

## Checklist for Green Procurement Consideration

(from Introduction to Purchasing at LSE)

- Could I **repair or refurbish the old item** instead of purchasing a new one?
- Can I **loan, lease or buy it from someone else**/another department at LSE?
- Does the product make **efficient use of resources**? Does the product use energy, fuel or water more efficiently or uses less paper, ink, light or other resources?
- Does the product have **minimal content and use of toxic substances** in production and final product?
- Is the product **reusable or durable**, have a long economically useful life and/or can be economically repaired or upgraded, compared to alternatives?
- Is the product **recyclable** (and do local facilities exist that are capable of recycling the product at the end of its useful life)?
- Is the product **biodegradable** (will it take a long time to decompose in landfill)?
- Does the product contain **recycled material**? Do we really need to buy a virgin product when the recycled version is of the same quality?
- Is the product **purchased from local supplier**, which minimizes the ecological footprint, such as transportation and packaging cost?
- Can the **additional cost** accounted for improved quality be reimbursed in lower operating costs over five years?
- Does the supplier have **ISO 14001, another Environmental Management Standard** or other EcoLabel that meets certain standards?

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Green Procurement

For more information please visit the LSE intranet: LSE Services\Estates Division\Sustainable LSE:

<http://www.lse.ac.uk/intranet/LSEServices/estatesDivision/sustainableLSE/getInvolved/GreenImpact/Documents/GeneralResources/Purchasing-at-LSE-2012.pdf>