

# LONDON SCHOOL OF ECONOMICS, DEPARTMENT OF ECONOMICS

Application for Summer School teaching 2016: Session I - Monday 20 June to Friday 8 July 2016

**PLEASE READ CAREFULLY BEFORE COMPLETING THIS APPLICATION FORM.** Complete Part A as fully as possible. **\*New applicants\* ONLY** should forward Part B for completion by their referee. Both parts of the form can be returned separately if necessary. (\*A new applicant is someone who has not previously worked as a Teaching Assistant in the Department).

## PART A:

Title \_\_\_\_\_ Full Name (BLOCK CAPITALS) \_\_\_\_\_

Date of Birth \_\_\_\_\_

Nationality \_\_\_\_\_

**\*\*IMPORTANT: if appointed, you are required to provide proof of your right to stay and work in the UK, e.g. copy of visa, passport, National Insurance card.\*\***

Permanent Contact Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Term-time Contact Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tel/Fax/Email \_\_\_\_\_

Tel/Fax/Email \_\_\_\_\_

**IMPORTANT: we need a contact telephone number for you for the duration of the Summer School**

For what degree are you currently registered? If not at LSE, where?

(continue overleaf if necessary)

Previous degrees studied/places of study (with dates):

(continue overleaf if necessary)

Previous LSE Summer School teaching experience (which courses and when?):

(continue overleaf if necessary)

Previous formal and other teaching experience (LSE term-time teaching, September Course or other):

(continue overleaf if necessary)

Formal teacher training/workshops/courses attended:

(continue overleaf if necessary)

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### PART A continued:

List ALL the courses which match your academic strengths and which you think you could teach well. Number your choices in order of preference, i.e. 1 for 1<sup>st</sup> choice, 2 for 2<sup>nd</sup> choice, etc).

#### Session I (Monday 20 June – Friday 8 July 2016)

Introductory Microeconomics (EC101)

☐

Essential Statistics for Economics & Econometrics (EC112)

☐

Intermediate Microeconomics (EC201)

☐

International Economics (EC351)

☐

For further information, please see the [Summer School Course Guides](#).

**Note:** Classes take place either in the morning, from 10.00 – 11.30am or 11.30am – 1.00pm, or in the afternoon from 2.00 – 3.30pm or 3.30 – 5.00pm. It is likely Teaching Assistants will be allocated with one or two classes. Other duties will include course work marking, invigilating and marking mid-session and final examinations. Please note the final examinations take place on the final Friday of each Summer School, so you will be required to complete the marking and agree marks before your duties are complete. This could mean that your duties may extend into the weekend, so please bear this in mind if you are thinking of making any travel arrangements shortly after the end of the Summer School.

If your application is successful we will try to allocate you to your 1st choice course. However, this might not always be possible so you should be prepared to be flexible and fit in according to the overall needs of the Department.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Please return this form to Mark Wilbor, London School of Economics, Department of Economics, Room 32L.4.18, Houghton Street, London, WC2A 2AE or email to [Econ.Teaching@lse.ac.uk](mailto:Econ.Teaching@lse.ac.uk).

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**PART B: REFERENCE REQUEST FORM: new applicants only. (\*A new applicant is someone who has not previously worked as a Teaching Assistant in the Department).**

## Instructions to the Referee

Please provide the information requested below. You may also include a separate letter of recommendation if necessary.

1. On a scale of 1 – 10, where 1 = excellent and 10 = poor, how would you rate the candidate in terms of:
  - a. Academic excellence
  - b. Suitability for part-time teaching (as far as you know)
  - c. Spoken English – is the candidate fluent and easily understood?
2. Does the candidate have any particular strengths or weaknesses, which you think would affect his/her teaching performance?
3. Are there any special circumstances that are relevant to this candidate's application?
4. Do you have any general comments to make?
5. On a scale of 1 – 10, where 1 = excellent and 10 = poor, how would you rate this candidate's application overall.

(continue overleaf if necessary)

Name of referee (please print): \_\_\_\_\_

Name of applicant (please print): \_\_\_\_\_

Your relationship to the applicant: \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

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