new MSc and PhD student input - their email is gender.studies.blog@lse.ac.uk and the blog can be found here: https://blogs.lse.ac.uk/gender/
Sources of Support at LSE

There are various sources of support for students in the Department and at LSE, including but not limited to the following. If you need help with anything but are not sure where to go for help, please do ask Kate or your academic mentor who will be able to help you find the support you need:

Members of the Department of Gender Studies are available to provide help and support during your time with us. Your programme directors, course convenors, seminar leaders, supervisors and academic mentors are all available to support you with your studies. The Admin team can provide a wide range of help and advice if you are unsure where to go. And, not least, you will find your fellow students are a source of support both during and after your degree.

The Student Services Centre (SSC) is a one-stop shop for all your enquiries including admissions, registration, fees, financial support, immigration and visas, Erasmus, course selection, exams, results and graduation. https://info.lse.ac.uk/current-students/student-services/student-services-centre

The Disability and Wellbeing Service (DWS) at LSE can provide support for students with physical or mental health needs and dyslexia and neurodiversity issues, and extensions may be granted on the basis of their assessment and recommendations. If you have a disability, long-term medical or mental health condition you are advised to apply for an Inclusion Plan (IP) as soon possible. The sooner you let the DWS know about your condition the sooner they can work with you to put appropriate support in place. Advisers in DWS can also potentially set up one-to-one learning support, mentoring and help you access assistive technology designed to remove barriers to studying. To find out how to apply for an Inclusion Plan visit lse.ac.uk/inclusionPlans. https://info.lse.ac.uk/current-students/student-services/disability-and-wellbeing-service

The LSE Counselling Service aims to enable students to cope more effectively with any personal or study difficulties that may be affecting them while at LSE. https://info.lse.ac.uk/current-students/student-services/student-counselling-service

LSE LIFE is the place to develop the skills you’ll need to reach your goals at LSE, whether it concerns your academic work or other personal or professional pursuits. LSE LIFE is here to help you find your own ways to study and learn, think about where your studies might lead you, and make the most of your time at LSE. https://info.lse.ac.uk/current-students/Lse-life

LSE Library holds one of the most important social science collections in the world and has all the material that you need for your studies and research. Our Departmental Academic Support Librarian is Heather Dawson (h.dawson@lse.ac.uk). She provides subject expertise and personalised support and is always happy to hear from our students so please do make use of her expertise. http://www.lse.ac.uk/library

Whether you are an international student looking for additional support with your English, interested in taking a Language Centre course, or want to learn or improve a language, the Language Centre can help. We strongly encourage students to sign up for English for Academic Purposes if English is not your first language - these courses will help give you the knowledge and confidence to thrive at LSE. http://www.lse.ac.uk/language-centre

LSE Careers is here to help guide and support you throughout your time at LSE. They provide a range of careers services and events both online and in one-to-one appointments. They have a jobs board and offer bespoke services for students with disabilities. https://info.lse.ac.uk/current-students/careers

The LSE Volunteer Centre is part of LSE Careers and is here to help you develop new skills and new friendships while making an impact through volunteering. The Volunteer Centre advertises volunteering opportunities within LSE, at different charities across London and internationally. https://info.lse.ac.uk/Current-Students/Careers/Volunteer-Centre

LSE Students’ Union (LSESU) is a not-for-profit organisation run by LSE students, for LSE students. Our aim is to help you make the most of all the life-changing experiences open to you during your time at university. https://www.lsesu.com/

The Faith Centre is open to students of all faiths and none. It is a space for prayer, worship and quiet reflection. The Faith Centre provides a space for student faith societies to meet and worship and runs a range of courses and activities to help promote wellbeing. https://info.lse.ac.uk/current-students/Faith-Centre

The Peer Support Scheme provides students with a confidential space to talk and be listened to. It can sometimes be hard to talk to friends and family about certain issues, therefore Peer Support provides a crucial service for students to talk to other students about anything they are worried about. https://info.lse.ac.uk/current-students/student-wellbeing/students-supporting-students/peer-support-scheme

The PhD Academy is a dedicated space and services hub for doctoral candidates studying at LSE. Every aspect of the PhD journey is documented by the PhD Academy and they are there to help. They provide confidential assistance and all forms of advice under PhD academic support. There are dedicated workspaces and a kitchen for you to use. They run a wide range of training, development and speaker events across the year https://info.lse.ac.uk/current-students/Phd-academy/events-courses-and-training
Content Warnings

Courses in the Department of Gender Studies endeavour to prioritise issues of diversity and inequality, and to challenge social and intellectual exclusions based on race, gender, sexuality, age or disability. Students and faculty are expected to be respectful of one another and attentive to issues of diversity and inequality, and these concerns also form a central part of the knowledge production you will encounter.

Students are advised that in studying issues of power and inequality difficult or sensitive issues may be represented and/or discussed. While care will always be taken in class not to cause distress and to create a welcoming learning environment for everyone, there may be occasions where you will confront images or texts, or where you hear discussions that are uncomfortable for you. The Department of Gender Studies does not issue ‘trigger warnings’ with respect to potentially challenging or distressing content, for several reasons. We do not presume in advance that we know what content or discussions may cause distress to students (or other faculty). We aim to provide context for all materials, and to provide a learning environment where it is clear why we are showing particular images or reading particular texts, in preference to ring fencing some as dangerous in and of themselves. Gender Studies asks you to engage difficult questions of social and intersubjective significance and we aim to teach you how to read and think about those questions as part of navigating the field. Please do make sure that you familiarise yourself with the course outline of the courses that you are taking in advance of each class which gives a sense of the course content. However, if you feel unable to continue to participate in a particular class or lecture, you may leave at any point and will not be challenged. We would encourage you to follow up with your seminar tutor or academic mentor, however, to address any concerns. We also support student self-care and can provide a list of relevant support services within LSE.

Student Representatives

Each Programme elects a representative who will work with Kate and programme directors to compile the agendas for the termly Student-Staff Liaison Committee (SSLC) meetings which is one of the formal mechanisms for communication in the Department. While we do have formal student representatives, we also strongly encourage all students to attend these meetings to share their views about their programmes of study and to discuss issues that affect the student community as a whole. The position of student representative does have an associated workload, but it is not onerous and won’t impact on your studies.

We have to elect the student representatives in the first few weeks of term, but have found that this timing often means that it is people with prior experience of doing this role who tend to put themselves forward. In order for the Department’s student representatives to more fully represent our student body, we actively encourage people without prior experience and those from diverse backgrounds to apply. If you are interested in this role and would like to discuss it further, please talk to Kate and/or your programme director.

One of the programme representatives is elected by the other representatives to attend the Department’s termly Teaching Committee and dates of these meetings will be provided at the beginning of the term. Another one of the MSc programme representatives is elected to be the Department’s representative on LSE’s Consultative Forum. More information on these two subsidiary roles will be provided on election to programme representatives.

Reporting Illness, Emergencies and Reporting Defects

If you are not feeling well and are unable to attend class, please inform your teachers so they can authorise your absence on the registers. This is particularly important if you are on a Tier 4 visa as unauthorised absences from class can result in visa compliance action being taken by the School. If you have an ongoing illness and are likely to miss more than two weeks of classes, please inform your academic mentor and Kate Steward so that we can ensure you have all the support you need and do not get behind with your studies.

You should not obstruct fire escape routes, or wedge open the fire doors. If any negligence is found to have occurred, you may be personally and criminally liable. Fire alarms are regularly sounded. Should you hear the alarm at any other time, you should immediately leave the building via the stairs and the main entrance. If you are in the Department during a fire alarm, please make your way to the assembly point outside Clement House on the Aldwych, and follow guidance from fire wardens. Your fire wardens are Kate Steward and Hazel Johnstone. You must not return to the building until the all-clear sounds.

The emergency number at LSE is 666, which is the Control Room at the main entrance.

Maintenance requests should be routed via Hazel. Please do not assume that defects will be noticed, reported and dealt with by others. If you see safety-related defects in the building, obstructions in the corridors, stairwells or fire exists, please make a point of reporting them to Hazel, or in her absence, any security staff on site.
By studying gender (and choosing the LSE) I learnt the importance of engaging with theory and questioning so many assumptions and stereotypes that pervade our everyday life! I learnt to reflect critically, and I thank LSE Gender for paying immense attention to our writing skills. These are precious skills I took away with me. All I can say is that the conversations at LSE Gender were great and unforgettable!

– LSE Gender 2016/17 Cohort
Master’s Programmes

Key Department Contacts for MSc Students

During LSE vacation periods, academic staff will not be available to meet with students. It is important that you organise your workload to allow time to see faculty members during term-time. The Department is staffed by the Admin team throughout the year so you can contact Hazel, Kate or Lucia for help at any point in the year.

Office Hour Appointments

All members of LSE teaching staff hold weekly term-time office hours and will not normally be available outside of these. Office hours can be used for additional guidance and support to individual students taking their course(s), and may be used for queries on assessed coursework. Appointments can be made via the Student Hub and you are free to make appointments with any member of staff – you do not have to be taking one of their courses in order to make an office hour appointment with them.

If you need any advice or information, you can also come to the LSE Gender Reception at PAN.11.01.B. This is an open office, so if you would like to book a private meeting with Kate or Hazel, please just ask and this will be arranged.

Academic Mentors

You will be assigned an academic mentor and given an appointment time to meet them during your first week. Your academic mentor is your most important academic link with LSE Gender and the School. Your academic mentor will be happy to advise you on matters such as which courses to take, on MSc regulations, and on administrative matters generally, e.g., on the prospects of proceeding to higher degrees such as MPhil/PhD, and can provide more general advice and support too.

Your academic mentor may be able to offer advice if your work is affected by illness, financial difficulties, or other crises, and you should keep them informed of any disruptions to your progress. If you are unable to resolve the matter satisfactorily with your academic mentor you may discuss it with your programme director, the Admin team, or approach the Student Services Centre for advice. It is important that if you are ill, or have other personal crises, your academic mentor is informed at the time and not later. If your academic mentor is not available, then please do see Kate Steward or Hazel Johnstone for matters of this nature. This is particularly important if such crises affect the handing in of assessed work or the missing of exams.

Professional Services Staff

The Professional Services Staff, also known as the Admin team includes Hazel Johnstone (Departmental Manager), Kate Steward (Deputy Departmental Manager and MSc Programmes Manager), and Lucia Pedrioli (MSc Programmes and Communications Assistant). The Admin team can answer most questions of a non-academic nature or tell you who can help you with your query. The Reception office (PAN.11.01.B) is open Monday to Friday, 9.30am to 5.30pm during term time, and 9.30am to 5pm during vacation. Hazel can be contacted via email on h.johnstone@lse.ac.uk. Her principal role is to work as manager dealing with all aspects of the Department, servicing its committees and managing the PhD programme. Kate and Lucia are your main point of contact for all MSc matters, and can be contacted via email on k.steward@lse.ac.uk and l.pedrioli@lse.ac.uk and phone on +44(0)20 7955 7602.

If you need any advice or information, the LSE Gender Reception is at PAN.11.01.B. This is an open office, so if you would like to book a private meeting with Kate or Hazel, please just ask and this will be arranged.

Programme Director

Each MSc has a programme director who is in overall control of that programme. The programme director can advise you on any matter to do with your degree. Programme directors have overall responsibility for the running of the degree. They are also responsible, along with Hazel, Kate and Lucia, for sharing relevant information with students.

Course Convenor

Each course in LSE Gender is convened by one or two faculty members who are responsible for the course content, administration and teaching. If you have any queries about the course, you can make office hour appointments to see the course convenor.

Dissertation Supervisors

Your academic mentor will not necessarily be your dissertation supervisor. Your dissertation supervisor will be allocated once your topic has been agreed in Lent Term. We make every effort to match areas of interest and expertise when allocating supervisors within the constraints of having an even workload for all faculty.

Your initial appointments with your supervisor will be arranged for you, and you will be notified of the date and time by the Professional Services team. Once the initial appointments have been held, it is up to you to make contact and book appointments with your supervisor.

Contact with your dissertation supervisor ends when Summer Term finishes – there will be no supervision provided during the summer vacation as this is the period when you undertake independent research.
MSc Programmes and Courses

MSc Programmes Overview
LSE Gender offers seven MSc programmes of study lasting one year full time or two years part time:

- MSc Gender
- MSc Gender (Research)
- MSc Gender (Sexuality)
- MSc Gender, Development and Globalisation
- MSc Gender, Media and Culture
- MSc Gender, Policy and Inequalities
- MSc Women, Peace and Security

We offer a diverse range of courses in the Department (see below and the School course guide) and there is a wide range of school-wide options available each year, tailored to your programme and interests. Options are chosen with advice from your academic mentor.

A full unit course is a course of 22 weeks (two terms), and a half unit course is usually over 11 weeks (one term) but please note that the core course GI424 continues until week 5 of Lent Term. Courses are taught over the first two terms, with exams/dissertation supervision in the Summer term and dissertation writing over the summer vacation. Most courses have assessed coursework attached to them, which students will focus on during the vacation between terms. Full reading lists will be available in course handbooks that you can view/download on Moodle and all Gender courses will have weekly key readings available online via the course Moodle page.

Students should have a consistent experience across the School. To help achieve this, LSE has developed the LSE Academic Code. More details on this can be found on page 68 of this handbook and at https://info.lse.ac.uk/staff/putting-students-first/lse-academic-code

Transferring To A Different Degree Programme
If you wish to request a transfer to a different degree programme within the Department of Gender Studies, or a transfer to a different department at LSE, please contact Hazel. This request must be received by the Friday of week 2 in Michaelmas Term. We will consider your request but do not guarantee that you will be allowed to transfer. All internal transfers will be decided by programme directors. Decisions on external transfers will be made in conjunction with the other department.

Part-time Study
LSE Gender admits a small number of part time students each year. Part-time students must meet the same requirements, but have an extended period during which to complete their programme. To this end, part-time master’s study here at LSE Gender really means half-time. The usual arrangement is to take half the programme over one year and half in the following year. You will take GI424 Gender Theories in the Modern World: an interdisciplinary approach in your first year, as this course provides training in key concepts and approaches within the gender field and will inform your overall degree. The dissertation will be submitted in the second year. Tuition takes place during the day, at the same time as full-time students. The detailed timetable is available online. We do not hold lectures or seminars in the evening beyond 6pm, or at weekends, but we do try to accommodate part-time students’ requirements to fit in with working patterns. It is the responsibility of part-time students to ensure that their other commitments allow them to attend their seminars, complete written assignments and attend examinations. If you want to change from full-time to part-time study (or vice versa), please talk to Hazel. Please note that part-time study alone is usually insufficient to obtain entry clearance to the UK on a student visa.
Part-time student FAQs

How are we supposed to structure our modules over two years?
If your programme is normally taught on a full-time basis, in most cases students take 2.0 units per year, taking the compulsory options in the first year and the dissertation and optional units in the second year. You are strongly advised to speak to your Programme Director or academic mentor before making your final decision as some courses may lead on from others.

Do I have to be enrolled for the dissertation module on LSE For You in the first year?
You should only enrol for courses in the academic year that you want to take them – so if you are planning to submit your dissertation in the second year you should not choose it until your second year. Be aware that LSE for You will try to automatically enrol you for all compulsory courses so you may need to deselect things like your dissertation.

Are there other part-time students in my course/department? How do I get in contact with them?
At LSE Gender, we encourage part-time students to make contact with each other as a source of help and support. Kate and Lucia will facilitate this.

If lecturers reschedule their classes and I am unable to attend what should I do?
Once timetables are set, it is unlikely that classes will be changed but, if they are, it will only be a one-off so you can always go to an alternative class (if more than one seminar group is held), ask a friend to take notes for you, or make an appointment to see the lecturer to discuss the missed work.

Is there somebody responsible for part-time student issues in the Department e.g. academic staff?
Kate Steward is the contact person for part-time students: k.steward@lse.ac.uk

When are we supposed to pay the second instalment of tuition fees?
Please consult with the Fees Office regarding your fees.

When do we get our second student ID? Why is it not eligible for two years?
Wherever possible your card should normally be valid for two years, however because of the way our systems work this is not always possible. If you find that your card does expire before you are due to complete your programme, Student Services will automatically e-mail you before your current card expires to let you know that a new card has been issued and is ready for collection. Upon receipt of that e-mail you just need to come to the Student Services Centre and swap your old card for your new one.
Welcome from Sumi Madhok, Programme Director

Welcome to the Department of Gender Studies and to the Programme Cluster that contains MSc Gender and MSc Gender (Research). The Department is a very special and vibrant intellectual and collegial space, and I want to congratulate you on your choice! As you would have noted, the Gender and Gender (Research) degree combines academic rigour with flexibility. The programme is carefully designed to enable you to pursue a programme of intellectual study that reflects your interests while ensuring you receive the solid foundational training required to become gender experts. Towards this end, you will be required to do two core courses titled: ‘Gender Theory in the Modern World’ and ‘Gender, Knowledge and Research Practice’. These courses aim to provide you with an in-depth and critical knowledge of the different theoretical frameworks for thinking about complex intersectional inequalities and gendered power relations in our contemporary world. They also are focused on teaching you how to produce feminist knowledge about these in an interdisciplinary manner.

The Department is very invested in teaching and researching gender relations from a transnational, intersectional and an interdisciplinary perspective. It is this commitment that informs our continual efforts to decolonise the curriculum and gender research, to introduce all our students to cutting edge scholarship across a range of contexts, and to provide you with the intellectual tools that you will need to apply critical thinking to your own research, learning and thinking.

In part, the Department’s international reputation for being a vibrant intellectual and pedagogical space exists because we believe that all learning does not take place inside the classroom! And, it is for this reason that we have a very lively and full research events programme, and very often the reception that usually follows these opens up a space for relaxed and friendly conversations, and also a chance to build stimulating and collaborative intellectual relationships.

If I had to give you one piece of advice (OK make it two!) for your year at the LSE, it would be this: LSE is wonderfully located, and so, do diarise time for enjoying the exhibitions, art galleries, music and the theatre - all happening pretty much within walking distance of the School. And, secondly, do attend as many Gender Events and LSE Public Lectures as you possibly can. The events list at the Department and the School is nothing short of amazing, and you never know, there just may be one that would inspire you and get you thinking otherwise!

I look forward to meeting you in September and to getting to know you in 2019/20!
<table>
<thead>
<tr>
<th>Paper</th>
<th>Course number, title (unit value)</th>
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<tbody>
<tr>
<td>Paper 1</td>
<td>GI424 Gender Theories in the Modern World: An Interdisciplinary Approach (0.5)</td>
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<tr>
<td>Paper 2</td>
<td>GI402 Gender, Knowledge and Research Practice (0.5)</td>
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<tr>
<td>Paper 3</td>
<td>Courses to the value of 2.0 unit(s) from the following: ^</td>
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<tr>
<td></td>
<td>AN405 The Anthropology of Kinship, Sex and Gender (1.0)</td>
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<tr>
<td></td>
<td>DV457 Sexual and Reproductive Health Programmes: Design, Implementation and Evaluation (0.5)</td>
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<tr>
<td></td>
<td>DV458 Key issues in Global Health and Development (0.5)</td>
</tr>
<tr>
<td></td>
<td>GI403 Gender and Media Representation (0.5)</td>
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<tr>
<td></td>
<td>GI407 Globalisation, Gender and Development (1.0) 1</td>
</tr>
<tr>
<td></td>
<td>GI409 Gender, Globalisation and Development: An Introduction (0.5) 2 (not available 2019/20)</td>
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<tr>
<td></td>
<td>GI410 Screening the Present: contemporary cinema and cultural critique (0.5) *</td>
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<tr>
<td></td>
<td>GI411 Gender, Postcolonial/ity and Development: critical perspectives &amp; new directions (0.5) *</td>
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<tr>
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<td>GI413 Gender and Militarisation (0.5)</td>
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<tr>
<td></td>
<td>GI418 Feminist Economics and Policy: An Introduction (0.5) * (not available 2019/20)</td>
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<td></td>
<td>GI420 Globalisation, Gender and Development: Theorising Policy and Practice (0.5) 3</td>
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<tr>
<td></td>
<td>GI421 Sexuality, Gender and Culture (0.5) * 4</td>
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<tr>
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<td>GI422 Sexuality, Gender and Globalisation (1.0) 5</td>
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<tr>
<td></td>
<td>GI423 Globalisation and Sexuality (0.5) * 6 (not available 2019/20)</td>
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<td>GI426 Gender and Human Rights (0.5) *</td>
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<td>GI428 Bodies, Culture and Politics (0.5)</td>
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<td></td>
<td>GV4D7 Dilemmas of Equality (0.5)</td>
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<td>GV4H3 Feminist Political Theory (0.5)</td>
</tr>
<tr>
<td></td>
<td>GY421 Gender and Development: Geographical Perspectives (0.5) *</td>
</tr>
</tbody>
</table>

^ A course from another programme by special permission only. |

| Paper 4 | GI499 Dissertation - Independent Research |
|         | Project (1.0) |

Footnotes

^: Students can take courses to a maximum of one full unit from outside the Department of Gender Studies.

*: means there may be prerequisites for this course. Please view the course guide for more information.
MSc Gender (Research)

Programme Overview

The MSc Gender (Research) degree combines a thorough grounding in contemporary theories of gender with advanced training in quantitative and qualitative research methodologies.

This programme is particularly useful for students considering further study. You will be located in the Department of Gender Studies and take one or two units in the Department of Methodology, which is a base for cross-disciplinary research and teaching in the broad area of social science methodolgy.

Programme Regulations

Full-year programme. Students take two units of compulsory courses, options to the value of one unit and a dissertation as shown.

Please note that places are limited on some optional courses. Admission onto any particular course is not guaranteed and may be subject to timetabling constraints and/or students meeting specific prerequisite requirements.

Prerequisite Requirements and Mutually Exclusive Options

1. GI407 can not be taken with GI409, GI420
2. GI409 can not be taken with GI420, GI407
3. GI420 can not be taken with GI407, GI409
4. GI421 can not be taken with GI422, GI423
5. GI422 can not be taken with GI423, GI421
6. GI423 can not be taken with GI422, GI421

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<thead>
<tr>
<th>Paper</th>
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<tbody>
<tr>
<td>Paper 1</td>
<td>GI424 Gender Theories in the Modern World: An Interdisciplinary Approach (0.5)</td>
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<tr>
<td>Paper 2</td>
<td>GI402 Gender, Knowledge and Research Practice (0.5)</td>
</tr>
<tr>
<td>Paper 3</td>
<td>MY451 Introduction to Quantitative Analysis (0.5) or MY452 Applied Regression Analysis (0.5) *</td>
</tr>
<tr>
<td>Paper 4</td>
<td>Courses to the value of 1.5 units from the following: *</td>
</tr>
<tr>
<td>Paper 5</td>
<td>GI499 Dissertation - Independent Research Project (1.0)</td>
</tr>
</tbody>
</table>

Footnotes

*: Students can take courses to a maximum of one full unit from outside the Department of Gender Studies. * means there may be prerequisites for this course. Please view the course guide for more information.
**Welcome from Jacob Breslow, Programme Director**

As the programme director for MSc Gender (Sexuality), I want to warmly welcome you to the Department of Gender Studies. You are about to embark on an intellectually stimulating year within a Department that values collaboration, dialogue, and academic rigor. This is the second year for our new Sexuality Studies programme, and I would like to encourage you to make the most of your time in the programme, Department, the wider LSE community, and the vibrant city of London.

The Gender (Sexuality) programme is taught by a number of experts in the field of Sexuality Studies who take different interdisciplinary, intersectional, and transnational approaches. Our teaching and research is grounded in and informed by trans, critical race, postcolonial, queer, and feminist scholarship and activism. As students on the programme, you have a lot of flexibility in your choice of courses, with your core-courses being ‘Gender Theory in the Modern World’, as well as ‘Sexuality, Gender, and Globalisation’. These courses aim to provide you with in-depth and critical knowledge of the different theoretical frameworks for thinking about complex intersectional inequalities, and sexual and gendered power relations. Together with your peers, you will explore the significance of theories, politics, and representations of sexuality. Each year the course culminates in a student-led conference that showcases students’ cutting edge research. I look forward to working with you in the lead-up to this event, and I encourage you to look to the Department’s blog, Engenderings, where some of last year’s students’ papers are published.

At LSE you have access to an array of academic and non-academic resources including academic development resources available via LSE LIFE and the LSE library, the LSE Language Centre, and personal support through the Disability and Wellbeing Service, and the Counselling Service. We also host a range of events at the Department which I strongly encourage you to attend. I hope you find these resources useful as you embark on this exciting experience, filled with new opportunities for academic and personal growth. Most of all, I hope you make the most of this chance to meet new people within and beyond your programme, as the friends you make this year may stay with you for life.

LSE is located at the heart of London, and one of my biggest pieces of advice for you is to get to know this incredible city with your peers. London is an intellectual hub for sexuality studies, but it is also an international city with many free events, beautiful parks, great food, and thriving artistic and activist communities. As you’ll find, we at the Department believe that not all learning takes place within the classroom, and we encourage you to make some time to enjoy the social and cultural life of the city.

Finally, I want to say how much I look forward to getting to know you all throughout the year. It will be a challenging yet joyous year, and I hope your time with us is filled with new experiences, insight, and pleasure.
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<tr>
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<tbody>
<tr>
<td>Paper 1</td>
<td>GI422 Sexuality, Gender and Globalisation (1.0)</td>
</tr>
<tr>
<td>Paper 2</td>
<td>GI424 Gender Theories in the Modern World: An Interdisciplinary Approach (0.5)</td>
</tr>
</tbody>
</table>
| Paper 3 | Courses to the value of 1.0 unit from the following, subject to availability:  
GI402 Gender, Knowledge and Research Practice (0.5)  
GI403 Gender and Media Representation (0.5)  
GI407 Globalisation, Gender and Development (1.0)  
GI409 Gender, Globalisation and Development: An Introduction (0.5) (not available 2019/20)  
GI410 Screening the Present: contemporary cinema and cultural critique (0.5)  
GI413 Gender and Militarisation (0.5)  
GI414 Theorising Gender and Social Policy (0.5)  
GI415 Gender and European Welfare States (0.5)  
GI417 Gender, Population, and Policy (0.5)  
GI418 Feminist Economics and Policy: An Introduction (0.5) (not available 2019/20)  
GI420 Globalisation, Gender and Development: Theorising Policy and Practice (0.5)  
GI425 Women, Peace and Security (0.5)  
GI426 Gender and Human Rights (0.5)  
GI428 Bodies, Culture and Politics (0.5) |
| Paper 4 | Courses to the value of 0.5 units from the following, subject to availability:  
A further 0.5 unit option from the following (recommended):  
GI402 Gender, Knowledge and Research Practice (0.5)  
GI403 Gender and Media Representation (0.5)  
GI407 Globalisation, Gender and Development (1.0)  
GI409 Gender, Globalisation and Development: An Introduction (0.5) (not available 2019/20)  
GI410 Screening the Present: contemporary cinema and cultural critique (0.5)  
GI413 Gender and Militarisation (0.5)  
GI414 Theorising Gender and Social Policy (0.5)  
GI415 Gender and European Welfare States (0.5)  
GI417 Gender, Population, and Policy (0.5)  
GI418 Feminist Economics and Policy: An Introduction (0.5) (not available 2019/20)  
GI420 Globalisation, Gender and Development: Theorising Policy and Practice (0.5)  
GI425 Women, Peace and Security (0.5)  
GI426 Gender and Human Rights (0.5)  
GI428 Bodies, Culture and Politics (0.5)  

| OR One of the following non-Gender half-unit courses:  
DV447 International Development, Youth and Gendered Violence (0.5)  
DV457 Sexual and Reproductive Health Programmes: Design, Implementation and Evaluation (0.5)  
GY421 Gender and Development: Geographical Perspectives (0.5)  
MC426 Film Theory and World Cinema (0.5)  
SO458 Gender and Societies (0.5) (not available 2019/20)  
SP417 Sexuality, Everyday Lives and Social Policy in Developing Countries (0.5) |
| Paper 5 | GI499 Dissertation - Independent Research Project (1.0) |

**Footnotes**  
* means there may be prerequisites for this course. Please view the course guide for more information.
Welcome from Anouk Patel-Campillo, Programme Director

A very warm welcome to the Department of Gender Studies and the MSc Gender, Development and Globalisation programme. As you embark on one of the most exciting experiences in your life filled with new opportunities for academic and personal growth, we would like to encourage you to make the most of your time in the programme, Department, the wider LSE community, and the vibrant city of London. As part of your life at LSE, you have access to a valuable array of academic and non-academic resources including Departmental and LSE-wide events, academic development resources available via LSE LIFE and the LSE library, career development and support, and personal development. These and many other resources available to you are designed not only to support you in achieving your academic goals but also to expand your professional horizons while enjoying your time at the LSE. While you will find these resources useful as you make progress in the programme, it is equally important to remember the value of creating networks and friendships with peers who share similar interests, as these will be a part of your lives and professional communities well beyond the length of the programme.

While the individual programmes in the Department of Gender Studies attract students from around the globe who are united in their intellectual desire to learn more about gender, in the Gender, Development and Globalisation programme we pride ourselves in our engagement with issues of inequality and social change and the actors and institutions that are involved in the production and reproduction of social difference, especially in so-called ‘developing countries’. Through a combination of academically rigorous compulsory and optional courses, our aim is for you to have the opportunity to expand your interest and engagement in social change by learning about and reflecting together on the causes and the social impacts of the globalisation-development-gender nexus while honing in your particular intellectual interests and academic pursuits. The Department of Gender Studies is a hub of intellectual vitality, and we strive to collaborate across programmes to provide an environment that is receptive to student needs. As a Department, we are committed to providing opportunities for you to grow and to expand your academic and intellectual pursuits, and you can count on our friendly staff to help you along the way.

Finally, as you go through the programme, there are times when you might feel overwhelmed or even a little lost. In those times, I find that meandering around this wonderful city, and visiting some of its galleries or museums or simply strolling along the river or sharing time with a friend reminds me that no one has it figured out, that I am not alone in this, and that learning is an incremental and life-long process. So enjoy the process of learning as well as life’s meanders! We are here to accompany you in this part of your journey.

Programme Overview

This distinctive interdisciplinary programme focuses on integrating the theoretical analysis of gender with questions of globalisation and development.

The programme aims to provide a thorough understanding of economic and social processes that shape the contemporary global world and their gendered outcomes. It considers diverse analytical tools and theoretical approaches for the analysis of development and globalisation from a uniquely gendered perspective.

Emphasis is placed on the analysis and theorisation of political, socio-economic, institutional and spatial aspects of change and inequality, particularly changes in labour, work and employment patterns, economic restructuring and production-consumption trends, and critical policy issues among others. A series of case studies and interdisciplinary academic readings will link global and local issues and the lives of people across the globe.

The programme will be of great intellectual value if you are seeking to understand gender issues in a global and transnational context, or seeking to contribute to policy-making, or to do further research in this field. It provides the necessary analytical understanding to inform policymaking and independent research and prepares you for a career in policy-making institutions and NGOs as well as in academia.

Programme Regulations

Full-year programme. Students must take the following courses to the value of four full units.

Please note that places are limited on some optional courses. Admission onto any particular course is not guaranteed and may be subject to timetabling constraints and/or students meeting specific prerequisite requirements.

Prerequisite Requirements and Mutually Exclusive Options

1. GI421 can not be taken with GI422, GI423
2. GI422 can not be taken with GI421, GI423
3. GI423 can not be taken with GI421, GI422
<table>
<thead>
<tr>
<th>Paper</th>
<th>Course number, title (unit value)</th>
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<tbody>
<tr>
<td>Paper 1</td>
<td>GI424 Gender Theories in the Modern World: An Interdisciplinary Approach (0.5)</td>
</tr>
<tr>
<td>Paper 2</td>
<td>GI407 Globalisation, Gender and Development (1.0)</td>
</tr>
<tr>
<td>Paper 3</td>
<td>Courses to the value of 1.5 unit(s) from the following:</td>
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<tr>
<td></td>
<td>DV457 Sexual and Reproductive Health Programmes: Design, Implementation and Evaluation (0.5)</td>
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<td></td>
<td>DV458 Key issues in Global Health and Development (0.5)</td>
</tr>
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<td></td>
<td>DV462 Forced Migration and Refugees (0.5)</td>
</tr>
<tr>
<td></td>
<td>GI402 Gender, Knowledge and Research Practice (0.5)</td>
</tr>
<tr>
<td></td>
<td>GI410 Screening the Present: contemporary cinema and cultural critique (0.5)</td>
</tr>
<tr>
<td></td>
<td>GI411 Gender, Postcolonial/ity and Development: critical perspectives &amp; new directions (0.5)</td>
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<td>GI417 Gender, Population, and Policy (0.5)</td>
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<td></td>
<td>GI418 Feminist Economics and Policy: An Introduction (0.5) * (not available 2019/20)</td>
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<td></td>
<td>GI421 Sexuality, Gender and Culture (0.5) * 1</td>
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<tr>
<td></td>
<td>GI422 Sexuality, Gender and Globalisation (1.0)</td>
</tr>
<tr>
<td></td>
<td>GI423 Globalisation and Sexuality (0.5) * 3 (not available 2019/20)</td>
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<tr>
<td></td>
<td>GI425 Women, Peace and Security (0.5)</td>
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<td></td>
<td>GI426 Gender and Human Rights (0.5) *</td>
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<td></td>
<td>GI428 Bodies, Culture and Politics (0.5)</td>
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<td></td>
<td>GV4D7 Dilemmas of Equality (0.5)</td>
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<td>GV4H3 Feminist Political Theory (0.5)</td>
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<td>GY421 Gender and Development: Geographical Perspectives (0.5) *</td>
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<td>GY431 Cities, People and Poverty in the South (0.5) *</td>
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<td></td>
<td>(not available 2019/20)</td>
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<td></td>
<td>PB422 Health Communication (0.5)</td>
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</tbody>
</table>

Or a course not listed approved by the Programme Director and subject to space and course teacher's consent.

| Paper 4| GI499 Dissertation - Independent Research Project (1.0)                                           |

Footnotes

* Students can take courses to a maximum of one full unit from outside the Department of Gender Studies.

* means there may be prerequisites for this course. Please view the course guide for more information.
MSc Gender, Media and Culture

Welcome from Leticia Sabsay, Programme Director

Welcome to the MSc Gender, Media and Culture (GMC). We hope you will enjoy this time of study and research with faculty and peers, and will make the most of this unique experience, while delighting in London’s exciting cultural life.

At the Department of Gender Studies, we cherish the art of dialogue and value collaborative work; we advocate teaching and research excellence, which, we believe, emerges at its best when commitment and care, being in conversation with people from myriad backgrounds, come first. We promote an inclusive and joyful learning environment where everyone can feel at ease. Our Open Space, where students from all of our MSc programmes and faculty meet on a daily basis, reflects this philosophy. There, we not only share ideas and serious discussions, but also laughter and life. We are committed to promoting the most enriching intellectual environment. Reflecting this vision, we also offer an events programme, where you will be able to engage with the ideas of guest scholars from around the world.

As a student on the Gender, Media and Culture programme, your teachers will help you perform at your best level, while opening up new possibilities for you. You will have the opportunity of attending the most exciting courses from a wide range of fields, meeting a number of experts in different interdisciplinary perspectives from the Department of Gender Studies, the Department of Media and Communication, and LSE as whole. Set in this stimulating environment, the MSc programme will provide you with the best possible platform to build your own path according to your personal interests, composed as it is by a set of compulsory courses and a number of options you can choose from.

Contemporary times confront us with difficult challenges, but also with the chance to critically reflect on how to promote a more just and less exclusionary present and future for all. Mediated societies in our globalised world have a key role in how we learn to think and feel about the value of life, social differences, inequality, justice, freedom, our ethical commitments, and the meaning of our own work. This reflection will be central to our collective experience of knowledge production, and we hope this will be an exciting journey for you.

Our aim is to create a space to think together about the challenges that cultural representations present to our understanding of gender relations, bringing together sound theoretical background, case-based analysis, and cutting edge contemporary debates. This space will help us to develop an in depth grasp of the ways in which gender, different media practices and products, platforms and environments, and cultural legacies and present trends, are intertwined. Further, sharing our views on the materials we are going to study together will allow us to enhance our knowledge of how gender traverses and is traversed by other social categories such as race, age, sexuality, (dis)ability, economic inequalities, religion, or country of origin, and how the entangled work of these categories regulates the social organisation of life.

This year will surely be an inspiring one for you. It will also be moving and intense, both intellectually and emotionally. You will encounter challenging new materials, come in contact with a multiplicity of visions, meet people from many different places, and most likely make new and potentially lifelong friends.

We are happy to be able to offer the support you may need, relying on LSE and our own Department’s friendly staff. In our Department, you will count on an academic mentor and other support staff to help you with the management of your studies and research, a number of social events to foster a welcoming environment, and encourage your engagement with the Department’s life. In addition to our Department’s resources, at LSE you will also find impressive resources, from our Library, boasting the holdings of the Women’s Library Collection, to all sorts of activities and helpful services, such as the Languages Centre, the Students’ Associations, and the Sports facilities. With this vision and resources, we are certain that all together we will make of this a wonderful time.

We are very much looking forward to meeting you this September! Year after year, our students keep telling us that this has been a unique experience for them. We trust that this year at the LSE Department of Gender Studies will be an unforgettable experience for you too.

Programme Overview

The programme employs a gender perspective to critically examine such questions as how representations in the media may reinforce or subvert social roles and ideologies; how gendered forms of address and identification have been theorised across different visual and print cultures; and the role of a variety of media forms in critiquing or contributing to wider social processes such as globalisation, conflict and migration.

In addition to the core units in gender theory, media and communication, and gender and media representation, you can choose from a range of options offered by the Department of Gender Studies and the Department of Media and Communications. You are encouraged to interrogate a variety of theoretical and methodological approaches to the gendered analysis of contemporary media and culture.

Graduates are able to bring highly desirable gender analysis skills to a wide variety of settings, including: the media and publishing, government departments, international institutions, charities, non-governmental organisations (NGOs), private consultancy firms and education.

Programme Regulations

Full-year programme. Students must take courses to the value of three full units and a dissertation as shown below.

Please note that places are limited on some optional courses. Admission onto any particular course is not guaranteed and may be subject to timetabling constraints and/or students meeting specific prerequisite requirements.
<table>
<thead>
<tr>
<th>Paper</th>
<th>Course number, title (unit value)</th>
</tr>
</thead>
</table>
| Paper 1 | **MC408** Theories and Concepts in Media and Communications (0.5)  
*and one other half-unit course offered by the Department of Gender Studies, Department of Media and Communications,  
Department of Methodology or by other departments with the permission of the programme director.*  
**OR**  
**MC418** Communication: Cultures and Approaches (0.5)  
*and one other half-unit course offered by the Department of Gender Studies, Department of Media and Communications,  
Department of Methodology or by other departments with the permission of the programme director.* |
| Paper 2 | Courses to the value of 0.5 unit(s) from the following:  
**GI402** Gender, Knowledge and Research Practice (0.5)  
**MC438** Mediated Feminisms (0.5)  
**MC4M1** Methods of Research in Media & Communications (including Qualitative & Quantitative Analysis) (0.5)  
**MC4M7** Methods of Research in Media & Communications (including Qualitative Analysis & Applied Regression Analysis) (0.5)  
**MY427** Qualitative Research with Digital and Visual Data (0.5)  
**MY428** Qualitative Text and Discourse Analysis (0.5) * |
| Paper 3 | **GI424** Gender Theories in the Modern World: An Interdisciplinary Approach (0.5) |
| Paper 4 | **GI403** Gender and Media Representation (0.5) |
| Paper 5 | One other half-unit course offered by the Department of Gender Studies. |
| Paper 6 | **GI499** Dissertation - Independent Research Project (1.0) |

**Footnotes**

* MY452 is an advanced Applied Regression Analysis course offered by the Department of Methodology and must be taken by students who select MC4M7. Students wishing to select this option need to already have a grounding in quantitative methods and must seek approval from the Programme Director. Approval is also subject to timetabling constraints.

* means there may be prerequisites for this course. Please view the course guide for more information.
Welcome from Ania Plomien, Programme Director

As director of the MSc in Gender, Policy and Inequalities, I would like to welcome you to the GPI Programme at the Department of Gender Studies. Since 1993, when the LSE Gender was established to serve as an interdisciplinary focus for gender research in the School, we have grown to become the largest postgraduate teaching centre in gender studies in Europe. The Department is made up of faculty members who come from a range of disciplinary backgrounds and a truly outstanding team of administrators. Together, we work towards a collegial, supportive and stimulating intellectual environment.

At the Department, we approach gender studies in wide-ranging ways, but we all agree that understanding gender relations requires an interdisciplinary, transnational and intersectional perspective. This commitment is also distinctive of our students – past and present – who see gender as a pervasive construct organising power and are dedicated to a deeper understanding of how gender operates and how complex forms of inequality underpinned by gender can be addressed. One can always spot an LSE Gender student or alumna across the campus or in the wider world by the questions they ask and comments they make!

The Gender Policy and Inequalities programme is unique. Prospective applicants have told us that they have found no other programme which combines the solid foundational training in gender theory with a specific consideration of how to bring that knowledge and expertise to the mainstream policy literature. To allow you to pursue a programme best suited to your interests and career goals, you can choose from degree-specific core options pertaining to advanced welfare states or international development/supranational policymaking, and from an array of other courses across the Department and the School. Make sure to complement coursework with as many research seminars and lectures you can attend – these make for an exceptionally vibrant research culture.

Our commitment to fostering engagement across disciplinary, intellectual and political boundaries in our research and teaching is as challenging as it is rewarding. You are very likely going to experience a mix of both yourselves. Do share your thoughts, difficulties and triumphs with us in seminars and office hours. Interact with your peers. Students at LSE Gender are invariably an amazing group of people and you have much to learn from each other. Finally, whether you are familiar with London or not, make the time to enjoy the social and cultural life the city has to offer.

I am looking forward to meeting you all in person. I am on research leave during Michaelmas Term, but I will be back from January onwards. Until then I will leave you in Wendy’s expert and safe hands!

Programme Overview

The MSc Gender, Policy and Inequalities provides advanced study in the application of gender theory to social policy, planning and practice, with an interdisciplinary approach.

It aims to give you a grounded understanding of the concepts and theories relevant to a gender analysis of social policy in a global and comparative context, with an emphasis on the issues facing either less economically developed or European countries. The teaching focuses on stimulating independent thought on gender and gender inequalities.

You will take compulsory courses in gender, some of which focus specifically on gender and policy, or gender and development, and will choose from a range of optional courses across the Institute and the School. Finally, you will produce a 10,000-word dissertation.

Programme Regulations

Full-year programme. Students must take courses to the value of three full units and a dissertation as shown below.

Please note that places are limited on some optional courses. Admission onto any particular course is not guaranteed and may be subject to timetabling constraints and/or students meeting specific prerequisite requirements.

Prerequisite Requirements and Mutually Exclusive Options

1. GI420 can not be taken with GI407, GI409
2. GI407 can not be taken with GI409, GI420
3. GI409 can not be taken with GI407, GI420
4. GI420 can not be taken with GI407, GI409
5. GI421 can not be taken with GI422, GI423
6. GI422 can not be taken with GI421, GI423
7. GI423 can not be taken with GI421, GI422
<table>
<thead>
<tr>
<th>Paper 1</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Paper 1</td>
<td>One of the following:</td>
</tr>
<tr>
<td>GI414</td>
<td>Theorising Gender and Social Policy (0.5)</td>
</tr>
<tr>
<td>GI417</td>
<td>Gender, Population, and Policy (0.5)</td>
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<tr>
<td>And one of the following:</td>
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<tr>
<td>GI415</td>
<td>Gender and European Welfare States (0.5)</td>
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<tr>
<td>GI420</td>
<td>Globalisation, Gender and Development: Theorising Policy and Practice (0.5)</td>
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</table>

| Paper 2 | GI424 Gender Theories in the Modern World: An Interdisciplinary Approach (0.5) |

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<tr>
<th>Paper 3</th>
<th>Courses to the value of 1.5 units from the following: *</th>
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</thead>
<tbody>
<tr>
<td>DV457</td>
<td>Sexual and Reproductive Health Programmes: Design, Implementation and Evaluation (0.5)</td>
</tr>
<tr>
<td>DV458</td>
<td>Key issues in Global Health and Development (0.5)</td>
</tr>
<tr>
<td>GI402</td>
<td>Gender, Knowledge and Research Practice (0.5)</td>
</tr>
<tr>
<td>GI403</td>
<td>Gender and Media Representation (0.5)</td>
</tr>
<tr>
<td>GI407</td>
<td>Globalisation, Gender and Development (1.0)</td>
</tr>
<tr>
<td>GI409</td>
<td>Gender, Globalisation and Development: An Introduction (0.5) (not available 2019/20)</td>
</tr>
<tr>
<td>GI411</td>
<td>Gender, Postcolonial/ity and Development: critical perspectives &amp; new directions (0.5) *</td>
</tr>
<tr>
<td>GI413</td>
<td>Gender and Militarisation (0.5)</td>
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<td>GI415</td>
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<tr>
<td>GI417</td>
<td>Gender, Population, and Policy (0.5)</td>
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<tr>
<td>GI418</td>
<td>Feminist Economics and Policy: An Introduction (0.5) (not available 2019/20)</td>
</tr>
<tr>
<td>GI420</td>
<td>Globalisation, Gender and Development: Theorising Policy and Practice (0.5)</td>
</tr>
<tr>
<td>GI421</td>
<td>Sexuality, Gender and Culture (0.5) *</td>
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<tr>
<td>GI422</td>
<td>Sexuality, Gender and Globalisation (1.0)</td>
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<td>GI423</td>
<td>Globalisation and Sexuality (0.5) (not available 2019/20)</td>
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<td>GI425</td>
<td>Women, Peace and Security (0.5)</td>
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<td>GI426</td>
<td>Gender and Human Rights (0.5) *</td>
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<tr>
<td>GI428</td>
<td>Bodies, Culture and Politics (0.5)</td>
</tr>
<tr>
<td>GV4D7</td>
<td>Dilemmas of Equality (0.5)</td>
</tr>
<tr>
<td>GV4H3</td>
<td>Feminist Political Theory (0.5)</td>
</tr>
<tr>
<td>GY421</td>
<td>Gender and Development: Geographical Perspectives (0.5) *</td>
</tr>
<tr>
<td>GY431</td>
<td>Cities, People and Poverty in the South (0.5) (not available 2019/20)</td>
</tr>
<tr>
<td>PB422</td>
<td>Health Communication (0.5)</td>
</tr>
<tr>
<td>SO458</td>
<td>Gender and Societies (0.5) (not available 2019/20)</td>
</tr>
<tr>
<td>SP414</td>
<td>Ethnicity, Race and Social Policy (0.5)</td>
</tr>
</tbody>
</table>

| Paper 4 | GI499 Dissertation - Independent Research Project (1.0) |

Footnotes

*: Students can take courses to a maximum of one full unit from outside the Department of Gender Studies.

* means there may be prerequisites for this course. Please view the course guide for more information.
MSc Women, Peace and Security

Welcome from Marsha Henry, Programme Director

Hello and welcome to the Department of Gender Studies at LSE, where you are about to begin your master’s study in Women, Peace and Security (WPS). I hope that you are excited as I am about beginning the academic year and that you are looking forward to living and working in London.

Did you know that our WPS MSc programme is the only one in existence in the whole world? While there are other programmes on gender, peace and security, and certificate and diploma programmes in WPS, LSE’s WPS MSc is truly unique as being the first master’s-level programme to engage directly with the United Nations’ Women, Peace and Security Agenda established in the early 2000s after the passing of UN Security Council Resolution 1325. The best way to describe the programme is that it consists of a perfect balance of critical feminist-methodological and gender-theory approaches and in-depth, qualitative explorations of experiences, practices and policies that relate to the situation of women and men in pre-conflict, conflict, and post-conflict contexts.

Because the programme is inspired by interdisciplinary, transnational and intersectional gender theory and practice, readings and case studies will stretch your knowledge in both breadth and depth. Be prepared for a steep learning curve with a lot of new, and sometimes challenging, readings from a variety of sources enabling discussions of legal frameworks, UN Security Council Resolutions, and framed by a simultaneous engagement with theoretical insights on gender, peace and security. Students from many different backgrounds will attend most of the core courses (GI424: Gender Theories in a Modern World; GI425: Women, Peace and Security; GI499: Dissertation), a scenario which provides opportunities for new conversations and to think differently and imagine alternative, and perhaps more equitable, worlds for those living in the wake of war, conflict and insecurity. And in GI427: Advanced Issues in Women, Peace and Security there will be an opportunity to investigate and explore key issues in greater depth and with your MSc cohort in a more collective and collaborative fashion. Remember, you are the latest group of emerging scholars and practitioners with insights and critical skills on Women, Peace and Security - please feel free to celebrate this innovation and your contribution to this vibrant field each and every day!

Luckily London is an excellent hub for thinking about, and discussing in detail, the contours of Women, Peace and Security as an academic field of study, a policy imperative, a practical challenge and transformational opportunity. As well as engaging with our own vibrant events programme, do explore seminars and lectures at neighbouring institutions (see especially King’s College London and SOAS), other departments and centres at LSE (International Relations, European Institute, Africa Centre, and the Centre for Women, Peace and Security, to name a few). Enjoy the cultural events on offer both at LSE and beyond, remember to eat as healthy as you can, and most importantly, where possible, take sleeping, resting and relaxing seriously. In order to think heavily, and to change the world, everyone needs a good amount of sleep.

Programme Overview

This unique, multidisciplinary programme is concerned with the ways in which women and gender are understood in relation to, and affected by, regional, national and global peace and security processes in conflict and post-conflict settings.

Located in the Department of Gender Studies, you will fully participate in the academic and social life of the Department and also benefit from exposure to LSE’s diverse community of researchers. In addition to your academic programme, you will benefit from LSE’s lively public events programme. The programme will make use of critical gender theory and empirical research that are national and transnational in scope, and will incorporate interdisciplinary texts and perspectives from theory, policy, and practice.

This programme will be suitable for those who have a professional background in conflict and post-conflict work; in humanitarian assistance; UN field offices; and peace governance roles. It will also be suitable for early-career students who would like to work in the field, in any number of roles.

Programme Regulations

Full-year programme. Students must take courses to the value of
Full-year programme. Students must take four compulsory courses, options to the value of one unit and a dissertation as shown.

Please note that places are limited on some optional courses. Admission onto any particular course is not guaranteed and may be subject to timetabling constraints and/or students meeting specific prerequisite requirements.
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<tr>
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<tbody>
<tr>
<td>Paper 1</td>
<td>GI424 Gender Theories in the Modern World: An Interdisciplinary Approach (0.5)</td>
</tr>
<tr>
<td>Paper 2</td>
<td>GI425 Women, Peace and Security (0.5) and GI427 Advanced Issues in Women, Peace and Security (0.5) #</td>
</tr>
<tr>
<td>Paper 3</td>
<td>Courses to the value of 1.5 unit(s) from the following: ^&lt;br&gt;GI413 Gender and Militarisation (0.5) b&lt;br&gt;GI426 Gender and Human Rights (0.5) c&lt;br&gt;DV428 Managing Humanitarianism (0.5)&lt;br&gt;DV434 Human Security (0.5)&lt;br&gt;DV457 Sexual and Reproductive Health Programmes: Design, Implementation and Evaluation (0.5)&lt;br&gt;DV462 Forced Migration and Refugees (0.5)&lt;br&gt;EU485 Post-Conflict Justice and Reconciliation in Europe and Beyond (0.5)&lt;br&gt;EU4A2 Globalisation, Conflict and Post-Conflict Reconstruction (0.5)&lt;br&gt;GI402 Gender, Knowledge and Research Practice (0.5)&lt;br&gt;GI409 Gender, Globalisation and Development: An Introduction (0.5) (not available 2019/20)&lt;br&gt;GI411 Gender, Postcolonial/ity and Development: critical perspectives &amp; new directions (0.5) *&lt;br&gt;GI415 Gender and European Welfare States (0.5)&lt;br&gt;GI420 Globalisation, Gender and Development: Theorising Policy and Practice (0.5)&lt;br&gt;GI422 Sexuality, Gender and Globalisation (1.0)&lt;br&gt;GI423 Globalisation and Sexuality (0.5) * (not available 2019/20)&lt;br&gt;GV465 War, Peace and the Politics of National Self-Determination (0.5)&lt;br&gt;GV488 Civil Wars: Concepts and Cases (0.5)&lt;br&gt;GV4F9 The Politics in Sub-Saharan Africa (0.5)&lt;br&gt;GV4H9 Armed Groups: Violence, Governance, and Mobilization (0.5) (not available 2019/20)&lt;br&gt;IR422 Conflict and Peacebuilding (1.0) *&lt;br&gt;IR452 Empire and Conflict in World Politics (0.5)&lt;br&gt;IR466 Genocide (0.5)&lt;br&gt;IR471 The Situations of the International Criminal Court (0.5)&lt;br&gt;LL4A8 International Law and the Use of Force (0.5) *&lt;br&gt;LL4A9 Law in War (0.5) *&lt;br&gt;MC422 Critical Studies in Media and Journalism (0.5)&lt;br&gt;SO424 Approaches to Human Rights (1.0)&lt;br&gt;SO457 Political Reconciliation (0.5)&lt;br&gt;Any course taught by the Department of Gender Studies subject to availability.</td>
</tr>
<tr>
<td>Paper 4</td>
<td>GI499 Dissertation - Independent Research Project (1.0)</td>
</tr>
</tbody>
</table>

**Footnotes**

* Subject to availability and timetabling constraints.<br>b: Highly recommended for this course<br>c: Highly recommended for this course

* means there may be prerequisites for this course. Please view the course guide for more information.
Department of Gender Studies Courses

The following courses are all available within the Department in the 2019/20 session:

GI402 Gender, Knowledge and Research Practice
This course introduces students to the central issues at stake in designing and carrying out gender research at graduate and postgraduate level and beyond.

GI403 Gender and Media Representation
This course aims to enable students to think critically about representations of gender in a range of different media.

GI407 Globalisation, Gender and Development
This course will provide students with a thorough knowledge of two key interconnected and intersecting literatures: gender and development and gender and globalisation.

GI410 Screening the Present: Contemporary Cinema and Cultural Critique
This course offers students the opportunity to critically explore contemporary international cinema as a site for the interrogation of contested contemporary social and political processes such as migration, globalisation and conflict.

GI411 Gender, Postcolonial/ity and Development: Critical Perspectives & New Directions
The aim of this course is to introduce students to the growing body of scholarship that critically interrogates gender and developmentalism at various postcolonial sites.

GI413 Gender and Militarisation
This course will provide students with an overview of militarisation and its gendered basis and effects.

GI414 Theorising Gender and Social Policy
This course aims to equip students with the knowledge and theoretical tools that will allow them to critically engage with social policy issues and debates.

GI415 Gender and European Welfare States
The course investigates the different ways in which gender is incorporated into national welfare states and the impact of national structures on the patterns and prevalence of gender inequalities.

GI417 Gender, Population, and Policy
Examining the complex inter-relationship between population issues and policy, students on this course will develop an appreciation of the potential contribution and impact that a feminist and gendered perspective has to offer.

GI421 Sexuality, Gender and Culture
This course introduces students to historical and theoretical components of the field, and explores case studies of the development of sexual cultures, identities and social movements from the late 19th century to the present.

GI422 Sexuality, Gender and Globalisation
This course takes a case-study approach to questions of sexuality, gender and culture (in the first term) and to sexuality in the contexts of globalization (in the second).

GI424 Gender Theories in the Modern World: An Interdisciplinary Approach (Core Course – see next page)
The course aims to enable students to become familiar with the fullest range of gender theories with particular attention to the intersections of gender, sexuality and race.

GI425 Women, Peace and Security
This course provides a critical examination of peace and security issues affecting women in conflict and post-conflict contexts.

GI426 Gender and Human Rights
This course will provide the students with a transnational gender perspective on contemporary theories and practices of rights/human rights and humanitarianism.

GI427 Advanced Issues in Women, Peace and Security
This course is for MSc Women, Peace and Security students only. It will provide an in-depth examination of peace and security issues affecting women in a global world.

GI428 Bodies, Culture and Politics
The course will explore different constructions and understandings of gendered and sexualised bodies at the intersection between politics of resistance, arts, and cultural practices.

GI499 Dissertation: Independent Research Project (Core Course – see next page)
Students on this course will be introduced to dissertation guidelines, common difficulties, ethical issues, basics in research practice, managing sources, and the process of research and writing.

Studying at LSE Gender allowed me to understand how important it is to keep challenging what is presented to me, something that I regularly do in my current role

– LSE Gender 2016/17 Cohort
Core Courses

In addition to your programme-specific core courses, all Gender students take GI424 and GI499:

GI424 Gender Theories in the Modern World
All LSE Gender students and first-year PhD students take this core course which is team-taught by Gender faculty. The course starts with a review of the formative influences on the development of gender theory, including the sex/gender distinction, race and intersectionality, economics and production/reproduction, theories of difference power, representation, psychoanalysis and the implications of these for an analysis of the social and across a variety of sites. The second term extends these foundations by providing further grounding in questions nation and sexuality, rights and representation. The course considers the impact of gender analysis on key areas of social science investigation, and develops these with particular attention to location, ethics and the importance of global or transnational dimensions. This course provides a thorough grounding for work across all other courses and for the dissertation module.

Assessment for this course is a take-home timed assessment. The take-home exam is worth 100% of your grade and will be taken in the Lent Term reading week (please check the GI424 course handbook for dates and details). For this assessment you will be asked to answer two exam type essay questions within a period eight hours (which includes reading time and breaks). The list of questions will be handed out at 10am on the day of the exam via Moodle and you will return your exam via Moodle at 6pm of the same day. Full details about the assessment are contained in the GI424 Handbook.

GI499 Dissertation: Independent Research Project
The dissertation is the other compulsory course for all MSc students in the Department, it is a full unit so it comprises one quarter of your overall degree. You won’t be doing much work on your dissertation in Michaelmas Term, but the GI499 Dissertation course lectures do start towards the end of the term and some of these are compulsory so please make sure you check your timetable.

In early Lent Term, students submit a dissertation title or topic. Following this, dissertation supervisors will be allocated by the Department. Please note that you cannot choose your supervisor and all supervisors will be faculty in the Gender Department. Supervisors will be available for supervision appointments during Lent and Summer Term. In late Lent Term you will need to submit a Summary Proposal of your research (question, methodology, theoretical/analytical approach). Then at the beginning of Summer Term, you will submit an Annotated Bibliography. As many exams are held during June, you should balance your exam revision with dissertation supervision. The dissertation is considered an independent piece of work so academic supervision is only available during Lent and Summer terms, and you will not be able to contact your supervisor after the end of Summer term. LSE Gender students spend the summer writing their dissertation which is due for submission in late August (please check the GI499 course handbook for details and dates). Please note that no extensions will be granted for dissertations.

Course Selection

You need to choose your courses for the whole year at the beginning of Michaelmas Term, but you can update your selection at the beginning of Lent Term if you change your mind about the courses you want to do in Lent Term.

Your degree is made up of four units, or eight half units. A course running for one term is a half unit (counting as 0.5 units) and a course running for both terms is a full unit (counting as 1.0 units). The Dissertation is a full unit. We advise that you select your course choices so that you have a roughly equal workload over the two teaching terms, but if you want to take more courses in one term than in the other then please discuss this with your academic mentor.

The course selection system is on LSE For You and opens on Friday 27th September at 10am. You cannot make course selections prior to this time. You will be given compulsory appointments with your academic mentor on Thursday 26th September and if you have any questions about courses you should discuss them with your academic mentor. You may also need permission from your academic mentor to take courses outside of the Department, so please discuss this with your academic mentor at your meeting or email them if you make your choices at a later date.

Some graduate courses have been designated as ‘controlled access’ due to limited places and/or prerequisites that are required in order to study the course. You will need to apply to the department teaching the course for permission to take it using the course selection system. These courses are highlighted in the course selection system. You will be notified of the outcome of your request to take a controlled access course by email. If you have been offered a place on a controlled access course, you must use the course selection system to indicate whether you would like to accept or decline the offer within two working days of receiving the offer email. After this time the offer will expire. Your overall selection of courses is also subject to the approval of your home department.

Once you have successfully registered for your courses and seminars in LSE For You, your personal timetable will be automatically updated for you. There is usually around a 15 minute delay between successful course registration and your timetable being updated. You will be able to access your timetable on the Student Hub app.

Please note that registering for a course on Moodle does not constitute registering to take a course – Moodle simply gives you access to the learning materials for a course, and you can only register for a course via LSE For You.
Auditing Courses

It is possible to audit some courses at LSE, which means you attend the lectures but do not take part in the seminars and do not do the assessed work. This way, you can engage with the readings on that course without increasing your assessed workload. Not all courses allow auditing, so you must email the course teacher and ask them for permission to audit.

Seminar Selection and Allocation

All LSE Gender students are allocated to seminars by the Department; this means that students cannot choose which seminar group they are in. You first apply for a course and you will be held in a queue until acceptance, unless it is a compulsory course in which case acceptance is automatic and you go straight into the seminar lists to be allocated a place by the course convenor. If you are allocated to a seminar which clashes with another course, you should contact the teacher concerned. If you cannot contact the teacher, please contact Hazel Johnstone instead.

If you choose to do a course outside the Department of Gender Studies, please take note of their allocation procedures as different departments have different systems. Please note that Department of Gender Studies staff cannot help you with the administration of courses outside the Department, but do please ask us if you want advice on who to contact.

Timetables

You can view your individual timetable on LSE for You and also on the Student Hub. If you want to look up when a particular course is running, please search the LSE Lecture and Seminar Timetable page. Changes in times and venues are normally agreed between course teachers and students. But there are times when this consultation is not possible, so you should regularly consult the daily timetable notices and your LSE email inbox and we will also use the Student Hub to notify you of any timetabling changes.

Do the formative essays! It might sound like a lot of work, but they are actually a great opportunity to get feedback on your writing, and the reading you do to prepare for them is not going to go to waste!

– LSE Gender 2018/19 Cohort
Coursework

Formative (Unassessed) Coursework
Courses in the Department all offer students the opportunity to undertake a piece of work that does not count towards your final grade. This work will be marked and you will be given full feedback on it, with a chance to discuss the work and how to improve your work with seminar teachers. We strongly encourage you to take this opportunity as it will help you develop your skills and improve your marks.

Summative (Assessed) Coursework
Assessment varies throughout the School and you should investigate your individual course choices in relation to this, but please be aware of the methods and timings of the assessment for the courses you take. For full LSE examination regulations please check the course pages on the Calendar.

In the Department of Gender Studies, assessed work is usually in the form of a coursework essay. It’s very important that you select optional courses to ensure a balance of coursework for each term. It can vary, but most assessed work for Gender courses is due either on the first day of Lent Term or on the first day of Summer Term. When you have your initial meeting with your academic mentor, you will be able to discuss the different modes of assessment to see which suits you best, to help best inform your course choice.

At LSE Gender, assessed questions will be set at least a month in advance of the due date, and there will usually be a choice of topics for each essay. You will receive written feedback on your performance but each department has its own policy regarding this so expect variations throughout the School. Students should bear in mind that feedback on formally assessed coursework is for guidance and advice only, and is not subject to negotiation. Please refer to our marked scheme.

Only a grade range (Pass, Merit, Distinction, or Fail) will be given for your coursework. You will be given your overall final marks after they have been processed by the LSE Graduate School Board of Examiners and posted.

Summative assessment for Gender courses is reviewed through a system of second marking by academics within LSE Gender, and then approved by external examiners.

Please note that our MSc students come from a variety of institutions, with different marking systems. You must adjust to the requirements of our marking system: the grades we give are indicators of required performance, and the central question is not whether these are lower or higher than those you are previously used to receiving, but how you are substantively performing in terms of the standards required by the School. Your academic mentor will advise you about what your essay grades mean in terms of substantive performance.

For information on LSE policies regarding feedback and results, please refer to the Academic Code on page 68.

Extensions
For most courses (though not all eg GI499 and GI424), students can request an extension for submitting assessed coursework. Reasons for applying for an extension include, but are not limited to, illness and bereavement. IT failure (eg lost or broken computers) will not be accepted as a valid reason for an extension, so make sure you back your work up regularly.

If you think you need an extension, you must contact Kate to discuss this. Most coursework is submitted on a Monday, so in the first instance you will be given until the Friday of the same week to submit. In exceptional circumstances, you will be given until the following Monday. Evidence (eg a doctor’s note) must be submitted to Kate one week after submission. Failure to provide written evidence may result in your assessment being categorised as ‘late’ and marks deducted as a result.

The Disability and Wellbeing Service at LSE can provide support for students with physical or mental health needs and dyslexia and neurodiversity issues, and extensions may be granted on the basis of their assessment and recommendations. Students with these issues should make an appointment to see the Service on arrival at LSE and ask to be assessed for an Inclusion Plan.

Interruption / Deferral / Withdrawal
If you experience any difficulties during your time at LSE you should make sure that you keep in regular contact with your academic mentor and the admin team in the Department. They will be able to help signpost you to appropriate services within the School so that you receive appropriate support to enable you to continue studying successfully. However, if this isn’t the case, you may wish to consider the following options and discuss them with Kate:

Interruption: with approval from your department you can interrupt your programme by taking a break in your studies, normally from the end of one term and for one calendar year.

Deferral: if you complete the teaching year but have difficulties during the exams then in exceptional circumstances you can apply to defer an examination(s) to the following year.

Changing to part-time study: if you would like to continue on your programme but need more time for studying, you might want to consider changing to part-time study.

Withdrawal: withdrawing means that you are leaving the programme permanently. Before withdrawing you may want to consider interruption so that you have some time to consider your options.

If you are having any difficulties and want to discuss your options, please to talk to Kate Steward or your academic mentor and they will provide you with further information.
Department of Gender Studies
Postgraduate Marking Criteria

The criteria outlined below are designed to show the broad qualitative characteristics indicative of the classifications that we use. These classifications are Distinction (range: Excellent to Outstanding), Merit (range: Good to Very Good) Pass (range: Satisfactory) Fail (range: Unsatisfactory). We consider writing essays and examinations to be a creative process and in our subject area there are neither ‘model’ answers nor single recipes for achieving a good mark. We recognise that there are many different ways of successfully approaching any one question or assignment, and answers employing very different arguments may be equally successful.

References to e.g. appropriateness, relevance and use of material refer to the argument and approach that you present rather than to some abstract ‘model’ answer. Your work is assessed on both its strengths and weaknesses and the mark reflects a combination of these. Weakness in one area may be compensated for by strength elsewhere (e.g. scoring well on conceptual understanding or originality but less well on in-depth analysis or focus on the question set. The assessment criteria employed by the Department described below are intended to be indicative of the categories rather than exhaustive specifications. The criteria are used to assess both formative and summative work.
# Postgraduate Marking Criteria

Attributes listed for each classification are assumed to include the best attributes from the class below.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Marks</th>
<th>Attributes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Distinction (Outstanding)</td>
<td>80+</td>
<td>Work of outstanding quality which carefully situates and directly engages with the question, demonstrates high levels of scholarship and originality, mastery of analytic techniques and/or research methods, theoretical sophistication, incisive critical analysis of salient issues, elegance in writing and expression. No major room for improvement given the constraints of the assignment.</td>
</tr>
<tr>
<td>Distinction (Excellent)</td>
<td>70-80</td>
<td>Work of excellent quality demonstrating a high level of conceptual and theoretical engagement to produce a thorough and consistent approach which engages closely with the implications of the question (where relevant) as well as its surface meaning. Work will either demonstrate wide knowledge and in depth understanding that is presented critically, with insight and independence of thought. Or, it will demonstrate a degree of originality in the form of persuasive and well evidenced new ideas or unusual connections. Referencing is complete, appropriate and consistent. Some minor revisions could be made to improve further.</td>
</tr>
<tr>
<td>Merit (Very Good)</td>
<td>65-69</td>
<td>Work of a very good standard demonstrating comprehension, clarity of thought and expression with some analytical and theoretical sophistication, a wide knowledge of course and extended literature and a superior marshalling of evidence. Some evidence of independent thought and reading but hasn't quite reached levels of originality or development of ideas as distinction level work. Indicates capability of doing PhD work in future.</td>
</tr>
<tr>
<td>Merit (Good)</td>
<td>60-64</td>
<td>Work of a good standard that offers a sustained level of competence in coverage of subject matter, and command of the relevant course literature. Most of the implications of the question will be explored, but not necessarily all. Good, but not impeccable standard of factual accuracy and interpretive coverage, clear argument and sound conceptual grip. Competent use of referencing and stylistic conventions (e.g. Harvard)</td>
</tr>
<tr>
<td>Pass (Average)</td>
<td>55-59</td>
<td>Work of an average standard that shows some ability to reflect on course readings and lectures and demonstrates familiarity with the terms and concepts bound up in the question and uses knowledge and evidence fairly well. Compared with merit level work it may lack depth and coherence in presenting arguments, analysis or ideas. May deviate from a direct response to the question that was posed.</td>
</tr>
<tr>
<td>Pass (satisfactory)</td>
<td>50-54</td>
<td>A rather basic answer to the question which demonstrates some knowledge and a basic understanding of lectures and course materials but which has not gone beyond this level of engagement. The work may be overly descriptive with very limited analysis. Argument is not well conceptualized or supported. There may be some stylistic, grammatical or factual errors and/or some inconsistencies in logic or minor errors in understanding.</td>
</tr>
<tr>
<td>Fail (unsatisfactory, condonable)</td>
<td>40-49</td>
<td>Demonstrates limited or very shallow understanding of the assignment and lacks evidence of knowledge of the subject or course materials. Fails to demonstrate an appropriate level of engagement and use of relevant literature. May be overly reliant on lecture material or on a few sources. Structure and presentation of the paper is unfocused, poorly presented or structured and contains significant errors. Very limited reflection and analytical engagement.</td>
</tr>
<tr>
<td>Fail (bad fail, uncondonable)</td>
<td>&lt;39</td>
<td>Work is incomplete or fails to show evidence of understanding or reading. It may be very poorly presented or lack referencing.</td>
</tr>
</tbody>
</table>
LSE Gender Degree Classifications and Local Rules

Graduate degrees are awarded according to the classification scheme applicable to the year in which you started your programme of study. These schemes are applied by the Boards of Examiners at their meetings in July and November each year.

Please read the local rules on the LSE website in conjunction with the relevant scheme paragraph in the Classification Scheme for your programme:

These Exam Sub-Board ‘local rules’ apply to the following programmes:

- MSc Gender
- MSc Gender (Research)
- MSc Gender (Sexuality)
- MSc Gender, Development and Globalisation
- MSc Gender, Media and Culture
- MSc Gender, Policy and Inequalities
- MSc Women, Peace and Security

Your Role in the Department

Attendance

Attendance During Term Time
You are required to be at LSE during term time for all three terms in order to attend lectures/seminars and also to attend meetings with LSE Gender staff, for example academic mentor appointments. If you need to be absent from LSE during term time, you must first discuss this with Kate or Hazel before making any arrangements. Attendance at seminars is compulsory and any absences have to be authorised, so you must contact your seminar leader and/or Kate prior to your seminar if you are unable to attend for any reason.

Reading Weeks
LSE Gender has Reading Weeks in Michaelmas Term and Lent Term, which are always in Week Six. There is no Reading Week in the Summer Term.

Please note that your GI424 Take Home Assessment will be held in the Lent Term Reading Week so although you do not need to be at LSE during Reading Weeks, you must ensure you have access to a reliable internet connection in order to be able to participate in this exam.

Please note that not all departments at LSE have Reading Weeks, so you must attend external classes and lectures if they are being held.

Vacations
You are not required to be at LSE during vacation periods, but please note that the majority of assessed work is completed during the vacations so while we encourage you to take a break, you will also need to spend time during your vacation on your assessments.

Events
Throughout the year the Department runs its public events programme, which includes lectures, research seminars and panel discussions. While attendance at these sessions is not compulsory, we strongly encourage you to participate in them to engage more fully in the intellectual and social life of the Department.

Seminars
Courses are run in a variety of ways. Some are run as workshops, others have lectures and seminar format. Seminars require students to make presentations and to take part in discussions and are designed to allow students to work together (with the tutor) to interrogate and illuminate the topics under consideration each week. Seminar teachers are concerned to ensure the participation of all members of the group, this means that at points you will be asked to speak and that at other points you will need to give space to others. We consider that by signing up to a master’s programme you have taken on the responsibility to come to the class prepared to work to achieve the best possible outcome, having read the relevant material for the week’s topic and having attended the lecture. The discussion in seminars often feeds very directly into the written work that you produce for the course.

Courses in the Department of Gender Studies endeavour to prioritise issues of diversity and inequality, and to challenge social and intellectual exclusions based on race, gender, sexuality, age or disability. Students and faculty are expected to be respectful of one another and attentive to issues of diversity and inequality, and these concerns also form a central part of the knowledge production you will encounter. We aim to foster an inclusive environment where all students feel able to fully participate in discussion. It is the responsibility of all members of the seminar to ensure that a respectful and inclusive atmosphere for all participants is achieved. As students at the LSE you have agreed to abide by the LSE/SESU charter. https://info.lse.ac.uk/Current-Students/student-charter

Active Engagement in the Department
We encourage students in the Department to suggest and lead on extra-curricular events and activities. If you have an idea for an activity, would like to organise a student-led event, would like us to host a workshop on a particular topic, etc, then please do talk to Kate and Lucia about your ideas. We can’t promise that we will be able to help, but we do promise that we’ll try!
My master’s degree was a journey like no other- intellectually as well as personally. The incredible community at LSE Gender was surely the highlight of my time at LSE, and the powerful political commitment of the Department of Gender Studies is an example of how a certain type of education can change minds and the world. By education I mean the process of giving and acquiring courage to think, read and love differently- that was the highlight and the most powerful skill I acquired during my time at LSE Gender.

– LSE Gender 2015/16 Cohort
Welcome from Wendy Sigle

I’m delighted to welcome you as a doctoral student to the Department of Gender Studies. You are joining a thriving community of scholars, administrators and doctoral students who work together to make this a supportive and inspiring place to work and study. LSE Gender was established in 1993 to serve as an interdisciplinary focus for gender research in the School. In the last 25 years, we have grown to become the largest postgraduate teaching centre in gender studies in Europe, and we are proud of the ways we have helped shape an international gender studies agenda. You’ll find faculty and professional service staff have very high expectations of you, but you’ll also find that we extend our commitment to transforming knowledge to making sure that LSE Gender provides a supportive workplace for everyone.

The field you are entering is an interdisciplinary and transnational one, and during your time with us you’ll become experts in that field as well as in your own disciplinary specialisms. Faculty you will be working with start from the assumption that gender relations are imbued with power, and that we need to think expansively about how gender operates socially, economically, historically, culturally or interpersonally. We are concerned about how ‘gender’ can (or can’t) be translated across different contexts and times, and the ways in which we inhabit gendered relationships as well as subject them to analysis. And we are interested in the cross-cutting relationships among gendered, raced, class and sexual axes of power and opportunity. As part of your first year training, you’ll be introduced to a range of different theoretical and methodological approaches to gender. The idea is that you’ll be able to incorporate these approaches in your own research.

As well as formal supervision and teaching, we provide opportunities to participate in the research and cultural life of the Department through our exciting ‘LSE Conversations’ series. LSE Gender is distinctive in that it seeks to integrate knowledge production across different entry points into the field, as part of generating productive engagement across disciplines, political and intellectual commitments. We hope that you will find your time with us challenging, stimulating, and engaging and that you will take up the multitude of resources available to you as active members of the LSE Gender community.

WELCOME!

Wendy Sigle

Head of Department, Gender Studies
Doctoral Programme Director, PhD Gender
Professor of Gender and Family Studies
Key Dates for Doctoral Programme

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Welcome Session</td>
<td>12-1pm 30 September 2019 followed by lunch with current PhDs 1-2pm</td>
</tr>
<tr>
<td>First GI402 session</td>
<td>1 October 2019, 9-10:30am (lecture) (seminars 1.30-3pm or 3.30-5pm by arrangement with course co-conveners)</td>
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<tr>
<td>First GI424 lecture</td>
<td>2 October 2019, 2.30-4pm (lecture) (seminars with permission of course convener)</td>
</tr>
<tr>
<td>First GI500 session</td>
<td>7 October 2019, 12-2pm – introductory session where the general format of GI500 is introduced and each of the PhD students will briefly describe their PhD projects.</td>
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<tr>
<td>Gender Studies events</td>
<td>Monday lunchtimes and Wednesday evenings (various)</td>
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<td></td>
<td>Summer Third Year event, 3 June 2020</td>
</tr>
<tr>
<td>Submission and viva dates, 1st year upgrade</td>
<td>Submission: 8 May 2020</td>
</tr>
<tr>
<td></td>
<td>Upgrade Viva dates: 18-29 May 2020</td>
</tr>
<tr>
<td>Submission and review dates, years 2-3</td>
<td>Submission: 8 May 2020</td>
</tr>
<tr>
<td></td>
<td>Third Year Presentations: 3 June 2020</td>
</tr>
<tr>
<td></td>
<td>Review meeting dates: 18-29 May 2020</td>
</tr>
</tbody>
</table>

[Image of people holding certificates]
Your Degree and Your Time in the Department

The PhD programme aims to foster your scholarly and career interests, and to prepare you for the world of academic and policy research in the form of courses and professional training experience over your first three years. You will be ‘matched’ with your main Supervisor who will guide you through the various stages of your research, and provide a consistent point of contact during your time in the Department, along with the Doctoral Programme Director (DPD). The PhD programme aims to attract the most promising future researchers, and we are attentive to questions of power and inequality and their impact on faculty, staff and on students both at the point of entry and during their studies. We have a commitment to social justice and to ensuring that the Department is a welcoming and inclusive space for all. Our PhD programme has been running since 1994. We have awarded over fifty PhDs since 1999. A full list can be found at PhDs awarded.

An important part of your study here will be with the PhD Academy, a dedicated space and services hub for doctoral candidates studying at LSE, known as the PhD Academy. You will find all information for your PhD journey at PhD Academy, from registration to submission of thesis. You will also find details of their training programmes and events on this page.

PhD Cohort 2019/20

We have a very lively research student cohort. Our current research students have their own profiles at lse.ac.uk/gender/people

The objectives of the MPhil/PhD Research Programme in Gender are:

- To provide students with an advanced training in the current state of gender theory, research and debate
- To promote excellence in gender research
- To enable students to produce an original contribution to knowledge in the form of a PhD thesis within a maximum of 4 years or an MPhil thesis in 2 years; pro rata for part-time students.

The LSE is one of 21 ESRC recognised advanced training centres for postgraduate students in the UK, known as Doctoral Training Partnership (DTPs). The Department is eligible for LSE’s ESRC DTC studentships consisting of:

- MPhil/PhD Gender (+3 funding)
- MSc Social Research Methods (Gender) plus MPhil/PhD Gender
  (1+3 funding)

Further information on scholarships and funding can be found here: PhD scholarships

Studying at The Department full-and part-time

All research students register initially for an MPhil, and will already have been allocated to a Supervisor with expertise in the chosen area. Once registered, you will be allocated an Advisor.

Registration is for four years if you are a full-time student or eight years if part-time. If you are absent from the School for longer than 2 weeks you must notify your Supervisor/Department and the PhD Academy. If you are registered part-time, you will follow a programme tailored to your reduced (50 per cent) time commitment, and you will discuss this with your Supervisor and the DPD. In all cases, all students go through an annual review each year before being permitted to re-register.

The PhD programme has a series of milestones. At end of the first year, students must pass the upgrade viva to progress from MPhil to PhD status (part time students pro rata). At the end of the second year and third year students are required to demonstrate they are making sufficient progress towards a timely completion. All requirements are explained in this handbook.

You will meet with your Supervisor on a regular basis. The length and frequency of the meetings will vary with the state of progress of your work. Normally, full-time students should see their Supervisor at least three times a term in the first year and twice a term thereafter.

Your Supervisor will also be research active and from time to time may be away from the School. During this period, it is expected that you will maintain contact but, where relevant, may also see your Advisor.
The roles of the Supervisor and Advisor

**Supervisor:** Overall responsibility for overseeing the progress of and advising the direction of the PhD in addition to usual personal tutoring duties and pastoral care.

**Advisor:** Reads your work on an annual basis, provides advice and is involved in annual review meetings and the upgrade viva. Near to the submission, the Advisor also reads a selection of the final draft chapters and, if appropriate, will provide cover should the main Supervisor be away from the School.

**Joint Supervision:** In some cases, joint supervision is appropriate. Joint supervision can be delivered in different ways, depending on the project and the expertise of each of the supervisors. You may be asked to meet with both Supervisors simultaneously or to meet separately with each to discuss different aspects of the research. There may be a clear division of responsibilities between the Supervisors. For example, one might be designated the main Supervisor and take responsibility for overseeing progress and advising the direction of the PhD in addition to usual personal tutoring duties. In those circumstances, the other Supervisor will provide academic advice on specific aspects of the project and will also play the role of Advisor as outlined above.

Though the majority of students will be supervised by a member of staff in LSE Gender, we also draw on the research specialisms of staff in other parts of the LSE. In some cases the Supervisor (or Advisor) might be a member of another LSE Department.

In all cases, students will be drawn into our research community, joining with the other research students in the first year taught courses, working together with second and third year students in the PhD research seminar, and participating in the Department’s regular Events and Public Lecture series. We hope students will also be able to engage with and learn from our Research Fellows and Visiting Scholars.

**Working while studying**

Studying at the LSE and completing an MPhil or PhD is time-intensive and demanding. Therefore, we recommend that all students limit other work to a maximum of 20 hours per week, and fewer if possible and must discuss in advance with their Supervisor, any plans to apply for teaching and research opportunities in the Department or elsewhere. Please see working while studying.

Any paid work must be compatible with your visa regulations. Please refer to all visa matters via [ISVAT](#).

If you have an ESRC award, you are encouraged to undertake a certain amount of paid teaching or other research work during your studentship provided that you spend a minimum of 1800 hours each academic year on your doctoral training and research. This work should be compatible with your programme of training and approved by your Supervisor. Further guidance on the conditions of ESRC funding can be sought from the Financial Support Office at the LSE.
**First Year Requirements**

In their first year, students attend (in an auditing capacity) the core course of the MSc Gender: GI424 Gender Theories in the Modern World (which runs throughout MT and in the first half of LT). It is possible to participate in seminars for this course, but only with a full commitment to attending every seminar. Students take the half unit GI402 Gender Knowledge and Research Practice in the MT. You also attend GI500- a PhD training seminar for our research students convened by Professor Wendy Sigle, with contributions from other faculty. Attendance will be monitored throughout GI402, GI424 and GI500 as is standard.

Students are required to attend GI500 throughout their main period of study – years 1-3. It is expected that students will prioritise the workshops over any other activities, such as pressures of writing or employment. Permission must be sought from both the Supervisor and DPD to miss any sessions. In addition, students applying for and the Department/LSE/outside work should consult with their Supervisor prior to doing so.

Finally, students are expected to attend the Events and Public Lecture series of events organised and hosted by us throughout the year.

**1st Year Timetable**

- **GI402** Tuesdays 9-10.30am throughout MT plus seminars
- **GI424** Wednesdays 2.30-4pm, throughout MT and weeks 1-5 LT, (participation in seminars by individual agreement)
- **GI500** Mondays 10-12 throughout the MT, LT, and ST

Department Public Lectures, Events programme, Third Year Presentation, as advertised, on Wednesday late afternoons and Monday lunchtimes (not every week; dates and times vary).

Depending on the nature of your research, you may be advised by your Supervisor to take additional courses in quantitative or qualitative research methods, offered by the Methodology Department, and/or substantive MSc options, that are relevant.

**Course Guides**

Master’s and research course guides: [lse.ac.uk/resources/calendar/](http://lse.ac.uk/resources/calendar/)

**Your Research**

Most important of all, students will work with their Supervisor(s) through the first year of their programme to refine their research questions and intended contribution. This requires that students familiarise themselves thoroughly with the literature in their field. For those whose research involves fieldwork investigation, this is also the time to identify the scope and nature of the necessary field work and to prepare the paperwork for Ethical clearance for research where necessary.

**Assessment**

First year students will be formally assessed towards the end of their first year when the Department decides whether to upgrade a student from the MPhil to the PhD programme. The upgrade review includes the submission of written work and progress documents together with an oral discussion (viva) of the research project with a panel – normally the Supervisor, Advisor, and non-Supervisory member of faculty. If the upgrade is later for whatever reason, the student must still undergo an annual review in the summer term.

Students are required to submit:

- draft chapter of up to 10,000 words, normally a literature review which situates the research and intended contribution in the relevant literature;
- research design document of 4-5 pages outlining the research rationale, research question and objectives, and the ethical, epistemological, methodological issues relevant to the research (see box next page);
- 2 page chapter outline of the thesis with an indication of chapter contents;
- timeline for completion.

**Research Design Template**

1. **Case for Research (max 500 words)**
   
   Provide a brief justification or rationale for the research you plan to carry out.

2. **Research Objectives (max 300 words)**
   
   Describe the main objectives of your research, including the research questions.

3. **Theoretical/Analytical Framework(s) (max 1,000 words)**
   
   Discuss the relevant sets of literature your research draws upon and aims to make a contribution towards.

4. **Methodological and Ethical Considerations (max 1,000 words)**
   
   Outline the principle research methodology to be used and consider the Ethics relevant to your project.

The components and the distribution of word limits in the template are suitable for most research projects conducted at the GI. Occasionally, mapping projects onto this template may not be straightforward. Any deviation from the above should be discussed with the Supervisor and agreed with the Supervisor and DPD prior to submission.
The upgrade to PhD normally takes place in week 4-5 of the summer term. Subsequently, students are reviewed annually to ensure that they are on track for a timely completion.

The chapter/documents should be discussed with your Supervisor (and where relevant, with your Advisor) prior to being submitted. Submission date is 8 May 2020.

The chapter/documents must be properly presented and correctly referenced. The document should be carefully checked for typographical and other errors. The written work is expected to be scholarly, that is, it should:

- give a critical assessment of the relevant literature demonstrating broad and in-depth understanding of the field
- provide evidence of originality and exercise of independent critical thought
- identify gaps in knowledge and articulate how the PhD project intervenes in existing debates
- demonstrate a careful consideration of ethical issues
- explain and justify the potential contribution to the knowledge

Importantly, work at this stage must demonstrate that the project is workable, original, and has the potential to make a theoretical and/or practical contribution to knowledge.

To progress to the second year students must thus pass their upgrade and also demonstrate:

- GI402 participation
- MSc core course GI424 attendance
- GI500 training seminars participation
- additional relevant course(s) attendance
- regular supervision meetings participation

Events: Research Seminars, Public Lectures, Third Year Presentations attendance

At LSE, procedures and requirements for PhD students vary slightly across Departments. Please note that as our student, you will come within our regulations, even if your main Supervisor is based elsewhere. Having successfully upgraded from MPhil to PhD, you will then be reviewed annually to ensure that your work is progressing satisfactory.

If a student is not upgraded, s/he is entitled to resubmit work and be re-examined once more under the same principles governing the first attempt. This must take place within six months of the first attempt. Where the second and final upgrade attempt is unsuccessful, a recommendation will be made either for de-registration or continued registration with the aim of submission for the degree of MPhil. The PhD Academy Deputy Director will inform the student in writing of a final decision, and the reasons for it, not to upgrade to PhD status. Every student has the right of appeal against decisions not to upgrade to PhD status in accordance with the Appeals Regulations for Research Students. Students not upgraded in accordance with these regulations are not eligible to enter for PhD examination or be considered for PhD award. Research degree regulations

Students completing an MPhil here are expected to:

Agree, sign, and carry out a plan of action for progress and completion, including timeline, supervision meetings, submission of required pieces of work, and any other elements agreed with the Supervisor/DPD and student. Failure to comply with the School and the Department requirements and insufficient progress may result in de-registration.
**Second Year Requirements**

Throughout the second year, students attend GI500 and it is expected that the workshops are prioritised over other activities. Permission must be sought from both the Supervisor and the DPD to miss any sessions. This typically applies to students who are away on fieldwork. Students may also be auditing additional courses, as relevant. Furthermore, students are expected to attend the research seminars and public lectures organised and hosted by the Gender Department throughout the year.

Students applying for GI424 or other in-house (LSE) work should consult with their Supervisor prior to doing so.

During the first term of the second year (or beforehand if fieldwork starts at the beginning of the second year) students are required to submit Ethics and Fieldwork forms (where relevant) for approval by Supervisors and Advisors. It is essential that you complete the documentation with respect to Research Ethics and Risk (follow the links below, complete the forms and send to your Supervisor; final signed copies should be forwarded to the PhD manager and DPD. In addition, if your work involves being away from the LSE, then you need to complete a Leave of Absence Form. Please note that the PhD Academy require one term's notice for fieldwork leave.

**Research ethics policy and form:** [Ethics](#)

**Application to undertake fieldwork:** [Fieldwork forms](#)

**Assessment**

Second year research students will be formally assessed towards the end of their second year when the Department decides whether to support student’s progress to third year, based on evidence of progress towards timely completion. Submission date is 6 May 2019. The second year progress review normally takes place in weeks 4 or 5 of the ST and involves the Supervisor, the Advisor, and a non-Supervisory member of faculty. The review consists of submission of any new written materials from the year to the progress review panel and a discussion of research progress with the Supervisory team.

Students are required to submit:
- draft of a new chapter/paper – one that has not been part of the upgrade and as agreed with the Supervisor
- updated chapter outline with a brief summary of content
- updated timeline for completion

In cases where the above submission is not appropriate given the area or character of the student’s research, if, for example the main part of the year has been engaged in field research/gathering data, instead you will submit alternative evidence of progress towards timely completion – such as a fieldwork report – subject to agreement with the Supervisor and the DPD’s approval.

To progress to the third year, students must thus pass their end of the 2nd year review and demonstrate:
- GI500 training seminars participation
- additional relevant course(s) attendance
- regular supervision meetings participation
- fieldwork, as necessary
- Events, Public Lectures, Third Year Presentations attendance

Part-time students will go through the same process by the end of their second year.
Third Year Requirements

In your third year, as in year two, you are expected to continue attending GIS00 workshops, Department events, conduct fieldwork as necessary (with due notice) and attend supervision meetings. In addition, the Third Year review requires students to submit a number of documents to the review team and present their work at the PhD Third Year Review Workshop. The presentations are attended by Gender faculty, researchers and MSc students, as well as interested members of the wider LSE community.

Assessment

Third year research students are formally assessed towards the end of their third year. Third year progress assessment date is 6 May 2019, and the review itself normally take place in weeks 4-5 of the ST. The review consists of (a) the submission of written work and documentation to the Supervisor and Advisor; (b) a discussion with the Supervisory team of the submitted material, any training and professional development needs, and of the submission timetable; and (c) presentation of work in progress.

Students are required to submit:
1. a revised table of contents
2. brief summary of each chapter
3. timetable for completion by the end of year 4 (year 8 for part time students), ensuring that examination entry is made
4. new work from the year in chapter form (minimum 1 draft chapter of around 10,000 words)

PhD Third Year Workshop

All third year students are required to make a 15-20 minute presentation in the PhD Annual Review Workshop. During this workshop, each student undergoing a third year review delivers a presentation on some aspect of the project. It is held on 3 June 2020 and like all our research seminars it is open to the rest of the School. If there are any grounds for extension of the submission date beyond four years, this is the point at which you – upon consultation with your Supervisor – will make an application to the DPD and then the Chair of the Research Degrees Sub-Committee.

Completion

Students are expected to complete their PhD thesis within four years of registration and an MPhil within two years. Part-time students must complete by their eighth year of registration. Where a student follows periods of both full- and part-time study the maximum length will be measured in full-time equivalents (periods of part-time study count as half the full-time equivalent).

Requirements for a PhD

LSE PhDs are examined under LSE regulations: LSE research degree regulations. These regulations specify the criteria for a PhD.

You will be guided by your Supervisor to ensure that your work is compatible with the criteria for a PhD. It is still useful to read these regulations as you embark on your PhD and as your project develops to ensure your work remains on track.

It is vitally important that you understand and comply with the LSE regulations concerning Plagiarism. Plagiarism is taken very seriously at The Department and LSE. Plagiarism regulations
# Submission Timetable

Please look at the LSE page for examiner nomination/exam entry forms. This has all forms in downloadable form, although you can get hard copies from the Student Services Centre. This includes a useful guide on submission and format.

<table>
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<th>Date</th>
<th>Submission Timetable</th>
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| 6-7 months before submission deadline | Submission of major parts of the thesis for final review.  
Note: it is the responsibility of the student to indicate when they feel ready to submit, although Supervisors provide guidance. |
| End of Third Year | Students submit their completed sections of the examination entry form and discuss potential examiners with the Supervisors.  
Note: The choice of examiners rests with the Supervisor, who will discuss this with you. Ultimate approval rests with the Research Degrees Subcommittee. Examiners are expected to be members of UK academic institutions unless by arrangement. The DM and Director of the doctoral programmes should be notified by email when this has been completed. Your Supervisor or Hazel will be able to assist you with these forms and they are online as above. |
| 6 months before submission deadline | Supervisor contacts potential examiners and complete thesis submission form. |
| Between submission of the thesis submission form and actual thesis submission | The PhD Academy and the Research Degrees Subcommittee approves examiners. The PhD Academy will contact examiners. Once the examiners have been approved, the Supervisor and Hazel make arrangements for the viva.  
Note: You must allow for some delay between the submission of the thesis and the oral examination. The School recommendations are that this period should not normally exceed 3 months. |
| 1-2 weeks prior to submission (dependent on advice from binders) | It is the responsibility of the student to ensure that their thesis is (soft) bound in a timely fashion. |
| Submission date | It is the responsibility of the student to submit two soft bound copies, formatted as required, to the PhD Academy. |
| Up to 3 months after submission | If the DPD confirms that the examination can go ahead, the PhD Academy will then send copies of the thesis to examiners. |
| No more than 3 months after submission | The Supervisor will confirm viva arrangements with the examiners and student. |
| PhD viva is held | Examiners may choose to give an oral indication of their decision on the day. |
| After the viva | Once you have successfully completed your PhD, you will provide a final copy in electronic form. LSE Theses Online is an electronic repository specifically for LSE research students’ theses. Full instructions on how to submit your thesis to the repository will be provided to you on successful completion of your PhD. |
**Academic and other support**

The DPD has final responsibility for the MPhil/PhD programme: admissions, the allocation of Supervisor and Advisor, overseeing the upgrade from MPhil to PhD, monitoring ongoing progress, and arranging the final submission. The DPD also arbitrates in cases of difficulties with the Supervisor, or problems with general training. In most cases, you will be able to resolve any potential difficulties directly with your Supervisor, the DPD, or with the assistance of Hazel, who is always happy to listen and offer advice, and who has many years of experience working with PhDs.

As a general rule, your Supervisor will check-in with you about six weeks before significant milestones (first year review, upgrade, third year reviews) about mitigating or other personal circumstances (medical/personal only) affecting date of submissions, and this will be formally documented.

Should any personal challenges or obstacles arise during your period of registration, it is essential to act early and seek help, from either your Supervisor or from one of the School's in-house services. **Wellbeing services.** We cannot emphasise enough the importance of flagging issues of concern to us as soon as possible, given the maximum period of registration.

LSE LIFE, although mainly offering help for taught degrees, is also available for PhDs and works with the PhD Academy in this regard. Please check out their website, and visit them in their specially designed centre on the ground floor of the LSE Library. **LSE LIFE** together with advisers and specialists from Careers, the Library, the Language Centre, and others can offer you: one-to-one advice and group workshops where you can get hands-on practice of reading, academic writing, critical thinking and communication skills.

**PhD Academy**

The PhD Academy is a dedicated space and services hub for doctoral candidates studying at LSE. Every aspect of the PhD journey is documented by the PhD Academy and they are there to help. They provide confidential assistance and all forms of advice under **PhD academic support.** There are dedicated workspaces and a kitchen for you to use. They run a wide range of training, development and speaker events across the year.

**https://info.lse.ac.uk/current-students/PhD-academy/events-courses-and-training**

**PhD Gender community**

During your time with us you will be working with a group of fellow brilliant PhD students. We have around fifteen, with a steady stream on fieldwork and finishing each year. **http://www.lse.ac.uk/gender/people**

Our offices in the Towers have extended access 8.30 am-10pm (for staff and research students only). At present, we are fortunate in being able to provide an open-plan study room for research students with computer facilities and work desks. There are currently nine networked PCs, and one photocopier-printer, and we have ‘wifi’ so you can use your laptop in the PhD room. The printer is accessed via your ID card and we will arrange to provide a small stipend of £30 per year – please see Hazel for details. The desks in the study room are available on a ‘hot-desking’ basis (that is, students use whichever desks are empty at the time) but there is plenty of shelving space so that you can leave your books and reference material there. So far, students report that they have always been able to find a free desk/computer. The PhD room is generally a safe environment, as is the Department, but don't tempt fate by leaving valuables lying around with the door open.

**Practical Help**

The School has published a statement about editorial help and what is, and is not, permitted with a final thesis submitted for examination. The statement can be accessed on the PhD Academy web page:

**Editorial statement**

The statement applies to all research students: you will need to declare the source of any editorial help you have received when you submit your thesis for examination by including this information in the front pages of your thesis (see thesis template for front pages for further information). Should you have any queries relating to the Statement, please contact the PhD Academy (PhDacademy@lse.ac.uk) in the first instance.

The London School of Economics and Political Science (LSE) is unique in the United Kingdom in its concentration on teaching and research across the full range of the social, political and economic sciences. Founded in 1895 by Beatrice and Sidney Webb, the LSE is one of the largest colleges within the University of London and has an outstanding reputation for academic excellence nationally and internationally. You should familiarise yourself with the various facilities available at the LSE as soon as possible after arrival.
PhD Business Cards

Arrangements have been made at LSE to produce Introduction Cards for research students. You should look at the website Business cards which has full instructions.

Computing Facilities

Information Management and Technology (IMT) are on hand throughout your time at LSE to provide you with services, facilities and training to support your learning and research activities. There are over 1,000 student PCs on campus, in the Library and in LSE Halls of Residence.

The main reception of the Computer Centre is in the Library on the lower ground floor. It provides a lot of information about computer hardware and software facilities in the School as well as a 'helpdesk'. The Computer Centre can also make portable computers available for short-loan periods.

You can:

- Drop in to the IT Help Desk and the Laptop Surgery (technical assistance for your personally owned laptops and mobile devices) on the first floor of the Library see lse.ac.uk/imt/remote for info on using your own device
- send an email to it.servicedesk@lse.ac.uk – Our PhDs have access to our IT cluster group for help: please email it.servicedesk@lse.ac.uk
- log a request via the imtcustomerportal.lse.ac.uk
- phone +44(0)20 7955 6728 (24 hours a day)
- visit the IMT webpages: lse.ac.uk/imt

Inclusion Plans

If you have a disability, long-term medical or mental health condition you are advised to apply for an Inclusion Plan (IP) as soon possible. The sooner that you let the Disability and Wellbeing Service (DWS) know about your condition the sooner they can work with you to put appropriate support in place. Advisers in DWS can potentially set up one-to-one learning support, mentoring and help you access assistive technology designed to remove barriers to studying. To find out how to apply for an Inclusion Plan visit lse.ac.uk/inclusionPlans.

Student Status Documentation

A certificate of registration provides proof to organisations, such as council tax offices, embassies and banks, that you are registered as a current student at LSE. For more information about what a certificate of registration shows visit lse.ac.uk/studentletters. You can obtain a certificate of registration from the Student Services Centre during our opening hours (normally 11am to 4pm, Monday to Friday). Your department will not be able to produce a certificate of registration for you. If you are planning to use this document to open a bank account you will need to specify which bank it needs to be addressed to.

The Student Services Centre also offer a range of other documents to prove your student status including certificates of course choice and intermediate transcripts. Some can be produced immediately and others need to be ordered in advance. For more information about the options available please visit lse.ac.uk/studentStatusDocuments.

Interruption

You can take a year-long break in your studies (which we call an interruption) with approval from your department. You are usually required to return at the start of either Michaelmas or Lent as appropriate. Summer Term interruptions are not possible. For more information visit lse.ac.uk/interruptions.

Change of Mode of Study

If your circumstances change, meaning that you need to adjust your study from full-time to part-time, you will need to seek authorisation from your academic department. Changing from full-time to part-time study is generally acceptable (except for Overseas status students), and your course selection will be amended according to programme regulations. Your fees will also be amended. Changing from part-time to full-time may not always be possible and requests will be considered on a case-by-case basis. For more information visit lse.ac.uk/changeMode.
Withdrawal

Withdrawing means that you are leaving your programme permanently. Before withdrawing you may want to consider interruption so that you have some time to consider your options. For more information visit [lse.ac.uk/withdrawal](http://lse.ac.uk/withdrawal).

Regulations

You should familiarise yourself with the LSE regulations, policies and procedures that cover many aspects of student life.

Some of the regulations explain the organisation and conduct of your academic study. These include information about the structure of your programmes, assessment and graduation and what to do if you face exceptional circumstances.

You can find links to the Regulations for Diplomas; Regulations for Taught Master’s Degrees; Appeals Regulations; and Regulations on assessment offences other than plagiarism in the LSE Calendar at [lse.ac.uk/calendar](http://lse.ac.uk/calendar).

You can find a full A-Z listing of all of LSE’s policies and procedures online at [lse.ac.uk/policies](http://lse.ac.uk/policies).

International Student Visa Advice Team (ISVAT)

ISVAT provide detailed immigration advice for international students on their website which is updated whenever the immigration rules change. The best way to contact ISVAT is to use the query form at [lse.ac.uk/isvat](http://lse.ac.uk/isvat) or to attend one of their drop-in sessions.

ISVAT also manage student exchanges to USC Berkeley and through the Erasmus+ scheme. For more information about this visit [lse.ac.uk/erasmus](http://lse.ac.uk/erasmus).

Please note that all Tier 4 PhD students must inform Hazel when they are away from the School, throughout their entire programme.

Your role in the Department

Active Engagement in the Department

As early career researchers, we encourage our PhDs to suggest and lead on extra-curricular events and activities. You play an important role in supporting the MSc students and fostering a collegiate environment. If you have an idea for an activity, would like to organise a PhD-led event, would like us to host a workshop on a particular topic, etc, then please do talk to Hazel about your ideas.

Feedback

You may give feedback through the annual survey run by the PhD Academy and through your representatives at the Student Staff Liaison Committee and LSE Consultative Forum. You will find LSE survey the School population quite a few times during your registration.

Engenderings

You will have a chance to join the Engenderings collective. One of the editors will contact all new students at the start of the academic year. See page 11 for more details.

Representation

All departments have Student Staff Liaison Committees, which meet termly. In the Department we usually have one rep for the first year and one rep for years 2-3. As a rep you will also be invited to attend our termly Teaching Committee. You may also put yourself forward for the School’s Consultative Forum as our PhD rep. We will speak to you about elections at the first introductory meeting.
Key Information

Term Dates and LSE Closures – Academic Year 2019/20

**Michaelmas Term (MT)**
Monday 30 September – Friday 13 December 2019
Reading Week: Monday 4 – Friday 8 November 2019

**Lent Term (LT)**
Monday 20 January – Friday 3 April 2020
January Exams: Monday 13 – Friday 17 January 2020
Reading Week: Monday 24 – Friday 28 February 2020

**Summer Term (ST)**
Monday 4 May – Friday 19 June 2020
Summer Exams: Monday 11 May – Friday 19 June 2020

LSE will be closed during the following periods:

**Christmas Closure**
Monday 23 December 2019 – Wednesday 1 January 2020

**Easter Closure**
Thursday 9 April – Wednesday 15 April 2020

**May Bank Holiday**
Friday 8 May 2020

**Spring Bank Holiday**
Monday 25 May 2020

**Summer Bank Holiday**
Monday 31 August 2020

Registration

It is essential that you are fully registered with LSE during your time here. When you register for the first time you will need to attend in person, show us the required documents, and collect your LSE Card. Usually you can re-register for subsequent years of study online but sometimes we may need to see you in person again. For more information visit lse.ac.uk/registration

Your LSE Card

Your LSE card provides access to buildings and acts as your Library card. It is important that you keep it safe and never share it with anybody else. If your LSE card is lost, stolen or damaged visit lse.ac.uk/studentIdCards to find out how to get a replacement.

Inclusion Plans

If you have a disability, long-term medical or mental health condition you are advised to apply for an Inclusion Plan (IP) as soon possible. The sooner that you let the Disability and Wellbeing Service (DWS) know about your condition the sooner they can work with you to put appropriate support in place. Advisers in DWS can potentially set up one-to-one learning support, mentoring and help you access assistive technology designed to remove barriers to studying. To find out how to apply for an Inclusion Plan visit lse.ac.uk/inclusionPlans

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A certificate of registration provides proof to organisations such as council tax offices, embassies and banks, that you are registered as a current student at LSE. For more information about what a certificate of registration shows visit lse.ac.uk/studentletters. You can obtain a certificate of registration from the Student Services Centre during our opening hours which are normally 11am to 4pm, Monday to Friday (these may change during the year and you are advised to check lse.ac.uk/SSC for correct times). Your department will not be able to produce a certificate of registration for you. If you are planning to use this document to open a bank account, you will normally need to specify which bank it needs to be addressed to.

The Student Services Centre also offers a range of other documents to prove your student status including certificates of course choice and intermediate transcripts. Some can be produced immediately, and others need to be ordered in advance. For more information about the options available please visit lse.ac.uk/studentStatusDocuments
Interruption

You can take a year-long break in your studies (which we call an interruption) with approval from your academic department and the School. You are usually required to return at the start of either Michaelmas Term or Lent Term as appropriate. Summer Term interruptions are not possible. For more information visit lse.ac.uk/interruptions

Programme Transfer

You can request to transfer from your current programme to another programme at the same level according to the School’s regulations. There are usually restrictions or conditions on transferring programmes, and sometimes transfers are not possible. All transfer requests are considered by, and require approval from, both your current and new academic department and the School before being authorised. For more information visit lse.ac.uk/programmeTransfers

Change of Mode of Study

If you are studying a Master's programme, and your circumstances change, meaning that you need to adjust your study from full-time to part-time, you will need to seek authorisation from your academic department. Changing from full-time to part-time study is generally acceptable, and your course selection will be amended according to programme regulations. Your fees will also be amended. Changing from part-time to full-time may not always be possible and requests will be considered on a case-by-case basis. It is not normally possible to study an undergraduate programme on a part-time basis. For more information visit lse.ac.uk/changeMode

Withdrawal

Withdrawing means that you are leaving your programme permanently. Before withdrawing you may want to consider interruption so that you have some time to consider your options. For more information visit lse.ac.uk/withdrawal

Regulations

You should familiarise yourself with the LSE regulations, policies and procedures that cover many aspects of student life.

Some of the regulations explain the organisation and conduct of your academic study. These include information about the structure of your programmes, assessment requirements, the basis on which your final degree is calculated and what to do if you face exceptional circumstances.

You can find links to the General Academic Regulations, Regulations for First Degrees, Regulations for Taught Master's Degrees, Plagiarism, Appeals Regulations, and the LSE Calendar at lse.ac.uk/calendar

You can find a full A-Z listing of all of LSE’s policies and procedures online at lse.ac.uk/policies
The Student Services Centre (SSC) is located on the ground floor of the Old Building and can provide advice and information about:

- Certificates of Registration (for bank accounts, travel, council tax etc.)
- Course selection and class changes
- Exams and assessment
- Results
- Graduation
- Support for new arrivals
- Registration (registration for new students normally takes place in Clement House)
- Transcripts and Degree Certificates
- LSE cards
- TfL 18+ Oyster Cards

The SSC is normally open between 11am and 4pm, Monday to Friday. For the most up to date opening hours visit lse.ac.uk/ssc

The SSC also hosts a series of specialist drop-in sessions covering:

- Financial support
- Fees, Income and Credit Control Office
- Graduate admissions
- International student visa advice

These sessions run for an hour at various times during the week so be sure to check when the next session is running. In most cases you will need to sign up to attend a session. For more information visit lse.ac.uk/ssc

To find out more about the Student Services Centre visit lse.ac.uk/ssc follow our page on the Student Hub and follow @lse_ssc on Twitter.

What If...

The SSC have developed a series of answers to common "What if..." questions. These cover a broad range of topics including what to do if you're unwell during an exam; become pregnant; change your name; are not happy with your marks or want to change degree programme.

You can find these questions and answers at info.lse.ac.uk/current-students/what-if

Advice Team

The SSC has a dedicated Advice Team that can provide advice on academic matters (particularly around non-progression, interruption, withdrawal, regulations and exams). If you are not sure who to contact about a query or question then the Advice Team will be happy to help. You can contact the advice team at info.lse.ac.uk/current-students/student-services/advice-team or by phone on 020 7955 6167.

International Student Visa Advice Team (ISVAT)

ISVAT provide detailed immigration advice for international students on their website which is updated whenever the immigration rules change. The best way to contact ISVAT is to use the query form at lse.ac.uk/isvat or to attend one of their drop-in sessions.

ISVAT also manage student exchanges to UC Berkley and through the Erasmus+ scheme. For more information about this visit lse.ac.uk/erasmus
Student Representation

Student-Staff Liaison Committees and Student Consultative Fora

Student-Staff Liaison Committees (SSLCs) are one of the most important bodies in the School. Their purpose is to create a forum for students to discuss their experiences, both in and outside of the classroom, with LSE staff. SSLCs are a shared, collaborative endeavour between Departments, the Students’ Union, central School Services, and, most importantly, students themselves.

At the start of the year you will be asked by your department if you would like to represent your programme on the Student-Staff Liaison Committee (SSLC).

The role of an SSLC representative is central to ensuring that courses and programmes at LSE work effectively. Training will be provided for all SSLC representatives. These forums are a great way for students to make their voice heard at LSE.

Each SSLC also elects one representative to attend the relevant Consultative Fora which are School-level forums. Here representatives from around LSE will discuss matters that impact on students.

More information, including access to minutes from SSLCs across the School can be found online: lse.ac.uk/current-students/creators-innovators-leaders/student-voice

Quality Assurance

Quality Assurance Strategy

LSE’s approach to assuring the quality of our teaching is set out in the Strategy for Managing Academic Standards which can be found online in the “internal quality assurance section” of the website at lse.ac.uk/tqaro. As an awarding body LSE are in a position to assure the standards of its degrees. At the same time, we believe that the design of quality assurance should respect different departmental cultures and academic histories. The strategy sets out broad principles and processes for assuring academic standards and for enhancing the quality of educational provision. As of the 2018-19 academic year this includes devolved quality assurance arrangements, with responsibility for the oversight and modification of existing provision resting with Departmental Teaching Committees.

Student-Only Forums

LSE’s Director, Minouche Shafik, holds Student-Only forums in Michaelmas and Lent terms. The forums are an opportunity for students from across the School to hear from the Director in person and gives you the chance to ask questions and share ideas. Look out for details of where and when forums will be happening on the Student Hub.

Student Teaching Surveys

In both Michaelmas Term and Lent Term TQARO conducts surveys to assess students’ opinions of teaching.

Teaching scores are made available to teachers, Heads of Departments, the Director of the Teaching and Learning Centre, the Pro-Director (Education) and the Pro-Director (Faculty Development). In addition to producing reports for individual teachers TQARO produce aggregated quantitative data for departments and School-wide bodies. The results can be found online in the “Surveys” section of the website at lse.ac.uk/tqaro
LSE Services to Support You with Your Studies and in Your Career

LSE LIFE

LSE LIFE is the place to develop the skills you’ll need to reach your goals at LSE, whether it concerns your academic work or other personal or professional pursuits. LSE LIFE is here to help you find your own ways to study and learn, think about where your studies might lead you, and make the most of your time at LSE.

LSE LIFE offers:

• Hands-on practical workshops where you can get advice on key areas of university work, including effective reading, academic writing, critical thinking, managing your dissertation research, and organising your time.

• Workshops to learn ways to adapt and thrive in new or challenging situations, including the development of skills for leadership, study/work/life balance, and life beyond university.

• One-to-one appointments with our study advisers for personalised advice on any aspect of your studies at LSE, or simply to talk through your ideas for research or other projects.

• Drop-in sessions with specialists from around LSE covering areas like CV writing, English language advice, finding and referencing academic sources, and statistics support.

• A space to meet and work together with students from other courses and departments.

• Special events to take advantage of what LSE and London have to offer.

Find out more at lse.ac.uk/lselife, check out workshop materials and other resources on Moodle or just drop by – LSE LIFE is on the ground floor of the Library.

LSE Library

LSE Library holds one of the most important social science collections in the world and has all the material that you need for your studies and research.

Most items are split into collections to help you find what you are looking for:

• The course collection is located on the first floor, holding multiple copies of essential textbooks for your courses. It will have most of your required readings.

• The main collection is housed across three floors, holding wider items for social sciences research.

You can use Library Search to find books and other materials for your studies via lse.ac.uk/library. Once you have found what you need, write down its location to help you find it in the Library. To borrow books, use your LSE card and the self-service machines on the ground floor. Taught students can borrow up to 20 books at any one time. You will be unable to borrow any more until your overdue item is returned or renewed.

Academic Support Librarians provide subject expertise and personalised support. They also host workshops to help you identify, find, manage and evaluate the information needed for your studies and research. You can find out who your Academic Support Librarian is at lse.ac.uk/academicSupportLibrarian. Subject Guides are useful online introductions to finding resources, read yours at lse.ac.uk/library/subjectGuides.
Language Centre

Whether you are an international student looking for support with your English, interested in taking a Language Centre course as part of your undergraduate degree, or want to learn or improve a language the Language Centre can help.

If English is not your first language, there are plenty of ways you can improve and practise using the English language for your academic work. English for Academic Writing courses are available for any undergraduate or postgraduate student who does not have English as a first language and would like a weekly English language class to help with academic writing for coursework. This support is delivered with lse.ac.uk/lselife

You may be eligible to take a language, literature or linguistics course as part of your degree. As an LSE student you can also sign up for a non-degree language course at a discounted rate. As part of the LSE Language Policy, if you are a UK-EU undergraduate and you do not have foreign language at GCSE Grade C (or equivalent), you are eligible to take an MFL certificate course for free!

For more information visit lse.ac.uk/languages

LSE Volunteer Centre

Volunteering is a great way to help develop new skills and meet new people while making a difference and the LSE Volunteer Centre is here to inspire and empower you to volunteer for causes that you are passionate about during your time at LSE.

We work with organisations to advertise volunteering opportunities across London, the UK and internationally. Whether you are passionate about the environment or human rights or ready to change the world through campaigning or mentoring, we’ll have an opportunity for you. We also know that students are busy and we run a comprehensive one-off volunteering programme to make sure you can fit it in.

Looking to meet charities? The first volunteering fair will take place on Monday 7 October and is a great opportunity to speak to over 50 representatives from some truly inspirational organisations. You can find out more about this, as well as the advice and support we can offer, at lse.ac.uk/volunteercentre or by following @LSEVolunteering

LSE Generate

LSE Generate is the home of entrepreneurship at LSE.

We aim to support and scale socially-driven student and alumni ventures, here in the UK and across the globe. We welcome all students and alumni, from those eager to develop and learn entrepreneurial skills to LSE entrepreneurs who have already launched their ventures and need support and advice from the team. Join us for our events, enter the Generate funding competition, pop by and meet us in our co-working space and access all our start-up resources for free. Discover more on our website lse.ac.uk/generate or keep up to date with Generate news through our social media, @LSEGenerate

LSE Careers

LSE Careers is here to help guide and support you throughout your time at LSE. We provide a range of careers services and events both online, face-to-face and through one-to-one appointments. We have a jobs board and offer bespoke services for disabled students and PhD students.

There is lots of information and support at lse.ac.uk/careers including:

- Information about the services offered by LSE Careers and how to access them
- Support with your career options and insight into employment sectors and recruitment processes
- CV, cover letter and application form advice and examples
- Details of what graduates have gone on to do

LSE CareerHub, our online careers portal, allows you to:

- Discover jobs and opportunities
- Book one-to-one discussions to talk about your career options and receive feedback on your applications
- Explore upcoming events including skills seminars, careers fairs and employer presentations

You can access CareerHub at careers.lse.ac.uk

Keep up-to-date with events and advice by following @LSECareers
Equity, Diversity and Inclusion (EDI)

As part of the School’s commitment to equality of respect and opportunity, and as set out in our Ethics Code, we are all responsible for treating everyone at LSE with dignity and respect. This entails ensuring that no one is treated unfavourably because of their age, sex, disability, gender identity, race, religion or belief, sexual orientation, marital or civil partnership status, pregnancy and maternity status, social or economic background, or their role at the School.

In practice, this means that we are all expected to:

- Treat all members of the School community fairly and with respect
- Act courageously and openly, with respect for the knowledge and experience of others
- Play our part in creating an environment that enables all members of the School community to achieve their full potential in an environment characterised by equality of respect and opportunity
- Actively oppose all forms of discrimination and harassment, including challenging and/or reporting unacceptable behaviour.

If you experience or witness bullying or harassment, please visit lse.ac.uk/ReportIt to access information on how to report an incident and reach support.

All members of the School are encouraged to complete the "Consent Matters" module to learn about how you might positively intervene as a bystander, and to signpost anyone who has experienced any form of bullying or harassment to the support available on the Making a Choice hub.

For further advice or information, please visit lse.ac.uk/EquityDiversityInclusion and follow the EDI Office on Twitter @EDI_LSE
Your Wellbeing and Health

Student Wellbeing Service (SWS)

SWS brings together two key student facing services; the Disability and Wellbeing Service (DWS) and the Student Counselling Service (SCS). SWS also facilitates the Peer Supporter Scheme. SWS aims to provide you with a single integrated source of help and assistance.

SCS provides a professional, free and confidential service to help you with any problems that you may be experiencing. You can speak to them about academic stresses, as well as personal and emotional difficulties. Visit lse.ac.uk/counselling to book an individual appointment, read about drop-in appointments or find out about groups and workshops.

DWS are the first point of contact for students with disabilities, long term medical and mental health conditions, and Specific Learning Difficulties such as dyslexia. DWS can help you to create an Inclusion Plan which is a way of putting in place agreed “reasonable adjustments” to support your studies. Visit lse.ac.uk/disability to find out more.

Peer Supporters give you the opportunity to talk to fellow students about anything that is worrying you. Peer Supporters are trained to offer confidential emotional support, help and reassurance. You can find out more about the scheme and arrange a chat with a Peer Supporter at lse.ac.uk/peerSupport

Health Care in the UK

You are likely to need to access medical care while you are at LSE, even if this is just for routine appointments. In the UK most health care is provided through the National Health Service (NHS).

You are typically eligible for free treatment on the NHS if you fall into one of the following categories:

- You are a UK resident
- You have a Tier 4 visa and have paid the immigration health surcharge
- You are an EU/EEA student with a European Health Insurance Card (EHIC)

This list is not exhaustive and was correct at the time of print. The UK Council for International Student Affairs maintains an up-to-date listing on their website – ukcisa.org.uk

If you are unfamiliar with the NHS search for “NHS Services explained” to find out more. You are usually required to register with a local General Practitioner’s (GP) surgery before you can book an appointment. You should register as soon as possible and not wait until you are unwell. The nearest GP surgery is St Philips Medical Centre who are based on the second floor of Pethick-Lawrence House. This surgery will register most LSE students. For more information about the services offered and how to register please visit stphilipsmedicalcentre.co.uk or call 020 7611 5131. Alternatively, you can find your nearest GP by using the GP finder function on the NHS website nhs.uk

As well as dispensing medicines, pharmacies can also offer advice on common health problems. You do not need to make an appointment, just visit a pharmacy and ask to speak to the duty pharmacists. In an emergency you should dial 999 to call an ambulance. You can also visit your nearest accident and emergency (A&E) department at your local hospital or visit an Urgent Care Centre.

There is a lot more information about Health Care, including details about dentists and opticians, available at lse.ac.uk/studentHealth

LSE Faith Centre

The Faith Centre is open to students of all faiths and none. It is home to LSE’s diverse religious activities, acclaimed interfaith programmes and a reflective space for all staff and students.

The Faith Centre provides a space for student faith societies to meet and worship. The Faith Centre produces a Religion and Belief Guide each year which provides information and contact details for faith groups, you can collect a copy from the Faith Centre reception on the second floor of the Saw Swee Hock Student Centre.

The Faith Centre hosts a range of wellbeing activities including Mindfulness, Yoga, Ashtanga Yoga and Tai Chi. Class details can be found online at lse.ac.uk/faithCentre. The Cave in the Faith Centre is available to all LSE staff and students who need a quiet place for reflection. This space cannot be booked but is open throughout the week.

The Faith Centre runs three acclaimed interfaith leadership programmes which are your chance to explore, question and challenge religious differences and provide a unique opportunity to build relationships and challenge assumptions across faiths. Find out more by visiting the “Programmes” page at lse.ac.uk/faithCentre

The Faith Centre Director and Chaplain to the LSE, Reverend Dr James Walters, can be contacted on j.walters2@lse.ac.uk for confidential support regardless of religious affiliation. Contact details for our team of Associate Chaplains can be found at lse.ac.uk/faithCentre
Exams and Assessments

Candidate Numbers
Your candidate number is a unique five digit number that ensures that your work is marked anonymously. It is different to your student number and will change every year. Candidate numbers can be accessed in early Michaelmas Term using LSE for You.

Exam Timetables
Course by course exam timetables will be available online at lse.ac.uk/exams. For January exams the timetable is usually available towards the end of Michaelmas term, for summer exams it is usually available in Lent Term and for students taking in-year resit and deferral exams, it is usually available in late July. Closer to each exam season, you will also be given access to a personal exam timetable with your room and seat numbers in LSE for You.

Exam Procedures
Anybody taking exams at LSE must read the Exam Procedures for Candidates. It contains all the information that you need to know and is updated each year. The document is less than ten pages and covers topics ranging from candidate numbers to permitted materials to what to do if things go wrong. You can download your copy at lse.ac.uk/exams

You may only use a calculator in an exam if this is permitted by the relevant academic department. If you are permitted a calculator, it must be from the Casio fx-83 or fx-85 range. If you bring an alternative model it will be removed by invigilators and no replacement will be given. The permitted calculators are readily available in many supermarkets, online retailers and in the SU Shop.

Individual Exam Adjustments
Individual Exam Adjustments (IEAs) can be made if you have a documented medical, physical or mental health condition and/or a specific learning difficulty such as dyslexia or dyspraxia. The purpose of IEAs is to provide an environment that gives all students an equal opportunity in exams. These adjustments are confidential and will not be listed on your degree certificate or transcript. In most cases you should apply for IEAs as part of getting your Inclusion Plan in place. However there is a different process for applying for IEAs for short-term, unexpected, conditions. For more information visit lse.ac.uk/iea

Deferral
If you have difficulties in the lead up to, or during, the assessment or exam then you can seek to defer the assessment or exam, in exceptional circumstances. You will need permission from the Chair of your Sub-Board of Examiners to do this. For more information visit lse.ac.uk/deferral

Extension Policy
If you have difficulties in the lead up to an assessment deadline but think you may be able to successfully submit if you had extra time, you can seek an extension request. You must make this request before the deadline has taken place and you will need permission from the Chair of your Sub-Board of Examiners to do this. For more information visit lse.ac.uk/extensionpolicy

Exceptional Circumstances
If you miss an assessment that you did not defer, or experience difficulties that you feel may have had an impact on your performance on an assessment you did attempt, even where you were provided with an extension, you should submit an Exceptional Circumstances Form and corroborating evidence to the Student Services Centre. This will allow you to alert the Sub-Board of Examiners to the circumstances under which you completed the assessment or exams. For more information visit lse.ac.uk/exceptionalCircumstances

Fit to Sit Policy
By submitting your assessment regardless of whether it is coursework, participation in a class presentation or sitting an exam, LSE considers that you have declared yourself fit enough to do so. If you have experienced disruption to your studies (illness, injury or personal difficulties for example) you must think carefully about whether you should attempt the assessment or whether you should consider requesting an extension or deferring the assessment. Requests for an extension or deferral must be made in advance of the assessment deadline.
Plagiarism

The work you submit for assessment must be your own and all source material must be correctly referenced. Plagiarism is not just submitting work with the intention to cheat. Plagiarism could occur simply as a result of failing to correctly reference the sources you have used. If you are found to have committed an assessment offence (such as plagiarism or exam misconduct) you could be expelled from the School.

Any quotation from the published or unpublished works of other persons, including other candidates, must be clearly identified as such. Quotes must be placed inside quotation marks and a full reference to sources must be provided in proper form. A series of short quotations for several different sources, if not clearly identified as such, constitutes plagiarism just as much as a single unacknowledged long quotation from a single source. All paraphrased material must also be clearly and properly acknowledged.

Any written work you produce (for classes, seminars, exams, dissertations, essays and computer programmes) must solely be your own. You must not employ a “ghost writer” to write parts or all of the work, whether in draft or as a final version, on your behalf.

For further information and the School’s statement on Editorial Help visit lse.ac.uk/calendar. Any breach of the Statement will be treated in the same way as plagiarism.

You should also be aware that a piece of work may only be submitted for assessment once (either to LSE or elsewhere). Submitting the same piece of work twice (regardless of which institution you submit it to) will be regarded as the offence of “self-plagiarism” and will also be treated in the same way as plagiarism.

Examiners are vigilant for cases of plagiarism and the School uses plagiarism detection software to identify plagiarised text. Work containing (or that contains) plagiarism may be referred to the Regulations on Assessment Offences: Plagiarism which may result in the application of severe penalties.

If you are unsure about the academic referencing conventions used by the School you should seek guidance from your department, Academic Mentor, LSE LIFE or the Library as soon as possible.

The Regulations on Assessment Offences: Plagiarism can be found at lse.ac.uk/calendar.

Results and Classification

Results

Final results are released using LSE for You once the relevant School Board of Examiners has ratified them. Results are not released to students that have debts owing to the School. Provisional exam results are also made available in LSE for You for students taking January exams and for students on 12 month Master’s programmes. For more information on how and when results are released visit lse.ac.uk/results.

Classification Schemes

Degrees are awarded according to the classification scheme applicable to the year in which you started your programme. These schemes are applied by the Boards of Examiners when they meet to ratify your results. You can find the classification schemes at lse.ac.uk/calendar.

Transcripts

Continuing students can request intermediate transcripts at the Student Services Centre immediately after ratified results have been published. Final transcripts are made available electronically within a system called Digitary which allows them to be easily shared. For more information about final transcripts please visit lse.ac.uk/transcripts.

Degree Certificate

Your degree certificate will be available for collection at Graduation or can be posted to you. For more information please visit lse.ac.uk/degreecertificates.
Fees

All administration around your fees is handled by the Fees, Income and Credit Control Team.

LSE offers two options for payment of fees. You can either pay them in full prior to registration or by payment plan. If you have not paid your fees in full before you register you will be placed on a termly payment plan. You are expected to pay one third of your fees by:

- 28 October 2019
- 28 January 2020
- 28 April 2020

If you do not know your fees please visit [lse.ac.uk/tableoffees](http://lse.ac.uk/tableoffees)

To pay online or to find out about the different payment methods available, visit [lse.ac.uk/feepayments](http://lse.ac.uk/feepayments)

Unfortunately, it is not possible for you to pay in person.

The Fees Office also run drop-in sessions at the Student Services Centre for students who wish to discuss fee related enquiries:

- Check your tuition fees due
- Discuss any concerns regarding payments due
- Check funding or payments made
- Present forms for confirmation and completion
- Request invoices and receipts

For full details regarding tuition fees, charging policy, payment and installment options, visit [lse.ac.uk/feespolicy](http://lse.ac.uk/feespolicy) for the Tuition Fees Policy.

Financial Support Office (FSO)

FSO are responsible for the administration and awarding of scholarships, bursaries, studentships and School prizes.

FSO can also provide information about funds such as the Student Support fund and the LSE Access fund. You can find out more about FSO and download application forms at [lse.ac.uk/financialsupport](http://lse.ac.uk/financialsupport)

FSO hold drop-in sessions in the Student Services Centre, can be contacted by phone on 020 7955 6609 or by email at financial-support@lse.ac.uk

Cheque Collection

Some payments are made by cheque.

If you are asked to collect a cheque then you can collect it from the Student Services Centre during normal opening hours (usually 11am to 4pm, Monday to Friday). You do not need to wait for a drop-in session.
The Ethics Code

The Ethics Code details the principles by which the whole LSE community is expected to act. The School expects the highest possible ethical standards from all staff, students and governors. The Ethics Code sets out the School’s commitment to the ethics principles of Responsibility and Accountability; Integrity; Intellectual Freedom, Equality of Respect and Opportunity, Collegiality and Sustainability. You can find the Code, guidance and link to the online ethics module “Ethics at LSE” at lse.ac.uk/ethics.

Research Ethics

If you conduct research you should refer to the Research Ethics Policy and procedures. Search online for “LSE Research Ethics and Guidance” to find resources on policy, procedure, informed consent, safety, training and support. You will also find the Code of Research Conduct and its associated procedures.

If you have any questions regarding research ethics or research conduct please email research.ethics@lse.ac.uk.

LSE Academic Code

LSE has an Academic Code that sets out what we are doing to deliver a consistent student experience across our School and clarifies what students can expect from their LSE education. The Academic Code brings together key principles that underpin students’ education into a School-wide policy. Developed in partnership with LSE Students’ Union, it sets the baseline to build on teaching standards, academic support, student voice and assessment and feedback – areas that students have told us matter the most to them.

A copy of the Academic Code is included at the end of this handbook.

The Student Charter

Our Student Charter, written by students and staff, sets out how LSE’s mission and ethos are reflected in the education you can expect to receive at the School, and in the diverse, equitable and inclusive community that we all contribute to and value.

The charter covers:

- Your education – what an LSE education is and how you can make the most of it
- Our community – what it means to be part of the LSE community and how to contribute
- Your future, our future – how to inspire future generations of LSE students.

You can find out more about the Charter, and read the full version online, just search “LSE Student Charter”.

Codes of Good Practice

The Codes of Good Practice explain the obligations and responsibilities of students and staff.

The codes set out what you can expect from your department in relation to your teaching and learning experience, including the roles and responsibilities of Academic Mentors and Departmental Tutors; the structure of teaching at LSE and examinations and assessments. The codes also lay out your responsibilities and what LSE expects of you. You can find the codes of practice at lse.ac.uk/calendar.
Systems and Online Resources

Need IT help?

- Visit the Technology Help Desk on the first floor of the Library
- Email: it.helpdesk@lse.ac.uk
- Call: 020 7107 5000.

The Help Desk is open seven days a week during term time and offers a range of services including a laptop surgery.

LSE for You

LSE for You is a web portal which gives you access to a range of services. You can access LSE for You at lse.ac.uk/lseforyou

LSE for You allows you to:
- View and update your term time (contact) and home (permanent) address
- Reset your IT password
- Access your candidate number
- View your results
- Select your courses

Alternatively you can also access services on the new Student Hub.

Moodle

Moodle is LSE’s virtual learning environment.

The majority of taught programmes have a course on Moodle, the online learning platform used at LSE. Moodle courses contain activities such as quizzes, communication tools, resources such as audio and video files, lecture slides, links to recordings of lectures and reading lists. Students may be asked to submit their work electronically to Moodle, and teachers may provide feedback and provisional marks via Moodle. Moodle is managed by your course leader so how it is used will vary from course to course.

You can access Moodle by visiting moodle.lse.ac.uk

Email

LSE will use your LSE email address to communicate with you so check it regularly.

Microsoft Outlook is available on all public PCs. You can also access your email off-campus using webmail (mail.lse.ac.uk) or on the move using clients for laptops and mobile phones. For help setting up email on your device search “LSE mobile email setup”.

Training and Development System

The Training and Development System allows you to book a place on many of the personal development opportunities offered around LSE.

You can access the Training and Development System at apps.lse.ac.uk/training-system and login using your LSE username and password.

Information Security Awareness Training

LSE hosts an information security awareness course in Moodle. It will help teach you how to spot phishing emails, keep your devices safe and know how to treat your personal data.

You can access the course at moodle.lse.ac.uk/course, logging in using your LSE username and password.

Student Hub

The Student Hub is LSE’s app, designed to help you navigate your day-to-day life at LSE.

Use the LSE Student Hub app to view your timetable and upcoming deadlines; find your way around campus and keep up to date with news and events from your Department and the wider School. You can also book appointments with academics or support services and create groups with friends and course mates to carry on the conversation outside of class.

Download the Student Hub app on iOS or Android, or you can access the web app at studenthub.lse.ac.uk.
Course Selection and Timetables

Your programme comprises a number of courses, which are usually worth half (0.5) or a full (1.0) unit. Undergraduate students will take courses to the value of four units per year. The number of courses postgraduate students take varies by programme but can be found at [lse.ac.uk/calendar](http://lse.ac.uk/calendar). You will need to select all of your courses, including any compulsory ones, in LSE for You.

### When to Select Courses

Undergraduate course selection will open in early September. Postgraduate course selection will open for browsing at the beginning of Welcome and open properly just before term starts. Course selections need to be made by the beginning of Week 3 of Michaelmas Term. You will be able to make changes to Lent Term half unit courses in early Lent Term. For the exact dates visit [lse.ac.uk/courseSelection](http://lse.ac.uk/courseSelection).

### How to Select Your Courses

1. **Find the courses you’d like to take**

   Go to [lse.ac.uk/findcourses](http://lse.ac.uk/findcourses) to access the tools and information to help you decide which courses you want to take this academic year. Make sure that you identify a few back-up courses in case your first choice is not available.

   You should make sure that you attend any departmental course selection meetings and seek advice from your Academic Mentor or Departmental Tutor before finalising your course selections.

   The LSE calendar is the place to check for programme regulations detailing which courses you are permitted to take. It also provides course guides for every course at LSE, including student feedback. You can find the calendar online at [lse.ac.uk/calendar](http://lse.ac.uk/calendar).

   LSE Course Finder is a tool to help you choose which courses to take within your programme regulations. Course Finder allows you to browse available courses by unit value, keyword, department and assessment type. You can build a shortlist of courses and compare the lecture timetables for that shortlist. Course Finder is available from late August.

   You may also wish to look at course content on Moodle and check the teaching timetable to detect potential clashes.

   Some departments have capped or controlled access courses which means that places are limited. For undergraduates these are allocated on a first come first served basis, for postgraduates there are a number of different selection methods. You can find more information about this at [lse.ac.uk/courseSelection](http://lse.ac.uk/courseSelection).

2. **Select your courses in LSE for You**

   Go to [lse.ac.uk/selectcourses](http://lse.ac.uk/selectcourses) for step by step instructions on how to select your courses on LSE for You. Remember to select any compulsory courses and, if applicable, your dissertation. The process differs for undergraduate and postgraduate students.

3. **Check your timetable and Moodle enrolments**

   Undergraduate students are allocated to all teaching centrally and you will receive your personal timetable in LSE for You during Welcome.

   Postgraduate students may be able to use Seminar Sign-up in LSE for You after you have made your course selections and they have been approved by the department responsible for teaching the course.

   You will automatically be given access to the Moodle page for your courses a few hours after selecting your courses on LSE for You. If you change courses you will not be removed from the old course on Moodle automatically so you will need to do this manually.

### Changing Class or Seminar

Undergraduate students are only able to change class in exceptional circumstances, to request a class change apply using the “class change request” tool within LSE for You. You should include details of why you need to change class and outline your availability for alternative classes. You may be required to provide evidence in support of your request.

Postgraduate students should either use Seminar Sign Up if it is enabled for your courses or contact the department responsible for teaching the course.
Can’t See Your Timetable?
If you can’t see a course on your timetable after the relevant publication date there are five common reasons:

- You have not registered/re-registered for this academic year
- You have not selected the course in LSE for You
- You have selected a course which creates a clash on your timetable (undergraduate only)
- You have made changes within the last 48 hours (the timetable can take up to two days to regenerate)
- Your seminar has not yet been allocated by the relevant department (postgraduate only)

Access Guide to LSE Buildings
AccessAble have produced detailed access guides to the LSE campus and route maps between key locations.

Getting Help
There is more detailed information, contact details and answers to frequently asked questions online at lse.ac.uk/courseSelection
All students will have an Academic Mentor to advise on academic matters. Academic Mentors should have the necessary expertise and guidance to undertake the role. Ideally, students will keep the same mentor throughout their time at LSE.

Students will be invited to meet their Academic Mentor at least twice during each of the Michaelmas and Lent terms. These meetings may take the form of 1-2-1 sessions or small group gatherings, so that mentees can meet one another and discuss issues of mutual interest.

In addition to academic guidance provided by the Academic Mentor, students will have access to personal advice, for example with respect to mental health and wellbeing. Students will be clearly informed about who to go to for what kinds of advice and this will be available through various mechanisms, such as Disability and Wellbeing Services, Student Services, and Departments.

Staff teaching on LSE programmes will be available to students through a minimum of 35 office hours (for full-time teaching staff) during term time. Normally, the expectation is to meet face-to-face, but contact may take other forms that are mutually agreed between the teacher and students.

Departments will hold at least one Student-Staff Liaison Committee and one Departmental Teaching Committee meeting during each of the Michaelmas and Lent terms, following the guidelines for each type of meeting that we have agreed in partnership with the Students' Union.

2.1 All assessment submission deadlines and feedback time frames will be clearly communicated to students at the start of each course, including on the course Moodle page.

2.2 Feedback on formative tasks will normally be returned to students within three term weeks of the submission deadline, where students submit their work on time.

2.3 Feedback on summative assessment (excluding exams, dissertations or capstone projects) will normally be provided within five term weeks of the submission deadline, where students submit their work on time.

2.4 Feedback on January exams will normally be provided within six term weeks of the end of the exam period.

2.5 Feedback on Summer exams will normally be provided within four term weeks of the following Michaelmas term.

2.6 Feedback on dissertations and capstone projects will normally be provided within four term weeks of the final mark being made available to students.

2.7 For any summative assessment which is failed, students will have the opportunity to receive feedback in time to prepare for the resit or resubmission. For summative assessment failed in Summer Term, feedback may take the form of general guidance on how to have approached that assessment.

The LSE Academic Code, developed in partnership with LSE Students’ Union, sets out what we do to deliver a consistent student experience across our School and clarifies what you (as a student) can expect from your LSE education.

The Academic Code helps us deliver on our commitments to enhance experiences at LSE in partnership with students. Your input is essential to measure success, and the Students’ Union has worked with us to redesign student representation at our School, so that you have a stronger voice at LSE than ever before.

The Academic Code should be read in conjunction with the LSE-LSESU Student Charter.
All buildings have wheelchair access and lifts, except 95A, KGS, KSW*, 5LF, 50L, POR* and SHF.

*KSW 20 Kingsway (Language Centre only), *POR 1 Portsmouth Street (Shop only).