

Master's programmes summary of actions taken to address matters raised at SSLC meetings

Term	Matter raised	Action
Summer term 2016-17	<ol style="list-style-type: none"> 1) Confusion regarding HY458 submission process – no clear guidelines 2) Not all teachers on HY400 dedicate some class time to essay-planning practice 	<ol style="list-style-type: none"> 1) In 2017-18 a simpler way of accessing this type of information will be made available. 2) This to be discussed further within the department, but the revision sessions in the first week of the ST should be considered as an opportunity for everyone to practice planning and structuring their essays.
Lent term 2016-17	<ol style="list-style-type: none"> 1) Library issues: lack of space and available texts, no-food policy, unreliable technology 2) LSE website not consolidated, difficult to navigate 3) More departmental events 	<ol style="list-style-type: none"> 1) Students were encouraged to voice these grievances to the LSE Library services or APRC. APRC committee members have visited the study spaces available to HY students in Sardinia House, and the department is hopeful that more satisfactory study spaces will be set up in Sardinia House; alternatively, these may be set up elsewhere. 2) Heather Jones & Paul Keenan suggested that when specific issues arise, it is important that students relay concerns to appropriate channels. 3) This has been taken on board; more events were set up in the LT, and there will be more events to come in 2017-18.

<p>Michaelmas term 2016-17</p>	<ol style="list-style-type: none"> 1) Language course reimbursement for LSE-CU students – some students not offered more generous reimbursement for more intense courses unavailable at LSE but on offer elsewhere (SOAS). 2) Formative essay deadlines are difficult to find/not on Moodle 3) Concerns about lack of integration with IR department and THIR specific career events 4) LSE-PKU students concerned about lack of coordination with IR re: course sign-up 5) Lack of study space in the Library 6) Course sign-up – teachers on some courses offered places to students before the taster week was over 	<ol style="list-style-type: none"> 1) Department’s language funding is limited, however we will try to deepen relationship with SOAS and KCL so additional language courses can be accessed by LSE-CU students wishing to take more advanced course unavailable at LSE. We will also try to find out much earlier in advance from Columbia what languages students are studying and at which level for the joint degree so we can set out what options they will have in London to continue studying these and let them know some rarer courses may be difficult to arrange. 2) Teachers on all HY courses to publish essay deadlines on Moodle in a timely fashion i.e. early in MT. 3) Access to IR events has been provided through social media. Department to explore a possibility of organising a career talk more specific to THIR. 4) Department to discuss this with IR Department 5) Heather Jones suggested using other libraries such as Maughan Library or Senate House Library. Department has offered students to use the coffee/lobby area on the 1st floor of Sardinia House. It was suggested that bean bags could also be provided. 6) Teachers on all HY courses to make
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		Saturday of week 1 the deadline for allocation of course places.
Summer term 2015-16	<ol style="list-style-type: none"> 1) Students would like to have lockers installed in the Department 2) Assessed essay submission deadlines are too close to each other 	<ol style="list-style-type: none"> 1) Janet Hartley informed that there were no necessary resources and space to action this. 2) Assessed deadlines to be spread out more evenly in the future.
Lent term 2015-16	<ol style="list-style-type: none"> 1) Concerns about HY498/HY499 dissertation proposal deadline being in the first week of January 2) Lack of clarity in the footnoting format in the department handbook for dissertation. 3) Concerns about HY458 dissertation deadline being too close to the start of exam period 4) Concerns on how much IR theory MSc THIR students could include in their dissertations 	<ol style="list-style-type: none"> 1) HY498/HY499 dissertation proposal deadline has been moved to the second week of January. 2) All Master's handbooks have been amended to include a paragraph on referencing styles 3) This is beyond Department's control as exam timetabling is managed by the School 4) Kirsten Schulze suggested running a joint dissertation workshop for LSE-PKU and THIR students
Michaelmas term 2015-16	<ol style="list-style-type: none"> 1) Concerns about HY423 re: exam preparation, overemphasis on Europe, and overall course structure 2) THIR students feel that they are 'getting shut out of IR courses and events' 3) LSE-PKU students expressed concerns about lack of integration between the two years (struggle with adjustment to LSE) 	<ol style="list-style-type: none"> 1) Gagan Sood responded to these concerns and offered suggestions for exam preparation and navigating the course. 2) Department will look into how many students get rejected from IR courses and raise it with IR Department 3) Kirsten Schulze suggested creating

		Student Survival Guide similar to that of LSE-CU programme – this to be undertaken by current LSE-PKU students for next cohort of LSE-PKU students.
Summer term 2014-15	<ol style="list-style-type: none"> 1) Possibility of booking rooms for students during the exam period (lack of space in the Library) 2) Still no real involvement with IR Department 3) Lack of structure and guidelines on HY423 4) Lack of consistency re: guidelines (e.g. bibliography) on HY400 5) No clarity on how marking process works 6) Request for extra-mock in the middle of Lent Term 	<ol style="list-style-type: none"> 1) Milada Fomina booked rooms for several hours on specific dates in the run-up to exams. 2) Mark Hoffman (IR) to follow up on this 3) To be standardised and streamlined for next cohort 4) One session to be held for all HY400 students in the run-up to exams in order ensure the same guidelines are communicated to all students 5) PG Marking Criteria to be put on Moodle for each course. 6) Students are encouraged to contact their class teachers and ask them to mark extra timed essays
Lent term 2014 - 15	<ol style="list-style-type: none"> 1) Wellbeing services during exam preparation 2) More courses with continuous assessment 	<ol style="list-style-type: none"> 1) Tanya Harmer to follow up on this 2) Heather Jones explained that the Department is gradually shifting towards more continuous assessment of its courses.
Michaelmas term 2014-15	<ol style="list-style-type: none"> 1) You asked for separate social events for MSc Empires, MSc HIR and MSc THIR students; 	<ol style="list-style-type: none"> 1) Agreed to ask Marc Baer to arrange this for MSc Empires; Heather Jones to

	<p>2) MSc THIR students would like to be more involved with the IR Department (e.g. be invited to IR events etc.)</p> <p>3) LSE-PKU students would like to see more China related courses listed for the programme</p> <p>4) MSc Empires students would like to see more courses related to East Asia, Latin America and Africa</p>	<p>organise this for HIR and THIR. Such events are already in place for LSE-CU and LSE-PKU students.</p> <p>2) SSLC recommended that IR Department sends an email to Milada Fomina and she can send it onto the MSc THIR students.</p> <p>3) Paul Keenan to raise with the IR department whether more access to China and Security course for LSE-PKU students might be possible in 2015-16.</p> <p>4) This to be discussed by the department</p>
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